



CITY OF CUDAHY EMERGENCY RENTAL ASSISTANCE PROGRAM Eligibility Checklist

ABOUT THE CITY OF CUDAHY EMERGENCY RENTAL ASSISTANCE PROGRAM

The City of Cudahy has launched the Emergency Rental Assistance (ERA) program to help residents who have been financially impacted by the COVID-19 pandemic. The ERA program offers eligible applicants one-time rental assistance up to \$1,300.00 to help renters in the City of Cudahy. Financial assistance will be offered to eligible, low-income households who rent in the City and have been economically impacted by the COVID-19 pandemic. The program is made possible with federal Community Development Block Grant CARES Act (CDBG-CV) funds from the Department of Housing and Urban Development (HUD), therefore applicants must meet all requirements to be eligible for the program. Applications will be assessed, and rental assistance will be awarded based on need and available funds. **Payments will be made directly to landlords.**

Please review all requirements below before submitting your grant application.

ELIGIBILITY REQUIREMENTS

Applicants must meet the following criteria to be eligible to apply:

- Applicant must reside within Cudahy city limits
- Household must not receive any other forms of rental subsidies
- Applicant must be a renter and unit must be the Applicant’s primary place of residence. Payments toward mortgages are ineligible
- Applicant must demonstrate need for assistance due to being financially impacted by the coronavirus pandemic (See *Required Documents* Section)
- Applicant annual **household** must not exceed HUD Very-Low- to Extremely Low-Income Limits of 30%-50% of the area median income. (See *Income Table* Section)
- Submit all required documents (See *Required Documents* Section)
- Landlord/Property Manager must complete *Program Participation-Payment Acceptance Agreement* and submit a W-9 form

INCOME DETERMINATION TABLE

Staff will review all documents to determine annual household income and verify eligibility.

Maximum Annual Household Income Limits as Determined by HUD effective April 1, 2020								
Persons in Household								
	1	2	3	4	5	6	7	8
Very Low-Income Limits (50%)	\$39,450	\$45,050	\$50,700	\$56,300	\$60,850	\$65,350	\$69,850	\$74,350
Extremely Low-Income Limits (30%)	\$23,700	\$27,050	\$30,450	\$33,800	\$36,550	\$39,250	\$41,950	\$44,650

REQUIRED DOCUMENTS

Documents listed below must be submitted if the Applicant is selected to participate.

Applicant

- Rental agreement or lease
- Documentation demonstrating need due to being financially impacted by the coronavirus pandemic, including proof of loss of income, past due notice, invoice from landlord
- Copies of paycheck stubs for the last two (2) months for **all** members of the household.
- Copies of all other sources of income for **all** household members for the past two (2) months, including but not limited to Social Security/SSI benefits, Unemployment checks/statements, retirement/pensions, and public assistance.
- Copies of all bank statements for **all** household members for the past two (2) months, including checking accounts, savings account, etc.
- Latest income tax returns

Landlord/Property Manager

City Staff will request documents from landlord/Property Manager

- Signed *Program Participation Payment Acceptance Form*
- Completed W-9 Form
- Proof of Property Ownership

Please direct any questions to:

City of Cudahy

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Email: CDBG@cityofcudahyca.gov