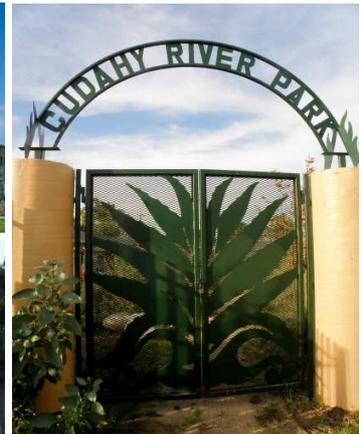


CITY OF CUDAHY

City Budget

Fiscal Year 2019-20



**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

Jose R. Gonzalez
Mayor

Elizabeth Alcantar
Vice Mayor

Chris Garcia
Council Member

Jack M. Guerrero
Council Member

Blanca Lozoya
Council Member

Jose E. Pulido
City Manager

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**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019 - 2020**

REVENUE SECTION

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	Original Budget	Amended 2018-19	Adopted 2019-20
<u>GENERAL FUND</u>					
TAXES					
Sales Tax	1,243,683	1,231,354	1,163,000	1,163,000	1,801,800
001-0000-4110.000					
AB 1186 Revenue	91	61	100	100	100
001-0000-4112.000					
Property Transfer Tax	24,961	25,048	25,000	25,000	25,000
001-0000-4115.000					
Subsidy for No Property Tax Cities	221,057	166,263	240,000	240,000	240,000
001-0000-4118.000					
001-0000-4133.000	336	577	320	320	320
001-0000-4139.000	35,117	33,086	14,000	14,000	14,000
001-0000-4140.000	16,133	24,199	5,900	5,900	5,900
001-0000-4141.000					
001-0000-4142.000	69,789	74,851	30,200	30,200	30,200
Transient Occupancy Tax	61,985	68,474	60,000	60,000	60,000
001-0000-4120.000					
Utility Users tax	1,007,582	969,696	1,005,000	1,005,000	1,005,000
001-0000-4175.000					
	<u>2,680,734</u>	<u>2,593,609</u>	<u>2,543,520</u>	<u>2,543,520</u>	<u>3,182,320</u>
FRANCHISE FEES	<u>340,489</u>	<u>315,217</u>	<u>300,000</u>	<u>300,000</u>	<u>300,000</u>
001-0000-4170.000					
INTERGOVERNMENTAL REVENUES:					
Motor-Vehicle in-Lieu	2,550,694	2,629,638	2,616,000	2,616,000	2,690,136
001-0000-4610.000	-	-	-	-	-
Prop A Exchange	-	600,000	336,750	336,750	336,750
001-0000-4890.000	-	-	-	-	-
State Mandated Cost Reimbursement	5,251	4,449	7,000	7,000	7,000
001-0000-4922.000					
	<u>2,555,945</u>	<u>3,234,087</u>	<u>2,959,750</u>	<u>2,959,750</u>	<u>3,033,886</u>
FINES & FORFEITURES:					
Court Fines General	10,924	5,089	11,000	11,000	11,000
001-0000-4210.000	-	-	-	-	-
On Street Parking Fines	142,154	123,835	150,000	150,000	120,000
001-0000-4225.000	-	-	-	-	-
Vehicle Impound Fees	7,350	9,400	14,000	14,000	14,000
001-0000-4250.000					
	<u>160,428</u>	<u>138,324</u>	<u>175,000</u>	<u>175,000</u>	<u>145,000</u>
BUILDING & SAFETY:					
Building Permits	126,540	88,235	90,000	90,000	90,000
001-0000-4180.000	-	-	-	-	-
Electrical Permits	14,673	5,730	10,000	10,000	10,000
001-0000-4185.000	-	-	-	-	-
Temporary Use Permit	900	900	3,000	3,000	3,000
001-0000-4186.000	-	-	-	-	-
Plumbing Permits	10,342	14,516	7,000	7,000	7,000
001-0000-4187.000	-	-	-	-	-
Heating Permits	10,733	5,848	5,000	5,000	5,000
001-0000-4188.000	-	-	-	-	-
Street Excavation Permits	118,095	126,447	80,000	80,000	110,000
001-0000-4190.000	-	-	-	-	-
Pre-sale Inspection Fee	5,355	7,650	10,000	10,000	10,000
001-0000-4191.000	-	-	-	-	-
Other License and Permits	565	-	-	-	-
001-0000-4192.000	-	-	-	-	-
Occupancy Transfer Fee	-	-	-	-	-
001-0000-4193.000					
	<u>287,203</u>	<u>249,326</u>	<u>205,000</u>	<u>205,000</u>	<u>235,000</u>
USE OF MONEY/PROPERTY:					
Facility Rental	24,641	42,180	25,000	25,000	35,000
001-0000-4903.000	-	-	-	-	-
Interest Income	6,828	20,265	6,000	6,000	6,000
001-0000-4908.000	-	-	-	-	-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	Original Budget	Amended 2018-19	Adopted 2019-20
Property Rental Income	34,034	32,238	35,000	35,000	30,000
001-0000-4960.000	-	-	-	-	-
Rent-Cable Rent	81,123	83,887	80,000	80,000	80,000
001-0000-4965.000	-	-	-	-	-
Sale of Vehicle	600	10,225	-	-	-
001-0000-4973.000	-	-	-	-	-
Sale of Property	-	-	720,000	720,000	-
001-0000-4974.000	-	-	-	-	-
Yard Sales	3,130	3,120	3,500	3,500	3,500
001-0000-4975.000	-	-	-	-	-
	<u>150,356</u>	<u>191,915</u>	<u>869,500</u>	<u>869,500</u>	<u>154,500</u>
CHGS FOR SVCS-PLANNING/ENGINEER					
CUP/ Variance Fee	10,580	5,320	10,000	10,000	10,000
001-0000-4812.000	-	-	-	-	-
Development Review	9,975	3,325	7,000	7,000	7,000
001-0000-4814.000	-	-	-	-	-
Sign Review Fee	2,025	810	1,000	1,000	1,000
001-0000-4815.000	-	-	-	-	-
Enviromental Review Fee	-	-	-	-	-
001-0000-4818.000	-	-	-	-	-
Preliminary Project Review	2,520	5,670	3,000	3,000	3,000
001-0000-4819.000	-	-	-	-	-
Subdivision / Tentative Map	9,320	-	-	-	-
001-0000-4820.000	-	-	-	-	-
Variance / Zoning Appeal Fees	-	-	-	-	-
001-0000-4828.000	-	-	-	-	-
Plan Check	57,458	119,924	50,000	50,000	50,000
001-0000-4830.000	-	-	-	-	-
	<u>91,878</u>	<u>135,049</u>	<u>71,000</u>	<u>71,000</u>	<u>71,000</u>
CHARGES FOR SERVICES (MISC)					
Swap Meet Permits	68,965	57,296	58,000	58,000	58,000
001-0000-4904.000	-	-	-	-	-
Field Rental	58,817	54,784	50,000	50,000	50,000
001-0000-4153.000	-	-	-	-	-
Fitness Membership Fee	14,846	12,199	12,000	12,000	-
001-0000-4940.000	-	-	-	-	-
Youth Sports Registration	3,770	-	-	-	-
001-0000-4990.000	-	-	-	-	-
Adult Recreation Classes	7,150	4,419	2,500	2,500	10,000
001-0000-4995.000	-	-	-	-	-
	<u>153,548</u>	<u>128,698</u>	<u>122,500</u>	<u>122,500</u>	<u>118,000</u>
LICENSES & PERMITS					
Business Licenses	509,186	221,947	250,000	250,000	250,000
001-0000-4151.000	-	-	-	-	-
Business Licenses - Cell Towers - Delinquent	-	-	-	-	-
001-0000-4151.001	-	-	-	-	-
Urban Farming Development Agreement / DRP	-	751,370	150,000	150,000	120,000
001-0000-4116.000	-	-	-	-	-
Urban Farming Operating Fees	-	-	680,000	680,000	735,250
001-0000-4117.000	-	-	-	-	-
Community Benefit Program	-	-	480,000	480,000	720,000
001-0000-4119.000	-	-	-	-	-
Adult Boxing	20	-	-	-	-
001-0000-4152.000	-	-	-	-	-
Rental Property License/Permit	46,664	68,829	57,000	57,000	57,000
001-0000-4155.000	-	-	-	-	-
Rental Property License/Permit - Delinquent	-	-	-	-	-
01-860-37-3704	-	-	-	-	-
	<u>555,870</u>	<u>1,042,146</u>	<u>1,617,000</u>	<u>1,617,000</u>	<u>1,882,250</u>
OTHER					
Excursion Fees	3,285	185	500	500	500
001-0000-4901.000	-	-	-	-	-
Miscellaneous	3,372	3,182	4,000	4,000	4,000
001-0000-4910.000	-	-	-	-	-
Parking Permits	163,394	183,004	150,000	150,000	150,000
001-0000-4912.000	-	-	-	-	-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	Original Budget	Amended 2018-19	Adopted 2019-20
Industrial Waste Fee	6,583	5,945	5,000	5,000	5,000
001-0000-4918.000	-	-	-	-	-
Election Filing Fee	2,453	-	2,500	2,500	2,500
001-0000-4919.000	-	-	-	-	-
Reimbursed Expenses	106,590	74,252	7,000	7,000	7,000
001-0000-4920.000	-	0.0%	-	-	-
001-0000-4442.000	77	-	-	-	-
001-0000-4970.000	(226)	-	-	-	-
001-0000-4999.000	16,201	-	-	-	-
Reimbursed Dial-A-ride	180	165	-	-	-
001-0000-4920.010	-	-	-	-	-
Contributions	19,500	5,670	3,000	3,000	3,000
001-0000-4916.000	-	-	-	-	-
Litigation	24,000	6,000	-	-	-
001-0000-4980.000	-	-	-	-	-
	<u>345,409</u>	<u>278,403</u>	<u>172,000</u>	<u>172,000</u>	<u>172,000</u>
TOTAL GENERAL FUND REVENUE	<u>7,321,860</u>	<u>8,306,774</u>	<u>9,035,270</u>	<u>9,035,270</u>	<u>9,293,956</u>
<u>SPECIAL REVENUE FUNDS</u>					
Fund: 201 - Gas Tax Fund					
Gas Tax 2105	101,274	139,836	140,541	140,541	140,541
201-0000-4310.000	-	-	-	-	-
Gas Tax 2106	63,049	76,992	86,258	86,258	86,258
201-0000-4311.000	-	-	-	-	-
Gas Tax 2107	129,401	172,402	174,369	174,369	174,369
201-0000-4312.000	-	-	-	-	-
Gas Tax 2107.5	5,000	5,000	5,000	5,000	5,000
201-0000-4313.000	-	-	-	-	-
Gas Tax 2103	98,381	95,062	187,150	187,150	187,150
201-0000-4314.000	-	-	-	-	-
State Loan repayment	-	27,751	27,751	27,751	27,751
201-0000-4317.000	-	-	-	-	-
Road Maint. and Rehab Account (RMRA)	-	91,299	405,370	405,370	405,370
201-0000-4318.000	-	-	-	-	-
Interest Income	2,619	3,194	2,000	2,000	2,000
201-0000-4908.000	-	-	-	-	-
SUB-TOTAL	<u>399,724</u>	<u>611,536</u>	<u>1,028,439</u>	<u>1,028,439</u>	<u>1,028,439</u>
Fund: 235 - Other Grants					
State Reimbursement HSIP	1,337	11,883	1,003,380	1,003,380	690,000
235-0000-4456.000	-	-	-	-	-
State Reimbursement ATP	-	1,150,463	393,000	393,000	143,000
235-0000-4457.000	-	-	-	-	-
State Reimbursement SPG	34,335	18,908	60,500	60,500	-
235-0000-4458.000	-	-	-	-	-
Mobile Source Air Pollution Reduction	-	-	73,500	73,500	-
235-0000-4459.000	-	-	-	-	-
So. Cal. Association of Governments	-	-	73,500	73,500	-
235-0000-4461.000	-	-	-	-	-
Call for Projects	-	-	163,892	163,892	163,892
235-0000-4462.000	-	-	-	-	-
SSARP Grant	-	-	-	-	114,000
235-0000-446x.000	-	-	-	-	-
Regional Park Grant	-	-	-	-	-
235-0000-4452.000	-	-	-	-	-
SUB-TOTAL	<u>35,672</u>	<u>1,181,254</u>	<u>1,767,772</u>	<u>1,767,772</u>	<u>1,110,892</u>
Fund: 240 - Prop 1B Local St. Improvements					
Prop 1B Local St & Road F	-	-	-	-	0
240-0000-4580.000	-	-	-	-	-
Interest Income	394	947	750	750	750
240-0000-4908.000	-	-	-	-	-
SUB-TOTAL	<u>394</u>	<u>947</u>	<u>750</u>	<u>750</u>	<u>750</u>
Fund: 251 - Proposition C					
Sales Tax	297,301	379,059	435,498	435,498	435,498
251-0000-4110.000	-	-	-	-	-
Interest Income	681	3,468	350	350	350
251-0000-4908.000	-	-	-	-	-
Bus Fare Revenues	24,555	30,205	30,000	30,000	25,000
251-0000-4915.000	-	-	-	-	-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	Original Budget	Amended 2018-19	Adopted 2019-20
SUB-TOTAL	322,536	412,732	465,848	465,848	460,848
Fund: 252 - Proposition A					
Sales Tax	356,785	458,908	435,938	435,938	435,938
252-0000-4110.000	-	-	-	-	-
Interest Income	1,709	10,985	1,000	1,000	1,000
252-0000-4908.000	-	-	-	-	-
Incentive Program	23,615	28,377	20,000	20,000	20,000
252-0000-4911.000	-	-	-	-	-
Sale of Vehicle	-	-	-	-	-
252-0000-4973.000	-	-	-	-	-
SUB-TOTAL	382,109	498,270	456,938	456,938	456,938
Fund: 253 - Measure R					
MEASURE R	222,125	285,104	271,209	271,209	271,209
253-0000-4370.000	-	-	-	-	-
Interest Income	1,682	10,639	1,000	1,000	1,000
253-0000-4908.000	-	-	-	-	-
SUB-TOTAL	223,807	295,743	272,209	272,209	272,209
Fund: 255 - TDA-Transportation Development					
TDA Allocation	12,557	-	-	-	-
255-0000-4380.000	-	-	-	-	-
Interest Income	-	-	-	-	-
255-0000-4908.000	-	-	-	-	-
SUB-TOTAL	12,557	-	-	-	-
Fund: 257 - A.Q.M.D.					
AQMD AB2766 Allocation	8,234	31,179	28,000	28,000	28,000
257-0000-4350.000	-	-	-	-	-
Interest Income	100	1,105	100	100	100
257-0000-4908.000	-	-	-	-	-
SUB-TOTAL	8,334	32,284	28,100	28,100	28,100
Fund: 260 - Used Oil Grant					
Used Oil Grant	(6,927)	-	-	-	-
260-0000-4390.000	-	-	-	-	-
Interest Income	25	15	-	-	-
260-0000-4908.000	-	-	-	-	-
SUB-TOTAL	(6,902)	15	-	-	-
Fund: 261/262 - Recycling Beverage Container					
California Beverage Container	-	(2,212)	-	-	-
261-0000-4392.000	-	-	-	-	-
Interest Income	-	15	-	-	-
260-0000-4908.000	-	-	-	-	-
SUB-TOTAL	-	(2,197)	-	-	-
Fund: 270 - C.O.P.S					
COPS Grant	114,618	139,416	100,000	100,000	100,000
270-0000-4460.000	-	-	-	-	-
Interest Income	309	1,645	-	-	-
270-0000-4908.000	-	-	-	-	-
SUB-TOTAL	114,927	141,061	100,000	100,000	100,000
Fund: 280 - County Park Bond					
2016 County Park Bonds	-	-	-	-	70,000
County Proposition A - Lugo Park	-	-	-	-	-
County Proposition A - Cudahy Baseball Grant	-	-	-	-	-
Other	-	-	-	-	-
SUB-TOTAL	-	-	-	-	70,000
Fund: 390 - Quimby Act Fund					
Quimby Act Fee	-	-	60,000	60,000	60,000
390-0000-4840.000	-	-	-	-	-
SUB-TOTAL	-	-	60,000	60,000	60,000
Fund: 300 - Cal Home					
CDBG - Program Income	-	-	-	-	-
300-0000-4550.000	-	-	-	-	-
Cal Home Rehab Loan Repa	5,000	10,000	-	-	-
300-0000-4551.000	-	-	-	-	-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2016-17	ACTUAL 2017-18	Original Budget	Amended 2018-19	Adopted 2019-20
Interest Income 300-0000-4908.000	192	1,056	-	-	-
SUB-TOTAL	<u>5,192</u>	<u>11,056</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund: 350 - Street Lighting Fund					
Street Lighting Assessment 350-0000-4955.000	-	82,866	73,280	73,280	73,280
Interest Income 350-0000-4908.000	-	17	80	80	80
SUB-TOTAL	<u>-</u>	<u>82,883</u>	<u>73,360</u>	<u>73,360</u>	<u>73,360</u>
Fund: 510 - Community Dev. Block Grant					
CDBG - Code Enforcement 510-0000-4512.000	65,680	67,340	150,000	150,000	150,000
Housing Rehabilitation -S 510-0000-4515.000	17,638	102,271	86,952	86,952	86,357
Multi-family Rehab 510-0000-4516.000	-	-	-	-	-
Food Distribution Program 510-0000-4518.000	33,414	28,000	28,954	28,954	33,781
Business Assistance 510-0000-4524.000	7,917	43,403	43,403	43,403	43,403
Seniors Services 510-0000-4521.000	-	6,660	20,000	20,000	20,000
Family & Individual Counseling 510-0000-4525.000	-	-	-	-	-
ADA Upgrades 510-0000-4xxx.000	-	-	-	-	-
Park Restroom 510-0000-4526.000	17,838	-	189,339	189,339	317,189
Lugo Park Renovation 510-0000-4530.000	79,759	-	-	-	-
SUB-TOTAL	<u>222,246</u>	<u>247,674</u>	<u>518,648</u>	<u>518,648</u>	<u>650,730</u>
Fund: 515 - Federal STPL					
Federal STPL 280-0000-4450.000	123,129	53,427	70,000	70,000	-
SUB-TOTAL	<u>123,129</u>	<u>53,427</u>	<u>70,000</u>	<u>70,000</u>	<u>-</u>
TOTAL SPECIAL REVENUE	<u>1,843,726</u>	<u>3,568,882</u>	<u>4,842,064</u>	<u>4,842,064</u>	<u>4,312,266</u>
TOTAL ALL FUNDS	<u>9,165,586</u>	<u>11,875,656</u>	<u>13,877,334</u>	<u>13,877,334</u>	<u>13,606,222</u>

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

REVENUE FUNDS - USES AND SOURCES

There are basically two types of revenue funds maintained by the City - restricted and unrestricted. The restricted funds, such as Gas Tax and Traffic Safety, are derived from special revenues and may only be expended for specific purposes. The unrestricted General Fund may be used for any State or local purpose. Therefore, the overall financial well-being is reflected largely by the General Fund balance. It is in the interest of the City to spend restricted money when possible rather than unrestricted, thus leaving as much of the surplus as possible in the General Fund.

GENERAL FUND

The General Fund is the largest of all sources of revenue available to the City. The General Fund is composed of revenue derived from a number of areas, the major sources being Sales and Use Taxes, Property Taxes, In-Lieu Taxes, and interest on investments. Enabling legislation was passed in 1969 wherein the revenue received from the In-Lieu Tax, which was semi-restricted, is now considered a General Fund revenue source and may be used for any State or local purpose.

Sales and Use Tax

Estimated 2019-2020 - \$1,801,800

The Bradley-Burnes Uniform Local Sales and Use Tax Law of 1950 has provided one of the largest revenue sources available to local government. On all retail sales, the City receives one cent for every dollar spent in the City. A general 3/4 cents tax was approved by the voters on November 6, 2018 for every dollar spent in the City.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for limited purposes.

PROP A TRANSPORTATION FUND

Estimated 2019-2020 - \$456,938

Proposition A, effective July 1, 1982, increased the County Sales Tax by one-half cent to provide funds exclusively to benefit public transit. Twenty-five percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years to which to expend the funds. Any unused funds may be exchanged for other cities' General Fund. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A Local Return funds.

PROP C TRANSPORTATION FUND

Estimated 2019-2020 - \$465,848

Proposition C, effective November 6, 1990, increased the County Sales Tax by one-half cent to provide funds to benefit public transit. Twenty percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years in which to expend the funds. Proposition C funds also provides an expended list of eligible project expenditures including Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C funds cannot be exchanged for other funds.

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

STATE GAS TAX FUNDS

Estimated 2019-2020 - \$1,028,439

Section 2105 of the Streets and Highways Code provides that each City in the State shall be apportioned a sum equal to the net revenue derived from 11.5% of the Highway Users Tax in excess of \$.09 per gallon, based on population. In FY 1991-92, the eligibility for Section 2105 funds, required the City to maintain expenditure levels for roads from the General Fund at the average of those expenditures made during the 1987-88, 1988-89 and 1989-90 fiscal years. This requirement has since been eliminated. (This revenue category here also included any revenue for the Traffic Congestion Relief/Gas Tax Swap from the State.)

Section 2106 (a) of the Streets and Highways Code provides that each City in the State shall receive a fixed monthly apportionment of \$400 (\$4,800 yr.). In addition, under Section 2106 (b), payment to City of Cudahy is estimated on a per capita basis.

Section 2107 funds are allocated by the State to cities on a population basis. These monies are used for street improvements. Payment is estimated on a per capita basis.

Senate Bill 1 of 2017 session created the Road maintenance and rehabilitation Program. Funds are placed into the Road Maintenance and Rehabilitation Account (RMRA). The RMRA funds are allocated to Cities and Counties for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road system.

CDBG FUND

Estimated 2019-2020 - \$650,730

Community Development Block Grant Funds are received from the US Housing and Urban Development. These funds are distributed to the City of Cudahy by the Los Angeles County Community Development Commission. CDBG funds for the FY 2015-2016 have been earmarked for housing rehabilitation, food distribution, facilities rehabilitation, lead based paint abatement, asbestos testing & removal programs, and related administrative costs.

CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020

EXPENDITURE SECTION

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE)

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-79 appropriations that is adjusted each succeeding year by Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-90, Proposition 111 was passed, which changed the base year to 1986-87, and allows cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to non residential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000

The 2019-2020 budget expenditures are well within the statutory limit.

It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

COMPUTATION OF APPROPRIATION LIMIT

2018-2019 APPROPRIATIONS LIMIT

2017-18 limit	\$30,803,863
Per Capita Income and County population change factor applied to 2017-18 appropriations limit	<u>1.0384</u>
2017-2018 appropriations limit	<u>\$ 31,986,612</u>

APPROPRIATIONS SUBJECT TO LIMIT AND APPROPRIATIONS MARGIN

Proceeds of Taxes	\$ 7,649,244
Less Exclusions:	
Qualified Capital Outlay	<u>-</u>
Appropriations Subject to Limit	<u>\$ 7,649,244</u>
Appropriations Margin	\$ 24,337,368

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2016-17	ACTUAL 2017-18	ORIGINAL 2018-19	AMENDED 2018-19	ADOPTED 2019-20
GENERAL FUND					
4155 Accounting	70,688	78,428	143,615	149,508	178,286
4510 Animal Regulation	74,636	56,497	60,000	60,000	70,000
4212 Building Regulation	176,706	138,714	76,000	76,000	76,000
4160 Business License	48,042	46,788	42,051	42,051	52,854
4005 City Attorney	409,995	164,105	185,000	257,000	185,000
4008 City Clerk	80,578	123,217	188,859	162,459	183,780
4001 City Council	132,816	126,857	253,402	228,402	284,007
4011 City Manager	345,471	133,182	107,081	107,081	222,112
4210 Community Development Dept.	1,447	27,320	12,000	12,000	12,000
4230 Community Preservation	83,560	83,560	37,088	37,088	28,769
4520 Crossing Guards	38,078	38,078	19,000	33,000	49,000
6740 Elections	-	7,970	25,694	25,694	300
4216 Engineering	244,863	225,201	242,789	242,789	278,134
4020 Facilities Operations	913,587	856,897	1,290,548	1,290,548	1,239,179
4151 Finance Administration	35,802	39,903	212,941	212,941	272,724
4530 Municipal Enforcement	68,726	29,552	124,921	60,321	50,803
4410 Parks Maintenance	249,320	143,060	151,460	151,460	194,466
4015 Personnel	321,121	350,727	793,891	792,612	734,998
4215 Planning	214,445	690,865	333,350	424,850	333,350
4501 Police Services	3,673,570	3,743,956	4,067,180	4,067,180	4,291,676
4018 Purchasing	29,621	10,144	-	14,650	23,829
4350 Recreation	670,157	423,427	486,152	486,152	481,439
Street Lighting District			51,250	51,250	51,250
Total General Fund Expenditures	\$ 7,883,228	7,538,448	8,904,273	8,985,037	9,293,956
PROP A TRANSPORTATION					
City Manager	\$ 7,985	7,985	8,434	8,434	8,434
Finance Administration	2,997	2,997	5,712	5,712	4,607
Accounting	2,500	2,500	7,454	7,454	7,454
Purchasing	-	-	-	-	-
Engineering	6,500	6,500	15,094	15,094	15,094
Prop A Exchange	-	-	449,000	449,000	449,000
Excursions	4,535	4,535	10,000	10,000	10,000
Orange Line Rail Transit	8,674	8,674	9,000	9,000	9,000
Transportation Marketing	26,834	26,834	30,000	30,000	30,000
Dial-A-Ride	50,617	50,617	85,000	85,000	85,000
ADA Improvements along fixed route	-	-	150,000	150,000	150,000
Citywide Bus Stop Improvement Project			100,000	100,000	100,000
	110,642	110,642	869,694	869,694	868,589
PROP C					
City Manager	16,567	16,567	16,868	16,868	16,868

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2016-17	ACTUAL 2017-18	ORIGINAL 2018-19	AMENDED 2018-19	ADOPTED 2019-20
Finance Administration	5,610	5,610	8,603	8,603	5,606
Accounting	7,612	7,612	11,515	11,515	11,515
Purchasing	-	-	-	-	-
Engineering	12,500	12,500	26,248	26,248	26,248
Bus Passes	54,018	54,018	55,000	55,000	55,000
City Membership - Gateway Cities	21,500	21,500	14,000	14,000	14,000
Freeway 710 Study	10,000	10,000	11,000	11,000	11,000
Transportation Marketing	26,834	26,834	30,000	30,000	30,000
Atlantic Improvement Phase II	3,150	3,150	160,000	160,000	160,000
Excursions	2,280	2,280	5,000	5,000	5,000
PCAM	176,099	176,099	178,000	178,000	178,000
Pavement Mangement System	-	-	-	-	20,000
Patata Street Improvement Project	-	-	250,000	250,000	250,000
	336,170	336,170	766,234	766,234	783,237
SUCCESSOR AGENCY					
City Manager	48,948	48,948	47,333	47,333	48,193
Finance Administration	61,724	61,724	60,109	60,109	60,048
Accounting	23,130	23,130	22,100	22,100	22,100
	133,802	133,802	129,542	129,542	130,341
HOUSING SUCCESSOR AGENCY					
City Manager	12,920	12,920	-	-	-
Contractual	-	-	50,000	50,000	-
Land Purchase	-	-	720,000	720,000	-
	12,920	12,920	770,000	770,000	-
GAS TAX FUNDS					
City Manager	-	-	60,241	60,241	-
Personnel - UAL (50% in 2018-19)	-	-	48,750	48,750	-
Finance Administration	8,510	8,510	25,829	25,829	-
Accounting	21,580	21,580	33,382	33,382	-
Purchasing	5,757	5,757	-	-	-
Crossing Guards	-	-	-	-	-
Community Preservation	-	-	4,681	4,681	0
Facility Operations - WC Insurance	-	-	10,500	10,500	-
Engineering	-	-	33,845	33,845	-
Parks Maintenance	-	-	-	-	-
Street Maintenance (see Dept 4425)	585,701	585,701	619,301	619,301	576,817
Road Maint. And Rehab Account (RMRA)	-	-	405,370	405,370	405,370
Electricity - Non Street Lighting District	-	-	17,000	17,000	17,000
Traffic signal maintenance	-	-	22,500	22,500	22,500
City-wide Traffic Signs	-	-	-	-	-
	621,548	621,548	1,281,399	1,281,399	1,021,687
CDBG					
Business Assistance (Personnel)	6,636	6,636	-	-	-
4640 Business Assistance (Business License)	16,767	16,767	43,403	43,403	43,403
4620 Housing Rehab SFD	41,644	41,644	86,952	86,952	86,357
4230 Community Preservation	75,000	75,000	150,000	150,000	150,000
4642 Food Distribution	42,105	42,105	28,954	28,954	33,781
NEW Clara Street Park Senior Activities	-	-	20,000	20,000	20,000
JADE	-	-	-	-	-
Clara /Cudahy Park Restroom Rehabilitation	-	-	189,339	189,339	317,189
Lugo Park Restroom Rehabilitation	118,423	118,423	-	-	-
Lugo Park Soccer Field	712,398	712,398	-	-	-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE

PROGRAM	ACTUAL 2016-17	ACTUAL 2017-18	ORIGINAL 2018-19	AMENDED 2018-19	ADOPTED 2019-20
	1,012,973	1,012,973	518,648	518,648	650,730
<u>DRUG ASSET SEIZURE FUND</u>	-	11,409	16,000	16,000	-
<u>OTHER GRANTS</u>					
Federal Reimbursement HSIP 6	-	14,638	350,000	350,000	350,000
Federal Reimbursement HSIP 7	-	21,345	340,000	340,000	340,000
State Reimbursement ATP 1	-	-	50,607	50,607	-
Federal/State Reimbursement ATP 2	-	2,345	143,000	143,000	143,000
State Reimbursement SPG	-	-	60,500	60,500	-
MSRC	-	-	73,500	73,500	-
SCAG	-	-	73,500	73,500	-
Other / Call For projects 2015			163,892	163,892	163,892
Federal Reimbursement ATP 3			-	-	-
SSARP Grant	-	-	135,000	135,000	135,000
Regional Park Grant	3,546	-	-	-	-
	3,546	38,328	1,389,999	1,389,999	1,131,892
<u>PROP 1B LOCAL ST. IMPROVEMENTS</u>					
Fostoria/River/Cecelia/Crafton	51,376	51,376	-	-	-
	51,376	51,376	-	-	-
<u>Federal, State, Local STPL</u>					
Clara Bridge Improvement Project - Phase I	-	-	357,629	357,629	357,629
Clara Bridge Improvement Project - Phase li	-	-	-	-	-
	-	-	357,629	357,629	357,629

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2019-2020**

EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE

PROGRAM	ACTUAL 2016-17	ACTUAL 2017-18	ORIGINAL 2018-19	AMENDED 2018-19	ADOPTED 2019-20
MEASURE R					
City Manager			12,048	12,048	12,048
Finance Administration			13,006	13,006	4,110
Accounting			5,018	5,018	5,018
Engineering	95,757	95,757	13,900	13,900	13,900
Transportation Marketing	-	-	30,000	30,000	30,000
HSIP 6 Matching Fund	-	-	40,000	40,000	40,000
Cecilia Street Improvement Project			225,000	225,000	225,000
Matching Funds for SSARP			15,000	15,000	15,000
Ardine Street Improvements			140,000	140,000	140,000
2015 Call For Projects Matching Fund	-	-	88,249	88,249	88,249
HSIP 7 Matching Fund	-	-	36,320	36,320	36,320
	<u>95,757</u>	<u>95,757</u>	<u>618,541</u>	<u>618,541</u>	<u>609,645</u>
<u>TDA-Transportation Development</u>	<u>-</u>	<u>21,297</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>A.Q.M.D</u>	<u>16,619</u>	<u>16,619</u>	<u>25,900</u>	<u>25,900</u>	<u>25,900</u>
<u>Used Oid Grant</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>Recycling Beverage Container</u>	<u>-</u>	<u>-</u>	<u>19,133</u>	<u>19,133</u>	<u>-</u>
<u>C.O.P.S</u>	<u>106,030</u>	<u>106,030</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
COUNTY PARK BOND					
Outdoor Fitness Court	-	-	70,000	70,000	-
Clara Street Park	1,920,186	1,920,186	-	-	-
Clara Street Park Phase III	-	-	-	-	-
Playground	-	-	-	-	-
	<u>1,920,186</u>	<u>1,920,186</u>	<u>70,000</u>	<u>70,000</u>	<u>-</u>
STREET LIGHTING					
Street Lighting	<u>128,000</u>	<u>128,000</u>	<u>73,360</u>	<u>73,360</u>	<u>73,044</u>
SB821					
LPDM GRANT					
Facility Operations	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Special Revenue Expenditure	<u>4,554,569</u>	<u>4,617,057</u>	<u>7,010,079</u>	<u>7,010,079</u>	<u>5,756,694</u>
TOTAL PROGRAM EXPENDITURES	<u>12,437,798</u>	<u>12,155,505</u>	<u>15,914,352</u>	<u>15,995,116</u>	<u>15,050,650</u>

CITY OF CUDAHY
ADOPTED BUDGET
FY 2018-2019

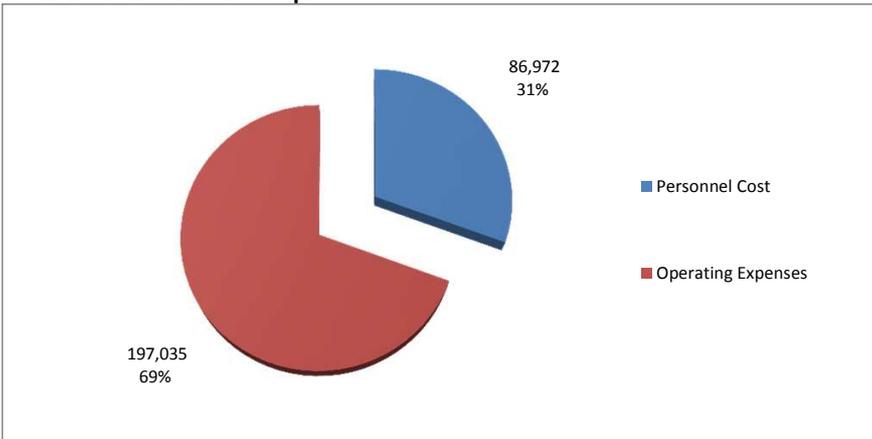
DEPARTMENTAL PROGRAMS

CITY COUNCIL

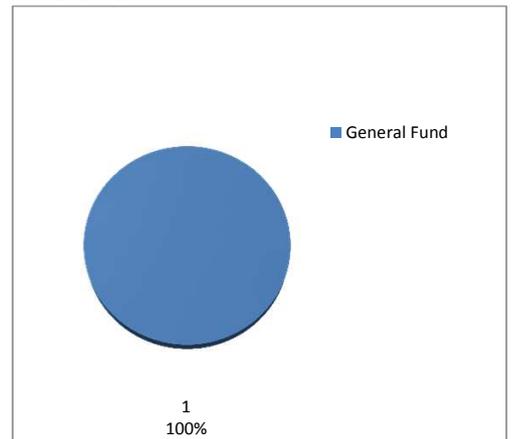
Department 4001: City Council
Establishes City policy

DEPARTMENT SUMMARY

FY 2019-2020 Amount Requested



FY 2019-20: Resources Allocated



	ACTUAL 2015-16	ACTUAL 2016-17	Original 2017-18	Amended 2017-18	Adopted 2018-19
RESOURCES ALLOCATED					
Personnel Costs	77,354	83,651	86,972	86,972	86,972
Operating Expenses	55,462	43,206	166,430	141,430	197,035
Total:	\$ 132,816	\$ 126,857	\$ 253,402	\$ 228,402	\$ 284,007

	ACTUAL 2015-16	ACTUAL 2016-17	Original 2017-18	Amended 2017-18	Adopted 2018-19
PROGRAM FINANCING					
General Fund	132,816	126,857	253,402	228,402	284,007
Total:	\$ 132,816	\$ 126,857	\$ 253,402	\$ 228,402	\$ 284,007

CITY COUNCIL

Dept. 4001: City Council

STATEMENT OF PURPOSE

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

BUDGET SUMMARY	<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>April</i>	<i>Adopted</i>
	2016-17	2017-18	2018-19	2018-19	2018-19	
Personnel Costs	77,354	83,651	86,972	86,972	69,998	86,972
Operating Expenses	55,462	43,206	166,430	141,430	73,149	197,035
Total:	\$ 132,816	\$ 126,857	\$ 253,402	\$ 228,402	\$ 143,147	\$ 284,007

FUNDING SOURCES	<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>April</i>	<i>Adopted</i>
	2016-17	2017-18	2018-19	2018-19	2018-19	
General Fund	132,816	126,857	253,402	228,402	143,147	284,007
Total:	\$ 132,816	\$ 126,857	\$ 253,402	\$ 228,402	\$ 143,147	\$ 284,007

KEY PROGRAM GOALS

1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
 2. Establish City priorities for implementation and accountability.
 3. Support civic engagement opportunities that foster community and neighborhood vitality.
 4. Represent City interests skillfully on regional issues.
 5. Meet all requirements of the Brown Act and adopted City Council protocols.
-

KEY WORKLOAD MEASURES

Meetings held.
Budgets prepared and adopted.

FOOTNOTES:

CITY COUNCIL

Dept: 4001 City Council

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>April</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL COSTS						
<i>ACCT.</i>						
5100 Council Members	29,016	28,570	29,016	29,016	29,012	29,016
5120 Retirement	1,902	1,928	1,970	1,970	1,817	1,970
5125 Medicare Tax	720	708	420	420	731	420
5130 Medical Insurance	43,122	49,812	52,885	52,885	36,699	52,885
5133 Dental Insurance	2,594	2,633	2,044	2,044	1,739	2,044
5134 Disability Insurance	-	-	-	-	-	-
5137 Vision Insurance	-	-	637	637	-	637
5138 Life Insurance	-	-	-	-	-	-
Total:	\$ 77,354	\$ 83,651	\$ 86,972	\$ 86,972	\$ 69,998	\$ 86,972
OPERATING EXPENSES						
<i>ACCT.</i>						
5118 Auto Allowance	22,500	22,500	22,500	22,500	24,000	22,500
6080 Office Supplies	-	-	-	-	14	-
6085 Plaques and Badges	475	209	1,695	1,695	1,272	1,300
6312 Memberships	4,259	11,293	15,735	15,735	5,805	15,735
6391 Travel and Meeting Expense	2,230	9,204	37,500	37,500	14,908	37,500
6392 Training and Education	-	-	-	-	-	-
6720 Contractual	1,998	-	89,000	64,000	27,150	120,000
6753 Legislative Advocate	24,000	-	-	-	-	-
Total:	\$ 55,462	\$ 43,206	\$ 166,430	\$ 141,430	\$ 73,149	\$ 197,035

ACCOUNT MODIFICATIONS

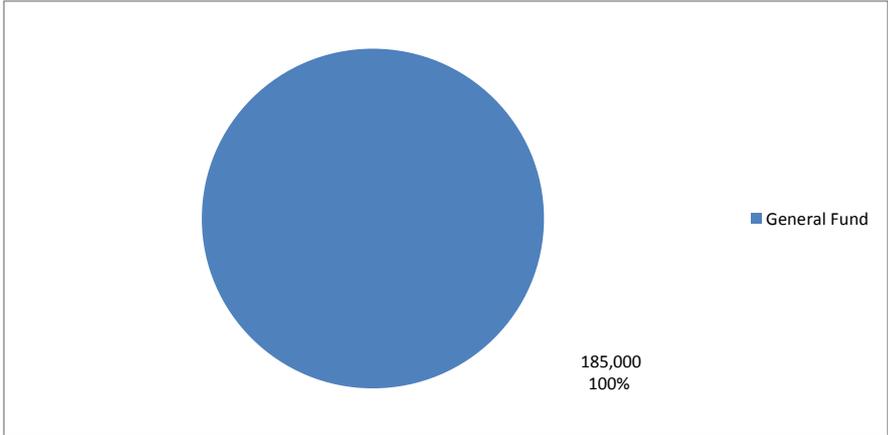
CITY OF CUDAHY BUDGET WORKSHEET FY 2019-2020		
ACCT. NO.	DESCRIPTION	CITY COUNCIL
	DEPT. 4001	
	SALARIES AND BENEFITS	
5100	Council Members (\$483.60/mo. x 5 members x 12 mos.)	29,016
5120	Retirement	1,970
5125	Medicare Tax	420
5130	Medical Insurance	52,885
5133	Dental Insurance	2,044
5137	Vision Insurance	637
	TOTAL	86,972
	MAINTENANCE AND OPERATIONS	
5118	Auto Allowance \$375 per Council Member each month	22,500
	TOTAL	22,500
6085	Plaques and Badges Badges (\$20 each x 5 Council Members) Plaques (\$60 each x 5 Council Members) Names Plates and Holders Photos/Frames Business Cards	100 300 200 200 500
	TOTAL	1,300
6312	Memberships Council Memberships NALEO (\$100 Each x 5 Council Members) Contract Cities League of Cities League of Cities - Local Division Southern California Association of Governments	500 3,150 8,700 951 2,434
	TOTAL	15,735
6391	Travel and Meeting 5 Council Members receive up to \$5,000 each for conferences.	37,500
	Subtotal:	37,500
	TOTAL	37,500
6720	Consultants Outreach - Strategic Plan <i>(Create a communication analysis and help implement a new communication strategy. May also include coordinating Census Outreach with other organizations.)</i>	120,000
	TOTAL	120,000

CITY ATTORNEY

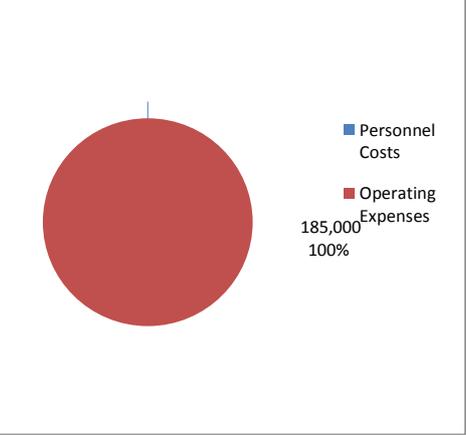
Department 4005: City Attorney
 Advises on legal matters.

DEPARTMENT SUMMARY

FY 2019-20: Adopted Program Financing



FY 2019-20: Adopted Resources Allocated



	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
RESOURCES ALLOCATED					
Personnel Costs	-	-	-	-	-
Operating Expenses	346,777	164,105	185,000	257,000	185,000
Total:	\$ 346,777	\$ 164,105	\$ 185,000	\$ 257,000	\$ 185,000
PROGRAM FINANCING					
General Fund	346,777	164,105	185,000	257,000	185,000
Total:	\$ 346,777	\$ 164,105	\$ 185,000	\$ 257,000	\$ 185,000

CITY ATTORNEY

Dept. 4005: City Attorney

STATEMENT OF PURPOSE

To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	-	-	-	-	-
Operating Expenses	346,777	164,105	185,000	257,000	185,000
Total:	\$ 346,777	\$ 164,105	\$ 185,000	\$ 257,000	\$ 185,000

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	346,777	164,105	185,000	257,000	185,000
Total:	\$ 346,777	\$ 164,105	\$ 185,000	\$ 257,000	\$ 185,000

KEY PROGRAM GOALS

1. Provide general legal advice to the City Council and City Manager.
 2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
 3. Prepare and review resolutions, ordinances, contracts and other legal documents.
 4. Provide legal advice to City Manager regarding personnel issues.
 5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.
-

CITY ATTORNEY

Dept: 4005 City Attorney

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>April</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL COSTS						
Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES						
<u>ACCT.</u>						
6720 Contractual	207,561	80	185,000	257,000	91,949	185,000
6755 Legal Services	136,116	130,055	-	-	187,052	-
6760 Project Consulting/Admn	3,100	33,970	-	-	606	-
6391 Travel & Meetings	-	-	-	-	-	-
Total:	\$ 346,777	\$ 164,105	\$ 185,000	\$ 257,000	\$ 279,607	\$ 185,000

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

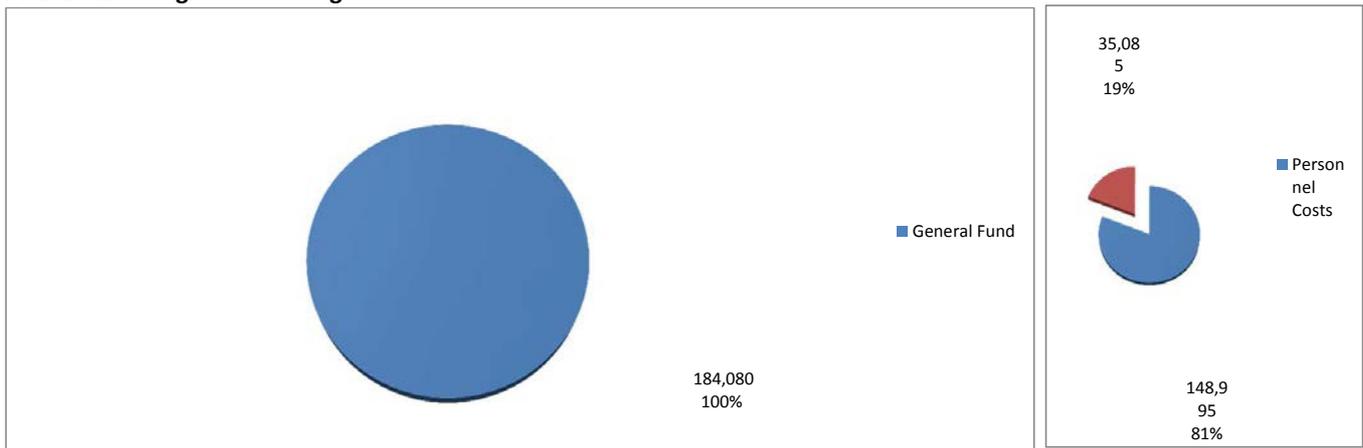
ACCT. NO.	DESCRIPTION	CITY ATTORNEY
	DEPT. 4005	
	MAINTENANCE AND OPERATIONS	
6720	Contractual	
	Contracted legal services	185,000
	Special legal services - As Needed	-
	TOTAL	185,000

CITY CLERK

Department 4008: City Clerk
Provides records management.

DEPARTMENT SUMMARY

FY 2019-20: Program Financing



	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
RESOURCES ALLOCATED					
Personnel Costs	60,042	28,350	151,074	124,674	148,995
Operating Expenses	20,536	49,166	62,500	86,500	35,085
Total:	\$ 80,578	\$ 77,516	\$ 213,574	\$ 211,174	\$ 184,080
PROGRAM FINANCING					
General Fund	80,578	77,516	62,500	99,052	184,080
Total:	\$ 80,578	\$ 77,516	\$ 62,500	\$ 99,052	\$ 184,080
PERSONNEL (FTE)	0.50	1.00	2.00	2.00	2.00
Total:	0.50	1.00	2.00	2.00	2.00

CITY CLERK

Dept. 4008 City Clerk

STATEMENT OF PURPOSE

To record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
City Clerk	0.00	0.00	0.00	0.00	0.00
Assistant City Clerk	0.00	0.00	1.00	1.00	1.00
Junior Deputy City Clerk	0.50	1.00	0.75	1.00	1.00
Part Time Position	0.00	0.00	0.25	0.00	0.00
Total:	0.50	1.00	2.00	2.00	2.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	60,042	94,725	151,074	124,674	148,995
Operating Expenses	20,536	28,492	37,785	37,785	34,785
Total:	\$ 80,578	\$ 123,217	\$ 188,859	\$ 162,459	\$ 183,780

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	80,578	123,217	188,859	162,459	183,780
Total:	\$ 80,578	\$ 123,217	\$ 188,859	\$ 162,459	\$ 183,780

KEY PROGRAM GOALS

1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
 2. Prepare, publish and post all legal notices as required.
 3. Oversee local requirements established by the Fair Political Practices Commission.
 4. Initiate an efficient and accessible records database.
 5. Respond within time constraints to all subpoenas and requests for public records.
-

FOOTNOTES:

EXPENDITURE DETAIL

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
PERSONNEL COSTS		2016-17	2017-18	2018-19	2018-19	2019-20
ACCT.						
5100	Full-Time			-	-	-
5100	City Clerk			-	-	-
5100	Assistant City Clerk			63,918	63,918	75,804
5100	Junior Deputy City Clerk	32,537	39,133	46,404	5,504	46,404
5105	Overtime	4,817	4,152	-	6,000	-
5110	Salaries, Hourly	11,628	35,725	3,116	22,516	-
5116	Auto Allowance	-	-	-	(750)	-
5120	Retirement	2,110	2,532	7,208	6,278	8,362
5121	PARS/APPLE Retirement	394	1,380	120	1,020	-
5125	Medicare Tax	590	1,008	1,640	(1,160)	1,770
5130	Medical Insurance	7,667	10,389	26,994	20,154	14,848
5133	Dental Insurance	113	141	712	272	563
5134	Disability Insurance	109	140	380	240	576
5136	Vacation Buy Back	-	-	-	-	-
5137	Vision Insurance	-	-	346	346	308
5138	Life Insurance	77	125	236	336	360
5139	Bilingual Pay	-	-	-	-	-
Total:		\$ 60,042	\$ 94,725	\$ 151,074	\$ 124,674	\$ 148,995

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
OPERATING EXPENSES		2016-17	2017-18	2018-19	2018-19	2019-20
ACCT.						
6020	Election Supplies	-	-	-	-	-
6080	Office Supplies	2,406	1,223	2,500	2,500	2,500
6310	Advertising	18,686	24,393	15,000	15,000	15,000
6386	Professional Membership	-	470	505	505	605
6388	Subscription	-	-	-	-	-
6390	Telephone	(556)	-	-	-	-
6391	Travel and Meeting Expense	-	2,406	9,780	9,780	6,680
6392	Training and Education	-	-	-	-	-
6720	Contractual	-	-	10,000	10,000	10,000
6910	Computers	-	-	-	-	-
6970	Office Equipment	-	-	-	-	-
Total:		\$ 20,536	\$ 28,492	\$ 37,785	\$ 37,785	\$ 34,785

ACCOUNT MODIFICATIONS

CITY OF CUDAHY BUDGET WORKSHEET FY 2019-2020		
ACCT. NO.	DESCRIPTION	CITY CLERK
	DEPT.4008	
	SALARIES AND BENEFITS	
5100	City Clerk (CC)	-
5100	Assistant City Clerk	75,804
5100	Junior Deputy City Clerk	46,404
5105	Over time	-
5110	Salaries, Hourly	-
	Administrative Aide (39 hrs. per week at \$18.44/hr for 3 months)	-
5116	Auto Allowance	-
5120	Retirement	8,362
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	1,770
5130	Medical Insurance	14,848
5133	Dental Insurance	563
5134	Disability Insurance	576
5136	Vacation Buy Back	-
5137	Vision Insurance	308
5138	Life Insurance	360
	TOTAL	148,995
	MAINTENANCE AND OPERATIONS	
6386	Professional Membership	
	City Clerks Association of California	185
	International Institute of Municipal Clerks (2 year Membership @ \$210 per year)	420
	<i>*2 year membership required to pursue Certified Municipal Clerk certification</i>	
	TOTAL	605
6391	Travel & Meetings	
	City Clerk Association Monthly Meetings (\$40 x 12 Months)	480
	City Clerk's Association of California Annual Conference	
	City Clerk Technical Training	6,200
	Registration, Hotel, Meals and Transportation	
	TOTAL	6,680
6720	Contractual	
	Codification of Municipal Code	10,000
	\$19.50 per page (Ordinance) General Plan Zone Ordinance	
	TOTAL	10,000
6310	Advertising	
	<i>Cost per published Ordinance is \$1,000</i>	
	TOTAL	15,000
6080	Office Equipment and Supplies	
	TOTAL	2,500

CITY CLERK

Dept. 4008: City Clerk
 Account: 6740: Election Services

STATEMENT OF PURPOSE

To conduct all City general municipal and special elections in accordance with the City Charter and California Elections Code, and serve as Filing Officer for required disclosure statements.

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	-	-	-	-	-
Operating Expenses	16,799	7,970	25,694	25,694	300
Total:	\$ 16,799	\$ 7,970	\$ 25,694	\$ 25,694	\$ 300

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	16,799	7,970	25,694	25,694	300
Total:	\$ 16,799	\$ 7,970	\$ 25,694	\$ 25,694	\$ 300

KEY PROGRAM GOALS

1. Plan, supervise and conduct the City's general municipal and special elections.
 2. Offer informational support to City Council candidates.
 3. Comply with all regulations and timelines established by the California Elections Code.
 4. Provide voter registration, voter outreach and verification services to residents.
-

Dept. 4008: City Clerk
 Account: 6740: Election Services

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>ADOPTED</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL COSTS					
<u>ACCT.</u>					
5115 Part-Time	-	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -	\$ -

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>ADOPTED</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
OPERATING EXPENSES					
<u>ACCT.</u>					
6740 Election Services	16,799	7,970	25,694	25,694	300
Total:	\$ 16,799	\$ 7,970	\$25,694	\$ 25,694	\$ 300

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	ELECTION SERVICES
	DEPT. 4008-6740	
	MAINTENANCE AND OPERATIONS	
6740	Election Services	
	Los Angeles County Registrar-Recorder/County Clerk (One-Time Cost)	-
	Candidate Statements -	-
	Ballot Measures (Sales and Parcel)	-
	English translation only; approximately \$300, and additional \$300 for Spanish translation	
	Initiative	-
	Advertising/Public Posting/Materials	300
	TOTAL	300

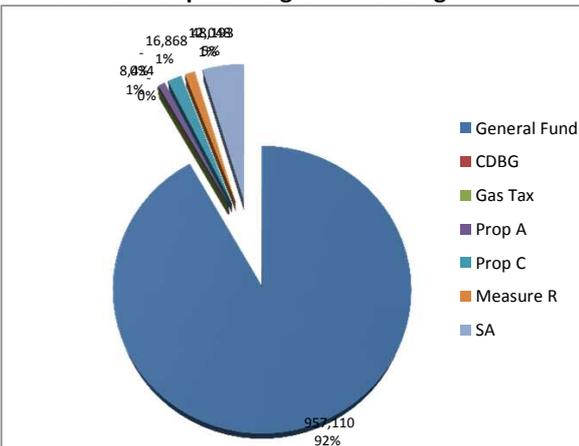
CITY MANAGER'S OFFICE

Department 4011: City Manager
Implements City policy

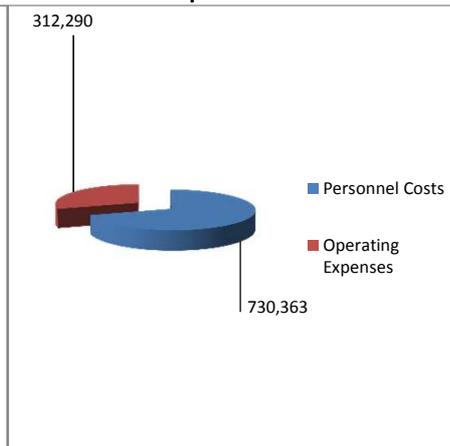
Department 4015: Human Resources
Personnel, benefits

DEPARTMENT SUMMARY

FY 2019-20: Adopted Program Financing



FY 2019-20: Adopted Resources Allocated



	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
RESOURCES ALLOCATED					
Personnel Costs	401,247	416,276	873,996	863,996	730,363
Operating Expenses	293,567	155,145	221,510	230,231	312,290
Total:	\$ 694,814	\$ 571,421	\$ 1,095,506	\$ 1,094,227	\$ 1,042,653
PROGRAM FINANCING					
General Fund	615,932	483,909	900,972	899,693	957,110
CDBG	78,882	87,512	-	-	-
Gas Tax	-	-	108,991	108,991	-
Proposition A	-	-	8,434	8,434	8,434
Proposition C	-	-	16,868	16,868	16,868
Measure R	-	-	12,048	12,048	12,048
Successor Agency (SA)	-	-	48,193	48,193	48,193
Total:	\$ 694,814	\$ 571,421	\$ 1,095,506	\$ 1,094,227	\$ 1,042,653
PERSONNEL (FTE)	4.00	3.00	3.00	3.00	2.50
Total:	4.00	3.00	3.00	3.00	2.50

CITY MANAGER'S OFFICE

Dept. 4011: City Manager

STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous operational improvement.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	0.00	0.00	0.00
Administrative Analyst	0.00	0.00	0.00	0.50	1.00
Part-Time Positions	1.00	1.00	1.00	1.00	0.00
Total:	3.00	3.00	2.00	2.50	2.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	138,306	124,569	240,965	240,965	295,755
Operating Expenses	156,505	8,613	11,900	11,900	11,900
Total:	\$ 294,811	\$ 133,182	\$ 252,865	\$ 252,865	\$ 307,655

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	294,811	133,182	107,081	107,081	222,112
Gas Tax	-	-	60,241	60,241	-
Proposition A	-	-	8,434	8,434	8,434
Proposition C	-	-	16,868	16,868	16,868
Measure R	-	-	12,048	12,048	12,048
Successor Agencies	-	-	48,193	48,193	48,193
Total:	\$ 294,811	\$ 133,182	\$ 252,865	\$ 252,865	\$ 307,655

KEY PROGRAM GOALS

Recommended

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.

KEY WORKLOAD MEASURES

	<i>Adopted</i> 2019-20
Agenda reports reviewed and approved.	100%
Departments supervised.	4
Community inquiries resolved or referred.	100%

CITY MANAGER'S OFFICE

Dept: 4011 City Manager

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL COSTS					
<u>ACCT.</u>					
5100 City Manager	99,979	96,546	195,000	195,000	195,000
5100 Senior Administrative Analyst					-
5100 Administrative Analyst					46,410
5114 Severance	-	-	-	-	-
5105 Over time	22	-	-	-	-
5110 Hourly	13,799	-	-	-	-
5115 Part-Time	-	-	-	-	-
5120 Retirement	5,753	4,787	19,135	19,135	18,970
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	1,611	1,485	2,830	2,830	3,500
5130 Medical Insurance	15,141	10,927	21,090	21,090	28,320
5133 Dental Insurance	1,340	880	1,470	1,470	1,650
5134 Disability Insurance	356	297	660	660	835
5136 Vacation Buy-Back	-	9,375	-	-	-
5137 Vision Insurance	-	-	285	285	395
5138 Life Insurance	305	272	495	495	675
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 138,306	\$ 124,569	\$ 240,965	\$ 240,965	\$ 295,755

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
OPERATING EXPENSES					
<u>ACCT.</u>					
5116 Auto Allowance	5,000	4,800	4,800	4,800	4,800
6080 Office Supplies	523	21	500	500	500
6312 Professional Membership	235	-	475	475	475
6389 Special Projects	-	-	-	-	-
6386 Professional Membership	-	-	-	-	-
6390 Telephone	-	-	3,125	3,125	-
6391 Travel and Meeting Expense	729	1,713	3,000	3,000	3,125
6392 Training and Education	2,732	79	-	-	3,000
6394 Vehicle Maintenance	-	-	-	-	-
6720 Contractual	147,286	2,000	-	-	-
6910 Computers	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
Total:	\$ 156,505	\$ 8,613	\$ 11,900	\$ 11,900	\$ 11,900

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	
	DEPT. 4011	CITY MANAGER
	SALARIES AND BENEFITS	
5100	City Manager (CM)	195,000
5110	Administrative Analyst (100% General Fund)	46,410
5120	Retirement	18,970
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	3,500
5130	Medical Insurance	28,320
5133	Dental Insurance	1,650
5134	Disability Insurance	835
5137	Vision Insurance	395
5138	Life Insurance	675
	The City Manager Salaries and Benefits are charged to multiple funding sources. Of the Salaries and Benefits, \$155,421 (64%) is charged to the General Fund.	
	TOTAL	295,755
	MAINTENANCE AND OPERATIONS	
5116	Auto Allowance	
	Contractual Auto Allowance	
	CM (\$400/mo. x 12 mos.)	4,800
	Subtotal:	4,800
	TOTAL	4,800
6080	Office Supplies	
	Books and Office Supplies	500
	Subtotal:	500
	TOTAL	500
6312	Professional Memberships	
	Municipal Management Association of Southern California	
	<i>Membership</i>	75
	<i>Conference</i>	300
	Misc. Subscriptions	100
	Subtotal:	475
	TOTAL	475
6391	Travel and Meeting Expense	
	Annual City Manager Council	3,000
	Staff meetings, seminars and workshops	125
	TOTAL	3,125
6392	Training and Education	
	Allotment for training, hotel, meals and transportation	
		3,000
	TOTAL	3,000

CITY MANAGER'S OFFICE

Dept. 4015: Personnel

STATEMENT OF PURPOSE

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

STAFFING SUMMARY (FTEs)	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
Human Resources Manager	0.00	0.00	1.00	0.50	0.50
Total:	0.00	0.00	1.00	0.50	0.50

BUDGET SUMMARY	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
Personnel Costs	262,941	291,707	633,031	623,031	434,608
Operating Expenses	137,062	146,532	209,610	218,331	300,390
Total:	\$ 400,003	\$ 438,239	\$ 842,641	\$ 841,362	\$ 734,998

FUNDING SOURCES¹	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
General Fund	321,121	350,727	793,891	792,612	734,998
Gas Tax	-	-	48,750	48,750	-
CDBG	78,882	87,512	-	-	-
Total:	\$ 400,003	\$ 438,239	\$ 842,641	\$ 841,362	\$ 734,998

KEY PROGRAM GOALS

1. Continue establishing best practices for Human Resources.
2. Ensure good relations are established with the City of Cudahy's Employees' Association.
3. Provide a framework for succession planning.
4. Set-up training/classes for employees for professional development.
5. Monitor progress based on each individual Employee Development Plan.

KEY WORKLOAD MEASURES	Recommended <i>Adopted 2019-20</i>
Maintain personnel records for all full and part-time employees.	100%
Review and process annual employee evaluations and employee development plans.	100%

FOOTNOTES:

1. Human Resources Specialist is paid from three funding sources: 10% from Gas Tax Fund (\$12,848), 30% from CDBG (\$38,543) and 60% from General Fund (\$300,013)

CITY MANAGER'S OFFICE

Dept: 4015 Personnel

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5100 Human Resources Manager	81,140	88,891	94,268	94,268	-
5120 Retirement	15,135	17,417	18,573	18,573	-
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	1,236	1,450	1,365	1,365	-
5127 EDD Unemployment Benefits	4,654	3,427	6,000	6,000	10,000
5130 Medical Insurance	17,436	20,579	20,052	20,052	-
5133 Dental Insurance	1,283	1,283	1,008	1,008	-
5134 Disability Insurance	262	268	262	262	-
5136 Vacation Buy Back	-	983	10,000	-	-
5137 Vision Insurance	-	-	283	283	-
5138 Life Insurance	135	176	135	135	-
5141 Unfunded Retirement Liability	141,660	157,233	468,585	468,585	424,608
5109 Merit Pay	-	-	12,500	12,500	-
Total:	\$ 262,941	\$ 291,707	\$ 633,031	\$ 623,031	\$ 434,608

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5116 Auto Allowance	1,225	4,200	4,200	4,200	-
6080 Office Supplies	634	439	1,000	1,000	1,000
6310 Advertising	47	-	-	-	-
6312 Professional Membership	3,100	3,370	3,300	3,300	3,300
6320 Employee Physical	259	3,252	2,000	2,000	2,500
6322 Employee Recognition	-	170	11,000	1,000	1,000
6391 Travel and Meeting Expense	-	-	-	-	-
6392 Training and Education	8,891	9,884	12,000	12,000	10,000
6450 Retirees Insurance	92,950	113,674	113,000	131,721	113,000
6720 Contractual	29,956	11,543	63,110	63,110	169,590
6764 Professional Services	-	-	-	-	-
Total:	\$ 137,062	\$ 146,532	\$ 209,610	\$ 218,331	\$ 300,390

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	Personnel
	Dept. 4015	
	SALARIES AND BENEFITS	
5100	Human Resources Manager	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5127	EDD Unemployment Benefits	10,000
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
5141	Retirement and Other Post Employment	424,608
	Unfunded Actuarial Liability (UAL) - Retirement	224,608
	Other Post Employment Benefit (OPEB)	100,000
	Retirement - PERS	100,000
5109	Merit Pay (5% bonus pay for FT) employees who exceed expectations	-
	TOTAL	434,608
	MAINTENANCE AND OPERATIONS	
5116	Auto Allowance	
	Contractual Auto Allowance	
	(\$350/mo. x 12 mos.)	-
	Subtotal:	-
	TOTAL	-
6080	Office Supplies	
	General Supplies	1,000
	TOTAL	1,000
6310	Advertising	
	MMASC, The Wave, JobTrak, LA Times, Jobs Available, ICMA, Wester City, etc.	
	TOTAL	-
6312	Professional Membership	
	Gateway Public Employment Consortium (Liebert Cassidy Whitmore)	
	Cost is offset by savings in City Attorney Fees	
	TOTAL	3,300

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	Personnel
	Dept. 4015	
6320	Employee Physical Physical Exams, fingerprinting, etc. (Live Scan included)	2,500
	TOTAL	2,500
6322	Employee Recognition Employee Quarterly Luncheons	1,000
	TOTAL	1,000
6391	Travel and Meeting IPMA - HR International Training Conference and Expo	-
	TOTAL	-
6392	Training and Education Education/Tuition Reimbursement Program	10,000
	TOTAL	10,000
6450	Retirees Insurance / Benefits Insurance for former Elected Official and City Employees who have retired from the City. including Replacement Benefit Fund charges retirement charges in excess of IRS limits.	113,000
	TOTAL	113,000
6720	Contractual Libert Cassidy (Labor Negotiation / Human Resources) 40,000 Willdan and Associates (Human Resources) - Until Succession Planning Completed 116,480 NeoGov Annual License Fee 13,110 Government Jobs.com (Annual Subscription) -	169,590
	TOTAL	169,590

FINANCE

Department 4151: Finance Administration
Supports workforce needs.

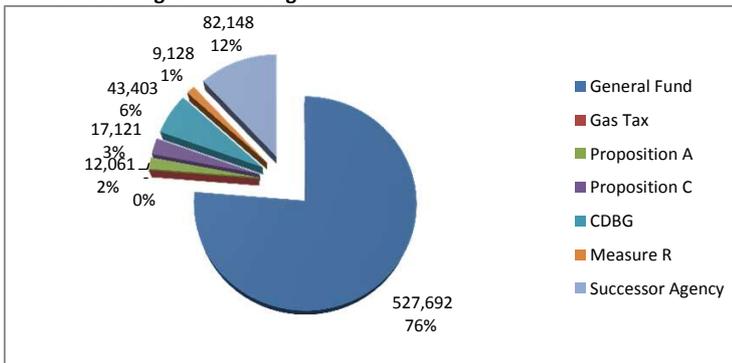
Department 4155: Accounting
Tracks City financials.

Department 4160: Business License
Issues and monitors business licenses

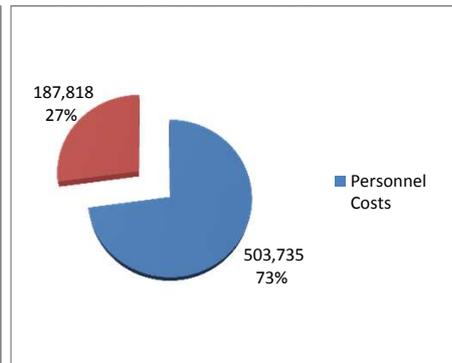
Department 4018: Purchasing
Acquires supplies and services.

DEPARTMENT SUMMARY

FY 2019-20: Program Financing



FY 2019-20: Resources Allocated



	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
RESOURCES ALLOCATED					
Personnel Costs	256,897	253,068	466,457	487,000	503,735
Operating Expenses	77,679	61,742	166,747	166,747	187,818
Total:	\$ 334,576	\$ 314,810	\$ 633,204	\$ 653,747	\$ 691,553
PROGRAM FINANCING					
General Fund	186,241	175,263	398,607	419,150	527,692
Gas Tax	31,641	26,477	58,306	58,306	-
Proposition A	6,188	4,081	14,145	14,145	12,061
Proposition C	6,188	4,806	8,108	20,118	17,121
CDBG	12,010	-	42,403	42,403	43,403
Measure R	-	-	-	-	9,128
Successor Agency	40,826	41,717	81,618	81,618	82,148
Total:	\$ 283,094	\$ 252,343	\$ 603,187	\$ 635,740	\$ 691,553
PERSONNEL (FTE)					
	4.00	5.00	4.00	4.00	4.50
Total:	4.00	5.00	4.00	4.00	4.50

61344

FINANCE

Dept. 4151: Finance Administration

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Finance Director	1.00	1.00	1.00	1.00	1.00
Total:	1.00	1.00	1.00	1.00	1.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	65,095	72,550	159,453	159,453	159,277
Operating Expenses	77,237	61,742	166,747	166,747	187,818
Total:	\$ 142,332	\$ 134,292	\$ 326,200	\$ 326,200	\$ 347,095

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	35,802	39,903	212,941	212,941	272,724
Gas Tax	6,510	7,255	25,829	25,829	-
Proposition A			5,712	5,712	4,607
Proposition C			8,603	8,603	5,606
Measure R			13,006	13,006	4,110
Successor Agency	22,783	25,393	60,109	60,109	60,048
Total:	\$ 142,332	\$ 134,292	\$ 326,200	\$ 326,200	\$ 347,095

326200

KEY PROGRAM GOALS

1. Complete monthly and annually financial accounting records and reports.
2. Process bi-weekly payroll records and checks.
3. Process semi-monthly vendor records (warrant registers) and checks.
4. Process daily cash receipts and wire transfers from State, government agencies, and utility agencies
5. Receive and reconcile monthly bank and treasury statements.
6. Review the preparation of the State Controller's Report and the Street Report.
7. Plan and coordinate the external audits for the City.
8. Coordinate and ensure proposed and adopted budgets are prepared by July 1 of each fiscal year.
9. Implementation of recommendations from State Controller's Office, Los Angeles County Grand Jury, and External Auditors

KEY WORKLOAD MEASURES

Agendas and staff reports prepared for City.1/
 Gather data, prepare and produce a Financial Report. 2/
 Distribute mandatory tax forms (W2 & 1099M) to employees and vendors annually.
 Audits conducted annually. 3/
 Coordinate, review, print and distribute proposed & adopted budget books annually.

FINANCE

Dept: 4151 Finance Administration

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL					
<u>ACCT.</u>					
5100 Finance Director	49,942	54,569	125,004	125,004	125,004
5105 Overtime	-	-	-	-	-
5110 Salaries, Hourly	-	-	-	-	-
5115 Part Time	-	-	-	-	-
5116 Auto Allowance	4,200	4,200	4,200	4,200	4,200
5120 Retirement	1,877	1,740	8,194	8,194	8,553
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	734	807	1,813	1,813	1,813
5130 Medical Insurance	7,785	10,541	18,878	18,878	18,229
5133 Dental Insurance	323	396	515	515	578
5134 Disability Insurance	178	209	431	431	437
5137 Vision Insurance	-	-	283	283	283
5138 Life Insurance	56	88	135	135	180
Total:	\$ 65,095	\$ 72,550	\$ 159,453	\$ 159,453	\$ 159,277
OPERATING EXPENSES					
<u>ACCT.</u>					
		FY 2019-20:	Resources Allocated		
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	599	489	500	500	500
6376 Taxes and License	-	120	-	-	200
6386 Professional Membership	149	885	759	759	1,060
6388 Subscription	-	-	-	-	-
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting Expense	-	301	925	925	1,095
6392 Training and Education	-	2,111	2,275	2,275	2,275
6710 Audit	53,467	38,716	70,038	70,038	70,038
6720 Contractual	23,022	19,120	92,250	92,250	112,650
6764 Professional Services	-	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
Total:	\$ 77,237	\$ 61,742	\$ 166,747	\$ 166,747	\$ 187,818

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	DEPT. 4151	
	SALARIES AND BENEFITS	
5100	Finance Director (FD)	125,004
5116	Auto Allowance (\$350 times 12 months)	4,200
5120	Retirement	8,553
5125	Medicare Tax	1,813
5130	Medical Insurance	18,229
5133	Dental Insurance	578
5134	Disability Insurance	437
5137	Vision Insurance	283
5138	Life Insurance	180
	TOTAL	159,277
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies General Supplies	500
	TOTAL	500
6376	Taxes and License (FD) Certified Public Accountant <i>Bi-Annual \$200</i>	200
	TOTAL	200
6386	Professional Membership(FD) California Society of Municipal Finance Officers (CSMFO) American Institute of Certified Public Accountants California Society of Certified Public Accountants	110 225 500
	TOTAL	1,060

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION		
	DEPT. 4151		FINANCE ADMINISTRATION
6391	Travel and Meeting		
	Government and Tax Update (2 x \$395) (FD & Senior Accountant [SA])	790	
	GASB Update (2 x \$60) (FD & SA)	10	
	Mileage for PERS Training (SA & Accountant Technician [AT])	55	
	CSMFO Bi-Monthly Lunches (6 x \$40) (FD, SA, AT)	240	
		TOTAL	1,095
6392	Training and Education		
	Cal Society Foundation Fall Series (FD)	425	
	Seminars/workshops for CSMFO (FD), Payroll Certification (AT) and other trainings for (FD, SA, AT)	1,850	
		TOTAL	2,275
6710	Audit		
	Annual Audit/Financial Statements (\$50,000 General Fund)	61,505	
	Other Post Employment Benefits Actuarial (OPEB) Update (Bartel Associates)	2,500	
	State Reports Financial Transaction Report and Streets Report	5,233	
	Enrolled Agent - Quarterly and Annual Report representation	800	
		TOTAL	70,038
6720	Contractual		
	Sales Tax Service (HdL)	4,600	
	Sales Audit Tax Service (HdL) [15% of recovered amounts. Revenue equals]	12,000	
	Property Tax (HdL)	5,000	
	Pension reports (Prepared by Public Employees Retirement System)	1,950	
	Tyler Technologies - Accounting Software Maintenance Contract	9,100	
	Franchise Fee / Development Impact Fee Study	80,000	
		TOTAL	112,650

FINANCE

Dept. 4155: Accounting

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Senior Accountant	0.00	1.00	1.00	1.00	1.00
Accountant Technician	1.00	1.00	1.00	1.00	1.00
Total:	1.00	2.00	2.00	2.00	2.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	112,472	119,238	222,550	228,443	224,373
Operating Expenses	-	-	-	-	-
Total:	\$ 112,472	\$ 119,238	\$ 222,550	\$ 228,443	\$ 224,373

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	70,688	78,428	143,615	149,508	178,286
Gas Tax	16,714	16,324	32,477	32,477	-
Proposition A	4,178	4,081	8,433	8,433	7,454
Proposition C	4,178	4,081	11,515	11,515	11,515
Measure R			5,001	5,001	5,018
Successor Agency	16,714	16,324	21,509	21,509	22,100
Total:	\$ 112,472	\$ 119,238	\$ 222,550	\$ 228,443	\$ 224,373

KEY PROGRAM GOALS

Key Program Goals have been included under Finance Administration section

KEY WORKLOAD MEASURES

Key Workload Measures have been included under Finance Administration section

FINANCE

Dept: 4155 Finance

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
<u>ACCT.</u>					
5100 Senior Accountant (SA)	83,568	81,620	91,320	91,320	91,320
5100 Accountant Technician (AT)			72,744	72,744	72,744
5115 Part Time	-	-	-	-	-
5120 Retirement	8,242	4,253	14,459	14,459	15,132
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	1,133	1,197	2,379	2,379	2,379
5130 Medical Insurance	17,691	22,391	38,270	38,270	38,404
5133 Dental Insurance	1,239	1,390	2,018	2,018	2,932
5134 Disability Insurance	254	283	524	524	536
5136 Vacation Buy Back	-	7,701	-	5,893	-
5137 Vision Insurance	-	-	566	566	566
5138 Life Insurance	137	195	270	270	360
Total:	\$ 112,472	\$ 119,238	\$ 222,550	\$ 228,443	\$ 224,373

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
<u>ACCT.</u>					
6080 Office Supplies	-	-	-	-	-
6312 Professional Membership	-	-	-	-	-
6391 Travel and Meeting Expense	-	-	-	-	-
6392 Training and Education	-	-	-	-	-
6720 Contractual	-	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -	\$ -

ACCOUNT MODIFICATIONS

Operating Costs have been included under Finance Administration section

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	ACCOUNTING
	DEPT. 4155	
	SALARIES AND BENEFITS	
5100	Senior Accountant (SA)	91,320
5100	Accountant Technician (AT)	72,744
5105	Overtime	-
5115	Part Time	-
5120	Retirement	15,132
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	2,379
5130	Medical Insurance	38,404
5133	Dental Insurance	2,932
5134	Disability Insurance	536
5136	Vacation Buy Back	-
5137	Vision Insurance	566
5138	Life Insurance	360
	TOTAL	224,373

**Operating Costs have been included under Finance Administration section*

FINANCE

Dept. 4160: Business License

STATEMENT OF PURPOSE

Ensure that individual and organization conducting business or performing a service within the City boundaries are issued a license.

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
STAFFING SUMMARY (FTEs)					
Account Clerk/Technician	1.00	1.00	1.00	1.00	1.00
Total:	1.00	1.00	1.00	1.00	1.00

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
BUDGET SUMMARY					
Personnel Costs	60,052	46,788	84,454	84,454	96,257
Operating Expenses	-	-	-	-	-
Total:	\$ 60,052	\$ 46,788	\$ 84,454	\$ 84,454	\$ 96,257

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
FUNDING SOURCES					
General Fund	48,042	46,788	42,051	42,051	52,854
CDBG	12,010	-	42,403	42,403	43,403
Total:	\$ 60,052	\$ 46,788	\$ 84,454	\$ 84,454	\$ 96,257

KEY PROGRAM GOALS

1. Receive and process new business licenses and business license renewals
2. Promote positive community relations through excellence in customer service
3. Coordinate with City Departments to ensure continued consistency in business licensing

KEY WORKLOAD MEASURES

Increase compliance through outreach and resident education (renewal notices, handouts, articles)

FINANCE

Dept: 4160 Business License

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL					
ACCT.					
5100 Account Clerk/Technician	43,011	32,325	61,452	61,452	69,204
5105 Overtime	-	-	-	-	-
5120 Retirement	5,658	2,079	7,149	7,149	8,451
5125 Medicare Tax	583	419	890	890	1,003
5130 Medical Insurance	9,947	11,134	13,773	13,773	16,074
5133 Dental Insurance	615	582	665	665	949
5134 Disability Insurance	140	132	192	192	198
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	198	198	198
5138 Life Insurance	98	117	135	135	180
Total:	\$ 60,052	\$ 46,788	\$ 84,454	\$ 84,454	\$ 96,257
OPERATING EXPENSES					
ACCT.					
6080 Office Supplies	-	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -	\$ -

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DEPT. 4160	DESCRIPTION	BUSINESS LICENSE
		SALARIES AND BENEFITS	
5100		Account Technician	69,204
5120		Retirement	8,451
5125		Medicare Tax	1,003
5130		Medical Insurance	16,074
5133		Dental Insurance	949
5134		Disability Insurance	198
5137		Vision Insurance	198
5138		Life Insurance	180
		TOTAL	96,257

**Operating Costs have been included under Finance Administration section*

FINANCE

Dept. 4018: Purchasing

STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Purchasing Agent	0.00	0.00	0.00	0.00	0.00
Part-Time	1.00	1.00	0.00	0.00	0.50
Total:	1.00	1.00	0.00	0.00	0.50

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	15,481	14,492	-	14,650	23,829
Operating Expenses	2,346	-	-	-	-
Total:	\$ 17,827	\$ 14,492	\$ -	\$ 14,650	\$ 23,829

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	29,621	10,144	-	14,650	23,829
Gas Tax	8,038	2,898	-	-	-
Prop A	2,010	Resources Allocated	-	-	-
Prop C	2,010	725	-	-	-
Total:	\$ 41,678	\$ 13,767	\$ -	\$ 14,650	\$ 23,829

KEY PROGRAM GOALS

1. Ensure that all City Ordinances and Municipal Codes are adhered to concerning the purchasing activity.
2. Continue to order and stock all needed office supplies for City departments.
3. Identify, tag and maintain all fixed assets.
4. Manage copiers lease and service maintenance agreements.
5. Replace office and special equipment at end of useful life.

KEY WORKLOAD MEASURES

Copiers maintained. 1/
 Fixed assets inventory & depreciation. 2/
 Orders placed for replenishing water, toner, paper, office, & misc supplies.

FOOTNOTES:

- 1/ Copiers located at City Hall and Bedwell Hall
 2/ Fixed assets are tagged (labeled) when purchased. Inventory for additions and deletions are performed annually in preparation for depreciation.

FINANCE

Dept: 4018 Purchasing

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL					
<u>ACCT.</u>					
5100 Purchasing Agent	10,412	10,735	-	11,500	-
5110 Hourly	1,408	-	-	-	22,651
5105 Overtime	95	-	-	-	-
5120 Retirement	658	692	-	130	-
5121 PARS/APPLE Retirement	64	-	-	-	849
5125 Medicare Tax	138	125	-	40	328
5130 Medical Insurance	2,605	2,830	-	2,900	-
5133 Dental Insurance	38	38	-	40	-
5134 Disability Insurance	37	38	-	40	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	26	34	-	-	-
Total:	\$ 15,481	\$ 14,492	\$ -	\$ 14,650	\$ 23,829
OPERATING EXPENSES					
<u>ACCT</u>					
6080 Office Supplies	-	-	-	-	-
6386 Professional Membership	-	-	-	-	-
6390 Telephone	-	-	-	-	-
6392 Training and Education	2,346	-	-	-	-
Total:	\$ 2,346	\$ -	\$ -	\$ -	\$ -

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	PURCHASING
	DEPT. 4018	
	SALARIES AND BENEFITS	
5100	Purchasing Agent	-
5110	Hourly	22,651
	Admn Asst / Account Clerk (24 hrs. / week)	22,651
5120	Retirement	-
5121	Hourly Retirement (3.75% City Share)	849
5125	Medicare Tax	328
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	23,829
	MAINTENANCE AND OPERATIONS	19-20: Resources Allo
9-20: Program Fin		
6080	Office Supplies	-
	TOTAL	-
6386	Professional Membership	
	American Purchasing Society	-
	Institute for Supply Management (ISM)	-
	TOTAL	-
6392	Training and Education	
	Excel Courses	-
	ISM Seminar	-
	<i>Registration</i>	-
	<i>Hotel</i>	-
	<i>Flight</i>	-
	TOTAL	-

*Telephone expenses have been included collectively under Facilities Operations

COMMUNITY DEVELOPMENT

Dept: 4210 Community Development Administration

Department 4215: Planning
Guide physical & economic development

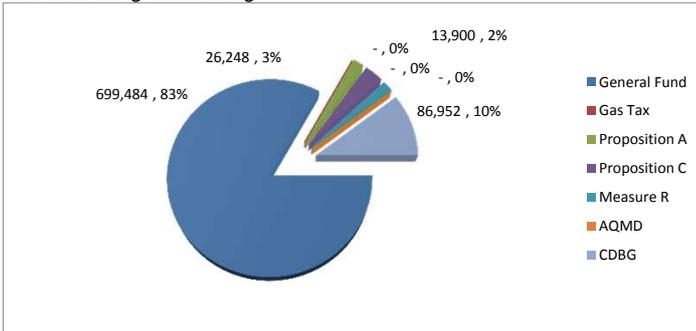
Department 4216: Engineering
Maintain City infrastructure

Department 4212: Building Regulation
Building permitting and inspection

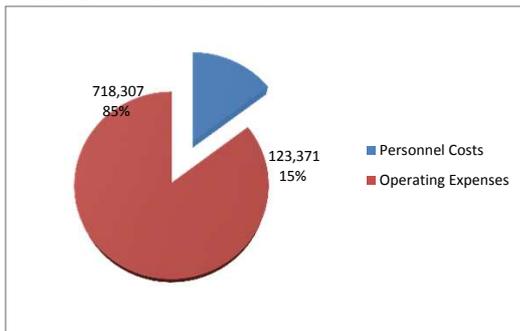
Department 4620: Housing and Community Development
Preserve and improve housing and activities within the community

DEPARTMENT SUMMARY

FY 2019-20: Program Financing



FY 2019-20: Resources Allocated



	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	April 2018-19
RESOURCES ALLOCATED					
Personnel Costs	89,569	59,049	123,371	123,371	52,235
Operating Expenses	399,645	1,127,375	716,807	808,307	505,609
Total:	\$ 489,214	\$ 1,186,424	\$ 840,178	\$ 931,678	\$ 557,844
PROGRAM FINANCING					
General Fund	537,659	1,056,236	664,139	731,094	457,849
Gas Tax	-	-	33,845	25,640	23,531
Proposition A			13,500	13,500	
Proposition C			17,500	17,500	
Measure R			14,357	14,357	
A.Q.M.D.			12,000	12,000	
CDBG	21,701	105,780	25,301	25,301	65,555
Total:	\$ 559,360	\$ 1,162,016	\$ 780,642	\$ 839,392	\$ 546,935
PERSONNEL (FTE)	5.75	6.75	5.25	5.25	5.25
Total:	5.75	6.75	5.25	5.25	5.25

Adopted 2019-20
123,371
718,307
\$ 841,678

699,484
-
15,094
26,248
13,900
-
86,952
\$ 841,678

1.00
1.00

COMMUNITY DEVELOPMENT ADMINISTRATION

Dept: 4210 Community Developmnet Administration

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Community Development Manager	1.00	0.00	1.00	1.00	0.00
Total:	1.00	0.00	1.00	1.00	0.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	70,146	1,456	-	-	-
Operating Expenses	-	25,864	12,000	12,000	12,000
Total:	\$ 70,146	\$ 27,320	\$ 12,000	\$ 12,000	\$ 12,000

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	70,146	1,456	12,000	12,000	12,000
Gas Tax	-	-	-	-	-
Other funds	-	-	-	-	-
Total:	\$ 70,146	\$ 27,320	\$ 12,000	\$ 12,000	\$ 12,000

KEY PROGRAM GOALS

Reporting CDBG activities to Los Angeles County Community Development Commission (LA CDC)

KEY WORKLOAD MEASURES

COMMUNITY DEVELOPMENT ADMINISTRATION

Dept: 4210 Community Developmnet Dept.

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
5100 Community Development Manager	57,451	1,228	-	-	-
5105 Overtime	-	-	-	-	-
5110 Salaries, Hourly	350	-	-	-	-
5115 Part Time	-	-	-	-	-
5116 Auto Allowance	3,150	-	-	-	-
5120 Retirement	3,996	10	-	-	-
5121 PARS/APPLE Retirement	13	-	-	-	-
5125 Medicare Tax	826	16	-	-	-
5130 Medical Insurance	3,924	181	-	-	-
5133 Dental Insurance	216	11	-	-	-
5134 Disability Insurance	153	8	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	67	2	-	-	-
Total:	\$ 70,146	\$ 1,456	\$ -	\$ -	\$ -

OPERATING EXPENSES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	-	-	-	-	-
6376 Taxes and License	-	-	-	-	-
6386 Professional Membership	-	-	-	-	-
6388 Subscription	-	-	-	-	-
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting Expense	-	-	-	-	-
6392 Training and Education	-	-	-	-	-
6710 Audit	-	-	-	-	-
6720 Contractual	-	25,864	12,000	12,000	12,000
6764 Professional Services	-	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
Total:	\$ -	\$ 25,864	\$ 12,000	\$ 12,000	\$ 12,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	
	DEPT. 4210	COMMUNITY DEVELOPMENT ADMINISTRATION
	SALARIES AND BENEFITS	
5100	Community Development Manager	-
5116	Auto Allowance (\$350 times 12 months)	-
5120	Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	-
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies General Supplies	-
	TOTAL	-
6386	Professional Membership(CDM) Annual Membership in the American Planning Association (APA)	-
	TOTAL	-

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION		
	DEPT. 4210		COMMUNITY DEVELOPMENT ADMINISTRATION
6391	Travel and Meeting League of Cities and APA Conferences	-	
		TOTAL	-
6392	Training and Education League of Cities and APA Conferences	-	
		TOTAL	-
6720	Contractual Project managaement <i>Avant Garde - \$250 a week CDBG administration</i>	12,000	
		TOTAL	12,000

COMMUNITY DEVELOPMENT

Dept. 4215: Planning

STATEMENT OF PURPOSE

The Planning program ensures development is consistent with the adopted General Plan, encourages commercial revitalization and ensures a high quality of life for the community.

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
STAFFING SUMMARY (FTEs)					
Community Development Director	1.00	1.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.25	0.25	0.00
Assistant Planner	0.00	0.00	1.00	1.00	0.00
Part-Time	1.75	1.75	0.00	0.00	0.00
Associate Planner	1.00	1.00	0.00	0.00	0.00
Secretary - Community Development	0.00	0.00	0.00	0.00	0.00
Total:	3.75	3.75	1.25	1.25	0.00

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
BUDGET SUMMARY					
Personnel Costs	1,865	1,009	-	-	-
Operating Expenses	214,836	689,856	333,350	424,850	333,350
Total:	\$ 216,701	\$ 690,865	\$ 333,350	\$ 424,850	\$ 333,350

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
FUNDING SOURCES					
General Fund	216,701	690,865	333,350	424,850	333,350
AQMD	-	-	-	-	-
Other Grants - RPG	-	-	-	-	-
Total:	\$ 216,701	\$ 690,865	\$ 333,350	\$ 424,850	\$ 333,350

KEY PROGRAM GOALS

1. General Plan Update.
2. Implement Housing Program and other CDBG funded programs or projects.
3. Administer administrative and discretionary applications for development.

	<i>Adopted 2019-20</i>
KEY WORKLOAD MEASURES	
Planning related inquiries resolved at public counter or via telephone/e-mail.	1500
Field inspections (follow up, business license, etc.)	312
Zoning Clearances	60
Planning Commission cases processed (CUPs, ZVs, subdivisions, etc.).	12
Site Plan Reviews processed.	15
Administrative approvals (over the counter)	168

COMMUNITY DEVELOPMENT

Dept: 4215 Planning

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
5100 Community Dev Director	-	-	-	-	-
5100 Community Dev Manager	-	-	-	-	-
5110 Assistant Planner	1,790	960	-	-	-
5100 Associate Planner	-	-	-	-	-
5100 Comm. Dev. Secretary (33%)	-	-	-	-	-
5105 Overtime	-	-	-	-	-
5115 Part Time	-	-	-	-	-
5120 Retirement	-	-	-	-	-
5121 PARS/APPLE Retirement	67	36	-	-	-
5125 Medicare Tax	8	13	-	-	-
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	-	-
5134 Disability Insurance	-	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
Total:	\$ 1,865	\$ 1,009	\$ -	\$ -	\$ -

OPERATING EXPENSES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
6065 Maps	6	-	250	250	250
6080 Office Supplies	1,188	1,188	1,500	1,500	1,500
6315 Division Expense	-	-	-	-	-
6386 Professional Membership	-	-	-	-	-
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting Expense	200	-	-	-	-
6392 Training and Education	-	-	4,000	4,000	4,000
6715 Commissioner	-	-	3,600	3,600	3,600
6720 Contractual	175,888	527,585	100,000	191,500	100,000
6760 Application and Development Agreements	-	198,637	224,000	224,000	224,000
6745 Engineering Services	37,554	(37,554)	-	-	-
6764 Professional Services	-	-	-	-	-
Total:	\$ 214,836	\$ 689,856	\$ 333,350	\$ 424,850	# \$ 333,350

ACCOUNT MODIFICATIONS

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020

ACCT. NO.	DESCRIPTION	PLANNING
	DEPT. 4215	
	SALARIES AND BENEFITS	
5100	Community Development Manager	-
5100	Planning Assistant	-
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5115	Hourly	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	-
	MAINTENANCE AND OPERATIONS	
6065	Maps Zoning Maps	
	TOTAL	250
6080	Office Supplies Property Data Profiles (First American Data Tree) @\$100 / month Printing Costs	 1,200 300
	TOTAL	1,500
6386	Professional Membership Annual Membership in the American Planning Association (APA) Planning Commissioners Assistant Planner	 - -
	TOTAL	-
6391	Travel and Meetings League of Cities and APA Conferences	-
	TOTAL	-

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	PLANNING
	DEPT. 4215	
6392	Training and Education Planning Commissioners to attend conferences as approved by the City Manager (up to 2 - rotating) Assistant Planner attendance of League of Cities and APA Conferences Other relevant training	4,000 - - TOTAL 4,000
6715	Commissioner Planning Commission (1 Chairperson @\$65 and 4 Commissioners @\$55 plus medicare tax and retirement)	3,600 TOTAL 3,600
6720	Contractual Willdan Planning Services (\$96 x 20 hours a week) General Plan Update - Completed FY 2017-18 Developmental Code Water Infrastructure/Parks Plan	100,000 - - - TOTAL 100,000
6760	Contractual Development Agreements / Development Review Permits (emja / Glenn Ward Calsada) Accounting Services - Collection of CBP and Operating Fees Compliance Services - MGO (Site Compliance and Operating Fee Collections)	150,000 24,000 50,000 TOTAL 224,000

COMMUNITY DEVELOPMENT

Dept. 4216: Engineering

STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Community Dev Secretary	0.00	0.00	0.00	0.00	0.00
Total:	1.00	1.00	2.00	2.00	1.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	39,679	58,040	123,371	123,371	123,371
Operating Expenses	103,473	167,161	208,505	208,505	210,005
Total:	\$ 143,152	\$ 225,201	\$ 331,876	\$ 331,876	\$ 333,376

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Gas Tax			33,845	33,845	-
Proposition A			15,094	15,094	15,094
Proposition C			26,248	26,248	26,248
Measure R			13,900	13,900	13,900
General Fund	143,152	225,201	242,789	242,789	278,134
Total:	\$ 143,152	\$ 225,201	\$ 331,876	\$ 331,876	\$ 333,376

KEY PROGRAM GOALS

1. Administer all infrastructure engineering and maintenance services including the Capital Improvement Program.
2. Continue to administer and implement NPDES (National Pollutant Discharge Elimination System) program & MS4 Permit.
3. Continue to monitor and reduce TMDLs (Total Maximum Daily Loads) of storm drain pollutants.
4. Manage/administer Cudahy Street Lighting District & Street Lighting Maintenance.
5. Manage Traffic Signal System Operations & Maintenance.

KEY WORKLOAD MEASURES

KEY WORKLOAD MEASURES	<i>Adopted</i> 2019-20
Administer MS4 Permit	100%
Active Transportation Program (ATP-2)	100%
Highway Safety Improvement Program (HSIP-6 & HSIP 7)	100%
Capital Improvement Project Development/Implementation	100%
Call for Project Complete Streets Project	100%
Street Lighting Assessment Report	100%
Grants Administration	100%

COMMUNITY DEVELOPMENT

Dept: 4216 Engineering

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
5100 Community Development Director			-	-	-
5100 Community Development Manager			-	-	-
5100 Assistant Engineer	33,072	47,952	105,504	105,504	105,504
5100 Community Dev Secretary			-	-	-
5105 Overtime	1,992	1,509	-	-	-
5110 Hourly	-	-	-	-	-
5120 Retirement	1,095	1,800	8,074	8,074	8,074
5125 Medicare Tax	472	665	1,530	1,530	1,530
5130 Medical Insurance	2,694	5,617	7,233	7,233	7,233
5133 Dental Insurance	176	254	338	338	338
5134 Disability Insurance	123	153	303	303	303
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	110	110	110
5138 Life Insurance	55	90	279	279	279
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 39,679	\$ 58,040	\$ 123,371	\$ 123,371	123,371

OPERATING COSTS	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
6080 Office supplies	-	27	3,500	3,500	3,500
6386 Professional Memberships	295	300	505	505	505
6391 Travel and Meetings	-	-	-	-	1,000
6392 Training and Education	-	-	1,000	1,000	1,000
6720 Contractual	14,891	32,558	22,500	22,500	22,500
6745 Engineering Services	88,287	134,276	181,000	181,000	181,500
Total:	\$ 103,473	\$ 167,161	\$ 208,505	\$ 208,505	210,005

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	
	DEPT. 4216	ENGINEERING
	SALARIES AND BENEFITS	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Assistant Engineer	105,504
5100	Community Development Secretary (33%)	-
5120	Retirement	8,074
5125	Medicare Tax	1,530
5130	Medical Insurance	7,233
5133	Dental Insurance	338
5134	Disability Insurance	303
5136	Vacation Buy Back	-
5137	Vision Insurance	110
5138	Life Insurance	279
	TOTAL	123,371
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	General office supplies	3,500
	(BNI Public Works Green Book, Cost Book, Standard Plans, Engineering Codes, MUTCD, Traffic Manual)	
	General office supplies (Drafting table, lamp, wire bin, roll fire, Blue Print Stand, Desk Chair.)	
	PC, Monitor, Software	
	Other funding used for \$3,000 of supplies	
	TOTAL	3,500
6386	Professional Membership	
	American Society of Civil Engineers	300
	American Public Works Association	170
	City and County Engineers Association	35
	TOTAL	505
6391	Travel and Meetings	
	Public Works Training/Conference for Engineer	1,000
	<i>Annual Public Works Conference (International Public Works Congress & Expo)</i>	
	TOTAL	1,000
6392	Training and Education	
	Per NPDES / MS4 requirements	1,000
	TOTAL	1,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	ENGINEERING
	DEPT. 4216	
6720	<p>Contractual</p> <p>LA County Public Works</p> <p>Annual catch basin cleaning, industrial waste inspection services, and special project assistance performed by the County, City portion of LAFCO costs</p> <p style="text-align: right;">17,500</p> <p>Sewer System Management Plan Recertification and 2019 Plan Audits</p> <p style="text-align: right;">5,000</p>	
	TOTAL	22,500
6745	<p>Engineering Services</p> <p>PUBLIC WORKS - Professional engineering services, inspection services, engineering services, and special project assistance for city projects (Wildan Engineering Services up to \$75,000)</p> <p style="text-align: right;">55,000</p> <p>NPDES/MS4 Compliance (Mandated) (WMP Implementation)</p> <p>National Pollutant Discharge Elimination System (Environmental Engineering Services for NPDES Program Development and Implementation)</p> <p>NPDES Storm Drain Filming For Illegal Connections</p> <p>Administer TMDL (Total Maximum Daily Loads) mandated by California Regional Water Quality Control Board annual waste discharge (SRWCB) payment</p> <p>Increase Catch Basin Maintenance per MS4 Permit</p> <p>Municipal Separate Storm Sewer System (MS4) Development and Implementation</p> <p>City Share for Watershed Group (WMP) Regional Project (LAR-UR2) Prop 1</p> <p>CMIP Monitoring Cost</p> <p style="text-align: right;">120,000</p> <p>GWMA (Signal Hill) - Gateway Water Management Authority annual membership</p> <p style="text-align: right;">6,500</p> <p><i>The City applied for and received a 50% reduction in the annual membership.</i></p>	
	TOTAL	181,500

COMMUNITY DEVELOPMENT

Dept. 4212 Building Regulation

STATEMENT OF PURPOSE

The Building program administers Building Plan Checks, Building Permit issuance and performs Building

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
STAFFING SUMMARY (FTEs)					
Community Development Director	0.00	0.00	0.00	0.00	0.00
Building Inspector	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions 1/	0.00	1.00	1.00	1.00	0.00
Total:	0.00	1.00	1.00	1.00	0.00

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
BUDGET SUMMARY					
Personnel Costs	43,727	-	-	-	-
Operating Expenses	63,933	138,714	76,000	76,000	76,000
Total:	\$ 107,660	\$ 138,714	\$ 76,000	\$ 76,000	\$ 76,000

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
FUNDING SOURCES					
General Fund	107,660	138,714	76,000	76,000	76,000
Gas Tax	-	-	-	-	-
Total:	\$ 107,660	\$ 138,714	\$ 76,000	\$ 76,000	\$ 76,000

KEY PROGRAM GOALS

1. Cost savings and faster reviews through private outsourcing of plan check services.
2. Cross training of staff to provide more complete counter and permit services.
3. Building Permit Transition to building permit software.
4. Improve overall coordination with Community Preservation and Planning.

KEY WORKLOAD MEASURES	<i>Adopted 2019-20</i>
Permits issued	300
Inspections conducted	900
Building related inquiries resolved at public counter or via telephone/e-mail	1,500

FOOTNOTES:

1/ Building Inspector is a Part-Time Employee

COMMUNITY DEVELOPMENT

Dept: 4212 Building Regulation

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5100 Full Time			-	-	-
5100 Community Dev Director			-	-	-
5100 Community Dev Manager	-	-	-	-	-
5100 Building Inspector			-	-	-
5100 Comm. Dev. Secretary (33%)			-	-	-
5105 Overtime	-	-	-	-	-
5110 Hourly	41,445	-	-	-	-
5120 Retirement	-	-	-	-	-
5121 PARS/APPLE Retirement	1,554	-	-	-	-
5125 Medicare Tax	578	-	-	-	-
5130 Medical Insurance	132	-	-	-	-
5133 Dental Insurance	9	-	-	-	-
5134 Disability Insurance	6	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	3	-	-	-	-
Total:	\$ 43,727	\$ -	\$ -	\$ -	\$ -

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
6080 Office Supplies	-	-	200	200	200
6310 Advertising	-	-	-	-	-
6315 Division Expense	-	-	-	-	-
6386 Professional Membership	-	-	-	-	-
6392 Education and Training	500	-	-	-	-
6720 Contractual	61,244	140,744	75,000	75,000	75,000
6745 Engineering Services	2,030	(2,030)	-	-	-
6749 Fees and Licenses	-	-	-	-	-
6752 Industrial Waste	-	-	-	-	-
6760 Project Consulting/Admin Serv	-	-	-	-	-
6779 Strong Motion Fees	159	-	800	800	800
6795 Water Discharge Fees	-	-	-	-	-
Total:	\$ 63,933	\$ 138,714	\$ 76,000	\$ 76,000	\$ 76,000

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	BUILDING REGULATION
	DEPT. 4212	
	SALARIES AND BENEFITS	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Building Inspector	-
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5110	Hourly	-
	1 Building Inspector (\$45/hr x 35hrs/week)	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	-
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	Permitting Software (33%)	-
	LA County Code Update	200
	General Supplies	-
	TOTAL	200
6386	Professional Membership	
	California Building Inspector	-
	TOTAL	-
6392	Education and Training	
	Certified Building Inspector	-
	Certified Plumbing Inspector	-
	Certified Electrical Inspector	-
	TOTAL	-

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020

ACCT. NO.	DESCRIPTION	BUILDING REGULATION
	DEPT. 4212	
6720	Contractual	
	Building Official Services	60,000
	Plan Check Services	15,000
		TOTAL 75,000
6752	Industrial Waste	
	<i>This category covers the cost of industrial waste licensing inspections.</i>	-
	<i>Mandatory County Fee (Not every year)</i>	
		TOTAL -
6779	Strong Motion Fee	
	<i>(\$200/quarter)</i>	800
		TOTAL 800

COMMUNITY DEVELOPMENT

Dept. 4620: Housing Rehab

STATEMENT OF PURPOSE

The Housing program implements programs to preserve and improve the City's affordable Housing stock, and also implements programs to provide energy improvements to the general housing stock citywide.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Part-Time	1.00	1.00	1.00	1.00	0.00
Total:	1.00	1.00	1.00	1.00	0.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	4,298	-	-	-	-
Operating Expenses	17,403	105,780	86,952	86,952	86,952
Total:	\$ 21,701	\$ 105,780	\$ 86,952	\$ 86,952	\$ 86,952

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	-	-	-	-	-
CDBG	21,701	105,780	86,952	86,952	86,952
Total:	\$ 21,701	\$ 105,780	\$ 86,952	\$ 86,952	\$ 86,952

KEY PROGRAM GOALS

1. Administer CDBG Housing Re-Hab program.
2. Administer CDBG Project Management.

KEY WORKLOAD MEASURES

Housing Rehabilitation Loan Program projects administered

7

COMMUNITY DEVELOPMENT

Dept: 4620 Housing Rehab SFD

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL					
<u>ACCT.</u>					
5110 Hourly	4,088	-	-	-	-
5121 PARS/APPLE Retirement	153	-	-	-	-
5125 Medicare Tax	57	-	-	-	-
Total:	\$ 4,298	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES					
<u>ACCT.</u>					
6350 Home Improvement Program	-	-	69,562	69,562	69,562
6760 Project Consulting/Admin Serv	-	-	-	-	-
6767 Housing Rehabilitation Consultant	17,403	105,780	17,390	17,390	17,390
Total:	\$ 17,403	\$ 105,780	\$ 86,952	\$ 86,952	\$ 86,952

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	HOUSING REHAB SFD
	DEPT. 4620	
	SALARIES AND BENEFITS	
5110	Hourly Housing Rehabilitation Specialist	
5121	PARS/APPLE Retirement	
5125	Medicare Tax	
	TOTAL	-
	MAINTENANCE AND OPERATIONS	
6350	Home Improvement Programs	
		69,562
		-
	TOTAL	69,562
6767	Housing Rehabilitation Consultant Avant Garde - 20% administration of program	
		17,390
	TOTAL	17,390

COMMUNITY SERVICES

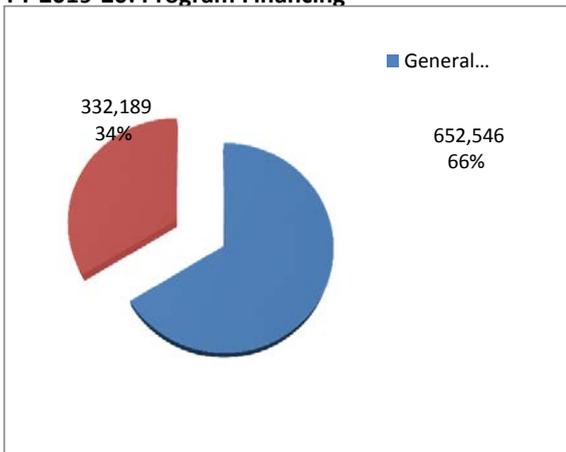
Parks and Recreation

Department 4350: Recreation
Coordinates recreation programs

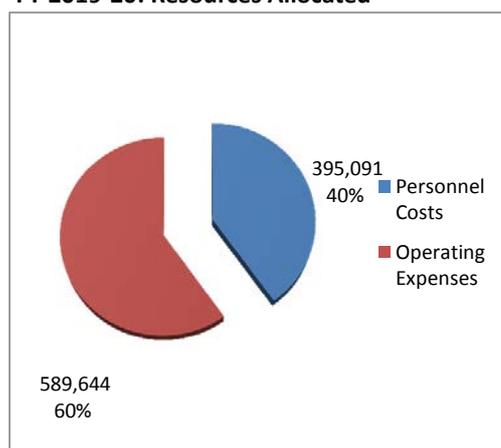
Department 4410: Park Maintenance
Operate & maintain park facilities.

DEPARTMENT SUMMARY

FY 2019-20: Program Financing



FY 2019-20: Resources Allocated



	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
RESOURCES ALLOCATED					
Personnel Costs	239,715	325,948	375,003	375,003	395,091
Operating Expenses	376,332	240,539	277,609	277,609	589,644
Total:	\$ 616,047	\$ 566,487	\$ 652,612	\$ 652,612	\$ 984,735

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PROGRAM FINANCING					
General Fund	616,047	566,487	448,272	448,272	652,546
Gas Tax	-	-	-	-	-
Proposition C	-	-	5,000	5,000	5,000
Proposition A	-	-	10,000	10,000	10,000
CDBG	-	-	189,340	189,340	317,189
County Park Bond	-	-	-	-	-
Total:	\$ 616,047	\$ 566,487	\$ 652,612	\$ 652,612	\$ 984,735

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL (FTE)					
	18.50	18.50	13.50	14.50	20.00
Total:	18.50	18.50	13.50	14.50	20.00

COMMUNITY SERVICES

Dept. 4350: Recreation

STATEMENT OF PURPOSE

To offer quality recreation and human services programs ranging from children to senior citizen support.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Community Services Director	0.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	1.00	1.00	1.00
Recreation Asst. Coordinator	0.00	0.00	1.00	1.00	1.00
Part Time	18.00	18.00	8.50	8.50	14.00
Total:	18.00	18.00	10.50	10.50	16.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	216,072	286,006	304,388	304,388	306,529
Operating Expenses	217,882	137,421	196,764	196,764	189,910
Total:	\$ 433,954	\$ 423,427	\$ 501,152	\$ 501,152	\$ 496,439

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Proposition C			5,000	5,000	5,000
Proposition A			10,000	10,000	10,000
General Fund	433,954	423,427	486,152	486,152	481,439
Total:	\$ 433,954	\$ 423,427	\$ 501,152	\$ 501,152	\$ 496,439

KEY PROGRAM GOALS

1. Run youth sports leagues
2. Provide community events and activities
3. Operate teen programs and senior center

KEY WORKLOAD MEASURES

Youth sports leagues	5
Special Events	18
Monthly participation in events/activities (youth/seniors)	500

FOOTNOTES:

COMMUNITY SERVICES

Dept: 4350 Recreation

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5100 On Call	5,192		-	-	8,500
5100 Recreation Coordinator	-	104,583	108,846	108,846	60,500
5100 Recreation Supervisor	-		-	-	47,400
5105 Overtime	5,167	6,131	-	-	-
5110 Hourly	195,168	140,045	156,460	156,460	151,210
5120 Retirement	-	6,283	6,602	6,602	6,602
5121 PARS/APPLE Retirement	7,707	5,440	5,867	5,867	5,670
5125 Medicare Tax	2,838	3,449	3,847	3,847	3,880
5130 Medical Insurance	-	17,487	20,052	20,052	20,052
5133 Dental Insurance	-	1,926	1,559	1,559	1,559
5134 Disability Insurance	-	332	318	318	318
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	567	567	567
5138 Life Insurance	-	330	270	270	270
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 216,072	\$ 286,006	\$ 304,388	\$ 304,388	\$ 306,529

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
6080 Office Supplies	223	86	-	-	-
6210 Recreation Supplies	5,777	4,945	5,000	5,000	10,000
6230 Sports Equipment	4,088	-	-	-	-
6250 Uniforms	-	1,583	-	-	-
6386 Professional Membership	-	180	120	120	120
6392 Training and Education	-	-	9,000	9,000	5,000
6510 Excursions	-	-	15,000	15,000	15,000
6580 Senior Program Trips	27,137	19,522	17,150	17,150	7,150
6585 Special Events	42,408	72,986	65,154	65,154	67,300
6715 Commissioner	-	-	5,340	5,340	5,340
6720 Contractual Services	136,968	38,094	80,000	80,000	80,000
6725 Construction	1,281	-	-	-	-
6993 Other Equipment	-	-	-	-	-
Total:	\$ 217,882	\$ 137,421	\$ 196,764	\$ 196,764	\$ 189,910

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	
	DEPT. 4350	RECREATION
	SALARIES AND BENEFITS	
5100	Recreation Program Coordinator	60,500
5100	Recreation Assit Program Coordinator	47,400
	Coordinator/Asst Coordinator - On Call (312 Hours annually)	8,500
5110	Hourly - 15,543 Hours	151,210
	Recreation Leaders (\$12.86 hr for 2,909 hours)	38,280
	Recreation Aides (\$12.00 hr for 11,634 hours + mininum wage adjustment 1/1/2020)	112,930
5120	Retirement	6,602
5121	PARS/APPLE Retirement	5,670.38
5125	Medicare Tax	3,880.35
5130	Medical Insurance	20,052
5133	Dental Insurance	1,559
5134	Disability Insurance	318
5136	Vacation Buy Back	-
5137	Vision Insurance	567
5138	Life Insurance	270
	TOTAL	306,529
	MAINTENANCE AND OPERATIONS	
6210	Recreation Supplies	
	Teens (Arts & Crafts, Fooseball Table and Board Games)	-
	Classes (In-House Runned Classes)	-
	Contract	
	Classes	10,000
	TOTAL	10,000
	<i>Expense is covered by class fees</i>	

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
6386	Professional Membership SCMAF	120
	TOTAL	120
6392	Training and Education Trainings (Two Trainings)	1,000
	Staff, Parks and Recreation Commissioners up to \$2,000, and Senior Commissioners up to \$2,000	4,000
	TOTAL	5,000
6510	Excursions	
	Funded by Proposition C and Proposition A	TOTAL
		15,000
6580	Senior Programs Annual Events	7,150
	<i>July</i>	300
	<i>August</i>	700
	<i>September</i>	900
	<i>October</i>	250
	<i>November</i>	300
	<i>December</i>	1,500
	<i>January</i>	700
	<i>February</i>	250
	<i>March</i>	250
	<i>April</i>	600
	<i>May</i>	1,000
	<i>June</i>	400
	<i>HSA - Case Manger for Seniors - CDBG Funded - No General Fund Share</i>	-
	TOTAL	7,150
		-

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
6585	Special Events	
	<u>Easter</u>	5,000
	<i>DJ</i>	350
	<i>Decorations</i>	300
	<i>Entertainment</i>	2,500
	<i>Candy</i>	600
	<i>Easter Baskets</i>	500
	<i>Easter Eggs</i>	350
	<i>Insurance</i>	400
	 <u>National Night Out</u>	 2,900
	<i>Food</i>	500
	<i>Jumpers</i>	1,000
	<i>Entertainment</i>	500
	<i>Promotions/Giveaways</i>	500
	<i>Insurance</i>	400
	 <u>Independence Day</u>	 27,000
	<i>Fireworks</i>	13,500
	<i>Port-a-Potties</i>	800
	<i>Insurance</i>	1,000
	<i>Entertainment</i>	6,200
	<i>Rental of Generators/Stage</i>	2,000
	<i>Rental of Carnival</i>	3,500
	 <u>Halloween Carnival</u>	 8,400
	<i>Entertainment</i>	4,000
	<i>Candy</i>	1,000
	<i>Prizes</i>	1,000
	<i>Game Booths</i>	2,000
	<i>Insurance</i>	400
	 <u>Holiday Event</u>	 24,000
	<i>Carnival</i>	15,000
	<i>Decorations</i>	4,000
	<i>5K Run</i>	5,000
	TOTAL	67,300
6715	Commissioner	
	Parks and Recreation Commission	2,970
	(1 Chairperson @\$55 and 4 Commissioners @\$45)	
	Aging and Senior Citizen Commission	2,370

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350 (1 Chairperson @\$40 and 4 Commissioners @\$35) <i>Includes medicare taxes and retirement</i>	5,340
6720	Contractual Services Partnerships with Non-Profits from Community Benefit Program Sports / Recreation Programs <i>YMCA</i> Scholarships /Rehabilitation programs/Other programs and activities <i>(TBD. YMCA has verbally requested funding for other programs. A contract amendent would be required. When a formal request is recieved it will be evaluated.)</i>	80,000
	TOTAL	80,000

COMMUNITY SERVICES

Dept. 4410: Parks Maintenance

STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's public parks and facilities.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.00	0.00	0.00
Maintenance Leader	0.00	0.00	0.00	0.00	0.00
Part-Time Maintenance Workers 1/	0.00	0.00	0.00	1.00	0.00
Part-Time Maintenance Aides 2/	0.00	0.00	3.00	3.00	4.00
Total:	0.50	0.50	3.00	4.00	4.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	23,643	39,942	70,615	70,615	88,563
Operating Expenses	158,450	103,118	80,845	80,845	399,734
Total:	\$ 182,093	\$ 143,060	\$ 151,460	\$ 151,460	\$ 488,297

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	182,093	143,060	128,027	128,027	171,108
Gas Tax					-
CDBG			189,340	189,340	317,189
County Park Bond			-	-	-
Total:	\$ 182,093	\$ 143,060	\$ 317,367	\$ 317,367	\$ 488,297

KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate landscape maintenance services for street medians.
3. Coordinate landscape maintenance services for parks facilities.
4. Evaluate and respond to citizen tree/park maintenance service requests.

KEY WORKLOAD MEASURES

Daily morning clean up consisting of bathroom clean up, blowing off hard surfaces, trash pick up, checking/emptying/replacing trash bags
 Monthly food distribution program
 Weekly mowing, weeding, edging and general landscaping of Atlantic Median, Clara Park, Clara Expansion Park, Lugo Park, Cudahy Park, Triangle Park, Pocket Park, and River Bed.

FOOTNOTES:

Full-Time worker for Riding Mower
 Full-Time worker for Electrical & Plumbing Issues

COMMUNITY SERVICES

Dept: 4410 Parks Maintenance

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5100 Full-Time	5,770	15,672	15,413	15,413	
5100 Community Services Director					
5100 Community Services Manager					
5100 Maintenance Superintendent					
5100 Maintenance Leader			-		-
5105 Overtime	6,621	6,041	-	-	-
5110 Salaries, Hourly	7,908	13,397	44,850	44,850	84,185
5120 Retirement	858	1,412	1,363	1,363	-
5121 PARS/APPLE Retirement	391	508	1,682	1,682	3,157
5125 Medicare Tax	276	477	874	874	1,221
5130 Medical Insurance	1,664	2,240	5,961	5,961	-
5133 Dental Insurance	124	152	295	295	-
5134 Disability Insurance	18	22	52	52	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	85	85	-
5138 Life Insurance	13	21	40	40	-
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 23,643	\$ 39,942	\$ 70,615	\$ 70,615	\$ 88,563

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
6040 Gasoline	-	-	1,500	1,500	1,500
6080 Office Supplies	-	-	-	-	-
6110 Chemicals	-	10	-	-	-
6140 Park Maintenance and Supplies	3,107	1,741	-	-	-
6250 Uniforms	-	-	1,000	1,000	2,000
6318 Electricity	2,695	-	-	-	-
6375 Miscellaneous Expense	-	-	-	-	-
6380 Natural Gas	-	-	-	-	-
6387 Signs	-	-	-	-	-
6389 Special Projects	1,424	15,506	47,125	47,125	364,514
6390 Telephone	-	-	-	-	-
6392 Training and Education	20	110	500	500	1,000
6394 Vehicle Maintenance	-	-	3,700	3,700	3,700
6395 Water	-	1,214	-	-	-
6712 Backflow Testing	-	-	-	-	-
6720 Contractual	149,976	68,356	900	900	900
6750 Graffiti Removal	-	-	-	-	-
6761 Plumbing	-	-	-	-	-
6765 Property Maintenance	-	-	-	-	-
6770 Service Equipment Maintenance	1,228	1,056	6,120	6,120	6,120
6785 Tree Trimming	-	15,125	20,000	20,000	20,000
Total:	\$ 158,450	\$ 103,118	\$ 80,845	\$ 80,845	\$ 399,734

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	SALARIES AND BENEFITS	
	DEPT. 4410	
5100	Community Services Director	-
5100	Community Services Manager	-
5100	Maintenance Superintendent	-
5100	Maintenance Leader	-
5105	Overtime	-
5110	Hourly	84,185
	Maintenance Worker	-
	Maintenance Aide (4) for 6,710 hours	84,185
5120	Retirement	-
5121	PARS/APLPE Retirement	3,157
5125	Medicare Tax	1,221
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	88,563
	Dept. 4425 budget reflects additional cost to General Fund of \$23,500.	

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	DEPT. 4410	
	MAINTENANCE AND OPERATIONS	
6389	Special Projects	
	<i>Park Repairs (including playground equipment and repairs)</i>	25,000
	<i>Wood chips for playgrounds</i>	4,200
	Maintenance	8,125
	<i>Water irrigation system maintenance and repair</i>	1,200
	<i>General Plumbing and electrical repairs with purchase of snake</i>	1,125
	<i>Backflow testing</i>	1,000
	<i>Landscape materials - Plants and Trees</i>	4,000
	<i>General Repairs</i>	800
	<i>ADA Accessibility Improvements</i>	10,000
	<i>Remodeling Outside Restroom (Clara Park & Cudahy Park) - CDBG Funded</i>	317,189
	TOTAL	364,514
6040	Gasoline	
		1,500
	TOTAL	1,500
6394	Vehicle Maintenance	
	<i>Tires, Brakes, general maintenance</i>	3,700
	TOTAL	3,700
6250	Uniforms	
	<i>Maintenance Aide (4)</i>	2,000
	TOTAL	2,000
6392	Training and Education	
	<i>Training workshops, seminars, conferences and related reference materials</i>	1,000
	<i>Training for Class B Driver's License</i>	-
	TOTAL	1,000
6720	Contractual	
	<i>Yearly expense covers the administration costs of the Land Use Covenant/Agreement with the State of California</i>	900
	TOTAL	900
6770	Service Equipment Maintenance	
	<i>Annual AQMD permit fee required for brush chipper operation</i>	120
	<i>Maintenance and Repairs to Lawnmowers, edgers, and other power material</i>	4,000
	<i>Riding Mower Service</i>	2,000
	TOTAL	6,120

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-20**

ACCT. NO.	DESCRIPTION	
	DEPT. 4410	PARKS MAINTENANCE
6785	<p>Tree Trimming</p> <p>Scheduled Citywide tree maintenance - 2-3 year trim cycle</p> <p>Cudahy Park and Pocket Park (FY 2019-20)</p> <p>Clara Park, Clara Expansion Park, and Lugo Park (FY 2020-21)</p> <p>(General Fund Share Only . Street Maintenance trimming budgeted in Dept 442</p> <p>Tree Removal (Remove dead trees or hazardous trees)</p>	20,000
	TOTAL	20,000

COMMUNITY SERVICES

Public Safety

Department 4501: Law Enforcement
General law and traffic enforcement.

Dept: 4230 Community Preservation
Code enforcement and compliance services

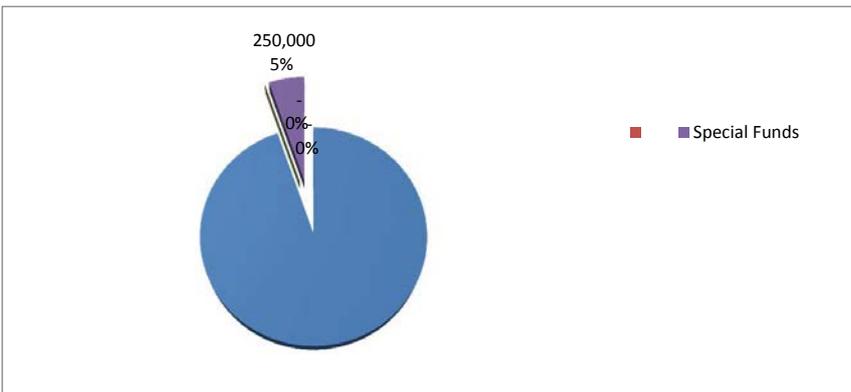
Department 4510: Animal Regulation
Animal regulation, licensing, and enforcement.

Dept: 4520 Crossing Guards
Crosswalk monitoring in school zones

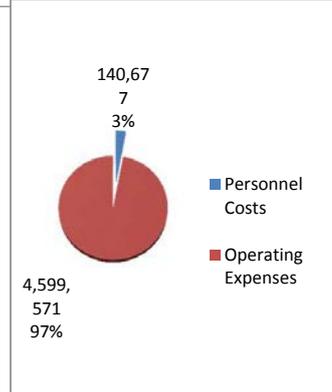
Department 4530: Municipal Enforcement
Parking permits and enforcement.

DEPARTMENT SUMMARY

FY 2019-20: Program Financing



FY 2019-20: Resources Allocated



	ACTUAL 2015-16	ACTUAL 2016-17	Original 2017-18	Amended 2017-18	Adopted 2018-19
RESOURCES ALLOCATED					
Personnel Costs	110,930	106,599	212,935	151,919	140,677
Operating Expenses	4,213,812	3,863,842	4,223,193	4,248,625	4,599,571
Total:	\$ 4,324,742	\$ 3,970,441	\$ 4,436,129	\$ 4,400,545	\$ 4,740,248
PROGRAM FINANCING					
General Fund	4,184,076	3,915,332	4,289,790	3,682,185	4,490,248
Gas Tax	-	-	-	-	0
CDBG	-	-	-	-	150,000
Asset Seizure	-	-	-	-	-
COPS Grant	-	-	100,000	100,000	100,000
Total:	\$ 4,184,076	\$ 3,915,332	\$ 4,289,790	\$ 3,682,185	\$ 4,740,248
PERSONNEL (FTE)					
	1.00	1.00	6.75	6.75	1.50
Total:	1.00	1.00	6.75	6.75	1.50

COMMUNITY SERVICES

Dept. 4501: Police Services

STATEMENT OF PURPOSE

To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	-	-	-	-	-
Operating Expenses	4,070,179	3,743,956	4,167,180	4,167,180	4,391,676
Total:	\$ 4,070,179	\$ 3,743,956	\$ 4,167,180	\$ 4,167,180	\$ 4,391,676

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	4,070,179	3,743,956	4,067,180	3,522,826	4,291,676
Gas Tax	-	-	-	-	-
CDBG	-	-	-	-	-
Asset Seizure	-	-	-	-	-
COPS Grant	-	-	100,000	100,000	100,000
Total:	\$ 4,070,179	\$ 3,743,956	\$ 4,167,180	\$ 3,622,826	\$ 4,391,676

KEY PROGRAM GOALS

COMMUNITY SERVICES

Dept: 4501 Police Services

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
PERSONNEL					
<u>ACCT.</u>	-	-	-	-	-
5100 Public Safety & Services Manager	-	-	-	-	-
5120 Retirement	-	-	-	-	-
5121 PARS Retirement	-	-	-	-	-
5125 Medicare Tax	-	-	-	-	-
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	-	-
5134 Disability Insurance	-	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
Total:	\$ -	\$ -	\$ -	\$ -	\$ -

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
OPERATING EXPENSES					
<u>ACCT.</u>					
6390 Telephone	-	-	-	-	-
6763 Police Services	4,070,179	3,743,956	4,167,180	4,167,180	4,391,676
Total:	\$ 4,070,179	\$ 3,743,956	\$ 4,167,180	\$ 4,167,180	\$ 4,391,676

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	
	DEPT. 4501	POLICE SERVICES
	SALARIES AND BENEFITS	
5100	Public Safety & Services Manager	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	-
	MAINTENANCE AND OPERATIONS	
6763	Police Services	4,291,676
	Police Services - Supplemental	
	COPS (Grant Funded) - Begins October 2019 Park/Property Patrols will be from October to June due to funding availability	100,000
	TOTAL	4,391,676

*Telephone costs are included under *Facilities Operations*

COMMUNITY SERVICES

Dept. 4230: Community Preservation

STATEMENT OF PURPOSE

Community Preservation investigates complaints about Municipal Code violations relating to health, safety, business license, nuisances, housing, and zoning.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer	1.00	1.00	1.00	1.00	1.00
Part-Time Positions	0.00	0.00	0.00	0.00	0.50
Total:	1.00	1.00	2.00	2.00	1.50

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	84,176	86,413	108,729	111,053	108,729
Operating Expenses	18,412	14,178	83,040	83,040	70,040
Total:	\$ 102,588	\$ 100,591	\$ 191,769	\$ 194,093	\$ 178,769

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund	-	83,560	37,088	37,088	28,769
Gas Tax	-	-	4,681	4,681	0
CDBG	102,588	75,002	150,000	150,000	150,000
Total:	\$ 102,588	\$ 158,562	\$ 191,769	\$ 194,093	\$ 178,769

KEY PROGRAM GOALS

1. Expand the use of administrative citations for the enforcement of various ordinances set forth in the Municipal Code.
2. Use targeted enforcement to pro-actively address code compliance problems within specific neighborhoods.
3. Investigate complaints about Municipal Code violations relating to health, safety, nuisances, housing, and zoning.
4. Work with the business license division to enforce commercial business occupancy (CBO) requirements.
5. Continue the use of FASE to pro-actively enforce both residential and commercial maintenance requirement.

KEY WORKLOAD MEASURES

KEY WORKLOAD MEASURES	<i>Adopted</i> 2019-20
1. Implement Code Enforcement case tracking software.	100%
2. Administrative penalty & municipal bail schedule amendments.	100%
3. Increase CPO performance/productivity (field inspections).	100%
4. Business license enforcement revisions, commercial business occupancy (CBO) requirements.	100%
5. Increase compliance through outreach and resident education (handouts, articles).	100%
6. Implement inspection upon resale and residential rental ordinance.	100%

COMMUNITY SERVICES

Dept: 4230 Community Preservation
 Dept: 4230 Code Enforcement

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
Community Development Manager	-	-	-	-	-
Public Safety & Services Manager	-	-	-	-	-
5100 Community Preservation Officer	51,872	56,136	63,611	63,611	63,611
5105 Overtime	5,711	1,532	-	-	-
5110 Salaries, Hourly	-	-	14,560	14,560	14,560
5115 Part Time	-	-	-	-	-
5120 Retirement	7,191	4,771	7,426	7,426	7,426
5121 PARS/APPLE Retirement	-	-	546	546	546
5125 Medicare Tax	774	777	922	922	922
5130 Medical Insurance	17,057	19,478	20,052	20,052	20,052
5133 Dental Insurance	1,252	1,199	1,008	1,008	1,008
5134 Disability Insurance	186	179	186	186	186
5136 Vacation Buy Back	-	2,174	-	2,324	-
5137 Vision Insurance	-	-	283	283	283
5138 Life Insurance	133	167	135	135	135
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 84,176	\$ 86,413	\$ 108,729	\$ 111,053	\$ 108,729

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
6040 Gasoline	-	-	-	-	-
6080 Office Supplies	27	6,126	19,264	11,264	6,264
6250 Uniforms	-	164	500	500	500
6386 Professional Membership	-	-	750	750	750
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting	-	-	-	-	-
6392 Training and Education	-	-	2,302	2,302	2,302
6394 Vehicle Maintenance	540	-	1,000	1,000	1,000
6755 Legal Services	17,845	7,888	59,224	67,224	59,224
Total:	\$ 18,412	\$ 14,178	\$ 83,040	\$ 83,040	\$ 70,040

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION		
	DEPT. 4230		COMMUNITY PRESERVATION
	SALARIES AND BENEFITS		
5100	Community Preservation Officer		63,611
5110	Salaries, Hourly (20 hours/week)		14,560
5120	Retirement		7,426
5121	PARS/APPLE Retirement		546
5125	Medicare Tax		922
5130	Medical Insurance		20,052
5133	Dental Insurance		1,008
5134	Disability Insurance		186
5137	Vision Insurance		283
5138	Life Insurance		135
		TOTAL	108,729
	MAINTENANCE AND OPERATIONS		
6080	Office Supplies		
	Compliance notices and citation forms	-	
	Nexle Notification Services	5,364	General Fund
	<i>Additional supplies (pepper spray, envelopes, etc.)</i>	400	CDBG Budget
	<i>Printer Toner</i>	500	CDBG Budget
	Code Enforcement Software (33% Share Cost)		
		TOTAL	6,264
6250	Uniforms		CDBG Budget
		TOTAL	500
6386	Professional Membership		CDBG Budget
	California Association of Code Enforcement Officers (Staff & Director)		
		TOTAL	750
6392	Training and Education		CDBG Budget
	Training for community preservation personnel (workshops, seminars and conferences)		
		TOTAL	2,302
6394	Vehicle Maintenance		CDBG Budget
	Fuel and scheduled preventive maintenance (Unit #32, #36)		
		TOTAL	1,000
6755	Legal Services		
	City Prosecutor		
	Prosecution	34,224	CDBG Budget
	<i>Muni Code Update</i>	25,000	CDBG Budget
	<i>Omnibus Muni Code</i>	-	General Fund
		TOTAL	59,224

COMMUNITY SERVICES

Dept. 4520: Crossing Guards

STAFFING SUMMARY (FTEs)	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00

BUDGET SUMMARY	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
Personnel Costs	-	-	-	-	-
Operating Expenses	38,078	38,078	19,000	33,000	49,000
Total:	\$ 38,078	\$ 38,078	\$ 19,000	\$ 33,000	\$ 49,000

FUNDING SOURCES	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
General Fund	\$ 38,078	38,078	19,000	33,000	49,000
Gas Tax	-	-	-	-	-
C.O.P.S.	-	-	-	-	-
Total:	\$ 38,078	\$ 38,078	\$ 19,000	\$ 33,000	\$ 49,000

KEY PROGRAM GOALS

1. Provide crossing guard services during morning drop-off and afternoon pick-up hours
2. Staff will reassess Crossing Guard needs before fall semester and allocate monies on or beginning of semester.

KEY WORKLOAD MEASURES

Number of Crossguard locations

4

COMMUNITY SERVICES

Dept: 4520 Crossing Guards

EXPENDITURE DETAIL

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
OPERATING EXPENSES					
<u>ACCT.</u>					
6730	\$ 38,078	\$ 38,078	\$ 19,000	\$ 33,000	\$ 49,000

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION
DEPT. 4520	CROSSING GUARDS
	MAINTENANCE AND OPERATIONS
6730	<p>Crossing Guards Services</p> <p style="color: red; font-size: small;">Contract expired. Expect a 26% increase. Consider SPCC Thrive LA</p>
	TOTAL 49,000

COMMUNITY SERVICES

Dept. 4510: Animal Regulation

STATEMENT OF PURPOSE

To provide the resources necessary to ensure community public health and safety through education and pro-active enforcement of State, County, and City animal regulations.

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
STAFFING SUMMARY (FTEs)					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
BUDGET SUMMARY					
Personnel Costs	-	-	-	-	-
Operating Expenses	74,764	56,497	60,000	60,000	70,000
Total:	\$ 74,764	\$ 56,497	\$ 60,000	\$ 60,000	\$ 70,000

	<i>ACTUAL 2016-17</i>	<i>ACTUAL 2017-18</i>	<i>Original 2018-19</i>	<i>Amended 2018-19</i>	<i>Adopted 2019-20</i>
FUNDING SOURCES					
General Fund	74,764	56,497	60,000	60,000	70,000
Total:	\$ 74,764	\$ 56,497	\$ 60,000	\$ 60,000	\$ 70,000

KEY PROGRAM GOALS

1. Adopt Title 10 (Animals) of the Los Angeles County Code (LACC) by reference.
2. Develop a plan to proactively locate dogs within the City that do not have a current license.

KEY WORKLOAD MEASURES	<i>Adopted 2019-20</i>
Number of animal licenses issued.	-
Number of live animals impounded.	-
Number of deceased animals removed.	-

COMMUNITY SERVICES

Dept: 4510 Animal Regulation

EXPENDITURE DETAIL

		<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
OPERATING EXPENSES						
<u>ACCT.</u>						
6703	Total:	\$ 74,764	\$ 56,497	\$ 60,000	\$ 60,000	\$ 70,000

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	
	DEPT. 4510	ANIMAL REGULATION
	MAINTENANCE AND OPERATIONS	
6703	Animal Control	
	Los Angeles County Animal Control Services	90,000
	Less Fees Collected	(20,000)
	TOTAL	70,000

COMMUNITY SERVICES

Dept. 4530: Municipal Enforcement

STATEMENT OF PURPOSE

To provide the necessary resources to manage vehicle parking enforcement operations, including parking permit processing data processing, and penalty assessment collection.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Senior Municipal Enforcement Officer	0.00	0.00	0.75	0.75	0.00
Part-Time Positions	0.00	0.00	4.00	4.00	2.00
Total:	0.00	0.00	4.75	4.75	2.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	26,747	20,179	104,206	39,606	31,948
Operating Expenses	6,396	9,373	20,715	20,715	18,855
Total:	\$ 33,143	\$ 29,552	\$ 124,921	\$ 60,321	\$ 50,803

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	33,143	29,552	124,921	\$ 60,321	50,803
Total:	\$ 33,143	\$ 29,552	\$ 124,921	\$ 60,321	\$ 50,803

KEY PROGRAM GOALS

1. To enhance customer service and relocate staff time to assist with other projects.
 2. To create overnight parking policy and fee structure
-

COMMUNITY SERVICES

Dept: 4530 Municipal Enforcement

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
5100 Full Time		-	33,831	11,231	-
5110 Salaries, Hourly	25,446	19,192	58,136	24,436	30,368
5120 Retirement	-	-	2,210	710	-
5121 PARS/APPLE Retirement	952	722	2,180	880	1,140
5125 Medicare Tax	349	265	1,494	394	440
5130 Medical Insurance	-	-	5,784	1,884	-
5133 Dental Insurance	-	-	253	53	-
5134 Disability Insurance	-	-	135	35	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	82	(18)	-
5138 Life Insurance	-	-	101	1	-
Total:	\$ 26,747	\$ 20,179	\$ 104,206	\$ 39,606	\$ 31,948

OPERATING EXPENSES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
ACCT.					
6040 Gasoline	2,909	2,715	2,500	2,500	2,500
6080 Office Supplies	508	1,716	5,250	5,250	5,250
6250 Uniforms	588	2,195	3,700	3,700	1,840
6392 Training and Education	-	-	5,000	5,000	5,000
6394 Vehicle Maintenance	2,391	2,747	1,000	1,000	1,000
6715 Commissioner - See Hourly		-	3,265	3,265	3,265
Total:	\$ 6,396	\$ 9,373	\$ 20,715	\$ 20,715	\$ 18,855

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	MUNICIPAL ENFORCEMENT
	DEPT. 4530	
	SALARIES AND BENEFITS	
5100	Senior Municipal Enforcement Officer	-
5110	Hourly, Salaries	30,368
	Municipal Officers (2) x (20 hours a week per officer)	30,368
5120	Retirement	-
5121	PARS/APPLE Retirement	1,140
5125	Medicare Tax	440
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	31,948
	MAINTENANCE AND OPERATIONS	
6040	Gasoline	TOTAL 2,500
6080	Office Supplies	
	Parking permit supplies	5,000
	Business Cards, Flash Lights, Clipboards, Batteries	250
	TOTAL	5,250
6250	Uniforms (2 hourly officers) <i>Shirts / Pants / Armor Vest (2)</i>	TOTAL 1,840
6392	Training and Education Training classes and seminars for commissioners/staff <i>(\$2,000 x 2 Commissioners)</i>	TOTAL 5,000
6394	Vehicle Maintenance	TOTAL 1,000
6715	Commissioner Public Safety Commission (1 Chairperson @\$60 and 4 Commissioners @\$50)	3,265
	TOTAL	3,265
6993	Other Equipment Vehicle lease and MDC Software	-
	TOTAL	-

Public Works

Department 4425: Street Maintenance

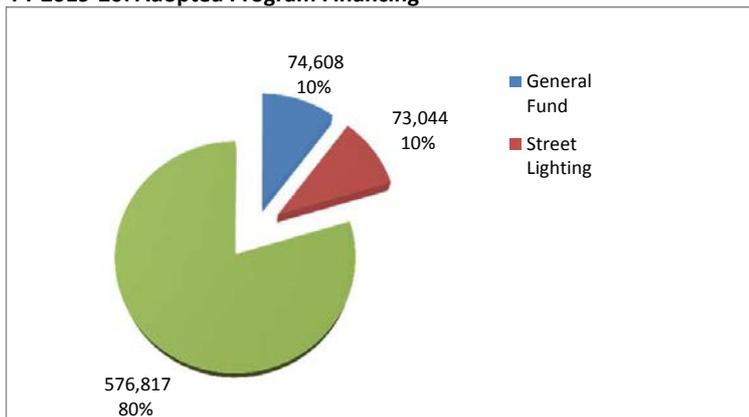
Maintain and replace signs and street marking.

Department 4430: Street Lighting

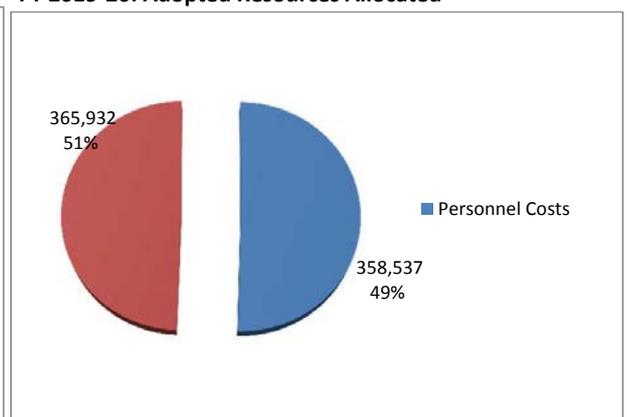
Maintain and replace street lighting

DEPARTMENT SUMMARY

FY 2019-20: Adopted Program Financing



FY 2019-20: Adopted Resources Allocated



	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
RESOURCES ALLOCATED					
Personnel Costs	504,980	585,918	378,991	378,991	365,932
Operating Expenses	269,392	307,681	384,743	384,743	358,537
Total:	\$ 774,372	\$ 893,599	\$ 763,734	\$ 763,734	\$ 724,469
PROGRAM FINANCING					
General Fund	-	-	-	-	74,608
Street Lighting	99,997	128,000	121,000	121,000	73,044
Gas Tax	674,375	765,599	642,734	642,734	576,817
Total:	\$ 774,372	\$ 893,599	\$ 763,734	\$ 763,734	\$ 724,469
PERSONNEL (FTE)					
	2.50	2.50	7.50	0.00	5.00
Total:	2.50	2.50	7.50	0.00	5.00

COMMUNITY SERVICES

Dept. 4425: Street Maintenance
All from Gas Tax Fund

STATEMENT OF PURPOSE

Program provides the resources required to perform routine and emergency maintenance, the repairing & replacement of traffic signs, and scheduled repainting of street markings.

STAFFING SUMMARY (FTEs)	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	1.00
Maintenance Leader	0.00	1.00	1.00	1.00	1.00
Maintenance Worker	2.00	6.00	6.00	6.00	3.00
Total:	2.50	7.50	7.50	7.50	5.00

BUDGET SUMMARY	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
Personnel Costs	585,918	646,323	378,991	378,991	365,932
Operating Expenses	179,681	271,130	263,743	263,743	234,243
Total:	\$ 765,599	\$ 917,453	\$ 642,734	642,734	\$ 600,175

FUNDING SOURCES	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
General Fund - Parks Maintenance					23,358
Gas Tax	765,599	917,453	642,734	642,734	576,817
Total:	\$ 765,599	\$ 917,453	\$ 642,734	\$ 642,734	\$ 600,175

KEY PROGRAM GOALS

1. Conduct scheduled street sign and striping maintenance inspections.
2. Repaint all stop sign/bar-stop pavement markings.
3. Repaint all school zone pavement markings.
4. Repaint all pavement markings on primary thoroughfares and secondary collector streets, including crosswalks.
5. Repaint stop bars and pavement markings in areas with new asphalt or slurry seal.

KEY WORKLOAD MEASURES

	<i>Adopted</i> 2019-20
Replace traffic signs with retro-reflectivity compliant signs. (All Street Signs)	100%
Repaint stop sign/bar pavement markings / Red, White, Green Curbs.	100%
Repaint school zone pavement markings.	
Repair potholes	
Repair sidewalks	
Remove graffiti in public right-of-way	
Remove/maintain weeds throughout the City.	
Replace Atlantic trash bags bi-weekly	100%

COMMUNITY SERVICES

Dept: 4425 Street Maintenance

Fund: 201 - Gas Tax Fund

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5100 Full-Time	326,423	406,099	-	-	-
5100 Community Services Manager			-	-	-
5100 Maintenance Superintendent			67,398	67,398	70,805
5100 Maintenance Leader			58,408	58,408	58,408
5100 Maintenance Worker			123,048	123,048	113,397
5105 Overtime	18,639	20,601	-	-	-
5110 Salaries, Hourly	70,139	27,062	-	-	-
5115 Part-Time	-	-	-	-	-
5120 Retirement	32,241	30,087	21,825	21,825	21,917
5141 PERS Unfunded Liability	59,618	68,987	-	-	-
5121 PARS/APPLE Retirement	2,909	1,177	-	-	-
5125 Medicare Tax	5,591	6,244	3,609	3,609	3,518
5130 Medical Insurance	64,348	66,963	97,003	97,003	90,904
5133 Dental Insurance	4,334	4,219	4,832	4,832	4,478
5134 Disability Insurance	1,044	1,105	828	828	819
5136 Vacation Buy Back	-	13,049	-	-	-
5137 Vision Insurance	-	-	1,381	1,381	841
5138 Life Insurance	632	730	659	659	845
5139 Bilingual Pay	-	-	-	-	-
Total:	\$ 585,918	\$ 646,323	\$ 378,991	\$ 378,991	\$ 365,932

OPERATING COSTS	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5116 Auto Allowance	700	2,275	-	-	-
6040 Gasoline	11,602	10,661	10,000	10,000	10,000
6150 Street Maintenance Supplies	12,269	18,978	29,000	29,000	19,500
6250 Uniforms	1,084	3,725	-	-	-
6387 Signs	23,118	29,367	25,000	25,000	20,000
6390 Telephone	2,077	2,439	-	-	-
6490 Workers Compensatin Insurance	21,000	21,000	-	-	-
6392 Training and Education	-	-	-	-	10,000
6393 Vehicle Lease	-	-	34,083	34,083	34,083
6394 Vehicle Maintenance	2,114	7,264	-	-	-
6395 Water	4,634	7,339	5,660	5,660	5,660
6545 Recycling	-	-	-	-	-
6710 Audit	3,407	4,144	-	-	-
6720 Contractual	-	-	-	-	-
6725 Construction	-	17,336	-	-	-
6735 Dig Alert Services	492	409	-	-	-
6745 Engineering Services	-	-	-	-	-
6750 Graffiti Removal	-	-	-	-	-
6770 Street Maintenance	9,565	31,071	40,000	40,000	30,000
6778 Street Sweeping	81,962	86,892	90,000	90,000	90,000
6785 Tree Trimming	5,657	28,230	30,000	30,000	15,000
6990 Vehicle	-	-	-	-	-
Total:	\$ 179,681	\$ 271,130	\$ 263,743	\$ 263,743	\$ 234,243

ACCOUNT MODIFICATIONS

Cost from this department are covered all by the Gas Tax Fund

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	DEPT. 4425	
	SALARIES AND BENEFITS	
5100	Community Services Director (25%)	-
5100	Public Safety & Services Manager	-
5100	Maintenance Superintendent (1)	70,805
5100	Maintenance Leader (1)	58,408
5100	Maintenance Workers (3)	113,397
5105	Overtime	-
5110	Salaries, Hourly	-
5120	Retirement	21,917
5121	PARS/ APPLE Retirement	-
5125	Medicare Tax	3,518
5130	Medical Insurance	90,904
5133	Dental Insurance	4,478
5134	Disability Insurance	819
5136	Vacation Buy Back	-
5137	Vision Insurance	841
5138	Life Insurance	845
	<i>Includes \$23,358 (6%) charged to General Fund for non-street activities (Council Meetings/Parks)</i>	TOTAL 365,932
	MAINTENANCE AND OPERATIONS	
6040	Gasoline	
		TOTAL 10,000
6150	Street Maintenance Supplies	
	Uniforms	2,500
	Vehicle Maintenance	2,000
	Other Materials (Silica Sand, small equipment, cones grinding teeth for grinder, other replacement parts)	15,000
		TOTAL 19,500
6387	Signs	
	Regulatory signs and hardware	15,000
	Street Decorations/Banners/Storage	5,000
		TOTAL 20,000
6392	Training and Education	
	Allotment for training, hotel, meals and transportation (Safety training and other educational training)	10,000
		TOTAL 10,000
6393	Vehicle Lease	
	Maintenance Trucks	
		TOTAL 34,083

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	DEPT. 4425	
6395	Water	
		TOTAL 5,660
6770	Street Maintenance	
	<p>Striping/Pavement (Premark Street Marking) <i>Schedule striping and pavement marking including select system school zones, curb painting, new pavement, and pavement reflector replacement (estimated)</i></p> <p style="text-align: right;">10,000</p> <p>Curb Addressing <i>Needs to be performed in 2020</i></p> <p>Bus Shelter Maintenance <i>Clean and Repair Bus Shelters Structure repair, painting, etc. Atlantic Trash Cans (30 GAL. Metal Trash Cans Model - MF3051)</i></p> <p style="text-align: right;">5,000</p> <p>Graffiti Removal Street Maintenance <i>Pot Hole Repair</i></p> <p style="text-align: right;">15,000</p> <p style="text-align: right;">-</p> <p>Median Maintenance <i>Re-Landscape Atlantic Blvd. Median</i></p> <p style="text-align: right;">-</p>	
		TOTAL 30,000
6778	Street Sweeping (2 times per week)	
	<p>Nationwide Environmental Services - Street sweeping contract services</p> <p>Street sweeping (2 times per week)</p>	
		TOTAL 90,000
6785	Tree Trimming	
	<p>Scheduled Citywide tree maintenance - 2-3 trim cycle (East of Otis to Riverbed/City Limit)</p> <p style="text-align: right;">15,000</p>	
		TOTAL 15,000

COMMUNITY SERVICES

Dept. 4430: Street Lighting

STATEMENT OF PURPOSE

Program provides comprehensive maintenance services and electrical power required to operate the City's street lighting system. The cost for a portion of the safety lighting maintenance and repair is shared with other bordering jurisdictions.

BUDGET SUMMARY	<i>ACTUAL</i> <i>2016-17</i>	<i>ACTUAL</i> <i>2017-18</i>	<i>Original</i> <i>2018-19</i>	<i>Amended</i> <i>2018-19</i>	<i>Adopted</i> <i>2019-20</i>
Personnel Costs	-	-	-	-	-
Operating Expenses	99,997	128,000	121,000	121,000	124,294
Total:	\$ 99,997	\$ 128,000	\$ 121,000	\$ 121,000	\$ 124,294

FUNDING SOURCES	<i>ACTUAL</i> <i>2016-17</i>	<i>ACTUAL</i> <i>2017-18</i>	<i>Original</i> <i>2018-19</i>	<i>Amended</i> <i>2018-19</i>	<i>Adopted</i> <i>2019-20</i>
General Fund	-	-	-	-	51,250
Street Lighting	99,997	128,000	121,000	121,000	73,044
Total:	\$ 99,997	\$ 128,000	\$ 121,000	\$ 121,000	\$ 124,294

KEY PROGRAM GOALS

1. Conduct scheduled street lighting system inspections, and identify maintenance deficiencies.
 2. Update the City's lighting and maintenance assessment district engineer's report in accordance with the 1972 State Lighting and Landscape Act.
-

KEY WORKLOAD MEASURES	<i>Adopted</i> <i>2019-20</i>
Updated street light master plan.	100%
Upgrade street lights with the latest energy efficiency technology.	100%

COMMUNITY SERVICES

Dept: 4430 Street Lighting

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
OPERATING COSTS					
ACCT.					
6318 Electricity	75,801	78,177	76,000	76,000	76,000
6389 Special Projects	-	-	-	-	-
6775 Street Lighting Maintenance Service	24,196	49,823	45,000	45,000	48,294
Total:	\$ 99,997	\$ 128,000	\$ 121,000	\$ 121,000	\$ 124,294

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

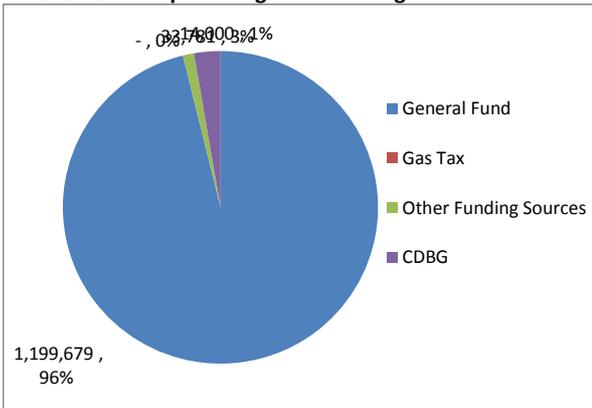
ACCT. NO.	DEPT. 4430	DESCRIPTION	STREET LIGHTING
		MAINTENANCE AND OPERATIONS	
6318		Electricity Street Lighting General Fund subsidy is \$31,250	TOTAL 76,000
6775		Street Lighting Maintenance Service Contract Maintenance Service General Fund subsidy is \$20,000	TOTAL 48,294

FACILITIES OPERATIONS

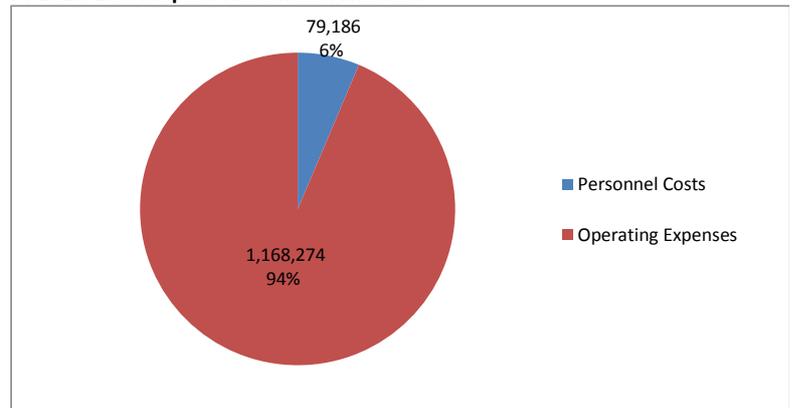
Department 4020: City Hall Operations
Operate and maintain City buildings.

DEPARTMENT SUMMARY

FY 2019-20: Adopted Program Financing



FY 2019-20: Adopted Resources Allocated



	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
RESOURCES ALLOCATED					
Personnel Costs	34,041	40,560	70,001	70,001	79,186
Operating Expenses	945,316	816,337	1,351,838	1,208,838	1,168,274
Total:	\$ 979,357	\$ 856,897	\$ 1,421,839	\$ 1,278,839	\$ 1,247,460
PROGRAM FINANCING					
General Fund	979,357	856,897	1,290,548	1,290,548	1,199,679
Gas Tax	-	-	10,500	10,500	-
Other Funding Sources	-	-	77,837	77,837	14,000
CDBG	-	-	28,954	28,954	33,781
Total:	\$ 979,357	\$ 856,897	\$ 1,407,839	\$ 1,407,839	\$ 1,247,460
PERSONNEL (FTE)					
Total:					2.00

FACILITIES OPERATIONS

Dept. 4020: City Hall Operations

STATEMENT OF PURPOSE

Program provides the resources required to operate and maintain City Hall, Bedwell Hall, Lugo Park, Clara Street Park Facilities and the Emergency Operations Center, which includes comprehensive mechanical services, general facility maintenance, and utility systems.

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
STAFFING SUMMARY (FTEs)					
Part-Time	0.00	0.00	3.00	3.00	2.00
Total:	0.00	0.00	3.00	3.00	2.00

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
BUDGET SUMMARY					
Personnel Costs	34,041	40,560	70,001	70,001	79,186
Operating Expenses	945,316	816,337	1,351,838	1,208,838	1,168,274
Total:	\$ 979,357	\$ 856,897	\$1,421,839	\$ 1,278,839	\$ 1,247,460

	<i>ACTUAL</i> 2016-17	<i>ACTUAL</i> 2017-18	<i>Original</i> 2018-19	<i>Amended</i> 2018-19	<i>Adopted</i> 2019-20
FUNDING SOURCES					
General Fund	979,357	856,897	1,290,548	1,290,548	1,199,679
Other Funding (Prop A,C, Measure R Used Oil)	-	-	77,837	77,837	-
Porposition C			14,000	14,000	14,000
Gas Tax			10,500	10,500	-
CDBG	-	-	28,954	28,954	33,781
Total:	\$ 979,357	\$ 856,897	\$1,421,839	\$ 1,421,839	\$ 1,247,460

KEY PROGRAM GOALS

1. Provide comprehensive maintenance services for general government buildings and appurtenant facilities.
2. Perform scheduled facility inspections, prepare maintenance deficiency reports and coordinate appropriate corrective action.
3. Develop a Facilities Master Plan to address improved maintenance, utility, and replacement cost savings.

KEY WORKLOAD MEASURES

	<i>Adopted</i> 2019-20
Remodel City Council Chambers.	100%
Paint City Hall, Bedwell Hall, Lugo Park, Clara Park.	100%
Develop a Facilities Master Plan.	-
Upgrade HVAC and Lighting/Controls in City facilities.	100%

FACILITIES OPERATIONS

Dept: 4020 City Hall Operations

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
5105 Overtime	74	143	-	-	-
5110 Salaries, Hourly	32,301	38,432	66,541	66,541	75,272
5121 PARS/APPLE Retirement	1,214	1,447	2,495	2,495	2,823
5125 Medicare Tax	452	538	965	965	1,091
Total:	\$ 34,041	\$ 40,560	\$ 70,001	\$ 70,001	\$ 79,186

OPERATING EXPENSES	ACTUAL 2016-17	ACTUAL 2017-18	Original 2018-19	Amended 2018-19	Adopted 2019-20
ACCT.					
6010 Buiding Materials	1,888	233	242,000	99,000	7,000
6014 Copier Supplies	5,629	5,405	79,864	79,864	35,950
6060 Kitchen Supplies	-	-	5,000	5,000	5,000
6080 Office Supplies	21,685	26,711	20,000	20,000	23,000
6312 City Membership	39,666	39,741	45,320	45,320	45,320
6318 Electricity	113,819	128,259	135,900	135,900	135,900
6370 Equipment Maintenance	20,398	6,675	31,060	31,060	28,060
6375 Miscellaneous Expense	2,978	3,538	-	-	-
6376 Taxes and License	249	-	500	500	500
6380 Natural Gas	1,870	1,516	2,120	2,120	2,120
6385 Postage	4,775	3,981	5,600	5,600	5,600
6389 Special Projects	-	-	-	-	-
6390 Telephone	44,931	42,147	30,000	30,000	30,000
6395 Water	58,180	40,274	46,450	46,450	46,450
6396 Internet	4,827	3,771	5,700	5,700	5,700
6420 Liability Insurance	224,962	218,340	258,407	258,407	282,907
6490 Workers Compensation Insurance	144,506	150,059	216,405	216,405	217,905
6515 Food Distribution	15,110	14,025	37,854	37,854	37,854
6720 Contractual	213,277	83,720	135,374	135,374	85,374
6742 Emergency Preparedness	483	1,230	-	-	-
6810 Bank Charges	13,767	9,843	12,000	12,000	12,000
6910 Computers	8,948	6,855	29,300	29,300	136,650
6950 Heating and Air Conditioning	965	28,736	10,000	10,000	22,000
6970 Office Equipment	2,403	1,204	2,984	2,984	2,984
Total:	\$ 945,316	\$ 816,337	\$ 1,351,838	\$ 1,208,838	\$ 1,168,274

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	FACILITIES OPERATIONS
	DEPT. 4020	
	SALARIES AND BENEFITS	
5110	Salaries, Hourly	75,272
	Front Desk 25 hours/week *2	42,744
	Building & Safety 15 hours a week	8,522
	Building maintenance 35 a week	24,006
5121	Apple Retirement	2,823
5125	Medicare Tax	1,091
	TOTAL	79,186
	MAINTENANCE AND OPERATIONS	
6010	Building Materials	
	Cudahy / Bedwell Hall Improvement Project Phase II	-
	Roof maintenance (Lugo / Clara facilities)	2,000
	Tables and Chairs	5,000
	Roof repairs will be budgeted in FY 2020-21) or Go Green	
	TOTAL	7,000
6014	Copier Supplies	
	Copier Supplies Servicing (Contract Konika)	2,750
	Copier Lease (Contract Xerox/Minolta 36 months)	30,000
	Paper	1,700
	Ink	1,500
	TOTAL	35,950
6060	Kitchen	
	Servicing of kitchens at City facilities	5,000
	including but not limited to Fire Sprinkler Supression System (Inspection Included)	
	TOTAL	5,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	FACILITIES OPERATIONS
	DEPT. 4020	
6080	Office Supplies	
	Cleaning, sanitary supplies, trash liners, and paper goods	19,000
	Flags (Replace every other year); City Logo Flags (3)	4,000
	TOTAL	23,000
6312	City Memberships	
	California Cities for Self-Reliance JPA	30,000
	Area E Disaster Management	1,230
	Gateway Water Management Authority	14,000 Other Funds
	Sams Club Membership	90
	Request CA Self-Reliance JPA to make payment at mid-year	
	TOTAL	45,320
6318	Electricity	
	City Hall (Including Library)	50,000
	Other Facilities (Lugo Park, Clara Street Park, Bedwell Hall)	85,000
	Lighting (Atlantic/Patata Intersection)	900
	TOTAL	135,900
6370	Equipment Maintenance	
	Generator at Lugo Park (Bi-annual Service)	3,000
	Generator repair (FY 2019-20/ non-recurring)	7,000
	General building repairs and facility maintenance (Estimated)	8,000
	Fitness Center	-
	Annual Fire Extinguisher Service	600
	Locksmith	4,460
	Annual Audits (Playgrounds, Skate Park and Gym)	5,000
	TOTAL	28,060
6376	Tax and License	
	Health Department Fees	
	TOTAL	500
6380	Natural Gas	
	City Hall	450
	Clara Street Park	1,155
	Lugo Park	515
	TOTAL	2,120
6385	Postage	
	Postage Machine Lease, postage, etc.	5,600
	TOTAL	5,600
6390	Telephone	
	Ring Central	11,000
	AT&T Landline and cell phone	19,000
	TOTAL	30,000

6395	Water	
	City Hall / Library	450
	Other Facilities (Lugo Park, Clara Street Park)	46,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	FACILITIES OPERATIONS
	DEPT. 4020	
		TOTAL 46,450
6396	Internet	
	Time Warner Business Class Internet	5,700
	Includes new service for Council Chambers live streaming	TOTAL 5,700
6420	Liability Insurance	
	General Liability (Including property) - MIC	172,377
	Insurance Management Fees (Liability and Workers Compensation)	24,750
	Crime Insurance	6,038
	Cyber Liability	4,742
	Expected self-insurance loss	40,000
	CJPIA Retro (\$218,024)	35,000
		TOTAL 282,907
6490	Workers Compensation Insurance	
	Workers Compensation - MIC	83,355
	Insurance management fees	29,250
	Expected self-insurance loss	75,000
	CJPIA retro Installment due 7/1/2015. Additional amounts due 7/1/18/19/20/21 of \$130,500	30,300
		TOTAL 217,905
6515	Food Distribution	
	Food Distribution Program	37,854
	CDBG Funded	33,781
	Truck rental (November/December)	200
	General Fund Share of Costs	3,873
		TOTAL 37,854

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2019-2020**

ACCT. NO.	DESCRIPTION	FACILITIES OPERATIONS
	DEPT. 4020	
6720	Contractual	
	AAA Alarm Services	5,974
	Information Technology - IT Systemhouse (\$3,200 x 12 months)	38,400
	Grant writing services	-
	Translation Services (Hilda Estrada)	30,000
	State Mandated Cost Recovery	3,500
	Pest Control (American City Pest and Termite)	6,000
	Flag Poles, lights, etc. (Downey Sign and Lighting) non-Gas Tax	1,500
	TOTAL	85,374
6742	Emergency Preparedness	
	LA County Satellite Network	-
	TOTAL	-
6810	Bank Charges	
	Wells Fargo (General Fees)	
	TOTAL	12,000
6910	Computers	
	Virtual City Hall	99,250
	Back Up Service	10,300
	Replacement Server / Workstations (36 month lease)	15,600
	Eset Antivirus	5,000
	Web domain registration and service fees	1,000
	Website SSL Certificates and other hosting Costs	500
	Audio/Video Recording for Council Chamber	5,000
	TOTAL	136,650
6950	Heating and Air Conditioning	
	A/C Servicing (\$2,500 quarterly)	10,000
	A/C Repairs not covered by servicing	12,000
	TOTAL	22,000
6970	Office Equipment	
	Business Cards (Got Printing)	2,000
	Storage Bin (Haul-Away)	984
	TOTAL	2,984