

CITY OF CUDAHY

City Budget

Fiscal Year 2015-16



**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

Cristian Markovich
Mayor

Christian Hernandez
Vice Mayor

Chris Garcia
Council Member

Jack M. Guerrero
Council Member

Baru A. Sanchez
Council Member

Jose E. Pulido
City Manager

CITY OF CUDAHY
ADOPTED BUDGET
FY 2015 - 2016

REVENUE SECTION

**CITY OF CUDAHY
PROPOSED BUDGET
FY 2015-2016**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2012-13	ACTUAL 2013-14	Original Budget	Amended 2014-15	Adopted 2015-16
<u>GENERAL FUND</u>					
TAXES					
Sales Tax	1,238,277	1,140,852	1,163,000	1,327,000	1,373,500
001-0000-4110.000					
AB 1186 Revenue	34	103	397	397	100
001-0000-4112.000					
Property Transfer Tax	5,113	5,655	6,000	6,000	6,000
001-0000-4115.000					
Subsidy for No Property Tax Cities	399,247	190,212	185,000	185,000	185,000
001-0000-4118.000					
Transient Occupancy Tax	36,718	54,854	50,000	50,000	52,000
001-0000-4120.000					
Utility Users tax	1,020,851	1,170,978	1,400,000	1,400,000	1,178,200
001-0000-4175.000					
	<u>2,700,240</u>	<u>2,562,654</u>	<u>2,804,397</u>	<u>2,968,397</u>	<u>2,794,800</u>
FRANCHISE FEES	<u>151,277</u>	<u>165,641</u>	<u>175,000</u>	<u>175,000</u>	<u>214,200</u>
001-0000-4170.000					
INTERGOVERNMENTAL REVENUES:					
Motor-Vehicle in-Lieu	2,098,678	2,256,184	2,250,000	2,349,000	2,349,000
001-0000-4610.000					
Prop A Exchange	225,000	225,000	225,000	225,000	0
001-0000-4690.000					
State Mandated Cost Reimbursement	8,191	3,971	9,000	9,000	6,000
001-0000-4922.000					
	<u>2,331,869</u>	<u>2,485,155</u>	<u>2,484,000</u>	<u>2,583,000</u>	<u>2,355,000</u>
FINES & FORFEITURES:					
Court Fines General	63,382	36,526	50,000	20,000	20,000
001-0000-4210.000					
Court Fines traffic Safety	1,414	1	0	0	0
001-0000-4220.000					
On Street Parking Fines	160,593	145,742	125,000	100,000	400,000
001-0000-4225.000					
Vehicle Impound Fees	16,200	8,000	17,000	17,000	14,000
001-0000-4250.000					
	<u>241,589</u>	<u>190,269</u>	<u>192,000</u>	<u>137,000</u>	<u>434,000</u>
BUILDING & SAFETY:					
Building Permits	35,036	40,469	50,000	50,000	95,000
001-0000-4180.000					
Electrical Permits	5,393	12,335	15,000	15,000	28,500
001-0000-4185.000					
Temporary Use Permit	1,867	270	4,000	4,000	4,000
001-0000-4186.000					
Plumbing Permits	3,221	7,556	7,000	7,000	13,300
001-0000-4187.000					
Heating Permits	3,791	4,472	4,500	4,500	8,550
001-0000-4188.000					
Sewer Permits	50	0	0	0	0
001-0000-4189.000					
Street Excavation Permits	19,380	16,180	16,000	16,000	30,400
001-0000-4190.000					
Pre-sale Inspection Fee	4,998	34,806	35,000	35,000	50,000
001-0000-4191.000					

**CITY OF CUDAHY
PROPOSED BUDGET
FY 2015-2016**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2012-13	ACTUAL 2013-14	Original Budget	Amended 2014-15	Adopted 2015-16
Other License and Permits 001-0000-4192.000	325	2,565	0	0	0
Occupancy Transfer Fee 001-0000-4193.000	632	1,435	0	0	0
	<u>74,693</u>	<u>120,088</u>	<u>131,500</u>	<u>131,500</u>	<u>229,750</u>
USE OF MONEY/PROPERTY:					
Facility Rental 001-0000-4903.000	28,036	27,057	35,000	25,000	30,000
Interest Income 001-0000-4908.000	109	4,536	4,500	4,500	4,500
Property Rental Income 001-0000-4960.000	21,009	12,611	32,000	32,000	32,000
Rent-Cable Rent 001-0000-4965.000	60,635	58,445	65,000	65,000	65,000
Sale of Vehicle 001-0000-4973.000	3,800	-		-	5,000
Yard Sales 001-0000-4975.000	4,125	4,295	4,000	4,000	4,000
	<u>117,714</u>	<u>106,944</u>	<u>140,500</u>	<u>130,500</u>	<u>140,500</u>
CHGS FOR SVCS-PLANNING/ENGINEER					
CUP/ Variance Fee 001-0000-4812.000	9,860	5,700	25,000	25,000	18,000
Development Review 001-0000-4814.000	2,350	700	10,000	5,000	5,000
Sign Review Fee 001-0000-4815.000	835	600	2,700	2,700	2,700
Enviromental Review Fee 001-0000-4818.000	-	150	0	0	0
Preliminary Project Review 001-0000-4819.000	250	331	3,000	3,000	3,000
Subdivision / Tentative Map 001-0000-4820.000	605	280	0	0	0
Tentative Map Fees 001-0000-4825.000	700	0	0	0	0
Plan Check 001-0000-4830.000	4,652	20,559	20,000	20,000	35,000
	<u>19,252</u>	<u>28,320</u>	<u>60,700</u>	<u>55,700</u>	<u>63,700</u>
CHARGES FOR SERVICES (MISC)					
Swap Meet Permits 001-0000-4904.000	12,160	274,073	133,000	133,000	133,000
Fitness Membership Fee 001-0000-4940.000	17,557	15,903	22,000	14,000	14,000
Youth Sports Registration 001-0000-4990.000	19,829	21,587	20,000	20,000	80,000
Adult Recreation Classes 001-0000-4995.000	10,234	4,813	5,000	5,000	5,000
	<u>59,780</u>	<u>316,376</u>	<u>180,000</u>	<u>172,000</u>	<u>232,000</u>

**CITY OF CUDAHY
PROPOSED BUDGET
FY 2015-2016**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2012-13	ACTUAL 2013-14	Original Budget	Amended 2014-15	Adopted 2015-16
LICENSES & PERMITS					
Business Licenses 001-0000-4151.000	183,024	168,348	215,000	215,000	325,000
Business Licenses - Cell Towers - Delinquent 001-0000-4151.001	-	-	350,000	140,000	96,000
Adult Boxing 001-0000-4152.000	60	8,735	8,700	8,700	6,000
Rental Property License/Permit 001-0000-4155.000	59,913	53,882	100,000	100,000	80,000
Rental Property License/Permit - Delinquent 01-860-37-3704	-	-	250,000	30,000	90,000
	<u>242,997</u>	<u>230,965</u>	<u>923,700</u>	<u>493,700</u>	<u>597,000</u>
OTHER					
Excursion Fees 001-0000-4901.000	5,162	422	2,000	2,000	500
Miscellaneous 001-0000-4910.000	34,444	3,396	4,000	4,000	4,000
Industrial Waste Fee 001-0000-4918.000	3,784	4,797	4,800	4,800	4,800
Reimbursed Expenses 001-0000-4920.000	379	5,693	50,000	545,000	10,000
Reimbursed Dial-A-ride 001-0000-4920.01.000	255	150	0	0	0
Litigation 001-0000-4980.000	18,000	23,800	24,000	24,000	24,000
	<u>66,273</u>	<u>38,258</u>	<u>88,800</u>	<u>583,800</u>	<u>43,300</u>
TOTAL GENERAL FUND REVENUE	<u>6,005,684</u>	<u>6,244,670</u>	<u>7,180,597</u>	<u>7,430,597</u>	<u>7,104,250</u>
<u>SPECIAL REVENUE FUNDS</u>					
Fund: 201 - Gas Tax Fund					
Gas Tax 2105 201-0000-4310.000	123,415	162,123	140,000	140,000	115,000
Gas Tax 2106 201-0000-4311.000	90,988	76,991	80,000	80,000	80,000
Gas Tax 2107 201-0000-4312.000	194,144	169,409	170,000	170,000	155,000
Gas Tax 2107.5 201-0000-4313.000	12,000	-	7,000	7,000	6,000
Gas Tax 2103 201-0000-4314.000	246,035	324,894	325,000	325,000	300,000
Interest Income 201-0000-4908.000	4,928	2,046	3,000	3,000	4,000
SUB-TOTAL	<u>671,510</u>	<u>735,463</u>	<u>725,000</u>	<u>725,000</u>	<u>660,000</u>
Fund: 235 - Other Grants					
State Reimbursement HSIP 235-0000-4456.000	-	-	688,800	688,800	57,600
State Reimbursement ATP 235-0000-4457.000	-	-	1,271,000	1,271,000	98,000
State Reimbursement SPG 235-0000-4458.000	-	-	110,759	110,759	105,000
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>2,070,559</u>	<u>2,070,559</u>	<u>260,600</u>

**CITY OF CUDAHY
PROPOSED BUDGET
FY 2015-2016**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2012-13	ACTUAL 2013-14	Original Budget	Amended 2014-15	Adopted 2015-16
Fund: 240 - Prop 1B Local St. Improvements					
Prop 1B Local St & Road F	387,092	-	0	0	0
240-0000-4580.000					
Interest Income	2,873	1,039	750	750	750
240-0000-4908.000					
SUB-TOTAL	<u>389,965</u>	<u>1,039</u>	<u>750</u>	<u>750</u>	<u>750</u>
Fund: 251 - Proposition C					
Sales Tax	334,237	339,453	320,000	320,000	335,000
251-0000-4110.000					
Interest Income	104	158	750	750	250
251-0000-4908.000					
Bus Fare Revenues	31,218	27,823	25,000	25,000	30,000
251-0000-4915.000					
SUB-TOTAL	<u>365,559</u>	<u>367,434</u>	<u>345,750</u>	<u>345,750</u>	<u>365,250</u>
Fund: 252 - Proposition A					
Sales Tax	402,212	407,544	410,000	410,000	418,000
252-0000-4110.000					
Interest Income	4,049	1,191	1,200	1,200	1,000
252-0000-4908.000					
Incentive Program	15,879	45,057	20,000	20,000	20,000
252-0000-4911.000					
Sale of Vehicle	2,500	-	3,000	3,000	-
252-0000-4973.000					
SUB-TOTAL	<u>424,640</u>	<u>453,792</u>	<u>434,200</u>	<u>434,200</u>	<u>439,000</u>
Fund: 253 - Measure R					
MEASURE R	249,918	252,282	250,000	250,000	258,000
253-0000-4370.000					
Interest Income	1,096	615	500	500	500
253-0000-4908.000					
SUB-TOTAL	<u>251,014</u>	<u>252,897</u>	<u>250,500</u>	<u>250,500</u>	<u>258,500</u>
Fund: 255 - TDA-Transportation Development					
TDA location	(51,733)	-	-	-	50,000
255-0000-4380.000					
Interest Income	373	-	-	-	-
255-0000-4908.000					
SUB-TOTAL	<u>(51,360)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
Fund: 257 - A.Q.M.D.					
AQMD AB2766 Allocation	28,823	21,329	25,000	25,000	25,000
257-0000-4350.000					
Interest Income	93	45	50	50	50
257-0000-4908.000					
SUB-TOTAL	<u>28,916</u>	<u>21,374</u>	<u>25,050</u>	<u>25,050</u>	<u>25,050</u>
Fund: 260 - Used Oil Grant					
Used Oil Grant	5,872	6,927	7,000	7,000	7,000
260-0000-4390.000					
Interest Income	33	15	-	-	-
260-0000-4908.000					
SUB-TOTAL	<u>5,905</u>	<u>6,942</u>	<u>7,000</u>	<u>7,000</u>	<u>7,000</u>
Fund: 270 - C.O.P.S					
COPS Grant	100,000	100,000	100,000	100,000	100,000
270-0000-4460.000					
Interest Income	218	56	-	-	-
270-0000-4908.000					
SUB-TOTAL	<u>100,218</u>	<u>100,056</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>

**CITY OF CUDAHY
PROPOSED BUDGET
FY 2015-2016**

ESTIMATED REVENUE FUNDS - BY SOURCE

	ACTUAL 2012-13	ACTUAL 2013-14	Original Budget	Amended 2014-15	Adopted 2015-16
Fund: 280 - County Park Bond					
County Proposition A - Lugo Park	-	-	1,901,427	1,901,427	280,000
County Proposition A - Cudahy Baseball Grant	-	-	-	-	26,000
280-0000-4450.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>1,901,427</u>	<u>1,901,427</u>	<u>306,000</u>
Fund: 390 - Quimby Act Fund					
Quimby Act Fee	-	-	60,000	60,000	60,000
390-0000-4840.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Fund: 300 - Cal Home					
CDBG - Program Income	-	(30,105)	-	-	-
300-0000-4550.000					
Cal Home Rehab Loan Repa	-	-	-	-	-
300-0000-4551.000					
Interest Income	1,201	320	-	-	-
300-0000-4908.000					
SUB-TOTAL	<u>1,201</u>	<u>(29,785)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund: 510 - Community Dev. Block Grant					
CDBG - Code Enforcement	51,083	61,013	75,000	75,000	175,000
510-0000-4512.000					
Housing Rehabilitation -S	33,968	59,056	75,000	75,000	100,000
510-0000-4515.000					
Multi-family Rehab	18,220	-	75,000	75,000	-
510-0000-4516.000					
Food Distribution Program	12,792	45,959	28,895	28,611	27,604
510-0000-4518.000					
Business Assistance	5,037	20,403	23,403	23,403	23,403
510-0000-4524.000					
Family & Individual Counseling	8,225	13,045	21,730	21,730	21,730
510-0000-4525.000					
ADA Upgrades	-	-	-	-	194,947
510-0000-4xxx.000					
Lugo Park Restroom	-	-	75,000	75,000	75,000
510-0000-4526.000					
Lugo Park Renovation	-	-	362,531	362,531	362,531
510-0000-4530.000					
SUB-TOTAL	<u>129,325</u>	<u>199,476</u>	<u>736,559</u>	<u>736,275</u>	<u>980,215</u>
Fund: 515 - Federal STPL					
Federal STPL	0	0	0	357,629	0
280-0000-4450.000					
SUB-TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>357,629</u>	<u>0</u>
TOTAL SPECIAL REVENUE	<u>2,316,893</u>	<u>2,108,688</u>	<u>6,656,795</u>	<u>7,014,140</u>	<u>3,512,365</u>
TOTAL ALL FUNDS	<u>8,322,577</u>	<u>8,353,358</u>	<u>13,837,392</u>	<u>14,444,737</u>	<u>10,616,615</u>

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

REVENUE FUNDS - USES AND SOURCES

There are basically two types of revenue funds maintained by the City - restricted and unrestricted. The restricted funds, such as Gas Tax and Traffic Safety, are derived from special revenues and may only be expended for specific purposes. The unrestricted General Fund may be used for any State or local purpose. Therefore, the overall financial well-being is reflected largely by the General Fund balance. It is in the interest of the City to spend restricted money when possible rather than unrestricted, thus leaving as much of the surplus as possible in the General Fund.

GENERAL FUND

The General Fund is the largest of all sources of revenue available to the City. The General Fund is composed of revenue derived from a number of areas, the major sources being Sales and Use Taxes, Property Taxes, In-Lieu Taxes, and interest on investments. Enabling legislation was passed in 1969 wherein the revenue received from the In-Lieu Tax, which was semi-restricted, is now considered a General Fund revenue source and may be used for any State or local purpose.

Sales and Use Tax

Estimated 2015-2016 - \$1,373,500

The Bradley-Burnes Uniform Local Sales and Use Tax Law of 1950 has provided one of the largest revenue sources available to local government. On all retail sales, the City receives one cent for every dollar spent in the City.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for limited purposes.

PROP A TRANSPORTATION FUND

Estimated 2015-2016 - \$439,200

Proposition A, effective July 1, 1982, increased the County Sales Tax by one-half cent to provide funds exclusively to benefit public transit. Twenty-five percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years to which to expend the funds. Any unused funds may be exchanged for other cities' General Fund. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A Local Return funds.

PROP C TRANSPORTATION FUND

Estimated 2015-2016 - \$365,250

Proposition C, effective November 6, 1990, increased the County Sales Tax by one-half cent to provide funds to benefit public transit. Twenty percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years in which to expend the funds. Proposition C funds also provides an expended list of eligible project expenditures including Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C funds cannot be exchanged for other funds.

STATE GAS TAX FUNDS

Estimated 2015-2016 - \$660,000

Section 2105 of the Streets and Highways Code provides that each City in the State shall be apportioned a sum equal to the net revenue derived from 11.5% of the Highway Users Tax in excess of \$.09 per gallon, based on population.

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

In FY 1991-92, the eligibility for Section 2105 funds, required the City to maintain expenditure levels for roads from the General Fund at the average of those expenditures made during the 1987-88, 1988-89 and 1989-90 fiscal years. This requirement has since been eliminated. (This revenue category here also included any revenue for the Traffic Congestion Relief/Gas Tax Swap from the State.)

Section 2106 (a) of the Streets and Highways Code provides that each City in the State shall receive a fixed monthly apportionment of \$400 (\$4,800 yr.). In addition, under Section 2106 (b), payment to City of Cudahy is estimated on a per capita basis.

Section 2107 funds are allocated by the State to cities on a population basis. These monies are used for street improvements. Payment is estimated on a per capita basis.

CDBG FUND

Estimated 2015-2016 - \$980,215

Community Development Block Grant Funds are received from the US Housing and Urban Development. These funds are distributed to the City of Cudahy by the Los Angeles County Community Development Commission. CDBG funds for the FY 2015-2016 have been earmarked for housing rehabilitation, food distribution, facilities rehabilitation, lead based paint abatement, asbestos testing & removal programs, and related administrative costs.

CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016

EXPENDITURE SECTION

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE)

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-79 appropriations that is adjusted each succeeding year by Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-90, Proposition 111 was passed, which changed the base year to 1986-87, and allows cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to non residential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000

The 2015-2016 budget expenditures are well within the statutory limit.

It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

COMPUTATION OF APPROPRIATION LIMIT

2015-2016 APPROPRIATIONS LIMIT

2014-15 limit	\$25,486,893
Per Capita Income and County population change factor applied to 2014-15 appropriations limit	<u>1.0467</u>
2015-2016 appropriations limit	<u><u>\$ 26,677,468</u></u>

APPROPRIATIONS SUBJECT TO LIMIT AND APPROPRIATIONS MARGIN

Proceeds of Taxes	\$ 5,909,554
Less Exclusions: Qualified Capital Outlay	<u>-</u>
Appropriations Subject to Limit	<u><u>\$ 5,909,554</u></u>
Appropriations Margin	\$ 20,767,914

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE

Adopted

PROGRAM	ACTUAL 2012-13	ACTUAL 2013-14	ORIGINAL 2014-15	AMENDED 2014-15	Adopted		Adopted 2015-16
					Operations 2015-16	Use of Fund Balance 2015-16	
GENERAL FUND							
Accounting	118,633	135,146	118,355	133,405	148,879		148,879
Animal Regulation	54,538	65,206	30,000	50,000	30,000		30,000
Building Maintenance	102,929	103,409	-	-	-		
Building Regulation	100,541	112,693	184,694	184,094	179,500		179,500
Business Assistance Program	437	-	-	-	-		
Business License	57,718	60,872	55,485	87,860	67,068		67,068
City Attorney	619,851	506,490	300,000	345,000	300,000		300,000
City Clerk	170,741	77,516	62,500	99,052	144,567		144,567
City Council	135,728	162,152	125,810	155,810	115,133		115,133
City Manager	346,749	439,842	245,386	289,289	226,563	85,000	311,563
City Treasurer	53	-	-	-	-		
Community Development Dept.	188,992	228,859	-	-	-		
Community Preservation	-	-	34,389	92,589	-		
Community Promotion	4,456	4,290	-	-	-		
Community Services Admin	16,875	614	-	-	-		
Crossing Guards	33,188	31,226	36,200	36,200	36,200		36,200
Elections	105,666	-	105,445	105,445	-		-
Engineering	97,794	111,287	238,080	204,680	190,669		190,669
Facilities Operations	451,429	565,599	741,779	1,014,639	881,848	97,461	979,309
Finance Administration	108,804	68,730	156,407	184,404	156,277	70,000	226,277
Lugo Fitness Center	4,736	2,923	-	-	-		
Lugo Park	786	616	-	-	-		
Municipal Enforcement	124,923	116,603	135,633	113,129	89,195		89,195
Parks Maintenance	386,378	384,860	347,557	305,162	217,407	-	217,407
Personnel	156,114	71,566	194,344	309,289	320,360	-	320,360
Planning	100,368	118,160	96,708	234,538	87,620	400,000	487,620
Police Services	3,291,188	3,522,744	3,471,147	3,471,147	3,703,194		3,703,194
Purchasing	29,902	29,621	33,500	35,749	36,344		36,344
Recreation	415,019	404,268	555,720	920,664	173,426	465,594	639,020
Senior's Club	448	536	-	-	-		
Volunteers On Patrol	5,990	1,767	600	1,950	-		
Total General Fund Expenditures	7,230,972	7,327,594	7,269,739	8,374,095	7,104,249	1,118,055	8,222,304
PROP A TRANSPORTATION							
City Manager's Office	-	-	4,123	3,947	11,169		11,169
Finance Administration	-	-	-	-	8,517		8,517
Accounting	2,377	3,836	5,069	5,069	4,302		4,302
Purchasing	1,925	2,010	2,288	2,288	2,310		2,310
Excursions	5,923	3,895	5,000	5,000	10,000		10,000
Orange Line Rail Transit	4,460	4,460	8,000	8,000	8,000		8,000
Dial-A-Ride	39,790	37,784	43,030	43,030	43,030		43,030
ADA Improvements and one stop project	-	-	-	-	150,000		150,000
	54,475	51,984	67,510	67,334	237,328	-	237,328

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

**EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE**

Adopted

PROGRAM					Adopted		Adopted 2015-16
	ACTUAL 2012-13	ACTUAL 2013-14	ORIGINAL 2014-15	AMENDED 2014-15	Operations 2015-16	Use of Fund Balance 2015-16	
<u>PROP C</u>							
City Manager's Office	-	-	4,948	4,736	11,169		11,169
Finance Administration	-	-	-	-	1,496		1,496
Accounting	2,377	3,836	5,069	5,069	4,302		4,302
Purchasing	1,925	2,010	2,288	2,288	2,310		2,310
Engineering	-	-	-	-	10,255		10,255
Bus Passes	48,310	39,918	50,000	50,000	60,000		60,000
City Membership	-	-	-	-	10,000		10,000
Freeway 710 Study	10,000	10,000	11,000	11,000	11,000		11,000
Atlantic Improvement Phase I	-	-	61,200	61,200	140,000		140,000
Excursions	-	-	5,000	5,000	5,000		5,000
PCAM	164,888	167,111	167,110	167,110	170,000		170,000
	227,500	222,874	306,615	306,403	425,532		425,532
<u>SUCCESSOR AGENCY</u>							
City Manager's Office	-	-	4,948	46,846	44,672		44,672
Finance Administration	69,239	43,737	55,342	55,342	61,901		61,901
Accounting	9,508	15,343	25,343	25,343	21,509		21,509
	78,747	59,080	85,633	127,531	128,082		128,082
<u>GAS TAX FUNDS</u>							
City Manager's Office	-	-	53,038	50,793	48,764		48,764
Personell	-	-	13,341	-	-		-
Finance Administration	19,783	12,496	23,718	23,718	26,596		26,596
Accounting	9,508	15,343	27,148	27,148	31,589		31,589
Purchasing	7,698	8,038	9,151	9,151	9,240		9,240
Planning	-	-	-	-	-		-
Building Regulation	-	-	5,459	5,459	-		-
Community Preservation	-	-	5,459	5,459	-		-
Police Services	-	-	-	-	54,346		54,346
Engineering	-	-	41,914	41,914	25,640		25,640
Street Maintenance	433,760	472,876	755,046	755,046	982,844		982,844
	470,749	508,754	934,274	918,688	1,179,019		1,179,019
<u>CDBG</u>							
Business Assistance (Personnel)	19,146	24,611	40,022	6,636	6,636		6,636
Business Assistance (Business License)	14,429	15,218	13,871	-	16,767		16,767
Housing Rehab SFD	36,727	89,168	43,276	61,925	100,000		100,000
Community Preservation	87,048	27,703	75,000	58,913	175,000		175,000
Food Distribution	-	-	27,604	27,604	27,604		27,604
JADE	20,602	22,000	24,165	24,165	21,730		21,730
Lugo Park Restroom Rehabilitation	-	-	75,000	75,000	75,000		75,000
Lugo Park Soccer Field	-	-	362,531	362,531	362,531		362,531
Bedwell Hall Re-Roofing Program	-	-	157,106	157,106	-		-
ADA Upgrades	-	-	-	-	194,947		194,947
	177,953	178,700	818,575	773,880	980,215		980,215
<u>DRUG ASSET SEIZURE FUND</u>							
	-	-	16,000	16,000	16,100		16,100
<u>OTHER GRANTS</u>							
State Reimbursement HSIP	-	-	688,800	688,800	57,600		57,600
State Reimbursement ATP	-	-	1,271,000	1,271,000	98,000		98,000
State Reimbursement SPG	-	-	110,759	110,759	-		-
	-	-	2,070,559	2,070,559	155,600		155,600
<u>PROP 1B LOCAL ST. IMPROVEMENTS</u>							
Fostoria/River/Cecelia/Crafton	-	-	255,567	255,567	-		-
Alamo Street Improvement	-	-	61,750	61,750	-		-
Walker Avenue Improvement	-	-	67,275	67,275	-		-
	-	-	384,592	384,592	-		-

**CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016**

EXPENDITURE APPROPRIATIONS
BY FUNDING SOURCE

Adopted

PROGRAM					Adopted		Adopted 2015-16
	ACTUAL 2012-13	ACTUAL 2013-14	ORIGINAL 2014-15	AMENDED 2014-15	Operations 2015-16	Use of Fund Balance 2015-16	
<u>Federal STPL</u>							
Clara Bridge Improvement Project	-	-	-	-	150,000		150,000
<u>MEASURE R</u>							
Engineering	-	-	-	-	14,357		14,357
Contractual					25,643		25,643
Atlantic Improvement Phase II	-	-	100,000	177,000	250,000		250,000
	-	-	100,000	177,000	290,000		290,000
TDA-Transportation Development	15,730	-	-	-	50,000		50,000
<u>A.Q.M.D</u>	<u>20,273</u>	<u>19,934</u>	<u>19,200</u>	<u>19,200</u>	<u>19,200</u>		<u>19,200</u>
<u>C.O.P.S</u>	<u>-</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>		<u>100,000</u>
<u>COUNTY PARK BOND</u>							
Clara Street Park	1,650	-	26,427	26,427	-		-
Clara Street Park Phase III	-	2,000	1,625,000	1,625,000	-		-
Playground					56,000		56,000
Lugo Park Renovation	-	-	250,000	250,000	250,000		250,000
	1,650	2,000	1,901,427	1,901,427	306,000		306,000
<u>STREET LIGHTING</u>							
Street Lighting	96,394	100,376	102,250	102,250	102,250		102,250
<u>LPDM GRANT</u>							
Facility Operations	5,000	5,000	-	-	-		-
Total Special Revenue Expenditure	<u>1,148,469</u>	<u>1,148,703</u>	<u>6,906,634</u>	<u>6,964,864</u>	<u>4,139,326</u>		<u>4,139,326</u>
TOTAL PROGRAM EXPENDITURES	<u>8,363,711</u>	<u>8,476,297</u>	<u>14,160,373</u>	<u>15,322,959</u>	<u>11,243,575</u>	<u>1,118,055</u>	<u>12,361,630</u>

THIS PAGE INTENTIONALLY LEFT BLANK

CITY OF CUDAHY
ADOPTED BUDGET
FY 2015-2016

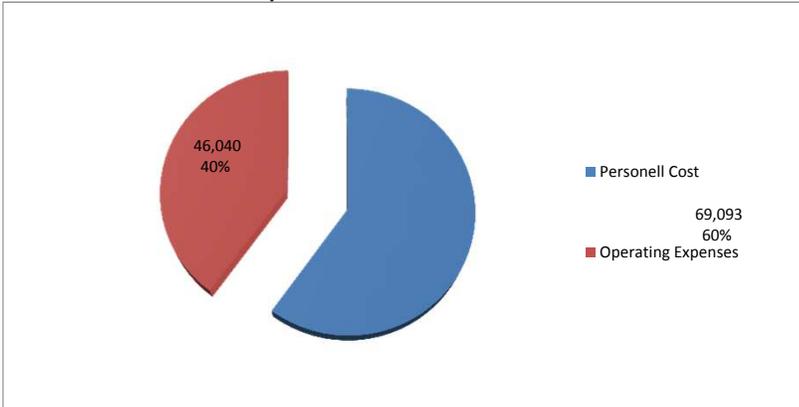
DEPARTMENTAL PROGRAMS

CITY COUNCIL

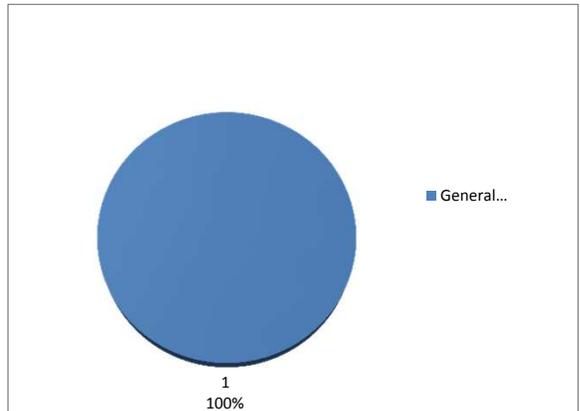
Department 4001: City Council
Establishes City policy

DEPARTMENT SUMMARY

FY 2014-2015 Amount Requested



FY 2015-16: Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
RESOURCES ALLOCATED				
Personnel Costs	68,340	59,021	80,110	72,610
Operating Expenses	67,388	103,131	45,700	83,200
Total:	\$ 135,728	\$ 162,152	\$ 125,810	\$ 155,810

Adopted 2015-16
69,093
46,040
\$ 115,133

	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
PROGRAM FINANCING				
General Fund	135,728	162,152	125,810	155,810
Total:	\$ 135,728	\$ 162,152	\$ 125,810	\$ 155,810

Adopted 2015-16
115,133
\$ 115,133

CITY COUNCIL

Dept. 4001: City Council

STATEMENT OF PURPOSE

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

BUDGET SUMMARY	<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i> 2015-16
	2012-13	2013-14	2014-15	2014-15	
Personnel Costs	68,340	59,021	80,110	72,610	69,093
Operating Expenses	67,388	103,131	45,700	83,200	46,040
Total:	\$ 135,728	\$ 162,152	\$ 125,810	\$ 155,810	\$ 115,133

FUNDING SOURCES	<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i> 2015-16
	2012-13	2013-14	2014-15	2014-15	
General Fund	135,728	162,152	125,810	155,810	115,133
Total:	\$ 135,728	\$ 162,152	\$ 125,810	\$ 155,810	\$ 115,133

KEY PROGRAM GOALS

1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
 2. Establish City priorities for implementation and accountability.
 3. Support civic engagement opportunities that foster community and neighborhood vitality.
 4. Represent City interests skillfully on regional issues.
 5. Meet all requirements of the Brown Act and recently adopted City Council protocols.
-

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Meetings held.	-
Budgets prepared and adopted.	-

FOOTNOTES:

CITY COUNCIL

Dept: 4001 City Council

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Recommended</i> 2015-16
PERSONNEL COSTS					
<u>ACCT.</u>					
5100 Council Members	22,722	22,097	29,016	29,016	29,016
5120 Retirement	5,709	1,920	4,489	4,489	1,936
5125 Medicare Tax	390	717	421	421	421
5130 Medical Insurance	36,520	31,143	42,342	34,842	34,848
5133 Dental Insurance	1,965	2,122	3,149	3,149	2,252
5134 Disability Insurance	72	91	-	-	-
5137 Vision Insurance	543	582	693	693	620
5138 Life Insurance	419	349	-	-	-
Total:	\$ 68,340	\$ 59,021	\$ 80,110	\$ 72,610	\$ 69,093

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Recommended</i> 2015-16
OPERATING EXPENSES					
<u>ACCT.</u>					
5118 Auto Allowance	17,625	21,750	15,000	22,500	22,500
6080 Office Supplies	444	531	-	-	-
6085 Plaques and Badges	259	475	700	700	2,040
6312 Memberships	8,907	238	10,000	10,000	6,500
6385 Miscellaneous Expense	723	-	-	-	-
6391 Travel and Meeting Expense	4,899	17,293	20,000	20,000	15,000
6392 Training and Education	1,940	8,388	-	-	-
6720 Contractual	28,399	34,456	-	30,000	-
6753 Legislative Advocate	4,000	20,000	-	-	-
6990 Vehicle	192	-	-	-	-
Total:	\$ 67,388	\$ 103,131	\$ 45,700	\$ 83,200	\$ 46,040

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

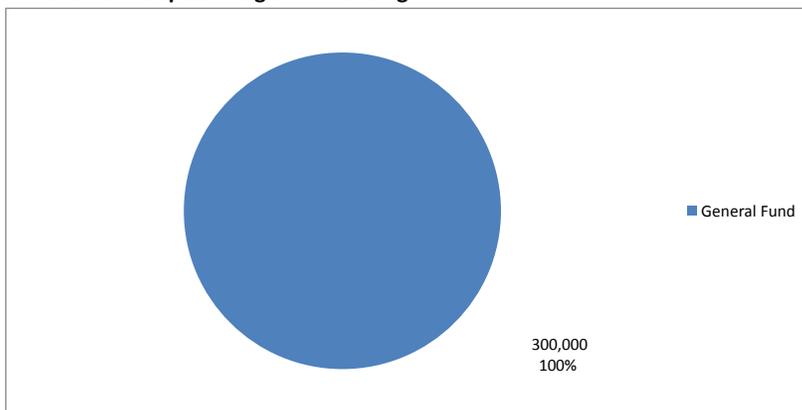
ACCT. NO.	DESCRIPTION	
	DEPT. 4001	CITY COUNCIL
	SALARIES AND BENEFITS	
5100	City Council (\$483.60/mo. x 5 members x 12 mos.)	29,016
5120	Retirement	1,936
5125	Medicare Tax	421
5130	Medical Insurance	34,848
5133	Dental Insurance	2,252
5137	Vision Insurance	620
	TOTAL	69,093
	MAINTENANCE AND OPERATIONS	
5118	Auto Allowance \$375 per Council Member each month	22,500
	TOTAL	22,500
6085	Plaques and Badges	
	Badges (\$20 each x 5 Council Members)	100
	Plaques (\$19 each x 5 Council Members)	95
	Names Plates and Holders	200
	Photos/Frames	200
	Additional Supplies	100
	City Lapel Pins (The Pin Center)	345
	Business Cards	1,000
	TOTAL	2,040
6312	Memberships	
	Council Memberships	
	<i>NALEO (\$100 Each x 5 Council Members)</i>	500
	<i>Contract Cities</i>	2,740
	<i>League of Cities</i>	930
	<i>Southern California Association of Governments</i>	2,330
	TOTAL	6,500
6391	Travel and Meeting 5 Council Members receive up to \$3,000 each for conferences.	15,000
	Subtotal:	15,000
	TOTAL	15,000

CITY ATTORNEY

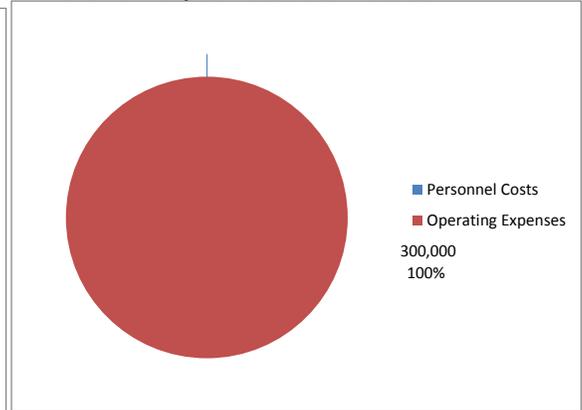
Department 4005: City Attorney
Advises on legal matters.

DEPARTMENT SUMMARY

FY 2015-16: Adopted Program Financing



FY 2015-16: Adopted Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
RESOURCES ALLOCATED				
Personnel Costs	-	-	-	-
Operating Expenses	619,851	506,490	300,000	345,000
Total:	\$ 619,851	\$ 506,490	\$ 300,000	\$ 345,000
PROGRAM FINANCING				
General Fund	619,851	506,490	300,000	345,000
Total:	\$ 619,851	\$ 506,490	\$ 300,000	\$ 345,000

Adopted 2015-16
-
300,000
\$ 300,000

300,000
\$ 300,000

CITY ATTORNEY

Dept. 4005: City Attorney

STATEMENT OF PURPOSE

To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

BUDGET SUMMARY	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
Personnel Costs	-	-	-	-	-
Operating Expenses	619,851	506,490	300,000	345,000	300,000
Total:	\$ 619,851	\$ 506,490	\$ 300,000	\$ 345,000	\$ 300,000

FUNDING SOURCES	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
General Fund	619,851	506,490	300,000	345,000	300,000
Total:	\$ 619,851	\$ 506,490	\$ 300,000	\$ 345,000	\$ 300,000

KEY PROGRAM GOALS

1. Provide general legal advice to the City Council and City Manager.
 2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
 3. Prepare and review resolutions, ordinances, contracts and other legal documents.
 4. Provide legal advice to City Manager regarding personnel issues.
 5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.
-

CITY ATTORNEY

Dept: 4005 City Attorney

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL COSTS					
Total:	\$ -	\$ -	\$ -	\$ -	\$ -
OPERATING EXPENSES					
ACCT.					
6720 Contractual	45,378	-	240,000	240,000	240,000
6755 Legal Services	572,813	506,490	60,000	105,000	60,000
6391 Travel & Meetings	1,660	-	-	-	-
Total:	\$ 619,851	\$ 506,490	\$ 300,000	\$ 345,000	\$ 300,000

ACCOUNT MODIFICATIONS

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

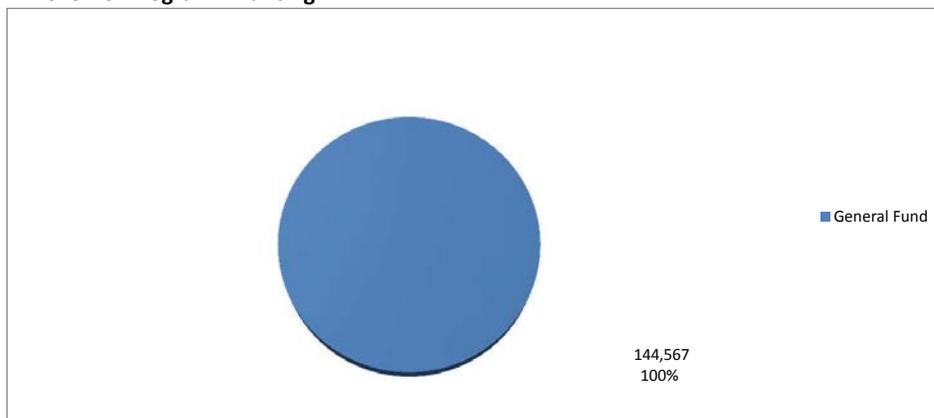
ACCT. NO.	DESCRIPTION	CITY ATTORNEY
	DEPT. 4005	
	MAINTENANCE AND OPERATIONS	
6720	Contractual Contracted legal services	
	TOTAL	240,000
6755	Legal Services Contracted legal services	
	TOTAL	60,000

CITY CLERK

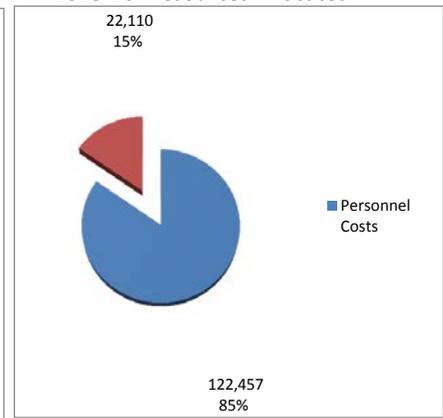
Department 4008: City Clerk
Provides records management.

DEPARTMENT SUMMARY

FY 2015-16: Program Financing



FY 2015-16: Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
RESOURCES ALLOCATED				
Personnel Costs	62,909	28,350	-	12,552
Operating Expenses	107,832	49,166	62,500	86,500
Total:	\$ 170,741	\$ 77,516	\$ 62,500	\$ 99,052
PROGRAM FINANCING				
General Fund	170,741	77,516	62,500	99,052
Total:	\$ 170,741	\$ 77,516	\$ 62,500	\$ 99,052
PERSONNEL (FTE)				
	0.50	0.50	0.50	0.50
Total:	0.50	0.50	0.50	0.50

Adopted 2015-16
122,457
22,110
\$ 144,567
144,567
\$ 144,567
1.00
1.00

CITY CLERK

Dept. 4008 City Clerk

STATEMENT OF PURPOSE

To record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
City Clerk	0.00	0.00	0.00	0.00	0.00
Deputy City Clerk	0.50	0.50	0.50	0.50	0.00
Part Time Position	0.00	0.00	0.00	0.00	0.00
Total:	0.50	0.50	0.50	0.50	0.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	62,909	28,350	-	12,552	122,457
Operating Expenses	107,832	49,166	62,500	86,500	22,110
Total:	\$ 170,741	\$ 77,516	\$ 62,500	\$ 99,052	\$ 144,567

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	170,741	77,516	62,500	99,052	144,567
Total:	\$ 170,741	\$ 77,516	\$ 62,500	\$ 99,052	\$ 144,567

KEY PROGRAM GOALS

1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
 2. Prepare, publish and post all legal notices as required.
 3. Oversee local requirements established by the Fair Political Practices Commission.
 4. Initiate an efficient and accessible records database.
 5. Respond within time constraints to all subpoenas and requests for public records.
-

FOOTNOTES:

EXPENDITURE DETAIL

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
		<i>2012-13</i>	<i>2013-14</i>	<i>2014-15</i>	<i>2014-15</i>	<i>2015-16</i>
PERSONNEL COSTS						
<u>ACCT.</u>						
5100	Full-Time					-
5100	City Clerk	-	-	-	-	99,240
5100	Deputy City Clerk	-	-	-	-	-
5105	Overtime	-	622	-	1,415	-
5110	Salaries, Hourly	686	-	-	-	-
5115	Part-Time	33,156	27,728	-	9,896	-
5116	Auto Allowance	-	-	-	-	4,500
5120	Retirement	1,512	-	-	-	6,203
5121	PARS Retirement	21,760	-	-	941	-
5125	Medicare Tax	4,465	-	-	300	1,439
5130	Medical Insurance	931	-	-	-	8,400
5133	Dental Insurance	77	-	-	-	1,577
5134	Disability Insurance	63	-	-	-	499
5136	Vacation Buy Back	-	-	-	-	-
5137	Vision Insurance	25	-	-	-	320
5138	Life Insurance	178	-	-	-	279
5139	Bilingual Pay	56	-	-	-	-
Total:		\$ 62,909	\$ 28,350	\$ -	\$ 12,552	\$ 122,457

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
		<i>2012-13</i>	<i>2013-14</i>	<i>2014-15</i>	<i>2014-15</i>	<i>2015-16</i>
OPERATING EXPENSES						
<u>ACCT.</u>						
6020	Election Supplies	832	-	-	-	-
6080	Office Supplies	2,101	978	-	-	1,500
6310	Advertising	23,687	14,066	-	20,000	15,000
6386	Professional Membership	1,199	249	-	-	130
6388	Subscription	221	-	-	-	-
6390	Telephone	198	246	-	-	-
6391	Travel and Meeting Expense	1,149	319	-	-	480
6392	Training and Education	800	1,560	-	-	-
6720	Contractual	77,645	31,748	62,000	66,000	5,000
6910	Computers	-	-	-	-	-
6970	Office Equipment	-	-	500	500	-
Total:		\$ 107,832	\$ 49,166	\$ 62,500	\$ 86,500	\$ 22,110

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2065**

ACCT. NO.	DESCRIPTION	CITY CLERK
	DEPT.4008	
	SALARIES AND BENEFITS	
5100	City Clerk (CC)	99,240
5100	Deputy City Clerk	-
5105	Over time	-
5115	Part-Time	-
5116	Auto Allowance	4,500
5120	Retirement	6,203
5121	PARS Retirement	-
5125	Medicare Tax	1,439
5130	Medical Insurance	8,400
5133	Dental Insurance	1,577
5134	Disability Insurance	499
5136	Vacation Buy Back	-
5137	Vision Insurance	320
5138	Life Insurance	279
	TOTAL	122,457
	MAINTENANCE AND OPERATIONS	
6386	Professional Membership	
	City Clerks Association of California	130
	International Institute of Municipal Clerks (2 year Membership @ \$195 per year)	-
	<i>*2 year membership required to pursue Certified Municipal Clerk certification</i>	
	TOTAL	130
6391	Travel & Meetings	
	City Clerk Association Monthly Meetings (\$40 x 12 Months)	480
	City Clerk's Association of California Annual Conference <i>Registration, Hotel, Meals and Transportation</i>	-
	TOTAL	480
6720	Contractual	
	City Clerk Services (Minutes)	5,000
	TOTAL	5,000
6310	Advertising	
	TOTAL	15,000
6080	Office Equipment and Supplies	
	TOTAL	1,500

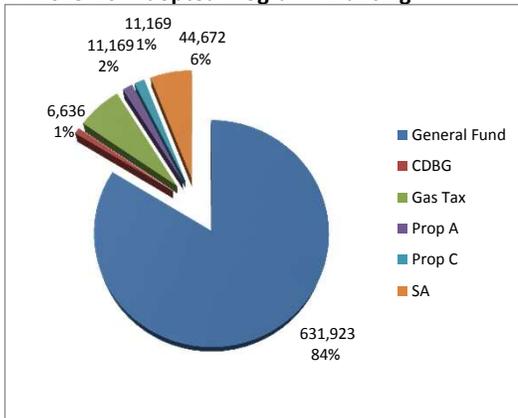
CITY MANAGER'S OFFICE

Department 4011: City Manager
Implements City policy

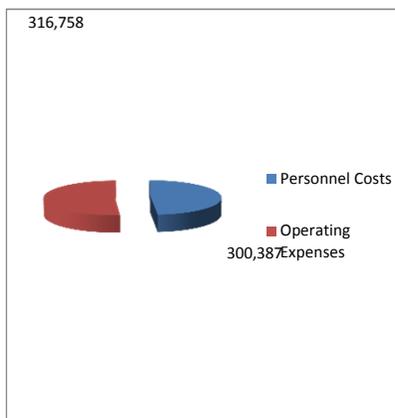
Department 4015: Human Resources
Personnel, benefits

DEPARTMENT SUMMARY

FY 2015-16: Adopted Program Financing



FY 2015-16: Adopted Resources Allocated



	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
RESOURCES ALLOCATED					
Personnel Costs	364,646	508,878	460,440	475,952	300,387
Operating Expenses	157,363	27,141	143,676	282,311	316,758
Total:	\$ 522,009	\$ 536,019	\$ 604,116	\$ 758,263	\$ 617,145
PROGRAM FINANCING					
General Fund	502,863	511,408	439,730	598,578	631,923
CDBG	19,146	24,611	40,022	-	6,636
Gas Tax	-	-	66,379	50,793	48,764
Proposition A	-	-	4,123	3,947	11,169
Proposition C	-	-	4,948	4,736	11,169
Successor Agency (SA)	-	-	48,915	46,846	44,672
Total:	\$ 522,009	\$ 536,019	\$ 604,117	\$ 704,900	\$ 754,333
PERSONNEL (FTE)					
	4.00	3.00	3.00	3.00	3.00
Total:	4.00	3.00	3.00	3.00	3.00

CITY MANAGER'S OFFICE

Dept.4011: City Manager

STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous improvement.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	1.00	1.00	1.00	1.00	0.00
Total:	3.00	3.00	3.00	3.00	2.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	300,825	426,841	327,035	316,891	300,387
Operating Expenses	45,924	13,001	29,375	78,720	126,950
Total:	\$ 346,749	\$ 439,842	\$ 356,410	\$ 395,611	\$ 427,337

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	346,749	439,842	245,386	289,289	311,563
Gas Tax	-	-	53,038	50,793	48,764
Proposition A	-	-	4,123	3,947	11,169
Proposition C	-	-	4,948	4,736	11,169
Successor Agency	-	-	48,915	46,846	44,672
Total:	\$ 346,749	\$ 439,842	\$ 356,410	\$ 395,611	\$ 427,337

KEY PROGRAM GOALS

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Agenda reports reviewed and approved.	100%
Departments supervised.	4
Community inquiries resolved or referred.	100%

FOOTNOTES:

CITY MANAGER'S OFFICE

Dept: 4011 City Manager

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL COSTS					
ACCT.					
5100 City Manager	178,898	137,715	180,000	180,000	180,000
5100 Senior Administrative Analyst	35,075	53,802	54,454	55,417	56,028
5100 Administrative Assistant		32,322		-	-
5114 Severance	-	130,000	-	-	-
5105 Over time	-	871	-	3,723	-
5115 Part-Time	23,190	33,276	31,578	17,519	-
5120 Retirement	38,588	15,973	19,673	19,673	19,697
5121 PARS Retirement	3,833	2,496	2,368	1,597	-
5125 Medicare Tax	3,134	2,336	3,876	3,876	3,422
5130 Medical Insurance	13,858	15,111	33,354	33,354	34,144
5133 Dental Insurance	1,144	1,125	963	963	3,154
5134 Disability Insurance	837	521	321	321	1,305
5137 Vision Insurance	218	206	169	169	498
5138 Life Insurance	675	837	279	279	2,139
5139 Bilingual Pay	1,375	250	-	-	-
Total:	\$ 300,825	\$ 426,841	\$ 327,035	\$ 316,891	\$ 300,387

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
OPERATING EXPENSES					
ACCT.					
5116 Auto Allowance	5,000	1,600	4,800	4,400	4,800
6040 Gasoline	551	-	-	-	-
6080 Office Supplies	14,238	191	500	500	1,000
6312 Professional Membership	5,504	350	400	400	475
6389 Special Projects	33	-	-	-	-
6390 Telephone	2,079	1,069	2,000	659	-
6391 Travel and Meeting Expense	4,672	4,559	675	675	675
6392 Training and Education	1,899	1,927	4,000	4,000	5,000
6394 Vehicle Maintenance	67	-	-	-	-
6720 Contractual	8,873	3,030	17,000	67,137	115,000
6910 Computers	637	-	-	-	-
6970 Office Equipment	2,371	275	-	949	-
Total:	\$ 45,924	\$ 13,001	\$ 29,375	\$ 78,720	\$ 126,950

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	CITY MANAGER
	DEPT. 4011	
	SALARIES AND BENEFITS	
5100	City Manager (CM)	180,000
5100	Senior Administrative Analyst (SAA)	56,028
5100	Administrative Assistant	-
5120	Retirement	19,697
5121	PARS Retirement	-
5125	Medicare Tax	3,422
5130	Medical Insurance	34,144
5133	Dental Insurance	3,154
5134	Disability Insurance	1,305
5137	Vision Insurance	498
5138	Life Insurance	2,139
	TOTAL	300,387
	MAINTENANCE AND OPERATIONS	
5116	Auto Allowance	
	Contractual Auto Allowance	
	CM (\$400/mo. x 12 mos.)	4,800
	Subtotal:	4,800
	TOTAL	4,800
6080	Office Supplies	
	Books and Office Supplies	1,000
	Subtotal:	1,000
	TOTAL	1,000
6312	Professional Memberships	
	Municipal Management Association of Southern California	-
	<i>Membership</i>	75
	<i>Conference</i>	300
	Gateway Cities Council of Government (City Manager)	-
	Misc. Subscriptions	100
	Subtotal:	475
	TOTAL	475

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION		
	DEPT. 4011	CITY MANAGER	
6390	Telephone Contractual Cell Phone		
		TOTAL	-
6391	Travel and Meeting Expense Gateway Cities Council of Governments Staff meetings, seminars and workshops	550 125	
		TOTAL	675
6392	Training and Education Allotment for training, hotel, meals and transportation (\$4,000/CM, \$1,000/SAA)	5,000	
		TOTAL	5,000
6720	Contractual City Quarterly Magazine Emergency Preparedness Plan and Training Economic Development Economic Development Strategy	30,000 45,000 40,000	 One-Time One-Time
	One Time of \$85,000	TOTAL	115,000

CITY MANAGER'S OFFICE

Dept. 4015: Personnel

STATEMENT OF PURPOSE

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Human Resources Specialist	0.00	0.00			1.00
Total:	0.00	0.00			1.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	63,821	82,037	133,405	159,061	137,188
Operating Expenses	111,439	14,140	114,301	203,591	189,808
Total:	\$ 175,260	\$ 96,177	\$ 247,706	\$ 362,652	\$ 326,996

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES¹					
General Fund	156,114	71,566	194,344	309,289	320,360
Gas Tax	-	-	13,341	13,341	-
CDBG	19,146	24,611	40,022	40,022	6,636
Total:	\$ 175,260	\$ 96,177	\$ 247,707	\$ 362,652	\$ 326,996

KEY PROGRAM GOALS

1. Continue establishing best practices for Human Resources.
2. Ensure good relations are established with the City of Cudahy's Employees' Association.
3. Provide a framework for succession planning.
4. Set-up training/classes for employees for personalized development.
5. Monitor progress based on each individual Employee Development Plan.

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Maintain personnel records for all full and part-time employees.	100%
Review and process annual employee evaluations and employee development plans.	100%

FOOTNOTES:

1. Human Resources Specialist is paid from three funding sources: 10% from Gas Tax Fund (\$12,848), 30% from CDBG (\$38,543) and 60% from General Fund (\$300,013)

CITY MANAGER'S OFFICE

Dept: 4015 Personnel

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5100 Human Resources Specialist	49,658	62,384	74,087	84,387	74,087
5120 Retirement	-	5,392	14,661	22,661	20,944
5121 PARS Retirement	-	-	-	-	-
5125 Medicare Tax	-	294	752	752	1,074
5127 EDD Unemployment Benefits	14,163	8,386	15,000	15,000	15,000
5130 Medical Insurance	-	4,891	16,582	23,938	16,261
5133 Dental Insurance	-	456	1,577	1,577	1,577
5134 Disability Insurance	-	104	298	298	229
5136 Vacation Buy Back	-	-	-	-	2,560
5137 Vision Insurance	-	49	169	169	177
5138 Life Insurance	-	81	279	279	279
Merit Pay	-	-	10,000	10,000	5,000
Total:	\$ 63,821	\$ 82,037	\$ 133,405	\$ 159,061	\$ 137,188

OPERATING EXPENSES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6080 Office Supplies	698	421	500	500	500
6310 Advertising	-	1,125	-	-	2,000
6312 Professional Membership	-	-	-	-	3,059
6320 Employee Physical	961	3,469	1,000	1,000	2,000
6322 Employee Recognition	7,015	-	-	-	-
6391 Travel and Meeting Expense	362	40	674	674	-
6392 Training and Education	754	368	2,000	2,000	7,940
6450 Retirees Insurance	55,218	-	110,127	110,127	117,259
6480 Unemployment Insurance	41,830	8,717	-	-	-
6720 Contractual	-	-	-	89,290	57,050
6764 Professional Services	4,493	-	-	-	-
6910 Computers	108	-	-	-	-
Total:	\$ 111,439	\$ 14,140	\$ 114,301	\$ 203,591	\$ 189,808

ACCOUNT MODIFICATIONS

ACCT.

5100 Human Resources Specialist is occupied in the Acting capacity.
The Specialist is also responsible for administering CDBG and thus covers 30% of the total salary.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	Personnel
	Dept. 4015	
	SALARIES AND BENEFITS	
5100	Human Resources Specialist	74,087
5120	Retirement	20,944
5121	PARS Retirement	-
5125	Medicare Tax	1,074
5127	EDD Unemployment Benefits	15,000
5130	Medical Insurance	16,261
5133	Dental Insurance	1,577
5134	Disability Insurance	229
5136	Vacation Buy Back	2,560
5137	Vision Insurance	177
5138	Life Insurance	279
	Merit Pay (5% bonus pay for FT employees who exceed expectations)	5,000
	TOTAL	137,188
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	TOTAL	500
6310	Advertising MMASC, The Wave, JobTrak, LA Times, Jobs Available, ICMA, Wester City, etc.	
	TOTAL	2,000
6312	Professional Membership Gateway Public Employment Consortium (Liebert Cassidy Whitmore)	
	TOTAL	3,059

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	Personnel
	Dept. 4015	
6320	Employee Physical Physical Exams, fingerprinting, etc. (Live Scan included)	2,000
	TOTAL	2,000
6322	Employee Recognition Employee Recognition Dinner - Employee Quarterly Luncheons -	-
	TOTAL	-
6391	Travel and Meeting IPMA - HR International Training Conference and Expo -	-
	TOTAL	-
	Delay \$3,250 to FY 16/17	
6392	Training and Education City-wide Employee Training (GLP Costumer Service Pase II & III) 5,940 Education/Tuition Reimbursement Program 2,000	7,940
	TOTAL	7,940
6450	Retirees Insurance Insurance for former Elected Official and City Employees who have retired from the City.	117,259
	TOTAL	117,259
6720	Contractual Human Resources Consulting Service (HR Dynamics and Performance Management) 50,000 NeoGov Annual License Fee 7,050	57,050
	TOTAL	57,050

FINANCE

Department 4151: Finance Administration
Supports workforce needs.

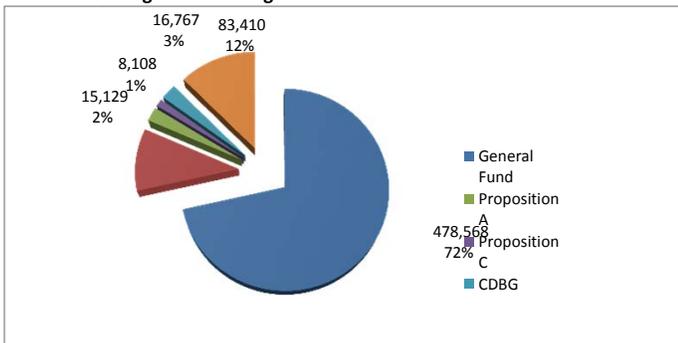
Department 4155: Accounting
Tracks City financials.

Department 4160: Business License
Issues and monitors business licenses

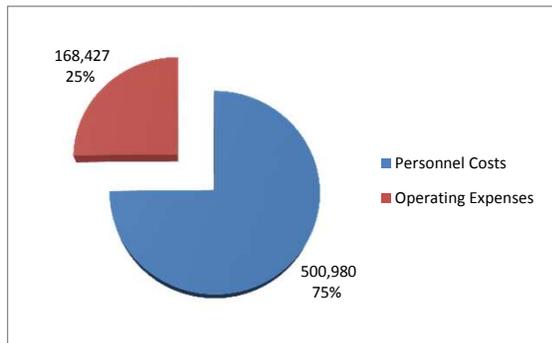
Department 4018: Purchasing
Acquires supplies and services.

DEPARTMENT SUMMARY

FY 2015-16: Program Financing



FY 2015-16: Resources Allocated



	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
RESOURCES ALLOCATED					
Personnel Costs	431,466	399,429	454,215	493,016	500,980
Operating Expenses	259,987	237,177	78,818	103,818	168,427
Total:	\$ 691,453	\$ 636,606	\$ 533,033	\$ 596,834	\$ 669,407
PROGRAM FINANCING					
General Fund	315,056	294,368	363,747	441,418	478,568
Gas Tax	36,989	35,878	60,017	60,017	67,425
Proposition A	4,302	5,845	7,357	7,357	15,129
Proposition C	4,302	5,845	7,357	7,357	8,108
CDBG	14,429	15,218	13,871	-	16,767
Successor Agency	78,747	59,080	80,685	80,685	83,410
Total:	\$ 453,823	\$ 416,235	\$ 533,033	\$ 596,834	\$ 669,407
PERSONNEL (FTE)	4.00	5.00	5.00	5.00	5.00
Total:	4.00	5.00	5.00	5.00	5.00

FINANCE

Dept. 4151: Finance Administration

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Finance Director	1.00	1.00	1.00	1.00	1.00
Total:	1.00	1.00	1.00	1.00	1.00
BUDGET SUMMARY					
Personnel Costs	197,825	124,963	158,122	161,119	160,364
Operating Expenses	237,343	220,008	77,345	102,345	164,423
Total:	\$ 435,168	\$ 344,971	\$ 235,467	\$ 263,464	\$ 324,787
FUNDING SOURCES					
General Fund	108,804	68,730	156,407	184,404	226,277
Gas Tax	19,783	12,496	23,718	23,718	26,596
Proposition A					8,517
Proposition C					1,496
Successor Agency	69,239	43,737	55,342	55,342	61,901
Total:	\$ 197,825	\$ 124,963	\$ 235,467	\$ 263,464	\$ 324,787

KEY PROGRAM GOALS

1. Complete monthly and annually financial accounting records and reports.
2. Process bi-weekly payroll records and checks.
3. Process semi-monthly vendor records (warrant registers) and checks.
4. Process daily cash receipts and wire transfers from State, government agencies, and utility agencies
5. Receive and reconcile monthly bank and treasury statements.
6. Review the preparation of the State Controller's Report and the Street Report.
7. Plan and coordinate the external audits for the City.
8. Coordinate and ensure proposed and adopted budgets are prepared by July 1 of each fiscal year.
9. Implementation of recommendations from State Controller's Office, Los Angeles County Grand Jury, and External Auditors

KEY WORKLOAD MEASURES

Agendas and staff reports prepared for City.1/
 Gather data, prepare and produce a Financial Report. 2/
 Distribute mandatory tax forms (W2 & 1099M) to employees and vendors annually.
 Audits conducted annually. 3/
 Coordinate, review, print and distribute proposed & adopted budget books annually.

FINANCE

Dept: 4151 Finance Administration

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
<u>ACCT.</u>					
5100 Finance Director	129,220	92,433	125,004	128,001	126,624
5105 Overtime	956	-	-	-	-
5110 Salaries, Hourly	3,682	1,022	-	-	-
5115 Part Time	29,138	6,225	-	-	-
5116 Auto Allowance	4,288	3,500	4,200	4,200	4,200
5120 Retirement	19,310	5,212	7,813	7,813	7,914
5121 PARS Retirement	2,257	467	-	-	-
5125 Medicare Tax	2,414	1,496	1,813	1,813	1,836
5130 Medical Insurance	5,324	13,272	17,518	17,518	18,090
5133 Dental Insurance	115	347	471	471	471
5134 Disability Insurance	676	489	720	720	630
5137 Vision Insurance	27	206	304	304	320
5138 Life Insurance	418	294	279	279	279
Total:	\$ 197,825	\$ 124,963	\$ 158,122	\$ 161,119	\$ 160,364

OPERATING EXPENSES	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
<u>ACCT.</u>					
6012 Computer Supplies	2,818	-	-	-	-
6080 Office Supplies	1,093	57	500	500	1,000
6376 Taxes and License	-	181	200	200	200
6386 Professional Membership	110	605	670	670	1,060
6388 Subscription	445	110	500	500	-
6390 Telephone	816	795	-	-	-
6391 Travel and Meeting Expense	2,140	475	995	995	995
6392 Training and Education	1,730	1,184	1,280	1,280	2,130
6710 Audit	52,600	35,400	55,500	65,500	67,538
6720 Contractual	43,213	181,201	17,700	32,700	91,500
6764 Professional Services	1,275	-	-	-	-
6899 Transfer Out	133,564	-	-	-	-
6970 Office Equipment	357	-	-	-	-
Total:	\$ 237,343	\$ 220,008	\$ 77,345	\$ 102,345	\$ 164,423

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	DEPT. 4151	
	SALARIES AND BENEFITS	
5100	Finance Director (FD)	126,624
5116	Auto Allowance (\$350 times 12 months)	4,200
5120	Retirement	7,914
5125	Medicare Tax	1,836
5130	Medical Insurance	18,090
5133	Dental Insurance	471
5134	Disability Insurance	630
5137	Vision Insurance	320
5138	Life Insurance	279
	TOTAL	160,364
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies General Supplies	1,000
	TOTAL	1,000
6376	Taxes and License (FD) Certified Public Accountant	200
	TOTAL	200
6386	Professional Membership(FD) California Society of Municipal Finance Officers (CSMFO) Government Finance Officers Association (GFOA) American Institute of Certified Public Accountants California Society of Certified Public Accountants	110 225 225 500
	TOTAL	1,060

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	DEPT. 4151	
6391	Travel and Meeting	
	Government and Tax Update (2 x \$295) (FD & Senior Accountant [SA])	590
	GASB Update (2 x \$55) (FD & SA)	110
	Mileage for PERS Training (SA & Accountant Technician [AT])	55
	CSMFO Bi-Monthly Lunches (6 x \$40) (FD, SA, AT)	240
	TOTAL	995
6392	Training and Education	
	CSMFO Fall Series (FD)	280
	Seminars/workshops for CSMFO (FD), Payroll Certification (AT) and other trainings for (FD, SA, AT)	1,850
	TOTAL	2,130
6710	Audit	
	Annual Audit/Financial Statements (\$50,000 General Fund)	60,305
	State Reports Financial Transaction Report and Streets Report	5,233
	Enrolled Agent - Quarterly and Annual Report representation	2,000
	State Controller Adopted review of leave and other pay One-Time FY 16/17	-
	State Controller Adopted review of credit card charges One-Time FY 16/17	-
	Onetime Special Revenue Funds \$10,305 for audit	
	TOTAL	67,538
6720	Contractual	
	Sales Tax Service (HdL)	4,900
	Property Tax (HdL)	5,000
	Pension reports (Prepared by Public Employees Retirement System)	2,500
	State Controller recommendation to develop a remedial plan (OTC)	60,000 One-Time
	Indirect cost study - Business License Cost Study (OTC)	10,000 One-Time
	Tyler Technologies - Accounting Software Maintenance Contract	9,100
	One-Time will be \$70,000	
	TOTAL	91,500

*Telephone expenses have been included collectively under Facilities Operations

FINANCE

Dept. 4155: Accounting

STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Senior Accountant	0.00	1.00	1.00	1.00	1.00
Accountant Technician	1.00	1.00	1.00	1.00	1.00
Total:	1.00	2.00	2.00	2.00	2.00
BUDGET SUMMARY					
Personnel Costs	123,003	158,185	180,984	196,034	210,581
Operating Expenses	19,399	15,319	-	-	-
Total:	\$ 142,402	\$ 173,504	\$ 180,984	\$ 196,034	\$ 210,581
FUNDING SOURCES					
General Fund	118,633	135,146	118,355	133,405	148,879
Gas Tax	9,508	15,343	27,148	27,148	31,589
Proposition A	2,377	3,836	5,069	5,069	4,302
Proposition C	2,377	3,836	5,069	5,069	4,302
Successor Agency	9,508	15,343	25,343	25,343	21,509
Total:	\$ 142,402	\$ 173,504	\$ 180,984	\$ 196,034	\$ 210,581

KEY PROGRAM GOALS

Key Program Goals have been included under Finance Administration section

KEY WORKLOAD MEASURES

Key Workload Measures have been included under Finance Administration section

FINANCE

Dept: 4155 Finance

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL					
<u>ACCT.</u>					
5100 Senior Accountant	47,539	76,717	80,242	80,242	82,440
5100 Accountant Technician	46,267	39,603	64,309	64,309	65,460
5105 Overtime	216	-	-	-	-
5115 Part Time	-	5,208	-	-	-
5120 Retirement	9,940	16,134	16,200	24,437	23,115
5121 PARS Retirement	-	391	-	-	-
5125 Medicare Tax	700	1,203	1,203	1,203	2,145
5130 Medical Insurance	15,087	16,723	16,800	23,613	32,315
5133 Dental Insurance	1,390	1,183	1,200	1,200	3,154
5134 Disability Insurance	215	403	400	400	755
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	270	228	230	230	639
5138 Life Insurance	441	392	400	400	558
5139 Bilingual Pay	938	-	-	-	-
Total:	\$ 123,003	\$ 158,185	\$ 180,984	\$ 196,034	\$ 210,581
OPERATING EXPENSES					
<u>ACCT.</u>					
6080 Office Supplies	550	1,055	-	-	-
6312 Professional Membership	-	-	-	-	-
6391 Travel and Meeting Expense	75	55	-	-	-
6392 Training and Education	50	-	-	-	-
6720 Contractual	18,724	14,209	-	-	-
Total:	\$ 19,399	\$ 15,319	\$ -	\$ -	\$ -

ACCOUNT MODIFICATIONS

Operating Costs have been included under Finance Administration section

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	ACCOUNTING
	DEPT. 4155	
	SALARIES AND BENEFITS	
5100	Senior Accountant (SA)	82,440
5100	Accountant Technician (AT)	65,460
5105	Overtime	-
5115	Part Time	-
5120	Retirement	23,115
5121	PARS Retirement	-
5125	Medicare Tax	2,145
5130	Medical Insurance	32,315
5133	Dental Insurance	3,154
5134	Disability Insurance	755
5136	Vacation Buy Back	-
5137	Vision Insurance	639
5138	Life Insurance	558
TOTAL		210,581

**Operating Costs have been included under Finance Administration section*

FINANCE

Dept. 4160: Business License

STATEMENT OF PURPOSE

Ensure that individual and organization conducting business or performing a service within the City boundaries are issued a license.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Account Clerk	1.00	1.00	1.00	1.00	1.00
Total:	1.00	1.00	1.00	1.00	1.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	72,147	76,090	69,356	87,860	83,835
Operating Expenses	287	363	-	-	-
Total:	\$ 72,434	\$ 76,453	\$ 69,356	\$ 87,860	\$ 83,835

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	57,718	60,872	55,485	87,860	67,068
CDBG	14,429	15,218	13,871	-	16,767
Total:	\$ 72,147	\$ 76,090	\$ 69,356	\$ 87,860	\$ 83,835

KEY PROGRAM GOALS

1. Receive and process new business licenses and business license renewals
2. Promote positive community relations through excellence in customer service
3. Coordinate with City Departments to ensure continued consistency in business licensing

KEY WORKLOAD MEASURES

Increase compliance through outreach and resident education (renewal notices, handouts, articles)

FINANCE

Dept: 4160 Business License

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL					
<u>ACCT.</u>					
5100 Account Clerk	44,630	48,537	44,881	52,681	53,736
5105 Overtime	-	212	-	-	-
5120 Retirement	12,465	13,853	12,960	18,660	15,191
5125 Medicare Tax	662	710	650	650	779
5130 Medical Insurance	12,604	11,209	9,479	14,483	12,429
5133 Dental Insurance	977	895	770	770	963
5134 Disability Insurance	243	258	258	258	280
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	173	157	135	135	178
5138 Life Insurance	393	259	223	223	279
Total:	\$ 72,147	\$ 76,090	\$ 69,356	\$ 87,860	\$ 83,835
OPERATING EXPENSES					
<u>ACCT.</u>					
6080 Office Supplies	287	363	-	-	-
Total:	\$ 287	\$ 363	\$ -	\$ -	\$ -

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	BUSINESS LICENSE
	DEPT. 4160	
	SALARIES AND BENEFITS	
5100	Account Clerk	53,736
5120	Retirement	15,191
5125	Medicare Tax	779
5130	Medical Insurance	12,429
5133	Dental Insurance	963
5134	Disability Insurance	280
5137	Vision Insurance	178
5138	Life Insurance	279
	TOTAL	83,835

**Operating Costs have been included under Finance Administration section*

FINANCE

Dept. 4018: Purchasing

STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City

STAFFING SUMMARY (FTEs)	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
Account Clerk	0.00	0.00	0.00	0.00	0.00
Part-Time	1.00	1.00	1.00	1.00	1.00
Total:	1.00	1.00	1.00	1.00	1.00

BUDGET SUMMARY	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
Personnel Costs	38,491	40,191	45,753	48,003	46,200
Operating Expenses	2,958	1,487	1,473	1,473	4,004
Total:	\$ 41,449	\$ 41,678	\$ 47,226	\$ 49,476	\$ 50,204

FUNDING SOURCES	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
General Fund	29,902	29,621	33,500	35,749	36,344
Gas Tax	7,698	8,038	9,151	9,151	9,240
Prop A	1,925	2,010	2,288	2,288	2,310
Prop C	1,925	2,010	2,288	2,288	2,310
Total:	\$ 41,449	\$ 41,678	\$ 47,226	\$ 49,476	\$ 50,204

KEY PROGRAM GOALS

1. Ensure that all City Ordinances and Municipal Codes are adhered to concerning the purchasing activity.
 2. Continue to order and stock all needed office supplies for City departments.
 3. Identify, tag and maintain all fixed assets.
 4. Manage copiers lease and service maintenance agreements.
 5. Replace office and special equipment at end of useful life.
-

KEY WORKLOAD MEASURES

Copiers maintained. 1/
Fixed assets inventory & depreciation. 2/
Orders placed for replenishing water, toner, paper, office, & misc supplies.

FOOTNOTES:

- 1/ Copiers located at City Hall and Bedwell Hall
- 2/ Fixed assets are tagged (labeled) when purchased. Inventory for additions and deletions are performed annually in preparation for depreciation.

FINANCE

Dept: 4018 Purchasing

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL					
<u>ACCT.</u>					
5100 Account Clerk		-	-	-	-
5115 Part Time	36,248	37,921	42,405	42,405	42,405
5105 Overtime	-	14	-	2,250	-
5120 Retirement		-	-	-	-
5121 PARS Retirement	1,882	1,893	2,718	2,718	3,180
5125 Medicare Tax	361	363	630	630	615
5130 Medical Insurance		-	-	-	-
5133 Dental Insurance		-	-	-	-
5134 Disability Insurance		-	-	-	-
5136 Vacation Buy Back		-	-	-	-
5137 Vision Insurance		-	-	-	-
5138 Life Insurance		-	-	-	-
Total:	\$ 38,491	\$ 40,191	\$ 45,753	\$ 48,003	\$ 46,200
OPERATING EXPENSES					
<u>ACCT.</u>					
6080 Office Supplies	421	289	500	500	500
6386 Professional Membership	194	199	200	200	405
6390 Telephone	1,849	999	-	-	-
6392 Training and Education	494	-	773	773	3,099
Total:	\$ 2,958	\$ 1,487	\$ 1,473	\$ 1,473	\$ 4,004

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

ACCT. NO.	DESCRIPTION	PURCHASING
	DEPT. 4018	
	SALARIES AND BENEFITS	
5100	Account Clerk	-
5115	Part Time Administrative Assistant	42,405
		42,405
5120	Retirement	-
5121	PARS Retirement	3,180
5125	Medicare Tax	615
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	TOTAL	46,200
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	TOTAL	500
6386	Professional Membership	
	American Purchasing Society	200
	Institute for Supply Management (ISM)	205
	TOTAL	405
6392	Training and Education	
	Excel Courses	500
	ISM Seminar	2,599
	Registration	1,399
	Hotel	700
	Flight	500
	TOTAL	3,099

*Telephone expenses have been included collectively under Facilities Operations

COMMUNITY DEVELOPMENT

Department 4215: Planning
Guide physical & economic development

Department 4216: Engineering
Maintain City infrastructure

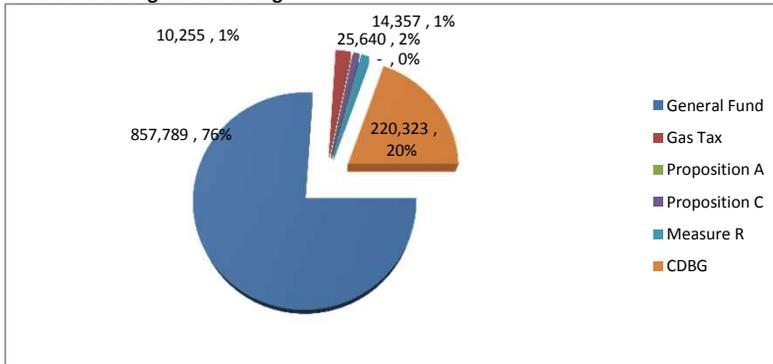
Department 4212: Building Regulation
Building permitting and inspection

Department 4230: Community Preservation
Code enforcement and compliance services

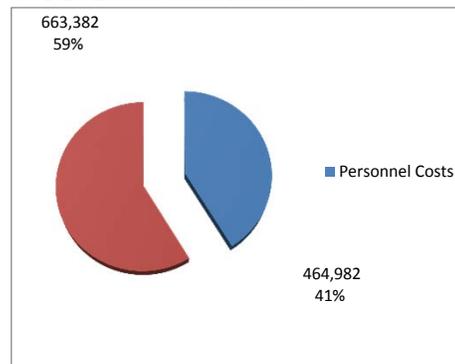
Department 4620: Housing SFD
Preserve and improve housing

DEPARTMENT SUMMARY

FY 2015-16: Program Financing



FY 2015-16: Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
RESOURCES ALLOCATED				
Personnel Costs	324,092	346,840	484,280	493,360
Operating Expenses	98,386	112,171	235,240	494,914
Total:	\$ 422,478	\$ 459,011	\$ 719,520	\$ 988,274

Adopted 2015-16
464,982
663,382
\$ 1,128,364

	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15
PROGRAM FINANCING				
General Fund	298,703	342,140	553,871	715,901
Gas Tax	-	-	41,914	41,914
Proposition A				
Proposition C				
Measure R				
CDBG	123,775	116,871	118,276	225,000
Total:	\$ 422,478	\$ 459,011	\$ 714,061	\$ 982,815

857,789
25,640
-
10,255
14,357
220,323
\$ 1,128,364

	5.00	7.75	7.25	7.25
PERSONNEL (FTE)				
Total:	5.00	7.75	7.25	7.25

5.33
5.33

COMMUNITY DEVELOPMENT

Dept. 4215: Planning

STATEMENT OF PURPOSE

The Planning program ensures development is consistent with the adopted General Plan, encourages commercial revitalization and ensures a high quality of life for the community.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Development Director	1.00	1.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.25	0.25	0.25
Assistant Planner	0.00	0.00	1.00	1.00	1.00
Part-Time	1.00	1.75	0.00	0.00	0.00
Associate Planner	0.00	1.00	0.00	0.00	0.00
Secretary - Community Development	0.00	0.00	0.00	0.00	0.00
Total:	2.00	3.75	1.25	1.25	1.25
BUDGET SUMMARY					
Personnel Costs	57,174	82,592	90,088	59,368	77,900
Operating Expenses	43,194	35,568	6,620	175,170	409,720
Total:	\$ 100,368	\$ 118,160	\$ 96,708	\$ 234,538	\$ 487,620
FUNDING SOURCES					
General Fund	100,368	118,160	96,708	234,538	487,620
Gas Tax	-	-	-	-	-
Total:	\$ 100,368	\$ 118,160	\$ 96,708	\$ 234,538	\$ 487,620

KEY PROGRAM GOALS

1. General Plan Update.
2. Implement Housing Program and other CDBG funded programs or projects.
3. Administer administrative and discretionary applications for development.

	<i>Adopted</i> 2015-16
KEY WORKLOAD MEASURES	
Planning related inquiries resolved at public counter or via telephone/e-mail.	1500
Field inspections (follow up, business license, etc.)	312
Zoning Clearances	60
Planning Commission cases processed (CUPs, ZVs, subdivisions, etc.).	12
Site Plan Reviews processed.	15
Administrative approvals (over the counter)	168

FOOTNOTES:

COMMUNITY DEVELOPMENT

Dept: 4215 Planning

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5100 Community Dev Director	-	-			
5100 Community Dev Manager	-	-			21,836
5100 Assistant Planner	-	-			
5100 Associate Planner	44,378	47,130	63,657	47,937	35,451
5100 Comm. Dev. Secretary (33%)					
5105 Overtime	2,115	5,786	-	-	-
5115 Part Time	-	14,942	-	-	7,163
5120 Retirement	3,419	3,889	4,410	4,410	4,038
5121 PARS Retirement	-	1,121	-	-	537
5125 Medicare Tax	675	1,011	923	923	935
5130 Medical Insurance	5,373	5,723	18,477	5,537	6,319
5133 Dental Insurance	489	472	1,609	159	866
5134 Disability Insurance	246	284	367	187	297
5136 Vacation Buy Back	-	1,870	-	-	-
5137 Vision Insurance	113	108	315	135	197
5138 Life Insurance	366	256	330	80	261
Total:	\$ 57,174	\$ 82,592	\$ 90,088	\$ 59,368	\$ 77,900

OPERATING EXPENSES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6065 Maps	75	634	250	250	250
6080 Office Supplies	1,262	231	500	500	1,500
6315 Division Expense	-	2,256	-	-	-
6386 Professional Membership	66	541	950	950	1,550
6390 Telephone	527	245	-	-	-
6391 Travel and Meeting Expense	1,269	588	-	-	1,000
6392 Training and Education	1,120	440	1,500	3,050	2,000
6715 Commissioner	-	-	3,420	3,420	3,420
6720 Contractual	89	7,887	-	-	400,000
6745 Engineering Services	37,061	22,710	-	-	-
6764 Professional Services	1,725	36	-	167,000	-
Total:	\$ 43,194	\$ 35,568	\$ 6,620	\$ 175,170	\$ 409,720

ACCOUNT MODIFICATIONS

ACCT.

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

ACCT. NO.	DESCRIPTION	PLANNING
	DEPT. 4215	
	SALARIES AND BENEFITS	
5100	Community Development Director	-
5100	Community Development Manager (25%)	21,836
5100	Assistant Planner (9 months)	35,451
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5115	Part Time	7,163
5120	Retirement	4,038
5121	PARS Retirement	537
5125	Medicare Tax	935
5130	Medical Insurance	6,319
5133	Dental Insurance	866
5134	Disability Insurance	297
5136	Vacation Buy Back	-
5137	Vision Insurance	197
5138	Life Insurance	261
	TOTAL	77,900
	MAINTENANCE AND OPERATIONS	
6065	Maps Zoning Maps	
	TOTAL	250
6080	Office Supplies Property Data Profiles (First American Data Tree) @\$100 / month Printing Costs	1,200 300
	TOTAL	1,500
6386	Professional Membership Annual Membership in the American Planning Association (APA) Planning Commissioners Assistant Planner Community Development Manager	750 200 600
	TOTAL	1,550
6391	Travel and Meetings League of Cities and APA Conferences	1,000
	TOTAL	1,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	PLANNING
	DEPT. 4215	
6392	<p>Training and Education</p> <p>Planning Commissioners to attend conferences as approved by the Community Development Manager (up to 3 - rotating) 1,000</p> <p>Assistant Planner attendance of League of Cities and APA Conferences 500</p> <p>Community Development Manager attendance of League of Cities and APA Conferences 500</p> <p>Other relevant training -</p> <p><i>Typical conferences include the Cal. Chapter of the American Planning Association in September or October, the League of Cal. Cities Planner's Institute in March, National American Planning Association Conference in April, The California Preservation Conference in May, and the League of California Cities Conference in September.</i></p>	
	TOTAL	2,000
6715	<p>Commissioner</p> <p>Planning Commission 3,420 (1 Chairperson @\$65 and 4 Commissioners @\$55)</p>	
	TOTAL	3,420
6720	<p>Contractual</p> <p>Zoning Code Update (Density) - One-Time FY 16/17</p> <p>General Plan Update (\$500,000 total..\$400,000 in FY 15/16) 400,000 One-Time <i>General Plan Update (\$100,000 FY 16/17)</i></p> <p><i>One Time Expenses of \$400,000 in FY 15/16</i></p>	
	TOTAL	400,000

COMMUNITY DEVELOPMENT

Dept. 4216: Engineering

STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.25
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Community Dev Secretary	0.00	0.00	0.00	0.00	0.00
Total:	1.00	1.00	2.00	2.00	1.25

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	88,073	100,219	125,994	132,594	128,431
Operating Expenses	9,721	11,068	154,000	114,000	112,490
Total:	\$ 97,794	\$ 111,287	\$ 279,994	\$ 246,594	\$ 240,921

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
Gas Tax			41,914	41,914	25,640
Proposition A			-	-	-
Proposition C			-	-	10,255
Measure R			-	-	14,357
General Fund	97,794	111,287	238,080	204,680	190,669
Total:	\$ 97,794	\$ 111,287	\$ 279,994	\$ 246,594	\$ 240,921

KEY PROGRAM GOALS

1. Administer all infrastructure engineering and maintenance services including the Capital Improvement Program.
2. Continue to administer and implement NPDES (National Pollutant Discharge Elimination System) program.
3. Continue to monitor and reduce TMDLs (Total Maximum Daily Loads) of storm drain pollutants.

	<i>Adopted</i> 2015-16
KEY WORKLOAD MEASURES	
Administer MS4 Permit	100%
City Monument Signs	100%
Lugo Park Renovation Project	100%
Capital Improvement Project Development/Implementation	100%

FOOTNOTES:

COMMUNITY DEVELOPMENT

Dept: 4216 Engineering

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
<u>ACCT.</u>					
5100 Community Development Director	-				-
5100 Community Development Manager	-		21,836	21,836	21,836
5100 Assistant Engineer	73,747	84,473	84,473	84,473	86,508
5100 Community Dev Secretary	-	-	-	-	-
5105 Overtime	-	183	-	-	-
5115 Part Time	-	-	-	-	-
5120 Retirement	5,584	6,990	8,872	11,872	9,041
5125 Medicare Tax	1,050	1,228	1,541	1,541	1,571
5130 Medical Insurance	5,883	6,004	7,521	11,121	7,778
5133 Dental Insurance	489	515	643	643	644
5134 Disability Insurance	372	429	612	612	549
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	113	118	148	148	155
5138 Life Insurance	366	279	348	348	349
5139 Bilingual Pay	469	-	-	-	-
Total:	\$ 88,073	\$ 100,219	\$ 125,994	\$ 132,594	128,431

OPERATING COSTS	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
<u>ACCT.</u>					
6080 Office supplies	141	99	500	500	500
6386 Professional Memberships	-	-	-	-	490
6391 Travel and Meetings	-	-	500	500	500
6392 Training and Education	-	-	1,000	1,000	1,000
6720 Contractual	9,580	10,965	17,500	17,500	27,500
6745 Engineering Services	-	4	134,500	94,500	82,500
Total:	\$ 9,721	\$ 11,068	\$ 154,000	\$ 114,000	112,490

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	ENGINEERING
	DEPT. 4216	
	SALARIES AND BENEFITS	
5100	Community Development Director	-
5100	Community Development Manager (25%)	21,836
5100	Assistant Engineer	86,508
5100	Community Development Secretary (33%)	-
5120	Retirement	9,041
5125	Medicare Tax	1,571
5130	Medical Insurance	7,778
5133	Dental Insurance	644
5134	Disability Insurance	549
5136	Vacation Buy Back	-
5137	Vision Insurance	155
5138	Life Insurance	349
	TOTAL	128,431
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	General office supplies	500
	(BNI Public Works Green Book, Cost Book, Standard Plans, Engineering Codes, MUTCD, Traffic Manual)	
	General office supplies (Drafting table, lamp, wire bin, roll fire, Blue Print Stand, Desk Chair.)	
	TOTAL	500
6386	Professional Membership	
	American Society of Civil Engineers	285
	American Public Works Association	170
	City and County Engineers Association	35
	TOTAL	490
6391	Travel and Meetings	
	Public Works Training/Conference for Engineer	500
	<i>Annual Public Works Conference (International Public Works Congress & Expo)</i>	
	TOTAL	500
6392	Training and Education	
	American Society of Civil Engineers Conference	1,000
	TOTAL	1,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	ENGINEERING
	DEPT. 4216	
6720	<p>Contractual</p> <p>General administrative services, public works plan checks, construction permit processing, engineering surveys, annual catch basin cleaning, industrial waste inspection services, and special project assistance performed by the County, City portion of LAFCO costs</p> <p style="text-align: right;">17,500</p> <p>Sewer System Management Plan Recertification and 2016 Plan Audits</p> <p style="text-align: right;">10,000</p>	
	TOTAL	27,500
6745	<p>Engineering Services</p> <p>PUBLIC WORKS - Professional engineering services, inspection services, engineering services, and special project assistance for city projects (Wildan Engineering Services up to \$75,000 (Transtech as needed)</p> <p style="text-align: right;">37,500</p> <p style="text-align: right;">-</p> <p>NPDES/MS4 Compliance (Mandated) (WMP Implementation) National Pollutant Discharge Elimination System (Environmental Engineering Services for NPDES Program Development and Implementation) NPDES Storm Drain Filming For Illegal Connections Administer TMDL (Total Maximum Daily Loads) mandated by California Regional Water Quality Control Board annual waste discharge (SRWCB) Increase Catch Basin Maintenance per MS4 Permit Municipal Separate Storm Sewer System (MS4) Development and Implementation MS4 Front Software License</p> <p style="text-align: right;">45,000</p>	
	TOTAL	82,500

COMMUNITY DEVELOPMENT

Dept. 4212 Building Regulation

STATEMENT OF PURPOSE

The Building program administers Building Plan Checks, Building Permit issuance and performs Building Inspections.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Development Director	0.00	0.00	0.00	0.00	0.00
Building Inspector	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.00	0.00	0.25
Part-Time Positions 1/	0.00	1.00	1.00	1.00	1.00
Total:	0.00	1.00	1.00	1.00	1.25

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	82,106	91,793	120,324	120,324	115,110
Operating Expenses	18,435	20,900	64,370	63,770	64,390
Total:	\$ 100,541	\$ 112,693	\$ 184,694	\$ 184,094	\$ 179,500

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	100,541	112,693	184,694	184,094	179,500
Gas Tax	-	-	5,459	5,459	-
Total:	\$ 100,541	\$ 112,693	\$ 190,153	\$ 189,553	\$ 179,500

KEY PROGRAM GOALS

1. Cost savings and faster reviews through private outsourcing of plan check services.
2. Cross training of staff to provide more complete counter and permit services.
3. Building Permit Transition to building permit software.
4. Improve overall coordination with Community Preservation and Planning.

KEY WORKLOAD MEASURES

	<i>Adopted</i> 2015-16
Permits issued	300
Inspections conducted	900
Building related inquiries resolved at public counter or via telephone/e-mail	1,500

FOOTNOTES:

1/ Building Inspector is a Part-Time Employee

COMMUNITY DEVELOPMENT

Dept: 4212 Building Regulation

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5100 Full Time	-	-	-	-	-
5100 Community Dev Director	-	-	-	-	-
5100 Community Dev Manager	-	1,283	21,836	21,836	21,837
5100 Building Inspector	-	-	-	-	-
5100 Comm. Dev. Secretary (33%)	-	-	-	-	-
5105 Overtime	-	-	-	-	-
5115 Part Time	73,508	82,283	82,283	82,283	81,900
5120 Retirement	527	363	1,822	1,822	1,822
5121 PARS Retirement	5,513	6,191	6,142	6,142	6,143
5125 Medicare Tax	1,093	1,216	1,504	1,504	1,505
5130 Medical Insurance	1,328	399	6,382	6,382	1,564
5133 Dental Insurance	80	40	129	129	129
5134 Disability Insurance	11	7	126	126	111
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	14	4	30	30	31
5138 Life Insurance	32	7	70	70	68
Total:	\$ 82,106	\$ 91,793	\$ 120,324	\$ 120,324	\$ 115,110

OPERATING EXPENSES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6080 Office Supplies	-	-	200	200	200
6310 Advertising	-	3,917	-	-	-
6315 Division Expense	169	84	-	-	-
6386 Professional Membership	-	-	70	70	90
6392 Education and Training	-	-	600	-	600
6720 Contractual	649	1,375	52,500	52,500	52,500
6745 Engineering Services	4,975	4,380	-	-	-
6749 Fees and Licenses	1,300	-	-	-	-
6752 Industrial Waste	10,778	10,897	11,000	11,000	11,000
6760 Project Consulting/Admin Serv	-	-	-	-	-
6779 Strong Motion Fees	268	247	-	-	-
6795 Water Discharge Fees	296	-	-	-	-
Total:	\$ 18,435	\$ 20,900	\$ 64,370	\$ 63,770	\$ 64,390

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION		
	DEPT. 4212	BUILDING REGULATION	
	SALARIES AND BENEFITS		
5100	Community Development Director		-
5100	Community Development Manager (25%)		21,837
5100	Building Inspector		-
5100	Comm. Dev. Secretary (33%)		-
5105	Overtime		-
5115	Part Time		-
	1 Building Inspector (\$45/hr x 35hrs/week)	81,900	81,900
5120	Retirement		1,822
5121	PARS Retirement		6,143
5125	Medicare Tax		1,505
5130	Medical Insurance		1,564
5133	Dental Insurance		129
5134	Disability Insurance		111
5137	Vision Insurance		31
5138	Life Insurance		68
		TOTAL	115,110
	MAINTENANCE AND OPERATIONS		
6080	Office Supplies		
	Permitting Software (33%)	-	
	LA County Code Update	200	
	General Supplies	-	
		TOTAL	200
6386	Professional Membership		
	California Building Inspector	90	
		TOTAL	90
6392	Education and Training		
	Certified Building Inspector	100	
	Certified Plumbing Inspector	250	
	Certified Electrical Inspector	250	
		TOTAL	600

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

ACCT. NO.	DESCRIPTION	BUILDING REGULATION
	DEPT. 4212	
6720	Contractual	
	Building Official Services (Wildan Contract up to \$75,000)	37,500
	Plan Check Services (Transtech)	15,000
	TOTAL	52,500
6752	Industrial Waste	
	<i>This category covers the cost of industrial waste licensing inspections.</i>	11,000
	<i>Mandatory County Fee</i>	
	TOTAL	11,000

COMMUNITY DEVELOPMENT

Dept. 4230: Community Preservation

STATEMENT OF PURPOSE

Community Preservation investigates complaints about Municipal Code violations relating to health, safety, business license, nuisances, housing, and zoning.

STAFFING SUMMARY (FTEs)	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.08
Community Preservation Officer	1.00	1.00	1.00	1.00	1.00
Part-Time Positions	0.00	0.00	0.00	0.00	0.00
Total:	1.00	1.00	2.00	2.00	1.08

BUDGET SUMMARY	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
Personnel Costs	81,786	27,703	104,598	137,798	98,218
Operating Expenses	5,262	-	10,250	35,250	76,782
Total:	\$ 87,048	\$ 27,703	\$ 114,848	\$ 173,048	\$ 175,000

FUNDING SOURCES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
General Fund	-	-	34,389	92,589	-
Gas Tax	-	-	5,459	5,459	-
CDBG	87,048	27,703	75,000	75,000	175,000
Total:	\$ 87,048	\$ 27,703	\$ 114,848	\$ 173,048	\$ 175,000

KEY PROGRAM GOALS

1. Expand the use of administrative citations for the enforcement of various ordinances set forth in the Municipal Code.
2. Use targeted enforcement to pro-actively address code compliance problems within specific neighborhoods.
3. Investigate complaints about Municipal Code violations relating to health, safety, nuisances, housing, and zoning.
4. Work with the business license division to enforce commercial business occupancy (CBO) requirements.
5. Continue the use of FASE to pro-actively enforce both residential and commercial maintenance requirement.

KEY WORKLOAD MEASURES

	Adopted 2015-16
1. Implement Code Enforcement case tracking software.	100%
2. Administrative penalty & municipal bail schedule amendments.	100%
3. Increase CPO performance/productivity (field inspections).	200
4. Business license enforcement revisions, commercial business occupancy (CBO) requirements.	100%
5. Increase compliance through outreach and resident education (handouts, articles).	100%
6. Implement inspection upon resale and residential rental ordinance.	100%

FOOTNOTES:

COMMUNITY DEVELOPMENT

Dept. 4230: Community Preservation

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5110 Community Development Manager	-	-	21,836	21,836	-
5110 Public Safety & Services Manager					6,551
5100 Community Preservation Officer	39,946	19,217	49,618	63,118	57,395
5105 Overtime	914	535	-	-	-
5115 Part Time	21,519	-	-	-	-
5120 Retirement	10,786	5,358	11,880	22,680	14,921
5121 PARS Retirement	1,614	-	-	-	-
5125 Medicare Tax	918	285	1,036	9,936	832
5130 Medical Insurance	4,656	2,010	18,176	18,176	16,730
5133 Dental Insurance	161	64	1,092	1,092	1,002
5134 Disability Insurance	224	102	412	412	300
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	98	39	199	199	187
5138 Life Insurance	387	93	349	349	300
5139 Bilingual Pay	563	-	-	-	-
Total:	\$ 81,786	\$ 27,703	\$ 104,598	\$ 137,798	\$ 98,218

OPERATING EXPENSES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6040 Gasoline	1,275	-	-	-	-
6080 Office Supplies	1,223	-	650	650	1,950
6250 Uniforms	-	-	1,000	1,000	1,000
6386 Professional Membership	141	-	1,300	1,300	750
6390 Telephone	1,366	-	-	-	-
6391 Travel and Meeting	46	-	-	-	-
6392 Training and Education	-	-	1,300	1,300	2,302
6394 Vehicle Maintenance	614	-	1,000	1,000	1,000
6755 Legal Services	5,262	-	5,000	30,000	69,780
Total:	\$ 5,262	\$ -	\$ 10,250	\$ 35,250	\$ 76,782

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
	DEPT. 4230	
	SALARIES AND BENEFITS	
5100	Public Safety & Services Manager (9months @ 10%)	6,551
5100	Community Preservation Officer	50,844
5115	Part Time Community Preservation Officer (\$14 per hour x 19hrs per week) - New Position	-
5120	Retirement	14,921
5121	PARS Retirement	-
5125	Medicare Tax	832
5130	Medical Insurance	16,730
5133	Dental Insurance	1,002
5134	Disability Insurance	300
5137	Vision Insurance	187
5138	Life Insurance	300
	TOTAL	91,667
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies Compliance notices and citation forms Miscellaneous code enforcement equipment <i>Additional supplies (pepper spray, envelopes, etc.)</i> <i>Printer Toner</i> Code Enforcement Software (33% Share Cost)	- - 400 1,550
	TOTAL	1,950
6250	Uniforms	
	TOTAL	1,000
6386	Professional Membership California Association of Code Enforcement Officers (Staff & Director)	
	TOTAL	750
6392	Training and Education Training for community preservation personnel (workshops, seminars and conferences)	
	TOTAL	2,302

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

ACCT. NO.	DESCRIPTION		
	DEPT. 4230	COMMUNITY PRESERVATION	
6394	Vehicle Maintenance Fuel and scheduled preventive maintenance (Unit #32, #36)		
		TOTAL	1,000
6755	Legal Services City Prosecutor - Prosecution: <i>Code</i> <i>One-Time</i>	44,780 25,000	
		TOTAL	69,780

*Community Preservation Department formally known as Code Enforcement (All CDBG Funded)

COMMUNITY DEVELOPMENT

Dept. 4620: Housing Rehab

STATEMENT OF PURPOSE

The Housing program implements programs to preserve and improve the City's affordable Housing stock, and also implements programs to provide energy improvements to the general housing stock citywide.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Part-Time	1.00	1.00	1.00	1.00	0.50
Total:	1.00	1.00	1.00	1.00	0.50

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	14,953	44,533	43,276	43,276	45,323
Operating Expenses	21,774	44,635	-	106,724	-
Total:	\$ 36,727	\$ 89,168	\$ 43,276	\$ 150,000	\$ 45,323

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	-	-	-	-	0
CDBG	36,727	89,168	43,276	150,000	45,323
Total:	\$ 36,727	\$ 89,168	\$ 43,276	\$ 150,000	\$ 45,323

KEY PROGRAM GOALS

1. Administer CDBG Housing Re-Hab program.
2. Administer CDBG Project Management.

KEY WORKLOAD MEASURES

	<i>Adopted</i> 2015-16
Housing Rehabilitation Loan Program projects administered	7

COMMUNITY DEVELOPMENT

Dept: 4620 Housing Rehab SFD

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL					
<u>ACCT.</u>					
5115 Part Time	13,725	40,875	41,600	41,600	41,600
5121 PARS Retirement	1,029	3,065	1,404	1,404	3,120
5125 Medicare Tax	199	593	272	272	603
Total:	\$ 14,953	\$ 44,533	\$ 43,276	\$ 43,276	\$ 45,323
OPERATING EXPENSES					
<u>ACCT.</u>					
6350 Home Improvement Program	-	320	-	-	-
6760 Project Consulting/Admin Serv	2,100	-	-	-	-
6767 Housing Rehabilitation Consultant	19,674	44,315	-	106,724	-
Total:	\$ 21,774	\$ 44,635	\$ -	\$ 106,724	\$ -

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	HOUSING REHAB SFD
	DEPT. 4620	
	SALARIES AND BENEFITS	
5115	Part Time Housing Rehabilitation Specialist (\$50 /hr x 16hrs/week)*	41,600
5121	PARS Retirement	3,120
5125	Medicare Tax	603
	TOTAL	45,323

*Salares and benefits are all covered by CDBG

COMMUNITY SERVICES

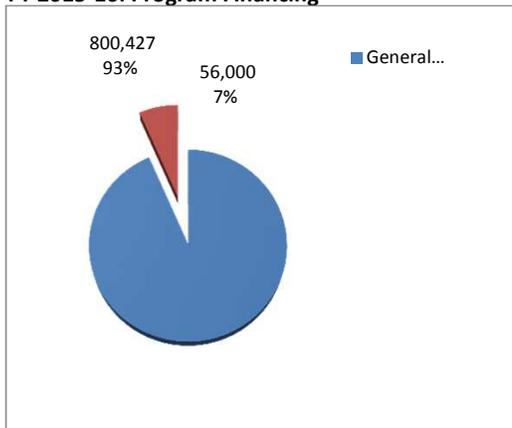
Parks and Recreation

Department 4350: Recreation
Coordinates recreation programs

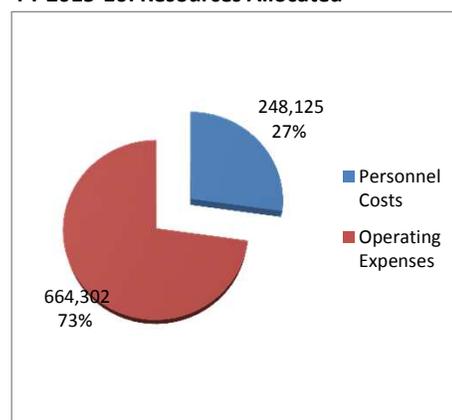
Department 4410: Park Maintenance
Operate & maintain park facilities.

DEPARTMENT SUMMARY

FY 2015-16: Program Financing



FY 2015-16: Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
RESOURCES ALLOCATED					
Personnel Costs	533,109	512,903	715,425	608,369	248,125
Operating Expenses	268,288	276,225	187,852	617,457	664,302
Total:	\$ 801,397	\$ 789,128	\$ 903,277	\$ 1,225,826	\$ 912,427
PROGRAM FINANCING					
General Fund	801,397	789,128	903,277	1,225,826	856,427
County Park Bond	-	-	-	-	56,000
Total:	\$ 801,397	\$ 789,128	\$ 903,277	\$ 1,225,826	\$ 912,427
PERSONNEL (FTE)					
Total:	22.50	18.50	28.50	28.50	9.13
Total:	22.50	18.50	28.50	28.50	9.13

COMMUNITY SERVICES

Dept. 4350: Recreation

STATEMENT OF PURPOSE

To offer quality recreation and human services programs ranging from children to senior citizen support.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Services Director	1.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Part Time Positions 1/	21.00	18.00	18.00	18.00	7.50
Total:	22.00	18.00	18.00	18.00	7.50

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	339,836	342,284	431,782	401,726	181,188
Operating Expenses	75,183	61,984	123,938	518,938	457,832
Total:	\$ 415,019	\$ 404,268	\$ 555,720	\$ 920,664	\$ 639,020

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	415,019	404,268	555,720	920,664	639,020
Total:	\$ 415,019	\$ 404,268	\$ 555,720	\$ 920,664	\$ 639,020

KEY PROGRAM GOALS

1. Run youth sports leagues
2. Provide community events and activities
3. Operate teen programs and senior center

KEY WORKLOAD MEASURES

Youth sports leagues	3
Special Events	10
Monthly participation in events/activities (youth/seniors)	300

FOOTNOTES:

1/ There are 14 Part-Time positions covered under this line item for 3 months of operations.

COMMUNITY SERVICES

Dept: 4350 Recreation

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
PERSONNEL					
<u>ACCT.</u>					
5100 Full-Time	26,278	200	-	-	-
5100 Recreation Supervisor	-	-	-	-	-
5100 Recreation Coordinator	-	-	-	-	-
5105 Overtime	4,540	6,252	-	-	-
5110 Hourly	9,403	7,205	-	-	-
5115 Part Time	270,548	300,524	393,708	363,652	167,184
5120 Retirement	1,512	-	-	-	-
5121 PARS Retirement	21,760	23,564	31,427	31,427	11,580
5125 Medicare Tax	4,465	4,539	6,647	6,647	2,424
5130 Medical Insurance	931	-	-	-	-
5133 Dental Insurance	77	-	-	-	-
5134 Disability Insurance	63	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	25	-	-	-	-
5138 Life Insurance	178	-	-	-	-
5139 Bilingual Pay	56	-	-	-	-
Total:	\$ 339,836	\$ 342,284	\$ 431,782	\$ 401,726	\$ 181,188

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
OPERATING EXPENSES					
<u>ACCT.</u>					
6080 Office Supplies	1,544	676	4,500	4,500	4,500
6085 Plaques and Badges	73	14	-	-	-
6210 Recreation Supplies	3,443	2,241	10,000	-	15,100
6230 Sports Equipment	7,962	3,015	20,000	20,000	-
6240 Trophies and Awards	4,199	4,586	-	-	-
6250 Uniforms	14,814	10,149	18,000	18,000	19,500
6270 Youth Sports Shirts	1,610	8,177	-	-	-
6315 Divisional Expense	1,610	-	-	30,000	-
6370 Office Equipment Maintenance	693	838	-	-	-
6386 Professional Membership	140	140	110	110	50
6390 Telephone	7,285	7,486	-	-	-
6391 Travel and Meetings	-	-	48	48	4,000
6392 Training and Education	-	-	5,000	5,000	-
6470 Sports Event Entry Fees	130	-	-	-	-
6510 Excursions	5,870	4,360	3,000	3,000	-
6580 Senior Program Trips	-	-	-	-	7,150
6585 Special Events	3,071	80	58,300	58,300	27,552
6590 Umpires	20,750	17,831	-	-	-
6715 Commissioner	-	247	4,980	4,980	4,980
6725 Construction	-	-	-	375,000	375,000
6772 Sports Equipment Maintenance	440	1,282	-	-	-
6993 Other Equipment	1,549	862	-	-	-
Total:	\$ 75,183	\$ 61,984	\$ 123,938	\$ 518,938	\$ 457,832

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
	SALARIES AND BENEFITS	
5115	Part Time (6 Months)	167,184
	Administrative Assistant	23,634
	Sr. Recreation Leader	20,436
	Receptionist (2)	10,868
	Recreation Leader (4)	19,326
	Recreation Aide (2)	9,608
	Recreation Aide (2)	9,634
	Recreation Aides (\$9 per hour315 hours per week for 6 months)	73,678
5120	Retirement	-
5121	PARS Retirement	11,580
5125	Medicare Tax	2,424
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	\$90,594 (3 months) approved for from General Fund Balance	
	TOTAL	181,188
	MAINTENANCE AND OPERATIONS	
6080	Office Supplies	
	Printing (Youth Sports, Seniors, Administration)	1,500
	Special Supplies (Youth Sports, Seniors, Administration)	3,000
	TOTAL	4,500
6210	Recreation Supplies	
	Teens (Arts & Crafts, Foosball Table and Board Games)	4,100
	Classes (In-House Runned Classes)	1,000
	Contract	
	Classes	10,000
	TOTAL	15,100
6230	Sports Equipment	
	Soccer Goals (One-Time Expense)	-
	One-Time expense of \$25,000-FY 16-17	
	TOTAL	-

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
6250	Uniforms Administration Sports	
	TOTAL	19,500
6386	Professional Membership SCMAF	50
	TOTAL	50
6391	Travel and Meetings Trainings (Two Trainings) Staff, Parks and Recreation Commissioners, and Senior Commissioners	1,000 3,000
	TOTAL	4,000
	TOTAL	4,000
6510	Excursions (Funded by Prop A & C) \$10,000	
	TOTAL	-
6580	Senior Programs Annual Events <i>July</i> <i>August</i> <i>September</i> <i>October</i> <i>November</i> <i>December</i> <i>January</i> <i>February</i> <i>March</i> <i>April</i> <i>May</i> <i>June</i>	300 700 900 250 300 1,500 700 250 250 600 1,000 400
	TOTAL	7,150
6585	Special Events Valentines Dance <i>DJ</i>	1,350 350

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
	<i>Decorations</i>	100
	<i>Door Prizes</i>	300
	<i>Flyers</i>	200
	<i>Insurance</i>	400
	Easter	3,200
	<i>DJ</i>	350
	<i>Decorations</i>	300
	<i>Entertainment</i>	700
	<i>Candy</i>	600
	<i>Easter Baskets</i>	500
	<i>Easter Eggs</i>	350
	<i>Insurance</i>	400
	Book Fair	10,300
	<i>Canopy and Stage Rental</i>	6,000
	<i>Sound System</i>	350
	<i>Catering (Box Lunch)</i>	850
	<i>Flyers</i>	400
	<i>Promotions/Giveaways</i>	500
	<i>Port-a-Potties</i>	800
	<i>Volunteer Shirts</i>	1,000
	<i>Insurance</i>	400
	4th of July	20,650
	<i>Fireworks</i>	13,500
	<i>Flyers</i>	350
	<i>Port-a-Potties</i>	800
	<i>Insurance</i>	1,000
	<i>Entertainment</i>	3,000
	<i>Rental of Generators/Stage</i>	2,000
	Halloween Dance	1,350
	<i>DJ</i>	350
	<i>Decorations</i>	100
	<i>Door Prizes</i>	300
	<i>Flyers</i>	200

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
	<i>Insurance</i>	400
	Halloween Carnival	4,600
	<i>Entertainment</i>	2,000
	<i>Candy</i>	600
	<i>Prizes</i>	300
	<i>Game Booths</i>	1,000
	<i>Insurance</i>	400
	<i>Flyers</i>	300
	Holiday Event	12,300
	<i>Toys</i>	5,000
	<i>Snow</i>	5,000
	<i>Insurance</i>	400
	<i>Flyers</i>	400
	<i>Decorations</i>	1,000
	<i>Pancake Breakfast</i>	500
	Outdoor Movie Night	1,354
	<i>Rental of Screen</i>	1,000
	<i>Insurance</i>	350
	<i>Movie Rental</i>	4
	Anticipated contributions and donation for 50% of cost of events	(27,552)
	TOTAL	27,552

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	RECREATION
	DEPT. 4350	
6715	Commissioner	
	Parks and Recreation Commission (1 Chairperson @\$55 and 4 Commissioners @\$45)	2,820
	Aging and Senior Citizen Commission (1 Chairperson @\$40 and 4 Commissioners @\$35)	2,160
	TOTAL	4,980
6725	Construction	
	General Fund	
	Lugo Park Soccer Field and Restroom Rehabilitaion Project	375,000
	Other Funding Sources (Budgeted other places.)	
	CDBG- Restroom	
	CDBG - Soccer Field	
	Cudahy Youth Foundaton	
	Los Angeles	
	One-Time of \$375,000	
	TOTAL	375,000

COMMUNITY SERVICES

Dept. 4410: Parks Maintenance

STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's public parks and facilities.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	0.13
Maintenance Leader	0.00	0.00	1.00	1.00	0.25
Part-Time Maintenance Workers 1/	0.00	0.00	3.00	3.00	0.75
Part-Time Maintenance Aides 2/	0.00	0.00	6.00	6.00	0.50
Total:	0.50	0.50	10.50	10.50	1.63

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	193,273	170,619	283,643	206,643	66,937
Operating Expenses	193,105	214,241	63,914	98,519	206,470
Total:	\$ 386,378	\$ 384,860	\$ 347,557	\$ 305,162	\$ 273,407

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	386,378	384,860	347,557	305,162	217,407
County Park Bond					56,000
Total:	\$ 386,378	\$ 384,860	\$ 347,557	\$ 305,162	\$ 273,407

KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate landscape maintenance services for street medians.
3. Coordinate landscape maintenance services for parks facilities.
4. Evaluate and respond to citizen tree/park maintenance service requests.

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Daily morning clean up consisting of bathroom clean up, blowing off hard surfaces, trash pick up, checking/emptying/replacing trash bags	-
Monthly food distribution program	-
Weekly mowing, weeding, edging and general landscaping of Atlantic Median, Clara Park, Clara Expansion Park, Lugo Park, Cudahy Park, Triangle Park, Pocket Park, and River Bed.	-

FOOTNOTES:

1/ Includes are 1.5 FTE for Part-Time Maintenance Workers for a period of 3 months

2/ Includes .5 FTE Maintenance Aides for a period of 3 months

COMMUNITY SERVICES

Dept: 4410 Parks Maintenance

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5100 Full-Time	20,015	15,760	80,234	80,234	20,368
5100 Community Services Director	-	-	-	-	-
5100 Community Services Manager	-	-	-	-	-
5100 Maintenance Superintendent	-	-	-	-	-
5100 Maintenance Leader	-	-	-	-	-
5105 Overtime	1,922	1,152	-	-	-
5110 Salaries, Hourly	1,985	-	-	-	-
5115 Part-Time	145,103	117,540	138,901	61,901	30,669
5120 Retirement	3,917	(2,918)	22,862	22,862	5,758
5121 PARS Retirement	11,364	8,878	10,417	10,417	2,503
5125 Medicare Tax	2,356	1,916	3,178	3,178	780
5130 Medical Insurance	5,788	27,775	24,873	24,873	6,072
5133 Dental Insurance	311	231	1,819	1,819	455
5134 Disability Insurance	90	83	484	484	107
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	132	126	456	456	120
5138 Life Insurance	140	76	419	419	105
5139 Bilingual Pay	150	-	-	-	-
Total:	\$ 193,273	\$ 170,619	\$ 283,643	\$ 206,643	\$ 66,937

OPERATING EXPENSES	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6040 Gasoline	15,667	12,923	11,000	11,000	10,000
6080 Office Supplies	-	542	-	-	500
6110 Chemicals	-	150	800	800	500
6140 Park Maintenance and Supplies	9,423	16,595	5,500	19,064	14,000
6250 Uniforms	1,704	-	2,600	2,600	3,500
6318 Electricity	68,531	83,994	-	-	-
6375 Miscellaneous Expense	117	-	-	-	-
6380 Natural Gas	2,223	1,670	-	-	-
6387 Signs	25	52	-	-	-
6389 Special Projects	-	-	9,000	43,563	70,700
6390 Telephone	3,532	3,077	-	-	-
6392 Training and Education	12	494	1,000	1,000	1,000
6394 Vehicle Maintenance	3,591	4,594	-	-	-
6395 Water	56,508	61,600	-	-	-
6712 Backflow Testing	942	100	-	-	-
6720 Contractual	-	225	894	894	90,900
6750 Graffiti Removal	2,663	1,903	-	-	-
6761 Plumbing	1,121	1,172	-	-	-
6765 Property Maintenance	4,320	18,009	-	-	-
6770 Service Equipment Maintenance	5,451	3,844	120	4,993	5,120
6785 Tree Trimming	17,275	3,297	33,000	14,605	10,250
Total:	\$ 193,105	\$ 214,241	\$ 63,914	\$ 98,519	\$ 206,470

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION		
	DEPT. 4410		PARKS MAINTENANCE
	SALARIES AND BENEFITS		
5100	Community Services Director		-
5100	Community Services Manager		-
5100	Maintenance Superintendent		7,960
5100	Maintenance Leader		12,408
5115	Part Time		30,669
	Maintenance Worker	7,030	
	Maintenance Worker	6,339	
	Maintenance Worker	6,339	
	Maintenance Aide (2)	10,961	
	Maintenance Aide (5)	-	
5120	Retirement		5,758
5121	PARS Retirement		2,503
5125	Medicare Tax		780
5130	Medical Insurance		6,072
5133	Dental Insurance		455
5134	Disability Insurance		107
5136	Vacation Buy Back		-
5137	Vision Insurance		120
5138	Life Insurance		105
	Represents 3 months of Personnel Expenses.	TOTAL	66,937
	MAINTENANCE AND OPERATIONS		
6040	Gasoline		
		TOTAL	10,000
6080	Office Supplies		
	New Computers and Desks		
	All-in-One Printer (Copier, Printer, Scanner)		
		TOTAL	500
6110	Chemicals		
	Chemical eradication services (estimated)		
		TOTAL	500

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	DEPT. 4410	
6140	Park Maintenance and Supplies Safety equipment Saws, chain saws, saw chains, bars and oil Rope, gloves, batteries Tree stakes, ties, shovels, rakes, and brooms Construction Work Signs Cones, barricades, delineators, etc. Small tool replacement <div style="text-align: right; margin-top: 10px;"><i>Subtotal</i> 7,000</div> <hr style="width: 30%; margin-left: auto; margin-right: 0;"/> Playground Wood Chips 4,000 Baseball Field Brick Dust 3,000 <div style="margin-top: 10px;">TOTAL 14,000</div>	
	<i>Mid-Year request will be \$1,000</i>	
6250	Uniforms Maintenance Personnel Uniforms & Boots (7 Employees @ \$500 Each) <div style="text-align: right; margin-top: 10px;">TOTAL 3,500</div>	
6389	Special Projects Playground Surface (Grant Funded) 56,000 <i>Lugo Park (Repair) 7,000</i> <i>Clara Expansion (All) 31,000</i> <i>Cudahy Park (Water)(All) 13,000</i> <i>Cudahy Park Playground (New) 5,000</i> Mig Welder 1,300 Trash Cans (50 Gal.) (Working with Consolidated/Republic Services to purchase trash cans for city facilities) 2,400 Indoor Trash Cans 1,000 Honda Generator EU3000I <i>One-Time FY 16/17</i> Maintenance and Repair 10,000 <i>Water irrigation system maintenance, repair, and expansion pump 3,000</i> <i>General Plumbing and electrical repairs with purchase of snake 3,000</i> <i>Landscape materials - Plants and Trees 2,000</i> <i>General Repairs 2,000</i> Remodeling Outside Restroom (Cudahy Park) [\$50,000] <i>One-Time FY 16/17</i> -	

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	DEPT. 4410	
	Remodeling Clara Park (Main Lobby) [\$80,000]	One-Time FY 16/17 -
	Remodeling Clara Gym Restrooms [\$65,000]	One-Time FY 16/17 -
	<i>Mid-Year of \$4,000 for repairs and materia</i>	TOTAL 70,700
6392	Training and Education Training workshops, seminars, conferences and related reference materials Training for Class B Driver's License	TOTAL 1,000
6720	Contractual Yearly expense covers the administration costs of the Land Use Covenant/Agreement with the State of California Contract Landscape Maintenance - 9 months	900 90,000 TOTAL 90,900
6770	Service Equipment Maintenance Annual AQMD permit fee required for brush chipper operation Maintenance and Repairs to Lawnmowers, edgers, and other power material Riding Mower	120 5,000 - TOTAL 5,120
	<i>Mid-Year of \$11,000 for Riding Mower</i>	

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-16**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	DEPT. 4410	
6785	Tree Trimming	
	Scheduled Citywide tree maintenance - 4 year trim cycle	
	TLC Contract- Total 50,000 (50% share cost with Street Maintenance)	6,250
	Tree Removal (Remove dead trees or hazardous trees)	4,000
	<small>Budgeting \$4,000 out of \$8,000, with remainder requested at mid-year if needed</small>	
	Mid-Year of \$4,000 for Tree Removal	TOTAL 10,250

COMMUNITY SERVICES

Public Safety

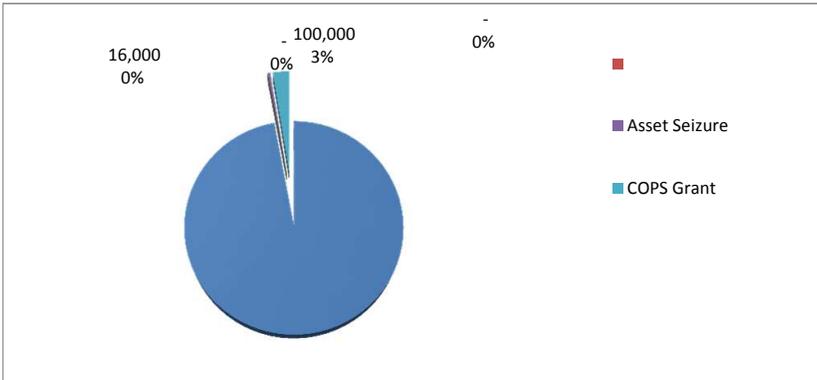
Department 4501: Law Enforcement
General law and traffic enforcement.

Department 4510: Animal Regulation
Animal regulation, licensing, and enforcement.

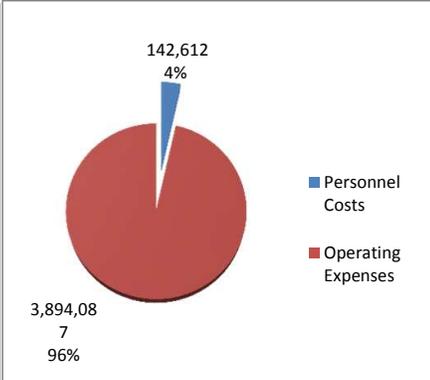
Department 4540: Municipal Enforcement
Parking permits and enforcement.

DEPARTMENT SUMMARY

FY 2015-16: Program Financing



FY 2015-16: Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
RESOURCES ALLOCATED					
Personnel Costs	88,946	92,410	112,513	91,269	142,612
Operating Expenses	3,420,881	3,645,136	3,561,067	3,581,157	3,894,087
Total:	\$ 3,509,827	\$ 3,737,546	\$ 3,673,580	\$ 3,672,426	\$ 4,036,699
PROGRAM FINANCING					
General Fund	3,509,827	3,737,546	3,673,580	3,672,426	3,858,589
Gas Tax	-	-	-	-	54,346
Community Preservation	-	-	-	-	7,764
Asset Seizure	-	-	16,000	16,000	16,000
COPS Grant	-	-	100,000	100,000	100,000
Total:	\$ 3,509,827	\$ 3,737,546	\$ 3,673,580	\$ 3,672,426	\$ 4,036,699
PERSONNEL (FTE)					
	-	-	4.00	4.00	3.00
Total:	-	-	4.00	4.00	3.00

COMMUNITY SERVICES

Dept. 4501: Police Services

STATEMENT OF PURPOSE

To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	1.00
Total:	0.00	0.00	0.00	0.00	1.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	-	-	-	-	77,637
Operating Expenses	3,291,188	3,522,744	3,587,147	3,587,147	3,803,667
Total:	\$ 3,291,188	\$ 3,522,744	\$ 3,587,147	\$ 3,587,147	\$ 3,881,304

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	3,291,188	3,522,744	3,471,147	3,471,147	3,703,194
Gas Tax	-	-	-	-	54,346
Community Preservation	-	-	-	-	7,764
Asset Seizure	-	-	16,000	16,000	16,000
COPS Grant	-	-	100,000	100,000	100,000
Total:	\$ 3,291,188	\$ 3,522,744	\$ 3,587,147	\$ 3,587,147	\$ 3,881,304

KEY PROGRAM GOALS

COMMUNITY SERVICES

Dept: 4501 Police Services

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2014-15
PERSONNEL					
<u>ACCT.</u>					
5100 Public Safety & Services Manager	-	-	-	-	65,511
5120 Retirement	-	-	-	-	5,467
5121 PARS Retirement	-	-	-	-	-
5125 Medicare Tax	-	-	-	-	950
5130 Medical Insurance	-	-	-	-	4,690
5133 Dental Insurance	-	-	-	-	386
5134 Disability Insurance	-	-	-	-	331
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	93
5138 Life Insurance	-	-	-	-	209
Total:	\$ -	\$ -	\$ -	\$ -	\$ 77,637
OPERATING EXPENSES					<i>Recommended</i> 2015-16
<u>ACCT.</u>					
6390 Telephone	20,127	13,609	-	-	-
6763 Police Services	3,271,061	3,509,135	3,587,147	3,587,147	3,803,667
Total:	\$ 3,291,188	\$ 3,522,744	\$ 3,587,147	\$ 3,587,147	\$ 3,803,667

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	
	DEPT. 4501	POLICE SERVICES
	SALARIES AND BENEFITS	
5100	Public Safety & Services Manager (20% General Fund - 9 months)	65,511
5120	Retirement	5,467
5121	PARS Retirement	-
5125	Medicare Tax	950
5130	Medical Insurance	4,690
5133	Dental Insurance	386
5134	Disability Insurance	331
5136	Vacation Buy Back	-
5137	Vision Insurance	93
5138	Life Insurance	209
	TOTAL	77,637
	MAINTENANCE AND OPERATIONS	
6763	Police Services	3,687,667
	9/56 Hour Service Units	
	1 Growth Deputy - Neighborhood Watch	
	1 Service Area Sergeant	
	Police Services - Supplemental	
	Asset Seizure (Grant Funded)	16,000
	COPS (Grant Funded)	100,000
	TOTAL	3,803,667

*Telephone costs are included under *Facilities Operations*

COMMUNITY SERVICES

Dept. 4520: Crossing Guards

STATEMENT OF PURPOSE

Program provides the technical resources necessary to perform special vehicular traffic impact analysis studies for community development projects, and ensures compliance with State mandated Congestion Management Plan (CMP) requirements.

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
STAFFING SUMMARY (FTEs)					
	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
BUDGET SUMMARY					
Personnel Costs	-	-	-	-	-
Operating Expenses	33,188	31,226	36,200	36,200	36,200
Total:	\$ 33,188	\$ 31,226	\$ 36,200	\$ 36,200	\$ 36,200

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
FUNDING SOURCES					
General Fund	33,188	31,226	36,200	36,200	36,200
Total:	\$ 33,188	\$ 31,226	\$ 36,200	\$ 36,200	\$ 36,200

KEY PROGRAM GOALS

1. Provide crossing guard services during morning pick-up and afternoon drop-off hours

KEY WORKLOAD MEASURES	<i>Adopted 2015-16</i>
Number of Crossguard locations	4

FOOTNOTES:

COMMUNITY SERVICES

Dept: 4520 Crossing Guards

EXPENDITURE DETAIL

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
OPERATING EXPENSES					
<u>ACCT.</u>					
6730 Crossing Guards	33,188	31,226	36,200	36,200	36,200
	\$ 33,188	\$ 31,226	\$ 36,200	\$ 36,200	\$ 36,200

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION
	DEPT. 4520 CROSSING GUARDS
	MAINTENANCE AND OPERATIONS
6730	Crossing Guards Services
	TOTAL 36,200

COMMUNITY SERVICES

Dept. 4510: Animal Regulation

STATEMENT OF PURPOSE

To provide the resources necessary to ensure community public health and safety through education and pro-active enforcement of State, County, and City animal regulations.

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
STAFFING SUMMARY (FTEs)					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Total:	0.00	0.00	0.00	0.00	0.00

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
BUDGET SUMMARY					
Personnel Costs	-	-	-	-	-
Operating Expenses	54,538	65,206	30,000	50,000	30,000
Total:	\$ 54,538	\$ 65,206	\$ 30,000	\$ 50,000	\$ 30,000

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
FUNDING SOURCES					
General Fund	54,538	65,206	30,000	50,000	30,000
Total:	\$ 54,538	\$ 65,206	\$ 30,000	\$ 50,000	\$ 30,000

KEY PROGRAM GOALS

1. Adopt Title 10 (Animals) of the Los Angeles County Code (LACC) by reference.
2. Develop a plan to proactively locate dogs within the City that do not have a current license.

KEY WORKLOAD MEASURES	<i>Adopted 2015-16</i>
Number of animal licenses issued.	-
Number of live animals impounded.	-
Number of deceased animals removed.	-

COMMUNITY SERVICES

Dept: 4510 Animal Regulation

EXPENDITURE DETAIL

	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Adopted 2015-16</i>
OPERATING EXPENSES					
<u>ACCT.</u>					
6703 Animal Control	54,538	65,206	30,000	50,000	30,000
Total:	\$ 54,538	\$ 65,206	\$ 30,000	\$ 50,000	\$ 30,000

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2014-2015**

ACCT. NO.	DESCRIPTION	
	DEPT. 4510	ANIMAL REGULATION
	MAINTENANCE AND OPERATIONS	
6703	Animal Control	
	Los Angeles County Animal Control Services	60,000
	Less Fees Collected	(30,000)
	TOTAL	30,000

COMMUNITY SERVICES

Dept. 4530: Municipal Enforcement

STATEMENT OF PURPOSE

To provide the necessary resources to manage vehicle parking enforcement operations, including parking permit processing data processing, and penalty assessment collection.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	0.00	0.00	4.00	4.00	2.00
Total:	0.00	0.00	4.00	4.00	2.00

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	88,939	92,403	112,513	90,009	64,975
Operating Expenses	35,984	24,200	23,120	23,120	24,220
Total:	\$ 124,923	\$ 116,603	\$ 135,633	\$ 113,129	\$ 89,195

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
General Fund	124,923	116,603	135,633	\$ 113,129	89,195
Total:	\$ 124,923	\$ 116,603	\$ 135,633	\$ 113,129	\$ 89,195

KEY PROGRAM GOALS

1. To enhance customer service and reallocate staff time to assist with other projects.
 2. To create overnight parking policy and fee structure
-

COMMUNITY SERVICES

Dept: 4530 Municipal Enforcement

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
ACCT.					
5130 Medical Insurance	-	106	-	-	-
5100 Full Time	-	155	-	-	-
5115 Part Time	81,308	84,450	103,186	80,682	55,110
5120 Retirement	-	44	-	-	-
5121 PARS Retirement	6,401	6,406	7,816	7,816	8,266
5125 Medicare Tax	1,230	1,242	1,511	1,511	1,599
Total:	\$ 88,939	\$ 92,403	\$ 112,513	\$ 90,009	\$ 64,975

OPERATING EXPENSES	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
ACCT.					
6040 Gasoline	15,803	13,281	7,500	7,500	10,000
6080 Office Supplies	596	327	-	-	500
6250 Uniforms	2,586	1,519	2,500	2,500	2,000
6320 Employee Physical	2,049	-	-	-	-
6378 Radio Equipment Maintenance	86	559	-	-	-
6390 Telephone	2,427	1,987	-	-	-
6391 Travel and Meetings	1,609	-	-	-	-
6392 Training and Education	218	-	1,000	1,000	1,000
6394 Vehicle Maintenance	8,656	4,827	4,000	4,000	4,000
6715 Commissioner	-	-	3,120	3,120	3,120
6764 Professional Services	-	-	-	-	-
6972 Photography Equipment	-	393	-	-	-
6990 Vehicle	1,651	-	-	-	-
6993 Other Equipment	303	1,307	5,000	5,000	3,600
Total:	\$ 35,984	\$ 24,200	\$ 23,120	\$ 23,120	\$ 24,220

ACCOUNT MODIFICATIONS

ACCT.

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	MUNICIPAL ENFORCEMENT
	DEPT. 4530	
	SALARIES AND BENEFITS	
5100	Public Safety & Services Manager (25%)	-
5105	Overtime	-
5115	Part Time	55,110
	2 Municipal Officers	28,361
	2 Municipal Officers	26,749
5120	Retirement	-
5121	PARS Retirement	8,266
5125	Medicare Tax	1,599
	TOTAL	64,975
	MAINTENANCE AND OPERATIONS	
6040	Gasoline	
	TOTAL	10,000
6080	Office Supplies	
	Business Cards, Flash Lights, Clipboards, Batteries	
	TOTAL	500
6250	Uniforms	
	TOTAL	2,000
6392	Training and Education	
	Training classes and seminars for commissioners/staff	
	TOTAL	1,000
6394	Vehicle Maintenance	
	TOTAL	4,000
6715	Commissioner	
	Public Safety Commission	3,120
	(1 Chairperson @\$60 and 4 Commissioners @\$50)	
	TOTAL	3,120
6993	Other Equipment	
	Monthly lease and support of handheld ticket writers	
	TOTAL	3,600

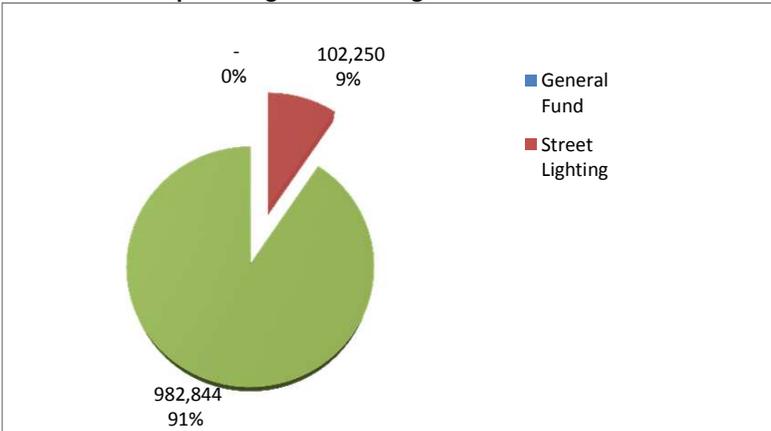
Public Works

Department 4425: Street Maintenance
Maintain and replace signs and street marking.

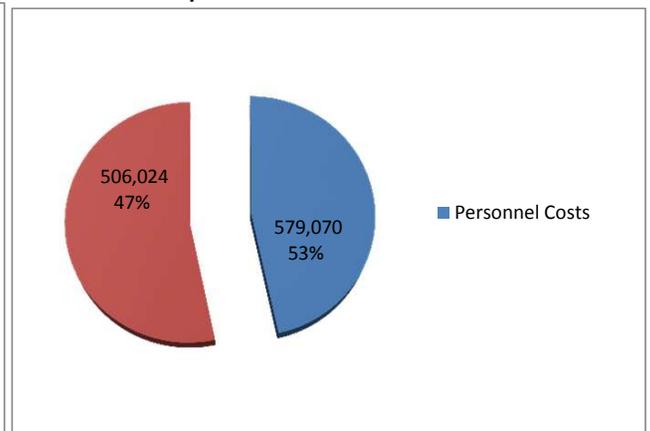
Department 4430: Street Lighting
Maintain and replace street lighting

DEPARTMENT SUMMARY

FY 2015-16: Adopted Program Financing



FY 2015-16: Adopted Resources Allocated



	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Adopted</i> 2015-16
RESOURCES ALLOCATED				
Personnel Costs	251,514	311,056	433,726	506,024
Operating Expenses	278,640	262,196	423,570	579,070
Total:	\$ 530,154	\$ 573,252	\$ 857,296	\$ 1,085,094
PROGRAM FINANCING				
General Fund	-	-	-	-
Street Lighting	96,394	100,376	102,250	102,250
Gas Tax	433,760	472,876	755,046	982,844
Total:	\$ 530,154	\$ 573,252	\$ 857,296	\$ 1,085,094
PERSONNEL (FTE)	2.50	2.50	7.50	6.38
Total:	2.50	2.50	7.50	6.38

COMMUNITY SERVICES

Dept. 4425: Street Maintenance
All from Gas Tax Fund

STATEMENT OF PURPOSE

Program provides the resources required to perform routine and emergency maintenance, the repairing & replacement of traffic signs, and scheduled repainting of street markings.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	0.88
Maintenance Leader	0.00	0.00	1.00	1.00	1.75
Maintenance Worker	2.00	2.00	6.00	6.00	3.75
Total:	2.50	2.50	7.50	7.50	6.38

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
BUDGET SUMMARY					
Personnel Costs	251,514	311,056	433,726	433,726	506,024
Operating Expenses	182,246	161,820	321,320	321,320	476,820
Total:	\$ 433,760	\$ 472,876	\$ 755,046	755,046	\$ 982,844

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
FUNDING SOURCES					
Gas Tax	433,760	472,876	755,046	755,046	982,844
Total:	\$ 433,760	\$ 472,876	\$ 755,046	\$ 755,046	\$ 982,844

KEY PROGRAM GOALS

1. Conduct scheduled street sign and striping maintenance inspections.
2. Repaint all stop sign/bar-stop pavement markings.
3. Repaint all school zone pavement markings.
4. Repaint all pavement markings on primary thoroughfares and secondary collector streets, including crosswalks.
5. Repaint stop bars and pavement markings in areas with new asphalt or slurry seal.

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Replace traffic signs with retro-reflectivity compliant signs.	100%
Repaint stop sign/bar pavement markings.	100%
Repaint school zone pavement markings.	
Repair potholes	
Repair sidewalks	
Remove graffiti in public right-of-way	100%

COMMUNITY SERVICES

Dept: 4425 Street Maintenance

EXPENDITURE DETAIL

PERSONNEL	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
5100 Full-Time	146,631	174,948	292,041	292,041	
5100 Community Services Director	-	-	-	-	21,837
5100 Community Services Manager	-	-	-	-	-
5100 Maintenance Superintendent	-	-	-	-	55,718
5100 Maintenance Worker	-	-	-	-	86,856
5100 Maintenance Worker	-	-	-	-	35,724
5100 Maintenance Worker	-	-	-	-	35,724
5100 Maintenance Worker	-	-	-	-	35,724
5100 Maintenance Worker	-	-	-	-	35,724
5100 Maintenance Worker	-	-	-	-	35,724
5105 Overtime	194	206	-	-	-
5110 Salaries, Hourly	2,872	1,325	-	-	-
5115 Part-Time	19,025	22,809	8,481	8,481	-
5120 Retirement	37,868	47,436	40,326	40,326	51,059
5121 PARS Retirement	1,427	1,726	544	544	-
5125 Medicare Tax	2,265	2,932	4,394	4,394	4,457
5130 Medical Insurance	35,864	44,937	77,974	77,974	92,170
5133 Dental Insurance	1,998	2,342	5,966	5,966	9,614
5134 Disability Insurance	767	953	1,393	1,393	1,731
5136 Vacation Buy Back	-	9,763	-	-	-
5137 Vision Insurance	686	834	1,281	1,281	2,043
5138 Life Insurance	1,148	845	1,326	1,326	1,919
5139 Bilingual Pay	769	-	-	-	-
Total:	\$ 251,514	\$ 311,056	\$ 433,726	\$ 433,726	\$ 506,024

OPERATING COSTS	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
ACCT.					
6040 Gasoline	11,702	9,685	10,000	10,000	10,000
6150 Street Maintenance Supplies	14,215	8,520	40,000	40,000	52,500
6250 Uniforms	1,039	-	-	-	-
6387 Signs	4,264	1,481	20,500	20,500	20,500
6390 Telephone	2,785	2,503	-	-	-
6392 Training and Education	12	217	-	-	-
6394 Vehicle Maintenance	3,598	4,185	-	-	-
6395 Water	8,873	4,352	5,660	5,660	5,660
6545 Recycling	-	3,722	-	-	-
6710 Audit	-	775	-	-	-
6720 Contractual	6,064	-	-	-	-
6735 Dig Alert Services	321	392	-	-	-
6750 Graffiti Removal	5,853	4,120	-	-	-
6770 Service Equipment Maintenance	1,034	847	100,160	100,160	243,160
6778 Street Sweeping	106,417	108,546	120,000	120,000	120,000
6785 Tree Trimming	16,049	12,475	25,000	25,000	25,000
6990 Vehicle	20	-	-	-	-
Total:	\$ 182,246	\$ 161,820	\$ 321,320	\$ 321,320	\$ 476,820

ACCOUNT MODIFICATIONS

Cost from this department are covered all by the Gas Tax Fund

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	DEPT. 4425	
	SALARIES AND BENEFITS	
5100	Community Services Director (25%)	21,837
5100	Community Services Manager	-
5100	Maintenance Superintendent (100%)	55,718
5100	Maintenance Leader (2) [1-12 Months; 1-9 Months]	86,856
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5105	Overtime	-
5120	Retirement	51,059
5121	PARS Retirement	-
5125	Medicare Tax	4,457
5130	Medical Insurance	92,170
5133	Dental Insurance	9,614
5134	Disability Insurance	1,731
5136	Vacation Buy Back	-
5137	Vision Insurance	2,043
5138	Life Insurance	1,919
	TOTAL	506,024
	MAINTENANCE AND OPERATIONS	
6040	Gasoline	
	TOTAL	10,000
6150	Street Maintenance Supplies	
	PIONJAR	6,200
	Striping Machine	6,200
	Other Materials	40,100
	TOTAL	52,500
6387	Signs	
	City routine sign maintenance, replacement & repair (estimated)	
	Federal Mandate 6" Street Signs	15,000
	Street Decorations (Flags, banners, storage)	5,500
	TOTAL	20,500

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
6395	Water	
		TOTAL 5,660
6770	Service Equipment Maintenance	
	Striping/Pavement (Premark Street Marking) <i>Schedule striping and pavement marking including select system school zones, curb painting, new pavement, and pavement reflector replacement (estimated)</i>	8,000 20,000
	Curb Addressing <i>Aeron perform every 2 years (last performed in 2014)</i>	
	Bus Shelter Maintenance <i>Clean and Repair Bus Shelters Structure repair, painting, etc.</i>	
	<i>Atlantic Trash Cans (30 GAL. Metal Trash Cans Model - MF3051)</i>	25,160
	Graffiti Removal	25,000
	<i>Skid Pressure Washer</i>	10,000
	Street Maintenance <i>Pot Hole Repair</i>	30,000
	Median Maintenance <i>Re-Landscape Atlantic Blvd. Median 2 New Trucks w/ Arrow Board</i>	35,000 90,000
		TOTAL 243,160
6778	Street Sweeping (2 times per week)	
	Nationwide Environmental Services - Street sweeping contract services Street sweeping (2 times per week)	
		TOTAL 120,000
6785	Tree Trimming	
	Scheduled Citywide tree maintenance - 2 year trim cycle TLC Contract- Total 50,000 (50% share cost with Park Maintenance)	
		TOTAL 25,000

COMMUNITY SERVICES

Dept. 4430: Street Lighting

STATEMENT OF PURPOSE

Program provides comprehensive maintenance services and electrical power required to operate the City's street lighting system. The cost for a portion of the safety lighting maintenance and repair is shared with other bordering jurisdictions.

BUDGET SUMMARY	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
Personnel Costs	-	-	-	-	-
Operating Expenses	96,394	100,376	102,250	102,250	102,250
Total:	\$ 96,394	\$ 100,376	\$ 102,250	\$ 102,250	\$ 102,250

FUNDING SOURCES	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
General Fund	-	-	-	-	-
Street Lighting	96,394	100,376	102,250	102,250	102,250
Total:	\$ 96,394	\$ 100,376	\$ 102,250	\$ 102,250	\$ 102,250

KEY PROGRAM GOALS

1. Conduct scheduled street lighting system inspections, and identify maintenance deficiencies.
 2. Update the City's lighting and maintenance assessment district engineer's report in accordance with the 1972 State Lighting and Landscape Act.
-

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Updated street light master plan.	100%
Upgrade street lights with the latest energy efficiency technology.	100%

COMMUNITY SERVICES

Dept: 4430 Street Lighting

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
OPERATING COSTS					
<u>ACCT.</u>					
6318 Electricity	67,684	77,082	77,250	77,250	77,250
6389 Special Projects	310	-	-	-	-
6775 Street Lighting Maintenance Service	28,400	23,294	25,000	25,000	25,000
Total:	\$ 96,394	\$ 100,376	\$ 102,250	\$ 102,250	\$ 102,250

ACCOUNT MODIFICATIONS

ACCT.

CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016

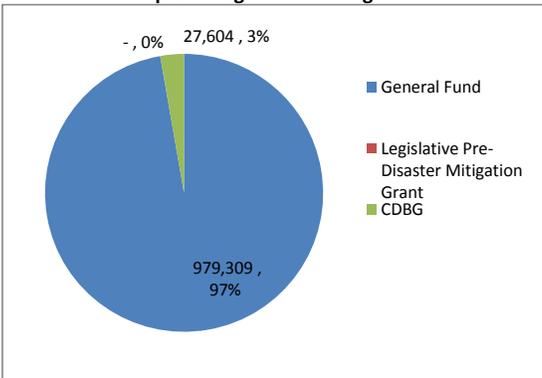
ACCT. NO.	DESCRIPTION	
	DEPT. 4430	STREET LIGHTING
	MAINTENANCE AND OPERATIONS	
6318	Electricity Street Lighting	TOTAL 77,250
6775	Street Lighting Maintenance Service Contract Maintenance Service	TOTAL 25,000

FACILITIES OPERATIONS

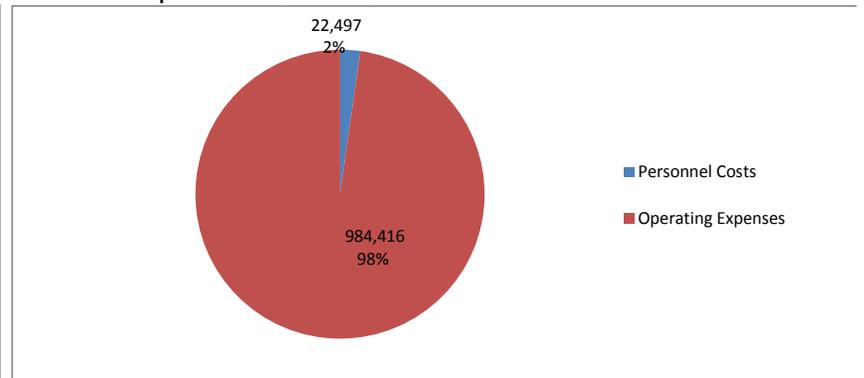
Department 4020: City Hall Operations
Operate and maintain City buildings.

DEPARTMENT SUMMARY

FY 2014-15: Adopted Program Financing



FY 2014-15: Adopted Resources Allocated



	ACTUAL 2012-13	ACTUAL 2013-14	Original 2014-15	Amended 2014-15	Adopted 2015-16
RESOURCES ALLOCATED					
Personnel Costs	43,653	20,546	45,398	45,398	22,497
Operating Expenses	412,776	550,053	729,992	997,852	984,416
Total:	\$ 456,429	\$ 570,599	\$ 775,390	\$ 1,043,250	\$ 1,006,913
PROGRAM FINANCING					
General Fund	451,429	565,599	741,779	1,014,639	979,309
Legislative Pre- Disaster Mitigation Grant	5,000	5,000	5,000	-	-
CDBG	-	-	28,611	28,611	27,604
Total:	\$ 456,429	\$ 570,599	\$ 775,390	\$ 1,043,250	\$ 1,006,913
PERSONNEL (FTE)					
Total:					1.00
					1.00

FACILITIES OPERATIONS

Dept. 4020: City Hall Operations

STATEMENT OF PURPOSE

Program provides the resources required to operate and maintain City Hall, Bedwell Hall, Lugo Park, Clara Street Park Facilities and the Emergency Operations Center, which includes comprehensive mechanical services, general facility maintenance, and utility systems.

	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
STAFFING SUMMARY (FTEs)					
Part-Time	0.00	0.00	3.00	3.00	2.00
Total:	0.00	0.00	3.00	3.00	2.00
BUDGET SUMMARY					
Personnel Costs	43,653	20,546	45,398	45,398	22,497
Operating Expenses	412,776	550,053	729,992	997,852	984,416
Total:	\$ 456,429	\$ 570,599	\$ 775,390	\$ 1,043,250	\$ 1,006,913
FUNDING SOURCES					
General Fund	451,429	565,599	741,779	1,014,639	979,309
Legislative Pre-Disaster Mitigation Grant	5,000	5,000	5,000	-	-
CDBG	-	-	28,611	28,611	27,604
Total:	\$ 456,429	\$ 570,599	\$ 775,390	\$ 1,043,250	\$ 1,006,913

KEY PROGRAM GOALS

1. Provide comprehensive maintenance services for general government buildings and appurtenant facilities.
2. Perform scheduled facility inspections, prepare maintenance deficiency reports and coordinate appropriate corrective action.
3. Develop a Facilities Master Plan to address improved maintenance, utility, and replacement cost savings.

KEY WORKLOAD MEASURES	<i>Adopted</i> 2015-16
Remodel City Council Chambers.	100%
Paint City Hall, Bedwell Hall, Lugo Park, Clara Park.	100%
Develop a Facilities Master Plan.	-
Upgrade HVAC and Lighting/Controls in City facilities.	100%
Administer and monitor performance of Janitorial contract.	100%

FOOTNOTES:

FACILITIES OPERATIONS

Dept: 4020 City Hall Operations

EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
ACCT.					
5105 Overtime	-	743	-	-	-
5110 Salaries, Hourly	-	349	-	-	-
5115 Part Time	40,174	17,099	41,476	41,476	20,649
5121 PARS Retirement	2,913	1,943	3,288	3,288	1,549
5125 Medicare Tax	566	412	634	634	299
Total:	\$ 43,653	\$ 20,546	\$ 45,398	\$ 45,398	\$ 22,497

OPERATING EXPENSES	<i>ACTUAL</i> 2012-13	<i>ACTUAL</i> 2013-14	<i>Original</i> 2014-15	<i>Amended</i> 2014-15	<i>Adopted</i> 2015-16
ACCT.					
6010 Buiding Materials	3,597	-	20,000	15,000	-
6012 Computer Supplies	179	140	-	-	-
6014 Copier Supplies	1,652	800	7,090	7,090	9,922
6040 Gasoline	55	424	-	-	-
6060 Kitchen Supplies	601	902	5,000	15,000	15,000
6080 Office Supplies	11,977	8,234	7,000	24,000	8,000
6312 City Membership	-	13,809	19,991	19,991	20,081
6318 Electricity	45,703	133,905	135,900	135,900	135,900
6323 Equipment Lease	2,600	4,074	-	-	-
6370 Office Equipment Maintenance	32,973	2,846	12,060	12,060	17,060
6375 Miscellaneous Expense	3,037	1,469	-	-	-
6376 Taxes and License	3,966	431	500	500	500
6380 Natural Gas	522	2,121	2,120	2,120	2,120
6385 Postage	6,218	6,663	7,000	7,000	7,000
6388 Subscription	196	-	-	-	-
6389 Special Projects	10,689	53,247	-	23,025	-
6390 Telephone	28,241	22,026	36,000	36,000	45,500
6395 Water	436	76,055	76,055	64,055	46,448
6396 Internet	6,300	7,685	4,500	4,500	4,500
6420 Liability Insurance	128,926	57,286	127,090	150,410	230,410
6490 Workers Compensation Insurance	67,430	71,794	90,039	90,039	218,507
6515 Food Distribution	-	-	55,503	55,503	55,500
6720 Contractual	3,505	9,012	95,824	104,544	111,324
6725 Construction	3,505	9,012	-	202,795	-
6742 Emergency Preparedness	-	2,652	8,336	8,336	3,360
6745 Engineering Services	400	-	-	-	-
6764 Professional Services	9,401	-	-	-	-
6810 Bank Charges	11,913	11,271	12,000	12,000	12,000
6910 Computers	16,624	28,684	-	-	33,300
6950 Heating and Air Conditioning	12,130	8,540	5,000	5,000	5,000
6970 Office Equipment	-	16,971	2,984	2,984	2,984
Total:	\$ 412,776	\$ 550,053	\$ 729,992	\$ 997,852	\$ 984,416

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	DEPT. 4020	
	SALARIES AND BENEFITS	
5105	Overtime	-
5110	Salaries, Hourly	-
5115	Part Time	20,649
	2 Receptionist (\$10.45 per hour x 19 hrs per week)	20,649
5121	PARS Retirement	1,549
5125	Medicare Tax	299
	TOTAL	22,497
	MAINTENANCE AND OPERATIONS	
6010	Building Materials	
	Carpet in Council Chambers & Bedwell Office	One-Time FY 16/17 -
	New tile at Lugo Teen Center (Porcelain)	One-Time FY 16/17 -
	Bedwell Hall, Kitchen & Lobby Floor	One-Time FY 16/17 -
	Clara Park Restroom Tile Floor	One-Time FY 16/17 -
	Clara Park Lobby Floor (Porcelain)	One-Time FY 16/17 -
	Clara Park Hall Floor (Vinyl/Porcelain)	One-Time FY 16/17 -
	TOTAL	-
6014	Copier Supplies	
	Copier Lease (Contract Konika)	2,832
	Copier Supplies Servicing (Contract Konika)	3,090
	Paper	1,500
	Ink	2,500
	6014 TOTAL	9,922
6060	Kitchen	
	Clara Park Kitchen Hood (Not in Compliance)	10,000 One-Time
	Servicing of kitchens in all facilities	5,000
	One-Time Expenses of \$10,000	TOTAL 15,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	DEPT. 4020	
6080	Office Supplies	
	Lighting, water, and misc. supplies.	2,000
	Cleaning, sanitary supplies, trash liners, and paper goods	5,000
	Flags (Replace once per year)	1,000
	Mid-Year request will be \$7,000 for cleaning supplies	
	TOTAL	8,000
6312	City Memberships	
	Southern California Association of Governments	2,320
	California Contract Cities	2,600
	League of California Cities	7,940
	League of California Cities - Los Angeles Division	931
	Area E Disaster Management	1,200
	Gateway Water Management Authority	5,000
	Sams Club Membership	90
	TOTAL	20,081
6318	Electricity	
	City Hall (Including Library)	50,000
	Other Facilities (Lugo Park, Clara Street Park, Bedwell Hall)	85,000
	Lighting (Atlantic/Patata Intersection)	900
	TOTAL	135,900
6370	Office Equipment Maintenance	
	Generator at Lugo Park (Bi-annual Service)	3,000
	General building repairs and facility maintenance (Estimated)	3,000
	Annual Fire Extinguisher Service	600
	Fire Sprinkler Supression System (Inspection Included)	4,000
	Locksmith	1,460
	Annual Audits (Playgrounds, Skate Park and Gym)	5,000
	TOTAL	17,060
6376	Tax and License	
	Health Department Fees	
	TOTAL	500
6380	Natural Gas	
	City Hall	450
	Clara Street Park	1,155
	Lugo Park	515
	TOTAL	2,120
6385	Postage	
	Postage Machine Lease, postage, etc.	7,000
	Mid-Year request will be \$2,000	
	TOTAL	7,000

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	DEPT. 4020	
6389	Special Projects	
	AV System @ Clara Park (Turner Hall) One-Time FY 16/17	-
	New Podiums One-Time FY 16/17	-
	Repairs to Basketball Hoop @ Clara Park Gym One-Time FY 16/17	-
	Chairs and Tables (Replace Broken Ones) One-Time FY 16/17	-
	Turner Hall and Lugo Teencenter Reception Area	
	Chairs (Replace Broken Ones) One-Time FY 16/17	-
	Teen Center Sofa (Replace) One-Time FY 16/17	-
	One-Time items \$46,400 will be FY 16/17	
	TOTAL	-
6390	Telephone	
	Ring Central	9,400
	AT&T Landline, alarm, cell phone	36,100
	TOTAL	45,500
6395	Water	
	City Hall	448
	Other Facilities (Lugo Park, Clara Street Park)	46,000
	GF - \$46,000; Gas Tax/Medians \$6,000	
	TOTAL	46,448
6396	Internet	
	Time Warner Business Class Internet	4,500
	TOTAL	4,500
6420	Liability Insurance	
	General Liability (Including property) - MIC	149,762
	Claims Administration	5,000
	Crime Insurance	2,500
	Insurance Search (Keenan) (One-Time Cost)	(25,320)
	Insurance Management Fees (Liability and Workers Compensation)	41,042
	Program expenses (Liability and Workers Compensation)	5,667
	Expected self-insurance loss	40,000
	CJPIA Retro	11,759 One-Time
	TOTAL	230,410
6490	Workers Compensation Insurance	
	Workers Compensation - MIC	86,605
	Claims Administration	7,500
	Expected self-insurance loss	75,000
	CJPIA retro Installment due 7/1/2015. Additional amounts due 7/1/16/17/18 of \$51,071	49,402 One-Time
	TOTAL	218,507

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	DEPT. 4020	
6515	Food Distribution	
	Food Distribution Program	55,500
	CDBG Funded	27,604
	General Fund Share of Costs	27,896
	TOTAL	55,500

**CITY OF CUDAHY
BUDGET WORKSHEET
FY 2015-2016**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS	
	DEPT. 4020		
6720	Contractual AAA Alarm Services 5,974 Information Technology - IT Systemhouse (\$3,200 x 12 months) 38,400 Grant writing services 15,500 Restroom Cleaning Contract - Translation Services (Hilda Estrada) 20,000 State Mandated Cost Recovery 3,500 Pest Control (American City Pest and Termite) 6,000 Flag Poles, lights, etc. (Downey Sign and Lighting) 21,950 Mid-year request of add'l \$9,500 for grant writing	TOTAL	111,324
6742	Emergency Preparedness LA County Satellite Network 3,360	TOTAL	3,360
6810	Bank Charges Wells Fargo (General Fees)	TOTAL	12,000
6910	Computers Mozy Back Up Service 10,300 <i>One-Time</i> Dell DR4100 Disk Based 9TB Back Device and Symantec Backup Exec 2014 15,000 <i>One-Time</i> Symantec EndPoint Protection 5,000 Laptop for Recreation Department (Dell Latitude) - 2 Color Laser Printers - Web domain registration and service fees 1,000 Website SSL Certificates and other hosting Costs 500 Reception Area Cash Receipt Pnter (Compatible with current OS) 500 Granicus (Audio/Video Recording for Council Chamber) - Network Switches (Netgear ProSAFE GS748Tv5 48-Port) 1,000 <i>One-Time</i> Delayed purchases of \$17,700 to FY 16/17	TOTAL	33,300
6950	Heating and Air Conditioning A/C Servicing 5,000	TOTAL	5,000
6970	Office Equipment Business Cards (JV Printing) 2,000 Storage Bin (Haul-Away) 984	TOTAL	2,984

CITY OF CUDAHY
 USE OF GENERAL FUND - FUND BALANCE
 FY 2015-16

Recreation	Lugo Park Soccer Field and Restroom Rehabilitation Project	\$ 375,000
Recreation	Incremental increase to funding for Salaries and Benefits from 3 months to 6 months	90,594
Planning	General Plan Update (\$500,000 total..\$400,000 for FY 15/16)	400,000
City Manager	Economic Development Strategy	40,000
City Manager	Emergency Preparedness Plan and Training	45,000
Facilities Operations	Clara Park Kitchen Hood (Not in Compliance)	10,000
Facilities Operations	CJPIA Retro	11,759
Facilities Operations	CJPIA retro Installment due 7/1/2015. Additional amounts	49,402
Facilities Operations	Mozy Back Up Service	10,300
Facilities Operations	Dell DR4100 Disk Based 9TB Back Device and Symantec Backup Exec 2014	15,000
Facilities Operations	Network Switches (Netgear ProSAFE GS748Tv5 48-Port)	1,000
Finance Administration	implementatino plan	60,000
Finance Administration	indirect cost study / business license study	10,000
		<u>\$ 1,118,055</u>