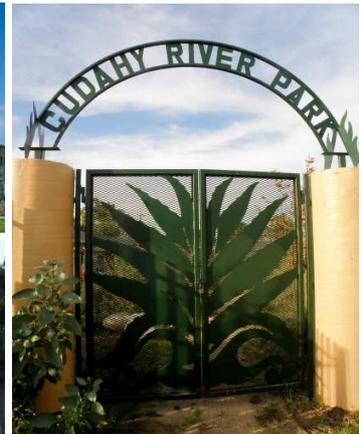


# CITY OF CUDAHY

# City Budget

Fiscal Year 2016-17



**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

Baru A. Sanchez  
\_\_\_\_\_  
Mayor

Christian Hernandez  
\_\_\_\_\_  
Vice Mayor

Chris Garcia  
\_\_\_\_\_  
Council Member

Jack M. Guerrero  
\_\_\_\_\_  
Council Member

Cristian Markovich  
\_\_\_\_\_  
Council Member

Jose E. Pulido  
\_\_\_\_\_  
City Manager

CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016 - 2017

# REVENUE SECTION

**CITY OF CUDAHY  
PROPOSED BUDGET  
FY 2016-2017**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2013-14	ACTUAL 2014-15	Original Budget	Amended 2015-16	Recommended 2016-17
<b><u>GENERAL FUND</u></b>					
<b>TAXES</b>					
Sales Tax	\$ 1,140,852	1,306,630	1,373,500	1,181,000	1,249,000
001-0000-4110.000					
AB 1186 Revenue	103	157	100	100	1,000
001-0000-4112.000					
Property Transfer Tax	5,655	21,822	6,000	6,000	10,000
001-0000-4115.000					
Subsidy for No Property Tax Cities	190,212	460,931	185,000	185,000	240,000
001-0000-4118.000					
Transient Occupancy Tax	54,854	54,031	52,000	52,000	60,000
001-0000-4120.000					
Utility Users tax	1,170,978	1,347,876	1,178,200	1,178,200	1,005,000
001-0000-4175.000					
	<u>2,562,654</u>	<u>3,191,448</u>	<u>2,794,800</u>	<u>2,602,300</u>	<u>2,565,000</u>
<b>FRANCHISE FEES</b>	<u>165,641</u>	<u>308,789</u>	<u>214,200</u>	<u>214,200</u>	<u>214,200</u>
001-0000-4170.000					
<b>INTERGOVERNMENTAL REVENUES:</b>					
Motor-Vehicle in-Lieu	2,256,184	2,349,738	2,349,000	2,473,000	2,480,000
001-0000-4610.000		-			
Prop A Exchange	225,000	225,000	-	-	-
001-0000-4690.000					
State Mandated Cost Reimbursement	3,971	5,564	6,000	6,000	7,000
001-0000-4922.000					
	<u>2,485,155</u>	<u>2,580,302</u>	<u>2,355,000</u>	<u>2,479,000</u>	<u>2,487,000</u>
<b>FINES &amp; FORFEITURES:</b>					
Court Fines General	36,526	14,323	20,000	20,000	15,000
001-0000-4210.000					
On Street Parking Fines	145,743	123,020	400,000	400,000	300,000
001-0000-4225.000					
Vehicle Impound Fees	8,000	5,200	14,000	14,000	14,000
001-0000-4250.000					
	<u>190,269</u>	<u>142,543</u>	<u>434,000</u>	<u>434,000</u>	<u>329,000</u>
<b>BUILDING &amp; SAFETY:</b>					
Building Permits	40,469	57,900	95,000	95,000	90,000
001-0000-4180.000					
Electrical Permits	12,335	14,507	28,500	28,500	10,000
001-0000-4185.000					
Temporary Use Permit	270	1,410	4,000	4,000	3,000
001-0000-4186.000					
Plumbing Permits	7,556	12,211	13,300	13,300	7,000
001-0000-4187.000					
Heating Permits	4,472	9,299	8,550	8,550	5,000
001-0000-4188.000					
Street Excavation Permits	16,180	19,890	30,400	30,400	80,000
001-0000-4190.000					
Pre-sale Inspection Fee	34,806	6,823	50,000	50,000	10,000
001-0000-4191.000					
Other License and Permits	2,565	2,935	-	-	-
001-0000-4192.000					
Occupancy Transfer Fee	1,435	-	-	-	-
001-0000-4193.000					
	<u>120,088</u>	<u>124,975</u>	<u>229,750</u>	<u>229,750</u>	<u>205,000</u>
<b>USE OF MONEY/PROPERTY:</b>					
Facility Rental	27,057	22,481	30,000	30,000	25,000
001-0000-4903.000		-			

**CITY OF CUDAHY  
PROPOSED BUDGET  
FY 2016-2017**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2013-14	ACTUAL 2014-15	Original Budget	Amended 2015-16	Recommended 2016-17
Interest Income 001-0000-4908.000	4,536	8,154	4,500	4,500	6,000
Property Rental Income 001-0000-4960.000	12,611	33,135	32,000	32,000	35,000
Rent-Cable Rent 001-0000-4965.000	58,445	76,905	65,000	65,000	75,000
Sale of Vehicle 001-0000-4973.000	-	-	5,000	5,000	-
Sale of Property 001-0000-4974.000	-	-	-	-	700,000
Yard Sales 001-0000-4975.000	4,295	3,970	4,000	4,000	3,500
	<u>106,944</u>	<u>144,644</u>	<u>140,500</u>	<u>140,500</u>	<u>844,500</u>
<b>CHGS FOR SVCS-PLANNING/ENGINEER</b>					
CUP/ Variance Fee 001-0000-4812.000	5,700	11,340	18,000	18,000	10,000
Development Review 001-0000-4814.000	700	3,325	5,000	5,000	7,000
Sign Review Fee 001-0000-4815.000	600	1,540	2,700	2,700	1,000
Enviromental Review Fee 001-0000-4818.000	150	-	-	-	-
Preliminary Project Review 001-0000-4819.000	331	-	3,000	3,000	3,000
Subdivision / Tentative Map 001-0000-4820.000	280	390	-	-	-
Tentative Map Fees 001-0000-4825.000	-	-	-	-	-
Plan Check 001-0000-4830.000	20,559	27,963	35,000	35,000	50,000
	<u>28,320</u>	<u>44,558</u>	<u>63,700</u>	<u>63,700</u>	<u>71,000</u>
<b>CHARGES FOR SERVICES (MISC)</b>					
Swap Meet Permits 001-0000-4904.000	274,073	132,848	133,000	133,000	120,000
Fitness Membership Fee 001-0000-4940.000	15,903	14,896	14,000	14,000	15,000
Youth Sports Registration 001-0000-4990.000	21,587	23,957	80,000	80,000	20,000
Adult Recreation Classes 001-0000-4995.000	4,813	6,061	5,000	5,000	5,000
	<u>316,376</u>	<u>177,762</u>	<u>232,000</u>	<u>232,000</u>	<u>160,000</u>

**CITY OF CUDAHY  
PROPOSED BUDGET  
FY 2016-2017**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2013-14	ACTUAL 2014-15	Original Budget	Amended 2015-16	Recommended 2016-17
<b>LICENSES &amp; PERMITS</b>					
Business Licenses	168,348	356,965	325,000	325,000	250,000
001-0000-4151.000					
Business Licenses - Cell Towers - Delinquent	-	-	96,000	96,000	-
001-0000-4151.001					
Adult Boxing	8,735	6,655	6,000	6,000	6,500
001-0000-4152.000					
Rental Property License/Permit	53,882	100,066	80,000	80,000	82,000
001-0000-4155.000					
Rental Property License/Permit - Delinquent	-	-	90,000	90,000	50,000
01-860-37-3704					
	<u>230,965</u>	<u>463,687</u>	<u>597,000</u>	<u>597,000</u>	<u>388,500</u>
<b>OTHER</b>					
Excursion Fees	422	1,628	500	500	500
001-0000-4901.000					
Miscellaneous	3,396	382,541	4,000	4,000	40,000
001-0000-4910.000					
Industrial Waste Fee	4,797	6,026	4,800	4,800	5,000
001-0000-4918.000					
Reimbursed Expenses	5,693	80,341	10,000	10,000	60,000
001-0000-4920.000					
Reimbursed Dial-A-ride	150	-	-	-	-
001-0000-4920.01.000					
Contributions	-	-	-	-	20,000
001-0000-4916.000					
Litigation	23,800	26,000	24,000	24,000	24,000
001-0000-4980.000					
	<u>38,258</u>	<u>496,536</u>	<u>43,300</u>	<u>43,300</u>	<u>149,500</u>
<b>TOTAL GENERAL FUND REVENUE</b>	<b><u>\$ 6,244,670</u></b>	<b><u>7,675,244</u></b>	<b><u>7,104,250</u></b>	<b><u>7,035,750</u></b>	<b><u>7,413,700</u></b>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
Fund: 201 - Gas Tax Fund					
Gas Tax 2105	\$ 162,123	140,989	115,000	115,000	135,000
201-0000-4310.000					
Gas Tax 2106	76,991	87,769	80,000	80,000	80,000
201-0000-4311.000					
Gas Tax 2107	169,409	180,440	155,000	155,000	160,000
201-0000-4312.000					
Gas Tax 2107.5	-	6,000	6,000	6,000	5,000
201-0000-4313.000					
Gas Tax 2103	324,894	240,956	300,000	300,000	150,000
201-0000-4314.000					
Interest Income	2,046	2,461	4,000	4,000	2,000
201-0000-4908.000					
SUB-TOTAL	<u>735,463</u>	<u>658,615</u>	<u>660,000</u>	<u>660,000</u>	<u>532,000</u>
Fund: 235 - Other Grants					
State Reimbursement HSIP	-	-	57,600	57,600	673,200
235-0000-4456.000					
State Reimbursement ATP	-	-	98,000	98,000	1,218,100
235-0000-4457.000					
State Reimbursement SPG	-	-	105,000	105,000	60,500
235-0000-4458.000					
Mobile Source Air Pollution Reduction	-	-	-	-	73,500
235-0000-4xxx.000					
So. Cal. Association of Governments	-	-	-	-	73,500
235-0000-4xxx.000					
Call for Projects	-	-	-	-	11,225
235-0000-4xxx.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>260,600</u>	<u>260,600</u>	<u>2,110,025</u>

**CITY OF CUDAHY  
PROPOSED BUDGET  
FY 2016-2017**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2013-14	ACTUAL 2014-15	Original Budget	Amended 2015-16	Recommended 2016-17
Fund: 240 - Prop 1B Local St. Improvements					
Prop 1B Local St & Road F	-	-	-	-	0
240-0000-4580.000		-			
Interest Income	1,039	972	750	750	750
240-0000-4908.000					
SUB-TOTAL	<u>1,039</u>	<u>972</u>	<u>750</u>	<u>750</u>	<u>750</u>
Fund: 251 - Proposition C					
Sales Tax	339,453	353,728	335,000	335,000	350,000
251-0000-4110.000		-			
Interest Income	158	461	250	250	350
251-0000-4908.000					
Bus Fare Revenues	27,823	30,467	30,000	30,000	30,000
251-0000-4915.000					
SUB-TOTAL	<u>367,434</u>	<u>384,656</u>	<u>365,250</u>	<u>365,250</u>	<u>380,350</u>
Fund: 252 - Proposition A					
Sales Tax	407,544	424,677	418,000	418,000	430,000
252-0000-4110.000		-			
Interest Income	1,191	1,329	1,000	1,000	1,000
252-0000-4908.000		-			
Incentive Program	45,057	-	20,000	20,000	20,000
252-0000-4911.000		-			
Sale of Vehicle	-	-	-	-	-
252-0000-4973.000					
SUB-TOTAL	<u>453,792</u>	<u>426,006</u>	<u>439,000</u>	<u>439,000</u>	<u>451,000</u>
Fund: 253 - Measure R					
MEASURE R	252,282	264,254	258,000	258,000	270,000
253-0000-4370.000		-			
Interest Income	615	1,137	500	500	1,000
253-0000-4908.000					
SUB-TOTAL	<u>252,897</u>	<u>265,391</u>	<u>258,500</u>	<u>258,500</u>	<u>271,000</u>
Fund: 255 - TDA-Transportation Development					
TDA Allocation	-	21,297	50,000	50,000	69,252
255-0000-4380.000					
Interest Income	-	-	-	-	-
255-0000-4908.000					
SUB-TOTAL	<u>-</u>	<u>21,297</u>	<u>50,000</u>	<u>50,000</u>	<u>69,252</u>
Fund: 257 - A.Q.M.D.					
AQMD AB2766 Allocation	21,329	37,630	25,000	25,000	28,000
257-0000-4350.000					
Interest Income	45	67	50	50	100
257-0000-4908.000					
SUB-TOTAL	<u>21,374</u>	<u>37,697</u>	<u>25,050</u>	<u>25,050</u>	<u>28,100</u>
Fund: 260 - Used Oil Grant					
Used Oil Grant	6,927	-	7,000	7,000	-
260-0000-4390.000					
Interest Income	15	33	-	-	-
260-0000-4908.000					
SUB-TOTAL	<u>6,942</u>	<u>33</u>	<u>7,000</u>	<u>7,000</u>	<u>-</u>
Fund: 261/262 - Recycling Beverage Container					
California Beverage Container	6,698	-	-	-	6,466
261-0000-4392.000					
Interest Income	10	14	-	-	10
260-0000-4908.000					
SUB-TOTAL	<u>6,708</u>	<u>14</u>	<u>-</u>	<u>-</u>	<u>6,476</u>
Fund: 270 - C.O.P.S					
COPS Grant	100,000	106,230	100,000	100,000	100,000

**CITY OF CUDAHY  
PROPOSED BUDGET  
FY 2016-2017**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2013-14	ACTUAL 2014-15	Original Budget	Amended 2015-16	Recommended 2016-17
270-0000-4460.000					
Interest Income	56	332	-	-	-
270-0000-4908.000					
SUB-TOTAL	<u>100,056</u>	<u>106,562</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Fund: 280 - County Park Bond					
County Proposition A - Lugo Park	-	-	280,000	280,000	-
County Proposition A - Cudahy Baseball Grant	-	-	26,000	26,000	-
Other	-	-	-	-	80,000
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>306,000</u>	<u>306,000</u>	<u>80,000</u>
Fund: 390 - Quimby Act Fund					
Quimby Act Fee	-	-	60,000	60,000	60,000
390-0000-4840.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Fund: 300 - Cal Home					
CDBG - Program Income	(30,105)	-	-	-	-
300-0000-4550.000					
Cal Home Rehab Loan Repa	-	-	-	-	-
300-0000-4551.000					
Interest Income	320	171	-	-	-
300-0000-4908.000					
SUB-TOTAL	<u>(29,785)</u>	<u>171</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund: 350 - Street Lighting Fund					
Street Lighting Assessment	-	-	-	-	75,244
350-0000-4955.000					
Interest Income	-	-	-	-	80
350-0000-4908.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>75,324</u>
Fund: 510 - Community Dev. Block Grant					
CDBG - Code Enforcement	61,013	84,352	175,000	175,000	121,123
510-0000-4512.000					
Housing Rehabilitation -S	59,056	102,860	100,000	100,000	132,456
510-0000-4515.000					
Multi-family Rehab	-	-	-	-	-
510-0000-4516.000					
Food Distribution Program	45,959	32,841	27,604	27,604	28,611
510-0000-4518.000					
Business Assistance	20,403	23,334	23,403	23,403	23,403
510-0000-4524.000					
Seniors or Youth Services	-	18,284	-	-	20,268
510-0000-4525.000					
Family & Individual Counseling	13,045	18,284	21,730	21,730	-
510-0000-4525.000					
ADA Upgrades	-	-	194,947	194,947	-
510-0000-4xxx.000					
Lugo Park Restroom	-	7,048	75,000	75,000	-
510-0000-4526.000					
Lugo Park Renovation	-	23,019	362,531	362,531	-
510-0000-4530.000					
SUB-TOTAL	<u>199,476</u>	<u>310,022</u>	<u>980,215</u>	<u>980,215</u>	<u>325,861</u>
Fund: 515 - Federal STPL					
Federal STPL	-	357,903	-	-	420,264
280-0000-4450.000					
SUB-TOTAL	<u>-</u>	<u>357,903</u>	<u>-</u>	<u>-</u>	<u>420,264</u>
<b>TOTAL SPECIAL REVENUE</b>	<b><u>\$ 2,108,688</u></b>	<b><u>2,569,324</u></b>	<b><u>3,512,365</u></b>	<b><u>3,512,365</u></b>	<b><u>4,910,402</u></b>
<b>TOTAL ALL FUNDS</b>	<b><u>\$ 8,353,358</u></b>	<b><u>10,244,568</u></b>	<b><u>10,616,615</u></b>	<b><u>10,548,115</u></b>	<b><u>12,324,102</u></b>

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

**REVENUE FUNDS - USES AND SOURCES**

There are basically two types of revenue funds maintained by the City - restricted and unrestricted. The restricted funds, such as Gas Tax and Traffic Safety, are derived from special revenues and may only be expended for specific purposes. The unrestricted General Fund may be used for any State or local purpose. Therefore, the overall financial well-being is reflected largely by the General Fund balance. It is in the interest of the City to spend restricted money when possible rather than unrestricted, thus leaving as much of the surplus as possible in the General Fund.

GENERAL FUND

The General Fund is the largest of all sources of revenue available to the City. The General Fund is composed of revenue derived from a number of areas, the major sources being Sales and Use Taxes, Property Taxes, In-Lieu Taxes, and interest on investments. Enabling legislation was passed in 1969 wherein the revenue received from the In-Lieu Tax, which was semi-restricted, is now considered a General Fund revenue source and may be used for any State or local purpose.

Sales and Use Tax

Estimated 2016-2017 - \$1,249,000

The Bradley-Burnes Uniform Local Sales and Use Tax Law of 1950 has provided one of the largest revenue sources available to local government. On all retail sales, the City receives one cent for every dollar spent in the City.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for limited purposes.

PROP A TRANSPORTATION FUND

Estimated 2016-2017 - \$451,000

Proposition A, effective July 1, 1982, increased the County Sales Tax by one-half cent to provide funds exclusively to benefit public transit. Twenty-five percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years to which to expend the funds. Any unused funds may be exchanged for other cities' General Fund. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A Local Return funds.

PROP C TRANSPORTATION FUND

Estimated 2016-2017 - \$380,350

Proposition C, effective November 6, 1990, increased the County Sales Tax by one-half cent to provide funds to benefit public transit. Twenty percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years in which to expend the funds. Proposition C funds also provides an expended list of eligible project expenditures including Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C funds cannot be exchanged for other funds.

STATE GAS TAX FUNDS

Estimated 2016-2017 - \$532,000

Section 2105 of the Streets and Highways Code provides that each City in the State shall be apportioned a sum equal

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

to the net revenue derived from 11.5% of the Highway Users Tax in excess of \$.09 per gallon, based on population. In FY 1991-92, the eligibility for Section 2105 funds, required the City to maintain expenditure levels for roads from the General Fund at the average of those expenditures made during the 1987-88, 1988-89 and 1989-90 fiscal years. This requirement has since been eliminated. (This revenue category here also included any revenue for the Traffic Congestion Relief/Gas Tax Swap from the State.)

Section 2106 (a) of the Streets and Highways Code provides that each City in the State shall receive a fixed monthly apportionment of \$400 (\$4,800 yr.). In addition, under Section 2106 (b), payment to City of Cudahy is estimated on a per capita basis.

Section 2107 funds are allocated by the State to cities on a population basis. These monies are used for street improvements. Payment is estimated on a per capita basis.

**CDBG FUND**

Estimated 2016-2017 - \$325,861

Community Development Block Grant Funds are received from the US Housing and Urban Development. These funds are distributed to the City of Cudahy by the Los Angeles County Community Development Commission. CDBG funds for the FY 2015-2016 have been earmarked for housing rehabilitation, food distribution, facilities rehabilitation, lead based paint abatement, asbestos testing & removal programs, and related administrative costs.

CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017

# EXPENDITURE SECTION

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

**ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE)**

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-79 appropriations that is adjusted each succeeding year by Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-90, Proposition 111 was passed, which changed the base year to 1986-87, and allows cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to non residential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000

The 2016-2017 budget expenditures are well within the statutory limit.

It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

**COMPUTATION OF APPROPRIATION LIMIT**

2016-2017 APPROPRIATIONS LIMIT

2015-16 limit	\$26,677,468
Per Capita Income and County population change factor applied to 2016-17 appropriations limit	<u>1.0627</u>
2016-2017 appropriations limit	<u>\$ 28,348,983</u>

APPROPRIATIONS SUBJECT TO LIMIT AND APPROPRIATIONS MARGIN

Proceeds of Taxes	\$ 6,992,302
Less Exclusions:	
Qualified Capital Outlay	<u>-</u>
Appropriations Subject to Limit	<u>\$ 6,992,302</u>
Appropriations Margin	\$ 21,356,681

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE

PROGRAM	ACTUAL 2013-14	ACTUAL 2014-15	ORIGINAL 2015-16	AMENDED 2015-16	Approved 2016-17
<b>GENERAL FUND</b>					
Accounting	\$ 173,504	162,615	148,879	149,948	148,412
Animal Regulation	65,206	52,148	30,000	30,000	60,000
Building Maintenance	103,409	-	-	-	-
Building Regulation	112,693	172,933	179,500	172,375	140,349
Business License	60,872	78,775	67,068	64,867	57,730
City Attorney	506,490	355,570	300,000	300,000	250,000
City Clerk	136,182	115,640	144,567	108,488	87,940
City Council	162,152	139,326	115,133	172,158	141,961
City Manager	439,842	253,329	311,563	351,596	140,860
City Treasurer	-	-	-	-	-
Community Development Dept.	177,638	2,048	-	-	70,414
Community Preservation	-	83,397	-	63,052	21,263
Community Promotion	4,290	-	-	-	-
Crossing Guards (moved to special funds)	-	36,773	36,200	36,200	-
Elections	-	67,587	-	-	68,000
Engineering	111,287	189,937	190,669	190,135	242,150
Facilities Operations	409,305	1,048,041	979,309	1,070,165	1,153,452
Finance Administration	340,091	186,590	226,277	156,277	157,038
Lugo Fitness Center	2,923	-	-	-	-
Lugo Park	616	-	-	-	-
Municipal Enforcement	116,603	100,663	89,195	89,465	69,383
Parks Maintenance	384,860	265,308	217,407	289,840	302,015
Personnel	71,566	321,622	320,360	492,115	433,154
Planning	95,450	53,417	487,620	323,441	341,350
Police Services	3,522,744	3,451,695	3,703,294	3,687,767	4,040,938
Purchasing	29,621	30,106	36,344	36,344	-
Recreation	405,051	412,373	639,020	697,626	402,898
Volunteers On Patrol	1,767	1,899	-	-	-
<b>Total General Fund Expenditures</b>	<b><u>\$ 7,434,162</u></b>	<b><u>7,581,792</u></b>	<b><u>8,222,405</u></b>	<b><u>8,481,859</u></b>	<b><u>8,329,306</u></b>

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2013-14	ACTUAL 2014-15	ORIGINAL 2015-16	AMENDED 2015-16	Approved 2016-17
<b><u>PROP A TRANSPORTATION</u></b>					
City Manager	\$ -	-	11,169	11,169	11,169
Finance Administration	-	6,842	8,517	8,517	8,517
Accounting	3,836	5,395	4,302	4,302	4,302
Purchasing	2,010	1,439	2,310	2,310	-
Engineering					13,500
Prop A Exchange	300,000	300,000	-	-	-
Excursions	3,895	4,386	5,000	5,000	10,000
Orange Line Rail Transit	4,460	7,543	8,000	8,000	9,000
Transportation Marketing					30,000
Dial-A-Ride	37,784	42,775	43,030	43,030	40,000
ADA Improvements and one stop project					150,000
Citywide Bus Stop Improvement Project	-		-	-	100,000
	<u>351,984</u>	<u>368,380</u>	<u>82,328</u>	<u>82,328</u>	<u>376,488</u>
<b><u>PROP C</u></b>					
City Manager	-	11,169	11,169	11,169	11,169
Finance Administration	-	1,496	1,496	1,496	1,496
Accounting	3,836	5,395	4,302	4,302	4,302
Purchasing	2,010	1,439	2,310	2,310	-
Engineering	-	-	-	-	17,500
Bus Passes	39,918	53,800	50,000	50,000	55,000
City Membership	-	10,671	-	-	14,000
Freeway 710 Study	10,000	10,000	11,000	11,000	11,000
Transportation Marketing	-	-	-	-	30,000
Atlantic Improvement Phase I	-	16,188	61,200	61,200	160,000
Excursions	-	-	5,000	5,000	5,000
PCAM	167,111	166,555	167,110	167,110	178,000
Patata Street Improvement Project	167,111	-	167,110	167,110	185,000
	<u>389,985</u>	<u>276,713</u>	<u>480,697</u>	<u>480,697</u>	<u>672,467</u>
<b><u>SUCCESSOR AGENCY</u></b>					
City Manager	-	-	44,672	44,672	47,447
Finance Administration	43,737	29,783	61,901	61,901	61,681
Accounting	15,343	21,580	21,509	21,509	21,509
	<u>59,080</u>	<u>51,364</u>	<u>128,082</u>	<u>128,082</u>	<u>130,637</u>
<b><u>HOUSING SUCCESSOR AGENCY</u></b>					
City Manager	-	-	-	-	11,861
Contractual	-	2,500	-	-	50,000
Land Purchase	-	-	-	-	800,000
	<u>-</u>	<u>2,500</u>	<u>-</u>	<u>-</u>	<u>861,861</u>
<b><u>GAS TAX FUNDS</u></b>					
City Manager	-	-	48,764	48,764	51,419
Personnel	-	-	-	13,341	-
Finance Administration	12,496	8,510	26,596	26,596	26,596
Accounting	15,343	21,580	31,589	31,589	31,589

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

**EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2013-14	ACTUAL 2014-15	ORIGINAL 2015-16	AMENDED 2015-16	Approved 2016-17
Purchasing	8,038	5,757	9,240	9,240	-
Community Development Planning	-	-	-	-	26,226
Building Regulation	-	-	-	-	-
Community Preservation	-	-	-	5,459	20,918
Facility Operations	-	-	-	-	21,000
Engineering	-	-	25,640	25,640	25,640
Street Maintenance (see Dept 4425)	472,876	585,701	982,844	970,344	961,007
City-wide striping	-	-	-	-	80,000
City-wide street repair and maintenance	-	-	-	-	100,000
Traffic Sign Study	-	-	-	-	50,000
City-wide Traffic Signs	-	-	-	-	50,000
	<u>508,754</u>	<u>621,548</u>	<u>1,124,673</u>	<u>1,130,973</u>	<u>1,444,395</u>
<b><u>CDBG</u></b>					
Business Assistance (Personnel)	24,611	6,636	6,636	6,636	-
Business Assistance (Business License)	15,218	16,767	16,767	16,767	23,403
Housing Rehab SFD	95,600	94,087	100,000	17,533	132,456
Community Preservation	27,703	75,000	175,000	75,000	121,123
Food Distribution	-	28,611	28,611	-	28,611
Clara Street Park Senior or Youth	-	-	-	-	20,268
JADE	22,000	20,373	24,165	24,165	-
Lugo Park Restroom Rehabilitation	-	7,048	75,000	75,000	-
Lugo Park Soccer Field	-	23,019	362,531	362,531	-
Bedwell Hall Re-Roofing Program	-	124,919	157,106	157,106	-
ADA Upgrades	-	-	-	-	-
	<u>185,132</u>	<u>396,460</u>	<u>945,816</u>	<u>734,738</u>	<u>325,861</u>
<b><u>DRUG ASSET SEIZURE FUND</u></b>	<u>-</u>	<u>11,409</u>	<u>-</u>	<u>16,000</u>	<u>16,100</u>
<b><u>OTHER GRANTS</u></b>					
State Reimbursement HSIP 6	-	-	688,800	688,800	643,200
State Reimbursement HSIP 7	-	-	-	-	30,000
State Reimbursement ATP 1	-	-	1,271,000	1,271,000	1,207,100
State Reimbursement ATP 2	-	-	-	-	11,000
State Reimbursement SPG	-	-	110,759	110,759	60,500
MSRC	-	-	-	-	73,500
SCAG	-	-	-	-	73,500
Other / Call For projects 2015	-	3,546	-	-	11,225
	<u>-</u>	<u>3,546</u>	<u>2,070,559</u>	<u>2,070,559</u>	<u>2,110,025</u>
<b><u>PROP 1B LOCAL ST. IMPROVEMENTS</u></b>					
Fostoria/River/Cecelia/Crafton	-	51,376	255,567	255,567	-
Alamo Street Improvement	-	-	61,750	61,750	-
Walker Avenue Improvement	-	-	67,275	67,275	-
	<u>-</u>	<u>51,376</u>	<u>384,592</u>	<u>384,592</u>	<u>-</u>

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2016-2017**

EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE

PROGRAM	ACTUAL 2013-14	ACTUAL 2014-15	ORIGINAL 2015-16	AMENDED 2015-16	Approved 2016-17
<u>Federal STPL</u>					
Clara Bridge approach to service road	-	-	-	-	107,629
Clara Bridge Improvement Project	-	-	-	-	250,000
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>357,629</u>
<u>MEASURE R</u>					
Engineering	124,923	95,757	-	-	14,357
Transportation Marketing	-	-	-	-	30,000
Atlantic Improvement Phase II	-	-	100,000	177,000	200,000
Hartle Ave Street Improvement	-	-	-	-	300,000
HSIP Matching Fund	-	-	-	-	65,000
Cecilia Street Improvement Project	-	-	-	-	180,000
	<u>124,923</u>	<u>95,757</u>	<u>100,000</u>	<u>177,000</u>	<u>789,357</u>
<u>TDA-Transportation Development</u>	<u>-</u>	<u>21,297</u>	<u>-</u>	<u>-</u>	<u>69,252</u>
<u>A.Q.M.D</u>	<u>19,934</u>	<u>16,619</u>	<u>19,200</u>	<u>19,200</u>	<u>25,900</u>
<u>Used Old Grant</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>4,000</u>
<u>Recycling Beverage Container</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,133</u>
<u>C.O.P.S</u>	<u>-</u>	<u>106,030</u>	<u>-</u>	<u>100,000</u>	<u>100,000</u>
<u>COUNTY PARK BOND</u>					
Clara Street Park	-	1,920,186	26,427	26,427	-
Clara Street Park Phase III	2,000	-	1,625,000	1,625,000	-
Playground	-	-	-	-	80,000
Lugo Park Renovation	-	-	250,000	250,000	-
	<u>2,000</u>	<u>1,920,186</u>	<u>1,901,427</u>	<u>1,901,427</u>	<u>80,000</u>
<u>STREET LIGHTING</u>					
Street Lighting	<u>100,376</u>	<u>105,648</u>	<u>102,250</u>	<u>102,250</u>	<u>102,250</u>
<u>SB821</u>					
<u>LPDM GRANT</u>					
Facility Operations	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Special Revenue Expenditure	<u>\$ 1,747,169</u>	<u>\$ 4,048,834</u>	<u>7,339,624</u>	<u>7,327,846</u>	<u>7,485,355</u>
TOTAL PROGRAM EXPENDITURES	<u>\$ 9,056,408</u>	<u>11,630,626</u>	<u>15,462,029</u>	<u>15,616,705</u>	<u>15,814,661</u>

CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2015-2016

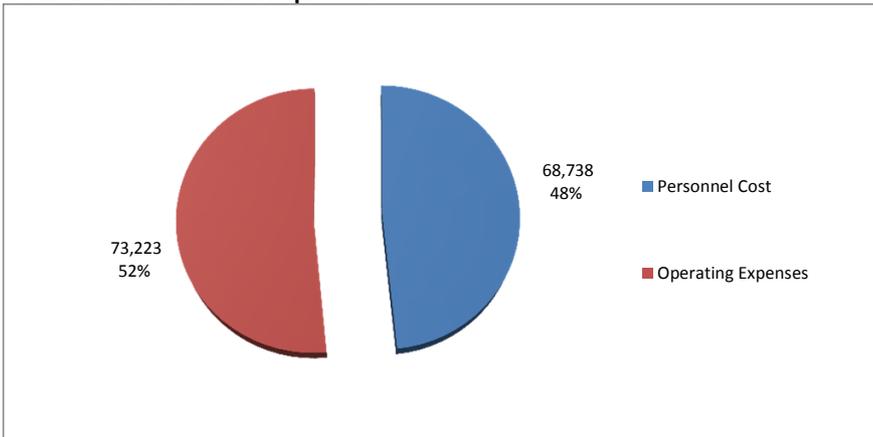
# **DEPARTMENTAL PROGRAMS**

# CITY COUNCIL

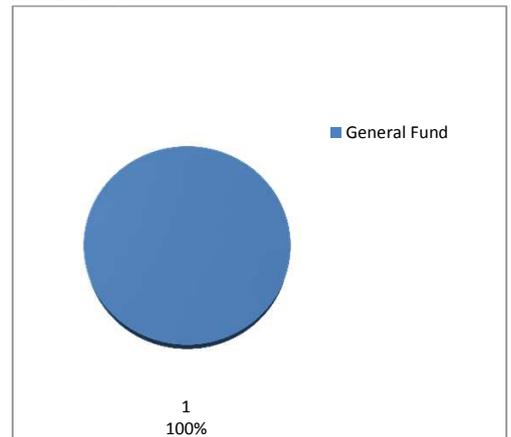
Department 4001: City Council  
Establishes City policy

## DEPARTMENT SUMMARY

FY 2016-2017 Amount Requested



FY 2016-17: Resources Allocated



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16	Adopted 2016-17
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	59,021	61,900	69,093	72,655	68,738
Operating Expenses	103,131	77,426	46,040	99,503	73,223
<b>Total:</b>	<b>\$ 162,152</b>	<b>\$ 139,326</b>	<b>\$ 115,133</b>	<b>\$ 172,158</b>	<b>\$ 141,961</b>

	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16	Adopted 2016-17
<b>PROGRAM FINANCING</b>					
General Fund	162,152	139,326	115,133	172,158	141,961
<b>Total:</b>	<b>\$ 162,152</b>	<b>\$ 139,326</b>	<b>\$ 115,133</b>	<b>\$ 172,158</b>	<b>\$ 141,961</b>

## CITY COUNCIL

---

Dept. 4001: City Council

### STATEMENT OF PURPOSE

---

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	59,021	61,900	69,093	72,655	68,738
Operating Expenses	103,131	77,426	46,040	99,503	73,223
<b>Total:</b>	<b>\$ 162,152</b>	<b>\$ 139,326</b>	<b>\$ 115,133</b>	<b>\$ 172,158</b>	<b>\$ 141,961</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	162,152	139,326	115,133	172,158	141,961
<b>Total:</b>	<b>\$ 162,152</b>	<b>\$ 139,326</b>	<b>\$ 115,133</b>	<b>\$ 172,158</b>	<b>\$ 141,961</b>

### KEY PROGRAM GOALS

---

1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
  2. Establish City priorities for implementation and accountability.
  3. Support civic engagement opportunities that foster community and neighborhood vitality.
  4. Represent City interests skillfully on regional issues.
  5. Meet all requirements of the Brown Act and adopted City Council protocols.
- 

### KEY WORKLOAD MEASURES

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Meetings held.  
Budgets prepared and adopted.

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FOOTNOTES:

**CITY COUNCIL**

Dept: 4001 City Council

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL COSTS</b>					
<b>ACCT.</b>					
5100 Council Members	22,097	28,235	29,016	29,016	29,016
5120 Retirement	1,920	299	1,936	1,936	1,863
5125 Medicare Tax	717	741	421	421	421
5130 Medical Insurance	31,143	30,412	34,848	38,410	34,848
5133 Dental Insurance	2,122	1,737	2,252	2,252	1,950
5134 Disability Insurance	91	-	-	-	-
5137 Vision Insurance	582	476	620	620	640
5138 Life Insurance	349	-	-	-	-
<b>Total:</b>	<b>\$ 59,021</b>	<b>\$ 61,900</b>	<b>\$ 69,093</b>	<b>\$ 72,655</b>	<b>\$ 68,738</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
5118 Auto Allowance	21,750	22,875	22,500	22,500	22,500
6080 Office Supplies	531	120	-	52	-
6085 Plaques and Badges	475	105	2,040	2,040	2,040
6312 Memberships	238	6,401	6,500	6,911	9,683
6391 Travel and Meeting Expense	17,293	21,028	15,000	25,000	5,000
6392 Training and Education	8,388	550	-	-	-
6720 Contractual	34,456	26,347	-	15,000	10,000
6753 Legislative Advocate	20,000	-	-	28,000	24,000
<b>Total:</b>	<b>\$ 103,131</b>	<b>\$ 77,426</b>	<b>\$ 46,040</b>	<b>\$ 99,503</b>	<b>\$ 73,223</b>

**ACCOUNT MODIFICATIONS**

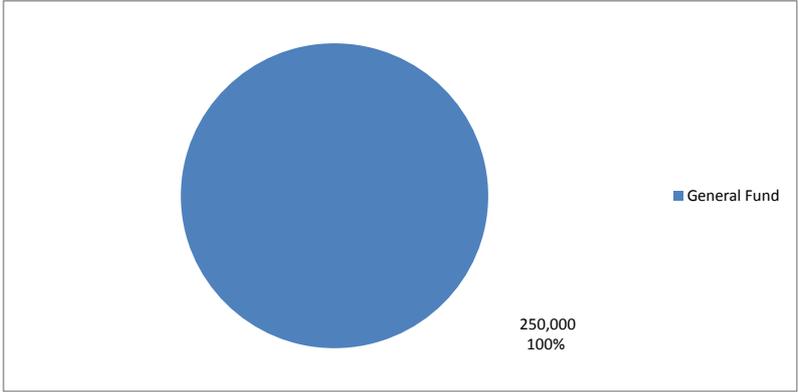
CITY OF CUDAHY BUDGET WORKSHEET FY 2016-2017		
ACCT. NO.	DESCRIPTION	CITY COUNCIL
	<b>DEPT. 4001</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	City Council (\$483.60/mo. x 5 members x 12 mos.)	29,016
5120	Retirement	1,863
5125	Medicare Tax	421
5130	Medical Insurance	34,848
5133	Dental Insurance	1,950
5137	Vision Insurance	640
	<b>TOTAL</b>	<b>68,738</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
5118	<b>Auto Allowance</b> \$375 per Council Member each month	22,500
	<b>TOTAL</b>	<b>22,500</b>
6085	<b>Plaques and Badges</b>	
	Badges (\$20 each x 5 Council Members)	100
	Plaques (\$19 each x 5 Council Members)	95
	Names Plates and Holders	200
	Photos/Frames	200
	Additional Supplies	100
	City Lapel Pins (The Pin Center)	345
	Business Cards	1,000
	<b>TOTAL</b>	<b>2,040</b>
6312	<b>Memberships</b>	
	Council Memberships	
	NALEO (\$100 Each x 5 Council Members)	500
	Contract Cities	3,150
	League of Cities	3,650
	Southern California Association of Governments	2,383
	<b>TOTAL</b>	<b>9,683</b>
6391	<b>Travel and Meeting</b>	
	5 Council Members receive up to \$1,000 each for conferences.	5,000
	<b>Subtotal:</b>	<b>5,000</b>
	<b>TOTAL</b>	<b>5,000</b>
6720	<b>Consultants</b>	
	Public Relations	5,000
	Community Relation	5,000
	<b>TOTAL</b>	<b>10,000</b>
6753	<b>Legislative Advocate</b>	
	City and Successor Agency Issues	24,000
	<b>Subtotal:</b>	<b>24,000</b>
	6 months to December 31, 2016	
	<b>TOTAL</b>	<b>24,000</b>

# CITY ATTORNEY

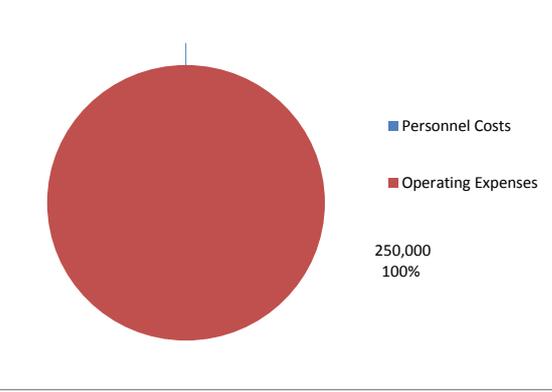
Department 4005: City Attorney  
 Advises on legal matters.

**DEPARTMENT SUMMARY**

**FY 2016-17: Adopted Program Financing**



**FY 2016-17: Adopted Resources Allocated**



	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	-	-	-	-
Operating Expenses	506,490	506,490	300,000	300,000
<b>Total:</b>	<b>\$ 506,490</b>	<b>\$ 506,490</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>
<b>PROGRAM FINANCING</b>				
General Fund	506,490	506,490	300,000	300,000
<b>Total:</b>	<b>\$ 506,490</b>	<b>\$ 506,490</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>

<i>Adopted</i> 2016-17
-
250,000
<b>\$ 250,000</b>
250,000
<b>\$ 250,000</b>

## CITY ATTORNEY

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Dept. 4005: City Attorney

### STATEMENT OF PURPOSE

---

To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	-	-	-	-	-
Operating Expenses	506,490	355,570	300,000	300,000	250,000
<b>Total:</b>	<b>\$ 506,490</b>	<b>\$ 355,570</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	506,490	355,570	300,000	300,000	250,000
<b>Total:</b>	<b>\$ 506,490</b>	<b>\$ 355,570</b>	<b>\$ 300,000</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>

### KEY PROGRAM GOALS

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1. Provide general legal advice to the City Council and City Manager.
  2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
  3. Prepare and review resolutions, ordinances, contracts and other legal documents.
  4. Provide legal advice to City Manager regarding personnel issues.
  5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.
-

**CITY ATTORNEY**

Dept: 4005 City Attorney

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL COSTS</b>					
<b>Total:</b>	\$ -	\$ -	\$ -	\$ -	\$ -
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6720 Contractual	506,490	355,570	300,000	300,000	250,000
<b>Total:</b>	\$ 506,490	\$ 355,570	\$ 300,000	\$ 300,000	\$ 250,000

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017

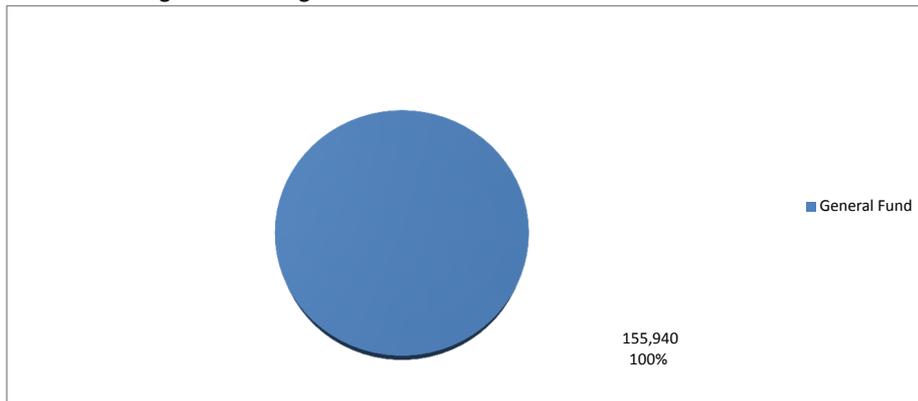
ACCT. NO.	DESCRIPTION	
	DEPT. 4005	CITY ATTORNEY
	MAINTENANCE AND OPERATIONS	
6720	<b>Contractual</b> Contracted legal services	<b>TOTAL 250,000</b>
6755	<b>Legal Services</b> Contracted legal services	<b>TOTAL -</b>

# CITY CLERK

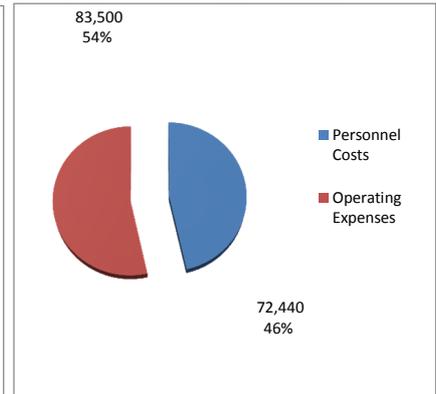
**Department 4008: City Clerk**  
Provides records management.

## DEPARTMENT SUMMARY

**FY 2016-17: Program Financing**



**FY 2016-17: Resources Allocated**



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	28,350	28,350	-	12,552
Operating Expenses	107,832	49,166	62,500	86,500
<b>Total:</b>	<b>\$ 136,182</b>	<b>\$ 77,516</b>	<b>\$ 62,500</b>	<b>\$ 99,052</b>
<b>PROGRAM FINANCING</b>				
General Fund	136,182	77,516	62,500	99,052
<b>Total:</b>	<b>\$ 136,182</b>	<b>\$ 77,516</b>	<b>\$ 62,500</b>	<b>\$ 99,052</b>
<b>PERSONNEL (FTE)</b>				
Total:	0.50	0.50	0.50	0.50

Adopted 2016-17
72,440
83,500
<b>\$ 155,940</b>

155,940
<b>\$ 155,940</b>

1.00
<b>1.00</b>

## CITY CLERK

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Dept. 4008 City Clerk

### STATEMENT OF PURPOSE

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To record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
City Clerk	0.00	0.00	0.00	0.00	0.00
Deputy City Clerk	0.50	0.50	0.50	0.50	0.00
Part Time Position	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	28,350	27,397	122,457	78,558	72,440
Operating Expenses	107,832	88,243	22,110	29,930	15,500
<b>Total:</b>	<b>\$ 136,182</b>	<b>\$ 115,640</b>	<b>\$ 144,567</b>	<b>\$ 108,488</b>	<b>\$ 87,940</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	136,182	115,640	144,567	108,488	87,940
<b>Total:</b>	<b>\$ 136,182</b>	<b>\$ 115,640</b>	<b>\$ 144,567</b>	<b>\$ 108,488</b>	<b>\$ 87,940</b>

### KEY PROGRAM GOALS

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1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
2. Prepare, publish and post all legal notices as required.
3. Oversee local requirements established by the Fair Political Practices Commission.
4. Initiate an efficient and accessible records database.
5. Respond within time constraints to all subpoenas and requests for public records.

FOOTNOTES:

**EXPENDITURE DETAIL**

		<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>PERSONNEL COSTS</b>						
<u>ACCT.</u>						
5100	Full-Time					-
5100	City Clerk	-	-	99,240	-	-
5100	Deputy City Clerk	-	-	-	-	52,500
5105	Overtime	622	6,125	-	-	7,875
5110	Salaries, Hourly	27,728	19,021	-	72,799	-
5116	Auto Allowance	-	-	4,500	-	-
5120	Retirement	-	-	6,203	1,551	3,766
5121	PARS/APPLE Retirement	-	1,886	-	-	-
5125	Medicare Tax	-	365	1,439	1,439	875
5130	Medical Insurance	-	-	8,400	2,100	6,526
5133	Dental Insurance	-	-	1,577	394	471
5134	Disability Insurance	-	-	499	125	182
5136	Vacation Buy Back	-	-	-	-	-
5137	Vision Insurance	-	-	320	80	110
5138	Life Insurance	-	-	279	70	135
5139	Bilingual Pay	-	-	-	-	-
<b>Total:</b>		<b>\$ 28,350</b>	<b>\$ 27,397</b>	<b>\$ 122,457</b>	<b>\$ 78,558</b>	<b>\$ 72,440</b>

		<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>OPERATING EXPENSES</b>						
<u>ACCT.</u>						
6020	Election Supplies	832	-	-	-	-
6080	Office Supplies	2,101	659	1,500	1,500	2,500
6310	Advertising	23,687	29,261	15,000	22,820	12,000
6386	Professional Membership	1,199	-	130	130	520
6388	Subscription	221	-	-	-	-
6390	Telephone	198	-	-	-	-
6391	Travel and Meeting Expense	1,149	-	480	480	480
6392	Training and Education	800	-	-	-	-
6720	Contractual	77,645	58,246	5,000	5,000	-
6910	Computers	-	-	-	-	-
6970	Office Equipment	-	77	-	-	-
<b>Total:</b>		<b>\$ 107,832</b>	<b>\$ 88,243</b>	<b>\$ 22,110</b>	<b>\$ 29,930</b>	<b>\$ 15,500</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	CITY CLERK
	<b>DEPT.4008</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	City Clerk (CC)	-
5100	Deputy City Clerk	52,500
5105	Over time	7,875
5115	Part-Time	-
5116	Auto Allowance	-
5120	Retirement	3,766
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	875
5130	Medical Insurance	6,526
5133	Dental Insurance	471
5134	Disability Insurance	182
5136	Vacation Buy Back	-
5137	Vision Insurance	110
5138	Life Insurance	135
	<b>TOTAL</b>	<b>72,440</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6386	<b>Professional Membership</b>	
	City Clerks Association of California	130
	International Institute of Municipal Clerks (2 year Membership @ \$195 per year)	390
	<i>*2 year membership required to pursue Certified Municipal Clerk certification</i>	
	<b>TOTAL</b>	<b>520</b>
6391	<b>Travel &amp; Meetings</b>	
	City Clerk Association Monthly Meetings (\$40 x 12 Months)	480
	City Clerk's Association of California Annual Conference <i>Registration, Hotel, Meals and Transportation</i>	-
	<b>TOTAL</b>	<b>480</b>
6720	<b>Contractual</b>	
	City Clerk Services (Minutes)	-
	<b>TOTAL</b>	<b>-</b>
6310	<b>Advertising</b>	
	6 months to December 31, 2016	
	<b>TOTAL</b>	<b>12,000</b>
6080	<b>Office Equipment and Supplies</b>	
	<b>TOTAL</b>	<b>2,500</b>

## CITY CLERK

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Dept. 4008: City Clerk  
 Account: 6740: Election Services

### STATEMENT OF PURPOSE

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To conduct all City general municipal and special elections in accordance with the City Charter and California Elections Code, and serve as Filing Officer for required disclosure statements.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>REQUESTED</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	-	-	-	-
Operating Expenses	105,445	67,587	68,000	68,000
<b>Total:</b>	<b>\$ 105,445</b>	<b>\$ 67,587</b>	<b>\$ 68,000</b>	<b>\$ 68,000</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>REQUESTED</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	105,445	67,587	68,000	68,000
<b>Total:</b>	<b>\$ 105,445</b>	<b>\$ 67,587</b>	<b>\$ 68,000</b>	<b>\$ 68,000</b>

### KEY PROGRAM GOALS

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1. Plan, supervise and conduct the City's general municipal and special elections.
  2. Offer informational support to City Council candidates.
  3. Comply with all regulations and timelines established by the California Elections Code.
  4. Provide voter registration, voter outreach and verification services to residents.
-

Dept. 4008: City Clerk  
Account: 6740: Election Services

**EXPENDITURE DETAIL**

	<i>Budget</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<b>ADOPTED</b> <b>2016-17</b>
<b>PERSONNEL COSTS</b>				
<u>ACCT.</u>				
5115 Part-Time	-	-	-	-
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<i>Budget</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<b>ADOPTED</b> <b>2016-17</b>
<b>OPERATING EXPENSES</b>				
<u>ACCT.</u>				
6740 Election Services	105,445	67,587		68,000
<b>Total:</b>	<b>\$105,445</b>	<b>\$67,587</b>	<b>\$ -</b>	<b>\$ 68,000</b>

**ACCOUNT MODIFICATIONS**

*The City of Cudahy's General Municipal Election has been considered a One-Time Expense and has been budgeted apart from the General Fund.*

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4008-6740</b>	<b>ELECTION SERVICES</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6740	<b>Election Services</b>	
	Los Angeles County Registrar-Recorder/County Clerk (One-Time Cost)	65,000
	Candidate Statements	-
	Advertising/Public Posting	3,000
	<b>TOTAL</b>	<b>68,000</b>

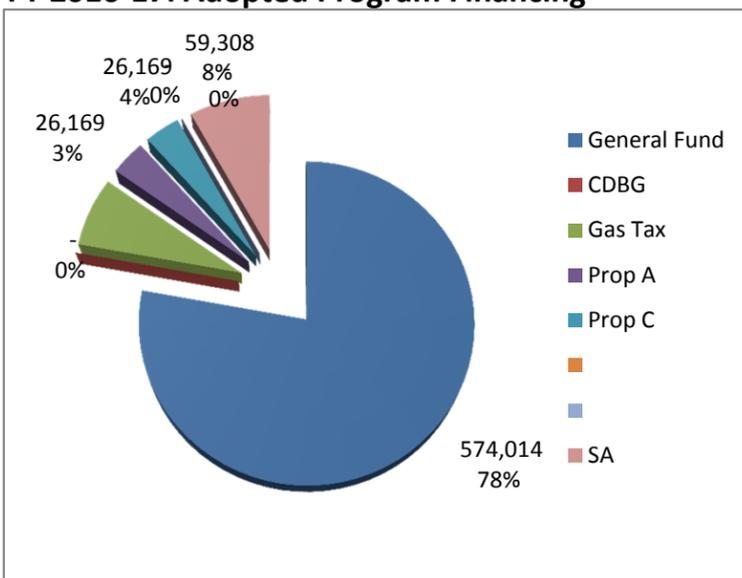
# CITY MANAGER'S OFFICE

**Department 4011: City Manager**  
Implements City policy

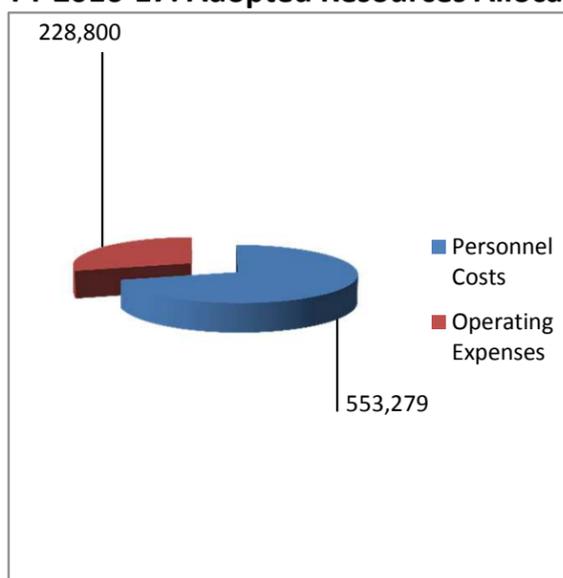
**Department 4015: Human Resources**  
Personnel, benefits

## DEPARTMENT SUMMARY

**FY 2016-17: Adopted Program Financing**



**FY 2016-17: Adopted Resources Allocated**



	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	508,878	308,055	437,575	556,082	553,279
Operating Expenses	27,141	266,896	316,758	410,039	228,800
<b>Total:</b>	<b>\$ 536,019</b>	<b>\$ 574,951</b>	<b>\$ 754,333</b>	<b>\$ 966,121</b>	<b>\$ 782,079</b>
<b>PROGRAM FINANCING</b>					
General Fund	511,408	540,473	631,923	843,711	574,014
CDBG	24,611	34,478	6,636	-	-
Gas Tax	-	-	48,764	48,764	51,419
Proposition A	-	-	11,169	11,169	26,169
Proposition C	-	-	11,169	11,169	26,169
Measure R	-	-	-	-	15,000
COPS	-	-	-	-	30,000
Successor Agency (SA)	-	-	44,672	44,672	59,308
<b>Total:</b>	<b>\$ 536,019</b>	<b>\$ 574,951</b>	<b>\$ 754,333</b>	<b>\$ 959,485</b>	<b>\$ 782,079</b>
<b>PERSONNEL (FTE)</b>					
	4.00	3.00	4.00	4.00	2.25
<b>Total:</b>	<b>4.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>2.25</b>

## CITY MANAGER'S OFFICE

Dept.4011: City Manager

### STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous improvement.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	0.25
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	1.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>1.25</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	426,841	193,127	300,387	300,120	268,025
Operating Expenses	13,001	60,202	126,950	167,250	80,900
<b>Total:</b>	<b>\$ 439,842</b>	<b>\$ 253,329</b>	<b>\$ 427,337</b>	<b>\$ 467,370</b>	<b>\$ 348,925</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	439,842	253,329	311,563	351,596	140,860
Gas Tax	-	-	48,764	48,764	51,419
Proposition A	-	-	11,169	11,169	26,169
Proposition C	-	-	11,169	11,169	26,169
Measure R	-	-	-	-	15,000
COPS	-	-	-	-	30,000
Successor Agencies	-	-	44,672	44,672	59,308
<b>Total:</b>	<b>\$ 439,842</b>	<b>\$ 253,329</b>	<b>\$ 427,337</b>	<b>\$ 467,370</b>	<b>\$ 348,925</b>

### KEY PROGRAM GOALS

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.

### KEY WORKLOAD MEASURES

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2016-17</b>
Agenda reports reviewed and approved.	100%
Departments supervised.	4
Community inquiries resolved or referred.	100%

**CITY MANAGER'S OFFICE**

Dept: 4011 City Manager

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL COSTS</b>					
<b>ACCT.</b>					
5100 City Manager	137,715	130,960	180,000	180,000	195,000
5100 Senior Administrative Analyst	53,802		56,028	57,103	24,628
5100 Administrative Assistant	32,322		-	-	-
5114 Severence	130,000	-	-	-	-
5105 Over time	871	4,026	-	-	-
5110 Hourly		963	-	-	-
5115 Part-Time	33,276	17,088	-	-	-
5120 Retirement	15,973	11,341	19,697	15,240	15,618
5121 PARS/APPLE Retirement	2,496	1,597	-	-	-
5125 Medicare Tax	2,336	2,100	3,422	3,422	3,163
5130 Medical Insurance	15,111	20,359	34,144	34,144	25,876
5133 Dental Insurance	1,125	1,637	3,154	3,154	2,002
5134 Disability Insurance	521	687	1,305	1,305	758
5136 Vacation Buy-Back		431		3,115	
5137 Vision Insurance	206	257	498	498	419
5138 Life Insurance	837	1,681	2,139	2,139	561
5139 Bilingual Pay	250	-	-	-	-
<b>Total:</b>	<b>\$ 426,841</b>	<b>\$ 193,127</b>	<b>\$ 300,387</b>	<b>\$ 300,120</b>	<b>\$ 268,025</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
5116 Auto Allowance	1,600	2,640	4,800	4,800	4,800
6040 Gasoline	-	-	-	-	-
6080 Office Supplies	191	426	1,000	1,000	500
6312 Professional Membership	350	-	475	475	475
6389 Special Projects	-	-	-	-	-
6386 Professional Membership		75			
6390 Telephone	1,069	659	-	-	-
6391 Travel and Meeting Expense	4,559	1,555	675	675	125
6392 Training and Education	1,927	2,786	5,000	5,000	-
6394 Vehicle Maintenance	-	-	-	-	-
6720 Contractual	3,030	51,112	115,000	155,300	75,000
6910 Computers	-	-	-	-	-
6970 Office Equipment	275	949	-	-	-
<b>Total:</b>	<b>\$ 13,001</b>	<b>\$ 60,202</b>	<b>\$ 126,950</b>	<b>\$ 167,250</b>	<b>\$ 80,900</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY BUDGET WORKSHEET FY 2016-2017		
ACCT. NO.	DESCRIPTION	CITY MANAGER
	<b>DEPT. 4011</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	City Manager (CM)	195,000
5100	Senior Administrative Analyst (SAA)	24,628
5100	Administrative Assistant	-
5120	Retirement	15,618
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	3,163
5130	Medical Insurance	25,876
5133	Dental Insurance	2,002
5134	Disability Insurance	758
5137	Vision Insurance	419
5138	Life Insurance	561
	<b>TOTAL</b>	<b>268,025</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
5116	<b>Auto Allowance</b>	
	Contractual Auto Allowance	
	CM (\$400/mo. x 12 mos.)	4,800
	<b>Subtotal:</b>	<b>4,800</b>
	<b>TOTAL</b>	<b>4,800</b>
6080	<b>Office Supplies</b>	
	Books and Office Supplies	500
	<b>Subtotal:</b>	<b>500</b>
	<b>TOTAL</b>	<b>500</b>
6312	<b>Professional Memberships</b>	
	Municipal Management Association of Southern California	
	Membership	75
	Conference	300
	Gateway Cities Council of Government (City Manager)	-
	Misc. Subscriptions	100
	<b>Subtotal:</b>	<b>475</b>
	<b>TOTAL</b>	<b>475</b>
6391	<b>Travel and Meeting Expense</b>	
	Gateway Cities Council of Governments	-
	Staff meetings, seminars and workshops	125
	<b>TOTAL</b>	<b>125</b>
6392	<b>Training and Education</b>	
	Allotment for training, hotel, meals and transportation	-
	<b>TOTAL</b>	<b>-</b>
6720	<b>Contractual</b>	
	City Quarterly Magazine	75,000 Other Funding
	Fuel Creative - \$11,000 per quarter	
	Writer - Roger - \$1,500 per quarter	
	Editor - Wendy - \$6,250 per quarter	
	Emergency Preparedness Plan and Training	-
	Economic Development	
	Economic Development Strategy	-
	<b>TOTAL</b>	<b>75,000</b>

**CITY MANAGER'S OFFICE**

Dept. 4015: Personnel

**STATEMENT OF PURPOSE**

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Human Resources Specialist	0.00	0.00	1.00	1.00	1.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	82,037	114,928	137,188	255,962	285,254
Operating Expenses	14,140	206,694	189,808	242,789	147,900
<b>Total:</b>	<b>\$ 96,177</b>	<b>\$ 321,622</b>	<b>\$ 326,996</b>	<b>\$ 498,751</b>	<b>\$ 433,154</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES<sup>1</sup></b>					
General Fund	71,566	287,144	320,360	492,115	433,154
Gas Tax	-	-	-	-	-
CDBG	24,611	34,478	6,636	6,636	-
<b>Total:</b>	<b>\$ 96,177</b>	<b>\$ 321,622</b>	<b>\$ 326,996</b>	<b>\$ 498,751</b>	<b>\$ 433,154</b>

**KEY PROGRAM GOALS**

1. Continue establishing best practices for Human Resources.
2. Ensure good relations are established with the City of Cudahy's Employees' Association.
3. Provide a framework for succession planning.
4. Set-up training/classes for employees for personalized development.
5. Monitor progress based on each individual Employee Development Plan.

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2016-17</b>
Maintain personnel records for all full and part-time employees.	100%
Review and process annual employee evaluations and employee development plans.	100%

**FOOTNOTES:**

1. Human Resources Specialist is paid from three funding sources: 10% from Gas Tax Fund (\$12,848), 30% from CDBG (\$38,543) and 60% from General Fund (\$300,013)

**CITY MANAGER'S OFFICE**

Dept: 4015 Personnel

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
5100 Human Resources Specialist	62,384	65,922	74,087	75,692	78,636
5120 Retirement	5,392	20,673	20,944	15,750	14,908
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	294	995	1,074	1,074	1,141
5127 EDD Unemployment Benefits	8,386	9,140	15,000	9,000	12,000
5130 Medical Insurance	4,891	14,727	16,261	16,261	17,484
5133 Dental Insurance	456	1,400	1,577	1,577	1,003
5134 Disability Insurance	104	352	229	229	263
5136 Vacation Buy Back	-	1,318	2,560	2,223	2,500
5137 Vision Insurance	49	152	177	177	284
5138 Life Insurance	81	249	279	279	135
5141 Unfunded Retirement Liability	-	-	-	128,700	146,900
5109 Merit Pay	-	-	5,000	5,000	10,000
<b>Total:</b>	<b>\$ 82,037</b>	<b>\$ 114,928</b>	<b>\$ 137,188</b>	<b>\$ 255,962</b>	<b>\$ 285,254</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
6080 Office Supplies	421	424	500	500	500
6310 Advertising	1,125	-	2,000	2,000	500
6312 Professional Membership	-	-	3,059	3,059	3,100
6320 Employee Physical	3,469	2,811	2,000	2,000	1,000
6322 Employee Recognition	-	-	-	-	-
6391 Travel and Meeting Expense	40	474	-	251	-
6392 Training and Education	368	4,548	7,940	7,940	5,000
6450 Retirees Insurance	-	104,451	117,259	110,709	110,800
6480 Unemployment Insurance	8,717	10,064	-	-	-
6720 Contractual	-	83,922	57,050	116,330	27,000
6764 Professional Services	-	-	-	-	-
6910 Computers	-	-	-	-	-
<b>Total:</b>	<b>\$ 14,140</b>	<b>\$ 206,694</b>	<b>\$ 189,808</b>	<b>\$ 242,789</b>	<b>\$ 147,900</b>

**ACCOUNT MODIFICATIONS**

**ACCT.**

5100 Human Resources Specialist is occupied in the Acting capacity.  
The Specialist is also responsible for administering CDBG and thus covers 30% of the total salary.

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	Personnel
<b>Dept. 4015</b>		
<b>SALARIES AND BENEFITS</b>		
5100	Human Resources Specialist	78,636
5120	Retirement	14,908
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	1,141
5127	EDD Unemployment Benefits	12,000
5130	Medical Insurance	17,484
5133	Dental Insurance	1,003
5134	Disability Insurance	263
5136	Vacation Buy Back	2,500
5137	Vision Insurance	284
5138	Life Insurance	135
5141	Unfunded Retirement Liability	146,900
5109	Merit Pay (5% bonus pay for FT employees who exceed expectations)	10,000
<b>TOTAL</b>		<b>285,254</b>
<b>MAINTENANCE AND OPERATIONS</b>		
6080	<b>Office Supplies</b>	
	General Supplies	500
	Secure Filing cabinet	-
<b>TOTAL</b>		<b>500</b>
6310	<b>Advertising</b>	
	MMASC, The Wave, JobTrak, LA Times, Jobs Available, ICMA, Wester City, etc.	
<b>TOTAL</b>		<b>500</b>
6312	<b>Professional Membership</b>	
	Gateway Public Employment Consortium (Liebert Cassidy Whitmore)	
<b>TOTAL</b>		<b>3,100</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	Personnel
	<b>Dept. 4015</b>	
6320	<b>Employee Physical</b> Physical Exams, fingerprinting, etc. (Live Scan included)	
	<b>TOTAL</b>	<b>1,000</b>
6322	<b>Employee Recognition</b> City Council/Commissioner/Employee Recognition Dinner Employee Quarterly Luncheons	- -
	<b>TOTAL</b>	<b>-</b>
6391	<b>Travel and Meeting</b> IPMA - HR International Training Conference and Expo	-
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b> City-wide Employee Training (GLP Costumer Service Pase II & III) Education/Tuition Reimbursement Program IPMA - HR-Public Sector HR Essential Program & CP Exam	- 5,000 -
	<b>TOTAL</b>	<b>5,000</b>
6450	<b>Retirees Insurance</b> Insurance for former Elected Official and City Employees who have retired from the City.	
	<b>TOTAL</b>	<b>110,800</b>
6720	<b>Contractual</b> Human Resources Consulting Service (HR Dynamics and Performance Management) NeoGov Annual License Fee Government Jobs.com (Annual Subscription)	27,000 - -
	<b>TOTAL</b>	<b>27,000</b>

# FINANCE

**Department 4151: Finance Administration**  
Supports workforce needs.

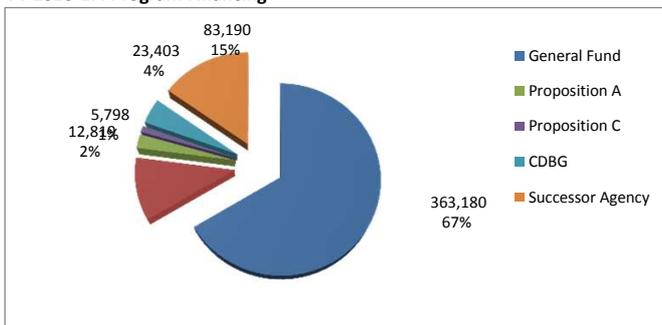
**Department 4155: Accounting**  
Tracks City financials.

**Department 4160: Business License**  
Issues and monitors business licenses

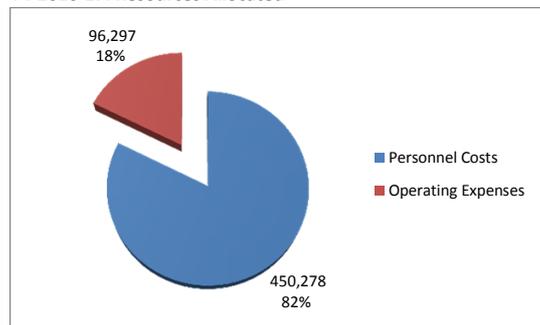
**Department 4018: Purchasing**  
Acquires supplies and services.

## DEPARTMENT SUMMARY

**FY 2016-17: Program Financing**



**FY 2016-17: Resources Allocated**



	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	472,291	354,502	500,980	499,848
Operating Expenses	254,512	103,678	168,427	98,427
<b>Total:</b>	<b>\$ 726,803</b>	<b>\$ 458,180</b>	<b>\$ 669,407</b>	<b>\$ 598,275</b>
<b>PROGRAM FINANCING</b>				
General Fund	334,442	255,711	478,568	407,436
Gas Tax	43,164	35,847	67,425	67,425
Proposition A	5,845	6,834	15,129	6,612
Proposition C	5,845	6,834	8,108	6,612
CDBG	15,218	-	16,767	16,767
Successor Agency	84,582	51,364	83,410	83,410
<b>Total:</b>	<b>\$ 489,097</b>	<b>\$ 356,591</b>	<b>\$ 669,407</b>	<b>\$ 588,262</b>
<b>PERSONNEL (FTE)</b>				
	4.00	5.00	5.00	5.00
<b>Total:</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<i>Adopted</i> 2016-17
450,278
96,297
<b>\$ 546,575</b>

363,180
58,185
12,819
5,798
23,403
83,190
<b>\$ 546,575</b>

4.00
<b>4.00</b>

## FINANCE

Dept. 4151: Finance Administration

### STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

<b>STAFFING SUMMARY (FTEs)</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Finance Director	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

<b>BUDGET SUMMARY</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Personnel Costs	124,963	85,095	160,364	160,364	159,031
Operating Expenses	220,008	101,495	164,423	94,423	96,297
<b>Total:</b>	<b>\$ 344,971</b>	<b>\$ 186,590</b>	<b>\$ 324,787</b>	<b>\$ 254,787</b>	<b>\$ 255,328</b>

<b>FUNDING SOURCES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
General Fund	68,730	46,802	226,277	156,277	157,038
Gas Tax	12,496	8,510	26,596	26,596	26,596
Proposition A			8,517	8,517	8,517
Proposition C			1,496	1,496	1,496
Successor Agency	43,737	29,783	61,901	61,901	61,681
<b>Total:</b>	<b>\$ 344,971</b>	<b>\$ 186,590</b>	<b>\$ 324,787</b>	<b>\$ 254,787</b>	<b>\$ 255,328</b>

### KEY PROGRAM GOALS

1. Complete monthly and annually financial accounting records and reports.
2. Process bi-weekly payroll records and checks.
3. Process semi-monthly vendor records (warrant registers) and checks.
4. Process daily cash receipts and wire transfers from State, government agencies, and utility agencies
5. Receive and reconcile monthly bank and treasury statements.
6. Review the preparation of the State Controller's Report and the Street Report.
7. Plan and coordinate the external audits for the City.
8. Coordinate and ensure proposed and adopted budgets are prepared by July 1 of each fiscal year.
9. Implementation of recommendations from State Controller's Office, Los Angeles County Grand Jury, and External Auditors

### KEY WORKLOAD MEASURES

Agendas and staff reports prepared for City. 1/  
 Gather data, prepare and produce a Financial Report. 2/  
 Distribute mandatory tax forms (W2 & 1099M) to employees and vendors annually.  
 Audits conducted annually. 3/  
 Coordinate, review, print and distribute proposed & adopted budget books annually.

EXPENDITURE DETAIL

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Finance Director	92,433	62,052	126,624	126,624	125,004
5105 Overtime	-	-	-	-	-
5110 Salaries, Hourly	1,022	2,584	-	-	-
5115 Part Time	6,225	-	-	-	-
5116 Auto Allowance	3,500	4,200	4,200	4,200	4,200
5120 Retirement	5,212	4,079	7,914	7,914	7,797
5121 PARS/APPLE Retirement	467	698	-	-	-
5125 Medicare Tax	1,496	1,142	1,836	1,836	1,813
5130 Medical Insurance	13,272	9,449	18,090	18,090	18,878
5133 Dental Insurance	347	250	471	471	490
5134 Disability Insurance	489	331	630	630	431
5137 Vision Insurance	206	162	320	320	283
5138 Life Insurance	294	148	279	279	135
<b>Total:</b>	<b>\$ 124,963</b>	<b>\$ 85,095</b>	<b>\$ 160,364</b>	<b>\$ 160,364</b>	<b>\$ 159,031</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	57	12	1,000	1,000	500
6376 Taxes and License	181	-	200	200	-
6386 Professional Membership	605	1,069	1,060	1,060	259
6388 Subscription	110	566	-	-	-
6390 Telephone	795	68	-	-	-
6391 Travel and Meeting Expense	475	1,085	995	995	-
6392 Training and Education	1,184	1,128	2,130	2,130	-
6710 Audit	35,400	75,804	67,538	67,538	67,538
6720 Contractual	181,201	21,763	91,500	21,500	28,000
6764 Professional Services	-	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
<b>Total:</b>	<b>\$ 220,008</b>	<b>\$ 101,495</b>	<b>\$ 164,423</b>	<b>\$ 94,423</b>	<b>\$ 96,297</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	<b>DEPT. 4151</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Finance Director (FD)	125,004
5116	Auto Allowance ((\$350 times 12 months)	4,200
5120	Retirement	7,797
5125	Medicare Tax	1,813
5130	Medical Insurance	18,878
5133	Dental Insurance	490
5134	Disability Insurance	431
5137	Vision Insurance	283
5138	Life Insurance	135
	<b>TOTAL</b>	<b>159,031</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b> General Supplies	500
	<b>TOTAL</b>	<b>500</b>
6376	<b>Taxes and License (FD)</b> Certified Public Accountant	-
	<b>TOTAL</b>	<b>-</b>
6386	<b>Professional Membership(FD)</b> California Society of Municipal Finance Officers (CSMFO) Government Finance Officers Association (GFOA) American Institute of Certified Public Accountants California Society of Certified Public Accountants	110 - 149 -
	<b>TOTAL</b>	<b>259</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	<b>DEPT. 4151</b>	
6391	<b>Travel and Meeting</b>	
	Government and Tax Update (2 x \$295) (FD & Senior Accountant [SA])	-
	GASB Update (2 x \$55) (FD & SA)	-
	Mileage for PERS Training (SA & Accountant Technician [AT])	-
	CSMFO Bi-Monthly Lunches (6 x \$40) (FD, SA, AT)	-
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b>	
	CSMFO Fall Series (FD)	-
	Seminars/workshops for CSMFO (FD), Payroll Certification (AT) and other trainings for (FD, SA, AT)	-
	<b>TOTAL</b>	<b>-</b>
6710	<b>Audit</b>	
	Annual Audit/Financial Statements (\$50,000 General Fund)	61,505
	State Reports Financial Transaction Report and Streets Report	5,233
	Enrolled Agent - Quarterly and Annual Report representation	800
	State Controller Adopted review of leave and other pay	-
	State Controller Adopted review of credit card charges	-
	<b>TOTAL</b>	<b>67,538</b>
6720	<b>Contractual</b>	
	Sales Tax Service (HdL)	2,450
	Sales Audit Tax Service (HdL) [15% of recovered amounts. Revenue equals]	12,000
	Property Tax (HdL)	2,500
	Pension reports (Prepared by Public Employees Retirement System)	1,950
	Tyler Technologies - Accounting Software Maintenance Contract	9,100
	<b>TOTAL</b>	<b>28,000</b>
	<b>One-Time will be \$70,000</b>	

\*Telephone expenses have been included collectively under Facilities Operations

## FINANCE

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Dept. 4155: Accounting

### STATEMENT OF PURPOSE

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To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

<b>STAFFING SUMMARY (FTEs)</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Senior Accountant	0.00	1.00	1.00	1.00	1.00
Accountant Technician	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>BUDGET SUMMARY</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Personnel Costs	158,185	161,845	210,581	211,650	210,114
Operating Expenses	15,319	770	-	-	-
<b>Total:</b>	<b>\$ 173,504</b>	<b>\$ 162,615</b>	<b>\$ 210,581</b>	<b>\$ 211,650</b>	<b>\$ 210,114</b>

<b>FUNDING SOURCES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
General Fund	135,146	108,664	148,879	149,948	148,412
Gas Tax	15,343	21,580	31,589	31,589	31,589
Proposition A	3,836	5,395	4,302	4,302	4,302
Proposition C	3,836	5,395	4,302	4,302	4,302
Successor Agency	15,343	21,580	21,509	21,509	21,509
<b>Total:</b>	<b>\$ 173,504</b>	<b>\$ 162,615</b>	<b>\$ 210,581</b>	<b>\$ 211,650</b>	<b>\$ 210,114</b>

### KEY PROGRAM GOALS

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*Key Program Goals have been included under Finance Administration section*

### KEY WORKLOAD MEASURES

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*Key Workload Measures have been included under Finance Administration section*

**FINANCE**

Dept: 4155 Finance

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Senior Accountant	76,717	107,902	82,440	84,940	91,044
5100 Accountant Technician	39,603	-	65,460	67,937	65,460
5115 Part Time	5,208	-	-	-	-
5120 Retirement	16,134	25,857	23,115	18,515	14,551
5121 PARS/APPLE Retirement	391	-	-	-	-
5125 Medicare Tax	1,203	1,591	2,145	2,145	2,270
5130 Medical Insurance	16,723	21,743	32,315	32,315	33,936
5133 Dental Insurance	1,183	1,577	3,154	3,154	1,493
5134 Disability Insurance	403	561	755	755	524
5136 Vacation Buy Back	-	692	-	692	-
5137 Vision Insurance	228	307	639	639	566
5138 Life Insurance	392	431	558	558	270
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 158,185</b>	<b>\$ 161,845</b>	<b>\$ 210,581</b>	<b>\$ 211,650</b>	<b>\$ 210,114</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6080 Office Supplies	1,055	229	-	-	-
6312 Professional Membership	-	-	-	-	-
6391 Travel and Meeting Expense	55	41	-	-	-
6392 Training and Education	-	500	-	-	-
6720 Contractual	14,209	-	-	-	-
<b>Total:</b>	<b>\$ 15,319</b>	<b>\$ 770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ACCOUNT MODIFICATIONS**

*Operating Costs have been included under Finance Administration section*

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	ACCOUNTING
	<b>DEPT. 4155</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Senior Accountant (SA)	85,224
5100	Accountant Technician (AT)	71,280
5105	Overtime	-
5115	Part Time	-
5120	Retirement	14,551
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	2,270
5130	Medical Insurance	33,936
5133	Dental Insurance	1,493
5134	Disability Insurance	524
5136	Vacation Buy Back	-
5137	Vision Insurance	566
5138	Life Insurance	270
	<b>TOTAL</b>	<b>210,114</b>

*\*Operating Costs have been included under Finance Administration section*

## FINANCE

Dept. 4160: Business License

### STATEMENT OF PURPOSE

Ensure that individual and organization conducting business or performing a service within the City boundaries are issued a license.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Account Clerk	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	76,090	78,775	83,835	81,634	81,133
Operating Expenses	363	94	-	-	-
<b>Total:</b>	<b>\$ 76,453</b>	<b>\$ 78,869</b>	<b>\$ 83,835</b>	<b>\$ 81,634</b>	<b>\$ 81,133</b>
<b>FUNDING SOURCES</b>					
General Fund	60,872	78,775	67,068	64,867	57,730
CDBG	15,218	-	16,767	16,767	23,403
<b>Total:</b>	<b>\$ 76,090</b>	<b>\$ 78,775</b>	<b>\$ 83,835</b>	<b>\$ 81,634</b>	<b>\$ 81,133</b>

### KEY PROGRAM GOALS

1. Receive and process new business licenses and business license renewals
2. Promote positive community relations through excellence in customer service
3. Coordinate with City Departments to ensure continued consistency in business licensing

### KEY WORKLOAD MEASURES

Increase compliance through outreach and resident education (renewal notices, handouts, articles)

**FINANCE**

Dept: 4160 Business License

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<b>ACCT.</b>					
5100 Account Clerk	48,537	50,163	53,736	56,335	58,488
5105 Overtime	212	-	-	-	-
5120 Retirement	13,853	15,479	15,191	10,391	7,579
5125 Medicare Tax	710	726	779	779	848
5130 Medical Insurance	11,209	10,852	12,429	12,429	13,052
5133 Dental Insurance	895	881	963	963	641
5134 Disability Insurance	258	263	280	280	192
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	157	156	178	178	198
5138 Life Insurance	259	255	279	279	135
<b>Total:</b>	<b>\$ 76,090</b>	<b>\$ 78,775</b>	<b>\$ 83,835</b>	<b>\$ 81,634</b>	<b>\$ 81,133</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6080 Office Supplies	363	94	-	-	-
<b>Total:</b>	<b>\$ 363</b>	<b>\$ 94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DEPT. 4160	DESCRIPTION	BUSINESS LICENSE
		<b>SALARIES AND BENEFITS</b>	
5100		Account Clerk	58,488
5120		Retirement	7,579
5125		Medicare Tax	848
5130		Medical Insurance	13,052
5133		Dental Insurance	641
5134		Disability Insurance	192
5137		Vision Insurance	198
5138		Life Insurance	135
		<b>TOTAL</b>	<b>81,133</b>

*\*Operating Costs have been included under Finance Administration section*

## FINANCE

Dept. 4018: Purchasing

### STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Purchasing Agent	0.00	0.00	0.00	0.00	0.00
Part-Time	1.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	40,191	28,787	46,200	46,200	-
Operating Expenses	1,487	1,319	4,004	4,004	-
<b>Total:</b>	<b>\$ 41,678</b>	<b>\$ 30,106</b>	<b>\$ 50,204</b>	<b>\$ 50,204</b>	<b>\$ -</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	29,621	21,470	36,344	36,344	-
Gas Tax	8,038	5,757	9,240	9,240	-
Prop A	2,010	1,439	2,310	2,310	-
Prop C	2,010	1,439	2,310	2,310	-
<b>Total:</b>	<b>\$ 41,678</b>	<b>\$ 30,106</b>	<b>\$ 50,204</b>	<b>\$ 50,204</b>	<b>\$ -</b>

### KEY PROGRAM GOALS

1. Ensure that all City Ordinances and Municipal Codes are adhered to concerning the purchasing activity.
2. Continue to order and stock all needed office supplies for City departments.
3. Identify, tag and maintain all fixed assets.
4. Manage copiers lease and service maintenance agreements.
5. Replace office and special equipment at end of useful life.

### KEY WORKLOAD MEASURES

Copiers maintained. 1/  
 Fixed assets inventory & depreciation. 2/  
 Orders placed for replenishing water, toner, paper, office, & misc supplies.

#### FOOTNOTES:

- 1/ Copiers located at City Hall and Bedwell Hall  
 2/ Fixed assets are tagged (labeled) when purchased. Inventory for additions and deletions are performed annually in preparation for depreciation.

**FINANCE**

Dept: 4018 Purchasing

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Purchasing Agent	-	-	-	-	-
5110 Hourly	37,921	24,599	42,405	42,405	-
5105 Overtime	14	1,824	-	-	-
5120 Retirement	-	-	-	-	-
5121 PARS/APPLE Retirement	1,893	1,982	3,180	3,180	-
5125 Medicare Tax	363	382	615	615	-
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	-	-
5134 Disability Insurance	-	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
<b>Total:</b>	<b>\$ 40,191</b>	<b>\$ 28,787</b>	<b>\$ 46,200</b>	<b>\$ 46,200</b>	<b>\$ -</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6080 Office Supplies	289	250	500	500	-
6386 Professional Membership	199	199	405	405	-
6390 Telephone	999	643	-	-	-
6392 Training and Education	-	227	3,099	3,099	-
<b>Total:</b>	<b>\$ 1,487</b>	<b>\$ 1,319</b>	<b>\$ 4,004</b>	<b>\$ 4,004</b>	<b>\$ -</b>

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017

ACCT. NO.	DESCRIPTION	PURCHASING
	<b>DEPT. 4018</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Purchasing Agent	-
5110	Hourly	-
	Purchasing Agent (32 hrs. / week)	-
5120	Retirement	-
5121	Hourly Retirement (3.75% City Share)	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	-
	<b>TOTAL</b>	-
6386	<b>Professional Membership</b>	
	American Purchasing Society	-
	Institute for Supply Management (ISM)	-
	<b>TOTAL</b>	-
6392	<b>Training and Education</b>	
	Excel Courses	-
	ISM Seminar	-
	<i>Registration</i>	-
	<i>Hotel</i>	-
	<i>Flight</i>	-
	<b>TOTAL</b>	-

\*Telephone expenses have been included collectively under Facilities Operations

# COMMUNITY DEVELOPMENT

Dept: 4210 Community Development Administration

**Department 4215: Planning**  
Guide physical & economic development

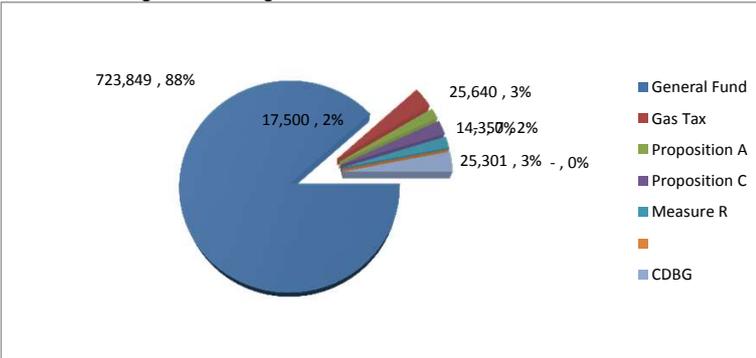
**Department 4216: Engineering**  
Maintain City infrastructure

**Department 4212: Building Regulation**  
Building permitting and inspection

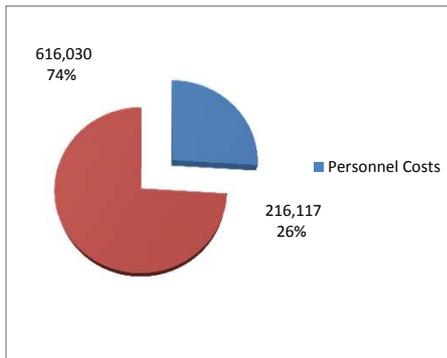
**Department 4620: Housing and Community Development**  
Preserve and improve housing and activities within the community

## DEPARTMENT SUMMARY

FY 2016-17: Program Financing



FY 2016-17: Resources Allocated



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	319,137	281,174	366,764	308,303
Operating Expenses	89,461	230,713	641,277	427,950
<b>Total:</b>	<b>\$ 408,598</b>	<b>\$ 511,887</b>	<b>\$ 1,008,041</b>	<b>\$ 736,253</b>
<b>PROGRAM FINANCING</b>				
General Fund	319,430	416,287	857,789	685,951
Gas Tax	-	-	25,640	77,506
Proposition A				
Proposition C			10,255	10,255
Measure R			14,357	14,357
A.Q.M.D.				
CDBG	89,168	95,600	100,000	100,000
<b>Total:</b>	<b>\$ 408,598</b>	<b>\$ 511,887</b>	<b>\$ 1,008,041</b>	<b>\$ 888,069</b>
<b>PERSONNEL (FTE)</b>				
	5.75	6.75	5.25	5.25
<b>Total:</b>	<b>5.75</b>	<b>6.75</b>	<b>5.25</b>	<b>5.25</b>

Adopted 2016-17
216,117
616,030
<b>\$ 832,147</b>

723,849
25,640
13,500
17,500
14,357
12,000
25,301
<b>\$ 832,147</b>

<b>2.25</b>
<b>2.25</b>

## COMMUNITY DEVELOPMENT ADMINISTRATION

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Dept: 4210 Community Developmnet Administration

### STATEMENT OF PURPOSE

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To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Manager	1.00	0.00	0.00	0.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	177,024	2,048	-	-	121,680
Operating Expenses	30,161	-	-	-	600
<b>Total:</b>	<b>\$ 207,185</b>	<b>\$ 2,048</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 122,280</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	177,024	2,048	-	-	70,414
Gas Tax	-	-	-	-	51,866
Other funds	-	-	-	-	-
<b>Total:</b>	<b>\$ 207,185</b>	<b>\$ 2,048</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 122,280</b>

### KEY PROGRAM GOALS

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### KEY WORKLOAD MEASURES

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**COMMUNITY DEVELOPMENT ADMINISTRATION**

Dept: 4210 Community Developmnet Dept.

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Community Development Manager	97,679	840	-	-	101,340
5105 Overtime	1,059	-	-	-	-
5110 Salaries, Hourly	982	-	-	-	-
5115 Part Time	36,288	890	-	-	-
5116 Auto Allowance	3,675	-	-	-	4,200
5120 Retirement	20,198	71	-	-	7,260
5121 PARS/APPLE Retirement	2,792	67	-	-	-
5125 Medicare Tax	1,871	25	-	-	1,470
5130 Medical Insurance	11,022	130	-	-	6,530
5133 Dental Insurance	506	11	-	-	325
5134 Disability Insurance	479	5	-	-	310
5137 Vision Insurance	147	3	-	-	110
5138 Life Insurance	326	6	-	-	135
<b>Total:</b>	<b>\$ 177,024</b>	<b>\$ 2,048</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,680</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	952	-	-	-	-
6376 Taxes and License	-	-	-	-	-
6386 Professional Membership	5,365	-	-	-	600
6388 Subscription	145	-	-	-	-
6390 Telephone	1,039	-	-	-	-
6391 Travel and Meeting Expense	1,994	-	-	-	-
6392 Training and Education	-	-	-	-	-
6710 Audit	-	-	-	-	-
6720 Contractual	19,248	-	-	-	-
6764 Professional Services	1,418	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
<b>Total:</b>	<b>\$ 30,161</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4210</b>	<b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Manager	101,340
5116	Auto Allowance (\$350 times 12 months)	4,200
5120	Retirement	7,260
5125	Medicare Tax	1,470
5130	Medical Insurance	6,530
5133	Dental Insurance	325
5134	Disability Insurance	310
5137	Vision Insurance	110
5138	Life Insurance	135
	<b>TOTAL</b>	<b>121,680</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b> General Supplies	-
	<b>TOTAL</b>	<b>-</b>
6386	<b>Professional Membership(CDM)</b> Annual Membership in the American Planning Association (APA)	600
	<b>TOTAL</b>	<b>600</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4210</b>	<b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>
6391	<b>Travel and Meeting</b> League of Cities and APA Conferences	-
		<b>TOTAL</b> -
6392	<b>Training and Education</b> League of Cities and APA Conferences	-
		<b>TOTAL</b> -
6720	<b>Contractual</b> Project managaement	-
		-
		<b>TOTAL</b> -

*\*Telephone expenses have been included collectively under Facilities Operations*

## COMMUNITY DEVELOPMENT

Dept. 4215: Planning

### STATEMENT OF PURPOSE

The Planning program ensures development is consistent with the adopted General Plan, encourages commercial revitalization and ensures a high quality of life for the community.

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Director	1.00	1.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.25	0.25	0.00
Assistant Planner	0.00	0.00	1.00	1.00	0.00
Part-Time	1.75	1.75	0.00	0.00	0.00
Associate Planner	1.00	1.00	0.00	0.00	0.00
Secretary - Community Development	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>3.75</b>	<b>3.75</b>	<b>1.25</b>	<b>1.25</b>	<b>0.00</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	82,592	47,874	77,900	60,221	-
Operating Expenses	12,858	5,543	409,720	263,220	353,350
<b>Total:</b>	<b>\$ 95,450</b>	<b>\$ 53,417</b>	<b>\$ 487,620</b>	<b>\$ 323,441</b>	<b>\$ 353,350</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>FUNDING SOURCES</b>					
General Fund	95,450	53,417	487,620	323,441	341,350
AQMD	-	-	-	-	12,000
Gas Tax	-	-	-	-	-
<b>Total:</b>	<b>\$ 95,450</b>	<b>\$ 53,417</b>	<b>\$ 487,620</b>	<b>\$ 323,441</b>	<b>\$ 353,350</b>

### KEY PROGRAM GOALS

1. General Plan Update.
2. Implement Housing Program and other CDBG funded programs or projects.
3. Administer administrative and discretionary applications for development.

	<i>Adopted 2016-17</i>
<b>KEY WORKLOAD MEASURES</b>	
Planning related inquiries resolved at public counter or via telephone/e-mail.	1500
Field inspections (follow up, business license, etc.)	312
Zoning Clearances	60
Planning Commission cases processed (CUPs, ZVs, subdivisions, etc.)	12
Site Plan Reviews processed.	15
Administrative approvals (over the counter)	168

**COMMUNITY DEVELOPMENT**

Dept: 4215 Planning

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
5100 Community Dev Director	-	-			-
5100 Community Dev Manager	-	-			-
5100 Assistant Planner	-	-			-
5100 Associate Planner	47,130	13,764	57,287	30,797	-
5100 Comm. Dev. Secretary (33%)					-
5105 Overtime	5,786	261	-	-	-
5115 Part Time	14,942	28,252	7,163	21,264	-
5120 Retirement	3,889	1,150	4,038	2,376	-
5121 PARS/APPLE Retirement	1,121	2,138	537	1,611	-
5125 Medicare Tax	1,011	682	935	836	-
5130 Medical Insurance	5,723	976	6,319	2,753	-
5133 Dental Insurance	472	78	866	313	-
5134 Disability Insurance	284	72	297	157	-
5136 Vacation Buy Back	1,870	441	-	-	-
5137 Vision Insurance	108	18	197	49	-
5138 Life Insurance	256	42	261	65	-
<b>Total:</b>	<b>\$ 82,592</b>	<b>\$ 47,874</b>	<b>\$ 77,900</b>	<b>\$ 60,221</b>	<b>\$ -</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
6065 Maps	634	261	250	250	250
6080 Office Supplies	231	1,433	1,500	1,500	1,500
6315 Division Expense	2,256	-	-	-	-
6386 Professional Membership	541	186	1,550	550	-
6390 Telephone	245	-	-	-	-
6391 Travel and Meeting Expense	588	-	1,000	-	-
6392 Training and Education	440	2,354	2,000	500	-
6715 Commissioner	-	813	3,420	3,420	3,600
6720 Contractual	7,887	-	400,000	257,000	348,000
6745 Engineering Services	-	496	-	-	-
6764 Professional Services	36	-	-	-	-
<b>Total:</b>	<b>\$ 12,858</b>	<b>\$ 5,543</b>	<b>\$ 409,720</b>	<b>\$ 263,220</b>	<b>\$ 353,350</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PLANNING
	<b>DEPT. 4215</b>	<b>PLANNING</b>
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Planning Assistant	-
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5115	Hourly	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	<b>-</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6065	<b>Maps</b> Zoning Maps	
	<b>TOTAL</b>	<b>250</b>
6080	<b>Office Supplies</b> Property Data Profiles (First American Data Tree) @\$100 / month Printing Costs	 1,200 300
	<b>TOTAL</b>	<b>1,500</b>
6386	<b>Professional Membership</b> <b>Annual Membership in the American Planning Association (APA)</b> Planning Commissioners Assistant Planner	 - -
	<b>TOTAL</b>	<b>-</b>
6391	<b>Travel and Meetings</b> League of Cities and APA Conferences	-
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	PLANNING
	<b>DEPT. 4215</b>	
6392	<p><b>Training and Education</b></p> <p>Planning Commissioners to attend conferences as approved by the Community Development Manager (up to 3 - rotating) -</p> <p>Assistant Planner attendance of League of Cities and APA Conferences -</p> <p>Other relevant training -</p> <p><i>Typical conferences include the Cal. Chapter of the American Planning Association in September or October, the League of Cal. Cities Planner's Institute in March, National American Planning Association Conference in April, The California Preservation Conference in May, and the League of California Cities Conference in September.</i></p>	
	<b>TOTAL</b>	-
6715	<p><b>Commissioner</b></p> <p>Planning Commission 3,600 (1 Chairperson @\$65 and 4 Commissioners @\$55 plus medicare tax and retirement)</p>	
	<b>TOTAL</b>	<b>3,600</b>
6720	<p><b>Contractual</b></p> <p>Zoning Code Update (Density) 8,000</p> <p>General Plan Update (\$500,000 \$257,000 spent in FY 15/16) 340,000  <i>General Plan Update (\$100,000 FY 15/16) + \$240,000 from 16/17)</i></p>	
	<b>TOTAL</b>	<b>348,000</b>
	<i>\$12,000 - AQMD and Park in-Lieu Fee (Quimby)</i>	

## COMMUNITY DEVELOPMENT

Dept. 4216: Engineering

### STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Community Dev Secretary	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	100,219	95,241	128,431	129,097	104,657
Operating Expenses	11,068	94,696	112,490	111,290	208,490
<b>Total:</b>	<b>\$ 111,287</b>	<b>\$ 189,937</b>	<b>\$ 240,921</b>	<b>\$ 240,387</b>	<b>\$ 313,147</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Gas Tax			25,640	25,640	25,640
Proposition A			-	-	13,500
Proposition C			10,255	10,255	17,500
Measure R			14,357	14,357	14,357
General Fund	111,287	189,937	190,669	190,135	242,150
<b>Total:</b>	<b>\$ 111,287</b>	<b>\$ 189,937</b>	<b>\$ 240,921</b>	<b>\$ 240,387</b>	<b>\$ 313,147</b>

### KEY PROGRAM GOALS

1. Administer all infrastructure engineering and maintenance services including the Capital Improvement Program.
2. Continue to administer and implement NPDES (National Pollutant Discharge Elimination System) program.
3. Continue to monitor and reduce TMDLs (Total Maximum Daily Loads) of storm drain pollutants.

### KEY WORKLOAD MEASURES

	<i>Adopted</i> <b>2016-17</b>
Administer MS4 Permit	<b>100%</b>
City Monument Signs	<b>100%</b>
Lugo Park Renovation Project	<b>100%</b>
Capital Improvement Project Development/Implementation	<b>100%</b>

## COMMUNITY DEVELOPMENT

Dept: 4216 Engineering

### EXPENDITURE DETAIL

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
5100 Community Development Director	-			-	-
5100 Community Development Manager	-		21,836	23,523	-
5100 Assistant Engineer	84,473	76,069	86,508	86,510	89,398
5100 Community Dev Secretary	-	-	-	-	-
5105 Overtime	183	2,222	-	-	-
5110 Hourly		2,237	-	-	-
5120 Retirement	6,990	6,846	9,041	8,018	6,379
5125 Medicare Tax	1,228	1,215	1,571	1,571	1,296
5130 Medical Insurance	6,004	5,006	7,778	7,778	6,214
5133 Dental Insurance	515	460	644	644	515
5134 Disability Insurance	429	388	549	549	452
5136 Vacation Buy Back	-	441	-	-	-
5137 Vision Insurance	118	107	155	155	124
5138 Life Insurance	279	250	349	349	279
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 100,219</b>	<b>\$ 95,241</b>	<b>\$ 128,431</b>	<b>\$ 129,097</b>	<b>104,657</b>

<b>OPERATING COSTS</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
6080 Office supplies	99	502	500	500	500
6386 Professional Memberships	-	-	490	490	490
6391 Travel and Meetings	-	18	500	-	-
6392 Training and Education	-	-	1,000	300	-
6720 Contractual	10,965	16,403	27,500	27,500	22,500
6745 Engineering Services	4	77,773	82,500	82,500	185,000
<b>Total:</b>	<b>\$ 11,068</b>	<b>\$ 94,696</b>	<b>\$ 112,490</b>	<b>\$ 111,290</b>	<b>208,490</b>

### ACCOUNT MODIFICATIONS

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	ENGINEERING
	<b>DEPT. 4216</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Assistant Engineer	89,398
5100	Community Development Secretary (33%)	-
5120	Retirement	6,379
5125	Medicare Tax	1,296
5130	Medical Insurance	6,214
5133	Dental Insurance	515
5134	Disability Insurance	452
5136	Vacation Buy Back	-
5137	Vision Insurance	124
5138	Life Insurance	279
	<b>TOTAL</b>	<b>104,657</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	General office supplies	500
	(BNI Public Works Green Book, Cost Book, Standard Plans, Engineering Codes, MUTCD, Traffic Manual)	
	General office supplies (Drafting table, lamp, wire bin, roll fire, Blue Print Stand, Desk Chair.)	
	<b>TOTAL</b>	<b>500</b>
6386	<b>Professional Membership</b>	
	American Society of Civil Engineers	285
	American Public Works Association	170
	City and County Engineers Association	35
	<b>TOTAL</b>	<b>490</b>
6391	<b>Travel and Meetings</b>	
	Public Works Training/Conference for Engineer	-
	Annual Public Works Conference (International Public Works Congress & Expo)	
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b>	
	American Society of Civil Engineers Conference	-
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	ENGINEERING
	<b>DEPT. 4216</b>	
6720	<p><b>Contractual</b></p> <p>General administrative services, public works plan checks, construction permit processing, engineering surveys, annual catch basin cleaning, industrial waste inspection services, and special project assistance performed by the County, City portion of LAFCO costs</p> <p style="text-align: right;">17,500</p> <p>Sewer System Management Plan Recertification and 2017 Plan Audits</p> <p style="text-align: right;">5,000</p>	
	<b>TOTAL</b>	<b>22,500</b>
6745	<p><b>Engineering Services</b></p> <p>PUBLIC WORKS - Professional engineering services, inspection services, engineering services, and special project assistance for city projects (Wildan Engineering Services up to \$75,000) (Transtech as needed)</p> <p style="text-align: right;">75,000</p> <p style="text-align: right;">-</p> <p>NPDES/MS4 Compliance (Mandated) (WMP Implementation) National Pollutant Discharge Elimination System (Environmental Engineering Services for NPDES Program Development and Implementation) NPDES Storm Drain Filming For Illegal Connections Administer TMDL (Total Maximum Daily Loads) mandated by California Regional Water Quality Control Board annual waste discharge (SRWCB) Increase Catch Basin Maintenance per MS4 Permit Municipal Separate Storm Sewer System (MS4) Development and Implementation MS4 Front Software License</p> <p style="text-align: right;">105,000</p> <p>Signal Hill - Gateway Water Management Authority annual membership</p> <p style="text-align: right;">5,000</p>	
	<b>TOTAL</b>	<b>185,000</b>

## COMMUNITY DEVELOPMENT

Dept. 4212 Building Regulation

### STATEMENT OF PURPOSE

The Building program administers Building Plan Checks, Building Permit issuance and performs Building

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Director	0.00	0.00	0.00	0.00	0.00
Building Inspector	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions 1/	0.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	91,793	113,422	115,110	118,985	86,159
Operating Expenses	20,900	59,511	64,390	53,390	54,190
<b>Total:</b>	<b>\$ 112,693</b>	<b>\$ 172,933</b>	<b>\$ 179,500</b>	<b>\$ 172,375</b>	<b>\$ 140,349</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>FUNDING SOURCES</b>					
General Fund	112,693	172,933	179,500	172,375	140,349
Gas Tax	-	-	-	-	-
<b>Total:</b>	<b>\$ 112,693</b>	<b>\$ 172,933</b>	<b>\$ 179,500</b>	<b>\$ 172,375</b>	<b>\$ 140,349</b>

### KEY PROGRAM GOALS

1. Cost savings and faster reviews through private outsourcing of plan check services.
2. Cross training of staff to provide more complete counter and permit services.
3. Building Permit Transition to building permit software.
4. Improve overall coordination with Community Preservation and Planning.

	<i>Adopted 2016-17</i>
<b>KEY WORKLOAD MEASURES</b>	
Permits issued	300
Inspections conducted	900
Building related inquiries resolved at public counter or via telephone/e-mail	1,500

#### FOOTNOTES:

1/ Building Inspector is a Part-Time Employee

**COMMUNITY DEVELOPMENT**

Dept: 4212 Building Regulation

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<b>ACCT.</b>					
5100 Full Time	-	-	-	-	-
5100 Community Dev Director	-	-	-	-	-
5100 Community Dev Manager	1,283	23,066	21,837	21,837	-
5100 Building Inspector	-	-	-	-	-
5100 Comm. Dev. Secretary (33%)	-	-	-	-	-
5105 Overtime	-	-	-	-	-
5110 Hourly	82,283	78,604	81,900	81,900	81,900
5120 Retirement	363	1,935	1,822	1,822	-
5121 PARS/APPLE Retirement	6,191	5,895	6,143	6,143	3,071
5125 Medicare Tax	1,216	1,522	1,505	1,505	1,188
5130 Medical Insurance	399	1,610	1,564	1,564	-
5133 Dental Insurance	40	130	129	129	-
5134 Disability Insurance	7	119	111	111	-
5136 Vacation Buy Back	-	441	-	3,875	-
5137 Vision Insurance	4	30	31	31	-
5138 Life Insurance	7	70	68	68	-
<b>Total:</b>	<b>\$ 91,793</b>	<b>\$ 113,422</b>	<b>\$ 115,110</b>	<b>\$ 118,985</b>	<b>\$ 86,159</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6080 Office Supplies	-	-	200	200	200
6310 Advertising	3,917	-	-	-	-
6315 Division Expense	84	-	-	-	-
6386 Professional Membership	-	-	90	90	90
6392 Education and Training	-	88	600	600	600
6720 Contractual	1,375	52,478	52,500	52,500	52,500
6745 Engineering Services	4,380	-	-	-	-
6749 Fees and Licenses	-	-	-	-	-
6752 Industrial Waste	10,897	6,072	11,000	-	-
6760 Project Consulting/Admin Serv	-	-	-	-	-
6779 Strong Motion Fees	247	873	-	-	800
6795 Water Discharge Fees	-	-	-	-	-
<b>Total:</b>	<b>\$ 20,900</b>	<b>\$ 59,511</b>	<b>\$ 64,390</b>	<b>\$ 53,390</b>	<b>\$ 54,190</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION		
	<b>DEPT. 4212</b>	<b>BUILDING REGULATION</b>	
	<b>SALARIES AND BENEFITS</b>		
5100	Community Development Director		-
5100	Community Development Manager (25%)		-
5100	Building Inspector		-
5100	Comm. Dev. Secretary (33%)		-
5105	Overtime		-
5110	Hourly		-
	1 Building Inspector (\$45/hr x 35hrs/week)	81,900	81,900
5120	Retirement		-
5121	PARS/APPLE Retirement		3,071
5125	Medicare Tax		1,188
5130	Medical Insurance		-
5133	Dental Insurance		-
5134	Disability Insurance		-
5137	Vision Insurance		-
5138	Life Insurance		-
		<b>TOTAL</b>	<b>86,159</b>
	<b>MAINTENANCE AND OPERATIONS</b>		
6080	<b>Office Supplies</b>		
	Permitting Software (33%)	-	
	LA County Code Update	200	
	General Supplies	-	
		<b>TOTAL</b>	<b>200</b>
6386	<b>Professional Membership</b>		
	California Building Inspector	90	
		<b>TOTAL</b>	<b>90</b>
6392	<b>Education and Training</b>		
	Certified Building Inspector	100	
	Certified Plumbing Inspector	250	
	Certified Electrical Inspector	250	
		<b>TOTAL</b>	<b>600</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DEPT. 4212	DESCRIPTION	BUILDING REGULATION
6720	<b>Contractual</b>		
		Building Official Services (Wildan Contract up to \$75,000)	37,500
		Plan Check Services (Transtech)	15,000
		<b>TOTAL</b>	<b>52,500</b>
6752	<b>Industrial Waste</b>		
		<i>This category covers the cost of industrial waste licensing inspections.</i>	-
		<i>Mandatory County Fee (Not every year)</i>	
		<b>TOTAL</b>	<b>-</b>
6779	<b>Strong Motion Fee</b>		
		<i>(\$200/quarter)</i>	800
		<b>TOTAL</b>	<b>800</b>

## COMMUNITY DEVELOPMENT

Dept. 4620: Housing Rehab

### STATEMENT OF PURPOSE

The Housing program implements programs to preserve and improve the City's affordable Housing stock, and also implements programs to provide energy improvements to the general housing stock citywide.

	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>STAFFING SUMMARY (FTEs)</b>					
Part-Time	1.00	1.00	1.00	1.00	0.25
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.25</b>

	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>BUDGET SUMMARY</b>					
Personnel Costs	44,533	24,637	45,323	-	25,301
Operating Expenses	44,635	70,963	54,677	50	-
<b>Total:</b>	<b>\$ 89,168</b>	<b>\$ 95,600</b>	<b>\$ 100,000</b>	<b>\$ 50</b>	<b>\$ 25,301</b>

	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>FUNDING SOURCES</b>					
General Fund	-	-	-	-	-
CDBG	89,168	95,600	100,000	50	25,301
<b>Total:</b>	<b>\$ 89,168</b>	<b>\$ 95,600</b>	<b>\$ 100,000</b>	<b>\$ 50</b>	<b>\$ 25,301</b>

### KEY PROGRAM GOALS

1. Administer CDBG Housing Re-Hab program.
2. Administer CDBG Project Management.

### KEY WORKLOAD MEASURES

Housing Rehabilitation Loan Program projects administered

7

**COMMUNITY DEVELOPMENT**

Dept: 4620 Housing Rehab SFD

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5115 Part Time	40,875	22,613	41,600	-	24,050
5121 PARS/APPLE Retirement	3,065	1,696	3,120	-	902
5125 Medicare Tax	593	328	603	-	349
<b>Total:</b>	<b>\$ 44,533</b>	<b>\$ 24,637</b>	<b>\$ 45,323</b>	<b>\$ -</b>	<b>\$ 25,301</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6350 Home Improvement Program	320	-	-	-	-
6760 Project Consulting/Admin Serv	-	-	-	50	-
6767 Housing Rehabilitation Consultant	44,315	70,963	54,677	-	-
<b>Total:</b>	<b>\$ 44,635</b>	<b>\$ 70,963</b>	<b>\$ 54,677</b>	<b>\$ 50</b>	<b>\$ -</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	HOUSING REHAB SFD
	<b>DEPT. 4620</b>	
	<b>SALARIES AND BENEFITS</b>	
5115	Part Time Housing Rehabilitation Specialist	24,050
5121	PARS/APPLE Retirement	902
5125	Medicare Tax	349
	<b>TOTAL</b>	<b>25,301</b>

# COMMUNITY SERVICES

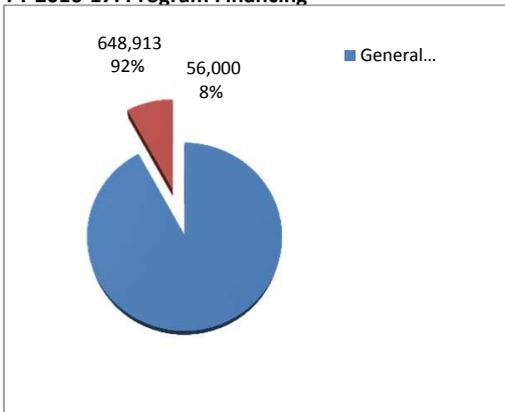
## Parks and Recreation

**Department 4350: Recreation**  
Coordinates recreation programs

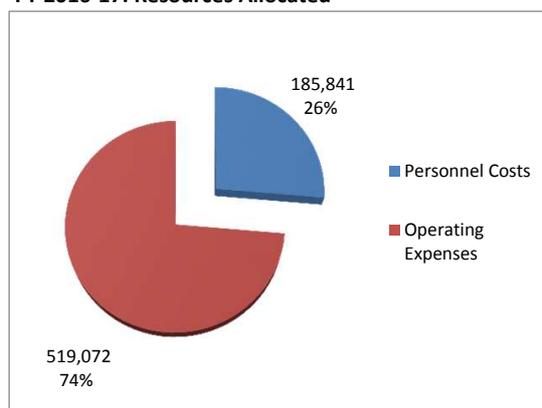
**Department 4410: Park Maintenance**  
Operate & maintain park facilities.

### DEPARTMENT SUMMARY

**FY 2016-17: Program Financing**



**FY 2016-17: Resources Allocated**



	<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	512,903	501,571	248,125	357,311	185,841
Operating Expenses	276,472	176,110	664,302	655,486	519,072
<b>Total:</b>	<b>\$ 789,375</b>	<b>\$ 677,681</b>	<b>\$ 912,427</b>	<b>\$ 1,012,797</b>	<b>\$ 704,913</b>
<b>PROGRAM FINANCING</b>					
General Fund	789,375	677,681	856,427	987,466	704,913
County Park Bond		-	56,000	25,331	-
<b>Total:</b>	<b>\$ 789,375</b>	<b>\$ 677,681</b>	<b>\$ 912,427</b>	<b>\$ 1,012,797</b>	<b>\$ 704,913</b>
<b>PERSONNEL (FTE)</b>					
	22.50	18.50	28.50	28.50	19.63
<b>Total:</b>	<b>22.50</b>	<b>18.50</b>	<b>28.50</b>	<b>28.50</b>	<b>19.63</b>

## COMMUNITY SERVICES

Dept. 4350: Recreation

### STATEMENT OF PURPOSE

To offer quality recreation and human services programs ranging from children to senior citizen support.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Services Director	1.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.00	0.00	0.00	0.00	0.00
Recreation Coordinator	0.00	0.00	0.00	0.00	0.00
Part Time Positions	21.00	18.00	18.00	18.00	18.00
<b>Total:</b>	<b>22.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	342,284	318,967	181,188	224,188	175,971
Operating Expenses	62,231	93,406	457,832	473,438	226,927
<b>Total:</b>	<b>\$ 404,515</b>	<b>\$ 412,373</b>	<b>\$ 639,020</b>	<b>\$ 697,626</b>	<b>\$ 402,898</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	404,515	412,373	639,020	697,626	402,898
<b>Total:</b>	<b>\$ 404,515</b>	<b>\$ 412,373</b>	<b>\$ 639,020</b>	<b>\$ 697,626</b>	<b>\$ 402,898</b>

### KEY PROGRAM GOALS

1. Run youth sports leagues
2. Provide community events and activities
3. Operate teen programs and senior center

### KEY WORKLOAD MEASURES

Youth sports leagues	3
Special Events	10
Monthly participation in events/activities (youth/seniors)	300

### FOOTNOTES:

1/ There are 14 Part-Time positions covered under this line item for 3 months of operations.

**COMMUNITY SERVICES**

Dept: 4350 Recreation

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
5100 Full-Time	200	1,225	-	-	-
5100 Recreation Supervisor	-	-	-	-	-
5100 Recreation Coordinator	-	-	-	-	-
5105 Overtime	6,252	8,798	-	-	-
5110 Hourly	307,729	282,791	167,184	209,005	167,273
5120 Retirement	-	-	-	-	-
5121 PARS/APPLE Retirement	23,564	21,962	11,580	12,414	6,273
5125 Medicare Tax	4,539	4,191	2,424	2,769	2,425
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	-	-
5134 Disability Insurance	-	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 342,284</b>	<b>\$ 318,967</b>	<b>\$ 181,188</b>	<b>\$ 224,188</b>	<b>\$ 175,971</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>ACCT.</b>					
6080 Office Supplies	676	919	4,500	4,500	250
6085 Plaques and Badges	14	-	-	-	-
6210 Recreation Supplies	2,241	13,698	15,100	3,100	-
6230 Sports Equipment	3,015	23,675	-	-	-
6240 Trophies and Awards	4,586	-	-	-	-
6250 Uniforms	10,149	19,545	19,500	7,500	-
6270 Youth Sports Shirts	8,177	-	-	-	-
6315 Divisional Expense	-	-	-	-	-
6370 Office Equipment Maintenance	838	210	-	-	-
6386 Professional Membership	140	40	50	50	-
6390 Telephone	7,486	1,012	-	-	-
6391 Travel and Meetings	-	-	4,000	2,186	-
6392 Training and Education	-	1,383	-	-	-
6470 Sports Event Entry Fees	-	-	-	-	-
6510 Excursions	4,360	1,586	-	120	-
6580 Senior Program Trips	-	-	7,150	7,150	36,882
6585 Special Events	80	29,815	27,552	27,552	53,254
6590 Umpires	17,831	(126)	-	-	-
6715 Commissioner	247	124	4,980	4,980	5,340
6720 Contractual Services	247	124	-	41,300	131,201
6725 Construction	-	-	375,000	375,000	-
6772 Sports Equipment Maintenance	1,282	-	-	-	-
6993 Other Equipment	862	1,401	-	-	-
<b>Total:</b>	<b>\$ 62,231</b>	<b>\$ 93,406</b>	<b>\$ 457,832</b>	<b>\$ 473,438</b>	<b>\$ 226,927</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
	<b>SALARIES AND BENEFITS</b>	
5110	Hourly	167,273
	Administrative Assistant	39,133
	Sr. Recreation Leader	26,543
	Receptionist	6,776
	Recreation Leader	11,696
	Recreation Leader	15,666
	Recreation Aide	14,062
	Recreation Aide	32,145
	Maintenance Aide	21,252
5120	Retirement	-
5121	PARS/APPLE Retirement	6,273
5125	Medicare Tax	2,425
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	<b>175,971</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	Printing (Youth Sports, Seniors, Administration)	-
	Special Supplies (Youth Sports, Seniors, Administration)	250
	<b>TOTAL</b>	<b>250</b>
6210	<b>Recreation Supplies</b>	
	Teens (Arts & Crafts, Foosball Table and Board Games)	-
	Classes (In-House Runned Classes)	-
	<b>Contract</b>	
	Classes	-
	<b>TOTAL</b>	<b>-</b>
6230	<b>Sports Equipment</b>	
	Soccer Goals (One-Time Expense)	-
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
6250	<b>Uniforms</b> Administration Sports	
	<b>TOTAL</b>	-
6386	<b>Professional Membership</b> SCMAF	-
	<b>TOTAL</b>	-
6391	<b>Travel and Meetings</b> Trainings (Two Trainings) Staff, Parks and Recreation Commissioners, and Senior Commissioners	- -
	<b>TOTAL</b>	-
6510	<b>Excursions</b> (Funded by Prop A & C) \$10,000	
	<b>TOTAL</b>	-
6580	<b>Senior Programs</b> Annual Events <i>July</i> <i>August</i> <i>September</i> <i>October</i> <i>November</i> <i>December</i> <i>January</i> <i>February</i> <i>March</i> <i>April</i> <i>May</i> <i>June</i> <i>St Barnabas - Case Manger for Seniors - General Fund share</i>	7,150 300 700 900 250 300 1,500 700 250 250 600 1,000 400 29,732
	<b>TOTAL</b>	<b>36,882</b>
6585	<b>Special Events</b> Valentines Dance <i>DJ</i>	1,150 350
	<i>Decorations</i> <i>Door Prizes</i> <i>Flyers</i> <i>Insurance</i>	100 300 - <i>In-House Printing</i> 400

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
	Easter	3,200
	<i>DJ</i>	350
	<i>Decorations</i>	300
	<i>Entertainment</i>	700
	<i>Candy</i>	600
	<i>Easter Baskets</i>	500
	<i>Easter Eggs</i>	350
	<i>Insurance</i>	400
	Book Fair	9,900
	<i>Canopy and Stage Rental</i>	6,000
	<i>Sound System</i>	350
	<i>Catering (Box Lunch)</i>	850
	<i>Flyers</i>	- In-House Printing
	<i>Promotions/Giveaways</i>	500
	<i>Port-a-Potties</i>	800
	<i>Volunteer Shirts</i>	1,000
	<i>Insurance</i>	400
	4th of July	20,300
	<i>Fireworks</i>	13,500
	<i>Flyers</i>	- In-House Printing
	<i>Port-a-Potties</i>	800
	<i>Insurance</i>	1,000
	<i>Entertainment</i>	3,000
	<i>Rental of Generators/Stage</i>	2,000
	Halloween Dance	1,150
	<i>DJ</i>	350
	<i>Decorations</i>	100
	<i>Door Prizes</i>	300
	<i>Flyers</i>	- In-House Printing
	<i>Insurance</i>	400
	Halloween Carnival	4,300
	<i>Entertainment</i>	2,000
	<i>Candy</i>	600

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DEPT. 4350	DESCRIPTION	RECREATION
		<i>Prizes</i>	300
		<i>Game Booths</i>	1,000
		<i>Insurance</i>	400
		<i>Flyers</i>	- <i>In-House Printing</i>
		Holiday Event	11,900
		<i>Toys</i>	5,000
		<i>Snow</i>	5,000
		<i>Insurance</i>	400
		<i>Flyers</i>	- <i>In-House Printing</i>
		<i>Decorations</i>	1,000
		<i>Pancake Breakfast</i>	500
		Outdoor Movie Night	1,354
		<i>Rental of Screen</i>	1,000
		<i>Insurance</i>	350
		<i>Movie Rental</i>	4
		<i>Anticipated contributions and donation for 37.5% of cost of events</i>	
		<b>TOTAL</b>	<b>53,254</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
6715	<b>Commissioner</b> Parks and Recreation Commission (1 Chairperson @\$55 and 4 Commissioners @\$45) Aging and Senior Citizen Commission (1 Chairperson @\$40 and 4 Commissioners @\$35)  Includes medicare taxes and retirement	2,970  2,370  <b>TOTAL 5,340</b>
6720	<b>Contractual Services</b> Sports / Recreation Programs Woodcraft Rangers	131,201  <b>TOTAL 131,201</b>
6725	<b>Construction</b> <b>General Fund</b> Lugo Park Soccer Field and Restroom Rehabilitaion Project Other Funding Sources (Budgeted other places.) CDBG- Restroom CDBG - Soccer Field Cudahy Youth Foundaton Los Angeles	-          <b>TOTAL -</b>

## COMMUNITY SERVICES

Dept. 4410: Parks Maintenance

### STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's public parks and facilities.

<b>STAFFING SUMMARY (FTEs)</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	0.13
Maintenance Leader	0.00	0.00	1.00	1.00	0.25
Part-Time Maintenance Workers 1/	0.00	0.00	3.00	3.00	0.75
Part-Time Maintenance Aides 2/	0.00	0.00	6.00	6.00	0.50
<b>Total:</b>	<b>0.50</b>	<b>0.50</b>	<b>10.50</b>	<b>10.50</b>	<b>1.63</b>

<b>BUDGET SUMMARY</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
Personnel Costs	170,619	182,604	66,937	133,123	9,870
Operating Expenses	214,241	82,704	206,470	182,048	292,145
<b>Total:</b>	<b>\$ 384,860</b>	<b>\$ 265,308</b>	<b>\$ 273,407</b>	<b>\$ 315,171</b>	<b>\$ 302,015</b>

<b>FUNDING SOURCES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
General Fund	384,860	265,308	217,407	289,840	302,015
County Park Bond			56,000	25,331	-
<b>Total:</b>	<b>\$ 384,860</b>	<b>\$ 265,308</b>	<b>\$ 273,407</b>	<b>\$ 315,171</b>	<b>\$ 302,015</b>

### KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate landscape maintenance services for street medians.
3. Coordinate landscape maintenance services for parks facilities.
4. Evaluate and respond to citizen tree/park maintenance service requests.

### KEY WORKLOAD MEASURES

Daily morning clean up consisting of bathroom clean up, blowing off hard surfaces, trash pick up, checking/emptying/replacing trash bags

Monthly food distribution program

Weekly mowing, weeding, edging and general landscaping of Atlantic Median, Clara Park, Clara Expansion Park, Lugo Park, Cudahy Park, Triangle Park, Pocket Park, and River Bed.

#### FOOTNOTES:

1/ Includes are 1.5 FTE for Part-Time Maintenance Workers for a period of 3 months

2/ Includes .5 FTE Maintenance Aides for a period of 3 months

**COMMUNITY SERVICES**

Dept: 4410 Parks Maintenance

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
5100 Full-Time	15,760	27,654	20,368	47,792	
5100 Community Services Director					
5100 Community Services Manager					
5100 Maintenance Superintendent					
5100 Maintenance Leader					2,134
5105 Overtime	1,152	8,096	-	23,614	-
5110 Salaries, Hourly	103,665	81,447	30,669	40,489	7,248
5120 Retirement	10,957	7,531	5,758	-	-
5121 PARS/APPLE Retirement	8,878	6,628	2,503	4,822	352
5125 Medicare Tax	1,916	1,781	780	2,246	136
5130 Medical Insurance	27,775	41,940	6,072	7,324	-
5133 Dental Insurance	231	529	455	699	-
5134 Disability Insurance	83	183	107	111	-
5136 Vacation Buy Back	-	6,453	-	5,923	-
5137 Vision Insurance	126	190	120	29	-
5138 Life Insurance	76	172	105	74	-
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 170,619</b>	<b>\$ 182,604</b>	<b>\$ 66,937</b>	<b>\$ 133,123</b>	<b>\$ 9,870</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
6040 Gasoline	12,923	8,637	10,000	5,000	-
6080 Office Supplies	542	549	500	100	-
6110 Chemicals	150	150	500	500	-
6140 Park Maintenance and Supplies	16,595	12,197	14,000	18,100	11,000
6250 Uniforms	-	1,352	3,500	3,500	-
6318 Electricity	83,994	-	-	-	-
6375 Miscellaneous Expense	-	-	-	-	-
6380 Natural Gas	1,670	448	-	-	-
6387 Signs	52	-	-	-	-
6389 Special Projects	-	22,006	70,700	75,600	79,125
6390 Telephone	3,077	428	-	-	-
6392 Training and Education	494	264	1,000	1,000	1,000
6394 Vehicle Maintenance	4,594	5,534	-	1,978	-
6395 Water	61,600	14,558	-	-	-
6712 Backflow Testing	100	885	-	-	-
6720 Contractual	225	-	90,900	70,900	200,900
6750 Graffiti Removal	1,903	-	-	-	-
6761 Plumbing	1,172	-	-	-	-
6765 Property Maintenance	18,009	-	-	-	-
6770 Service Equipment Maintenance	3,844	13,086	5,120	5,120	120
6785 Tree Trimming	3,297	2,610	10,250	250	-
<b>Total:</b>	<b>\$ 214,241</b>	<b>\$ 82,704</b>	<b>\$ 206,470</b>	<b>\$ 182,048</b>	<b>\$ 292,145</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Services Director	-
5100	Community Services Manager	-
5100	Maintenance Superintendent	-
5100	Maintenance Leader	2,134
5110	Hourly	7,248
	Maintenance Worker	1,095
	Maintenance Aide	6,153
5120	Retirement	-
5121	PARS/APLPE Retirement	352
5125	Medicare Tax	136
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	<b>9,870</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6040	<b>Gasoline</b>	
	<b>TOTAL</b>	<b>-</b>
6080	<b>Office Supplies</b>	
	New Computers and Desks	
	All-in-One Printer (Copier, Printer, Scanner)	
	<b>TOTAL</b>	<b>-</b>
6110	<b>Chemicals</b>	
	Chemical eradication services (estimated)	
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
6140	<b>Park Maintenance and Supplies</b> Safety equipment Saws, chain saws, saw chains, bars and oil Rope, gloves, batteries Tree stakes, ties, shovels, rakes, and brooms Construction Work Signs Cones, barricades, delineators, etc. Small tool replacement <div style="text-align: right; margin-top: 10px;"><i>Subtotal</i> -</div> <hr style="width: 30%; margin-left: auto; margin-right: 0;"/> Playground Wood Chips 8,000 Baseball Field Brick Dust 3,000	
	<b>TOTAL</b>	<b>11,000</b>
6250	<b>Uniforms</b> Maintenance Personnel Uniforms & Boots	
	<b>TOTAL</b>	<b>-</b>
6389	<b>Special Projects</b> Playground Surface (Grant Funded) - <i>Lugo Park (Repair)</i> - <i>Clara Expansion (All)</i> - <i>Cudahy Park (Water)(All)</i> - <i>Cudahy Park Playground (New)</i> -  Trash Cans (50 Gal.) (Working with Consolidated/Republic Services to purchase trash cans for city facilities) - Indoor Trash Cans -  Honda Generator EU3000I -  Maintenance and Repair 4,125 <i>Water irrigation system maintenance, repair, and expansion pump</i> 1,000 <i>General Plumbing and electrical repairs with purchase of snake</i> 1,125 <i>Landscape materials - Plants and Trees</i> 1,200 <i>General Repairs</i> 800 <i>ADA Accessibility Improvements</i> 75,000	
	<b>TOTAL</b>	<b>79,125</b>
6392	<b>Training and Education</b> Training workshops, seminars, conferences and related reference materials Training for Class B Driver's License	
	<b>TOTAL</b>	<b>1,000</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION		
	<b>DEPT. 4410</b>		<b>PARKS MAINTENANCE</b>
6720	<b>Contractual</b>		
	Yearly expense covers the administration costs of the Land Use Covenant/Agreement with the State of California	900	
	Contract Landscape Maintenance	200,000	
		<b>TOTAL</b>	<b>200,900</b>
6770	<b>Service Equipment Maintenance</b>		
	Annual AQMD permit fee required for brush chipper operation	120	
	Maintenance and Repairs to Lawnmowers, edgers, and other power material	-	
	Riding Mower	-	
		<b>TOTAL</b>	<b>120</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-17**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
6785	<b>Tree Trimming</b>	
	Scheduled Citywide tree maintenance - 4 year trim cycle	
	TLC Contract- Total 50,000 (50% share cost with Street Maintenance)	-
	Tree Removal (Remove dead trees or hazardous trees)	-
	<b>TOTAL</b>	-

# COMMUNITY SERVICES

## Public Safety

**Department 4501: Law Enforcement**  
General law and traffic enforcement.

**Dept: 4230 Community Preservation**  
Code enforcement and compliance services

**Department 4510: Animal Regulation**  
Animal regulation, licensing, and enforcement.

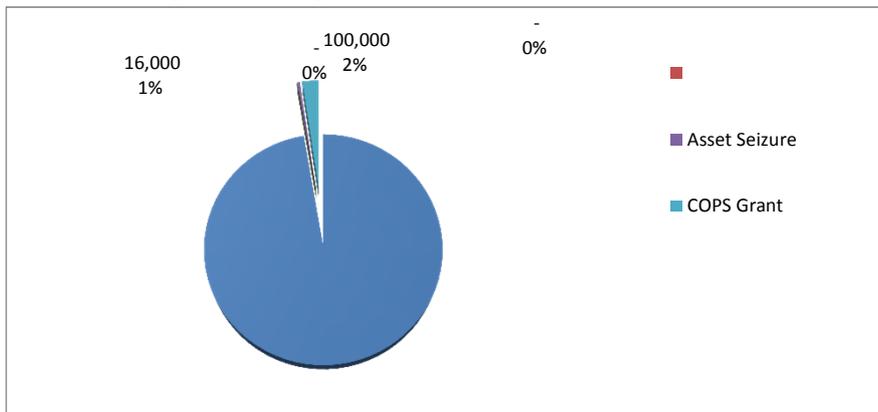
**Dept: 4520 Crossing Guards**  
Crosswalk monitoring in school zones

**Department 4530: Municipal Enforcement**  
Parking permits and enforcement.

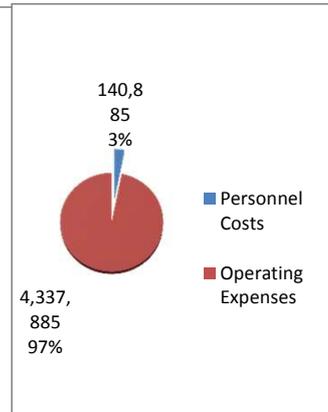
**Department 4502: Volunteers On Patrol**  
Volunteers on patrol, neighborhood watch

### DEPARTMENT SUMMARY

FY 2016-17: Program Financing



FY 2016-17: Resources Allocated



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16	Adopted 2016-17
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	120,113	150,259	145,732	182,556	140,885
Operating Expenses	3,649,359	3,576,184	3,772,998	3,806,067	4,337,885
<b>Total:</b>	<b>\$ 3,769,472</b>	<b>\$ 3,726,443</b>	<b>\$ 3,918,730</b>	<b>\$ 3,988,623</b>	<b>\$ 4,478,770</b>
<b>PROGRAM FINANCING</b>					
General Fund	3,710,543	3,606,273	3,823,089	3,872,234	4,227,784
Gas Tax	-	-	54,346	-	20,918
Community Preservation	-	-	54,346	-	114,068
Asset Seizure	-	-	16,000	16,000	16,000
COPS Grant	-	-	100,000	100,000	100,000
<b>Total:</b>	<b>\$ 3,710,543</b>	<b>\$ 3,606,273</b>	<b>\$ 3,823,089</b>	<b>\$ 3,872,234</b>	<b>\$ 4,478,770</b>
<b>PERSONNEL (FTE)</b>					
	1.00	1.00	6.00	6.00	3.08
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>6.00</b>	<b>6.00</b>	<b>3.08</b>

## COMMUNITY SERVICES

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Dept. 4501: Police Services

### STATEMENT OF PURPOSE

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To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

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	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	77,637	-	-
Operating Expenses	3,522,744	3,451,695	3,803,767	3,803,767	4,156,938
<b>Total:</b>	<b>\$ 3,522,744</b>	<b>\$ 3,451,695</b>	<b>\$ 3,881,404</b>	<b>\$ 3,803,767</b>	<b>\$ 4,156,938</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	3,522,744	3,451,695	3,703,294	3,687,767	4,040,938
Gas Tax	-	-	54,346	-	-
Community Preservation	-	-	7,764	-	-
Asset Seizure	-	-	16,000	16,000	16,000
COPS Grant	-	-	100,000	100,000	100,000
<b>Total:</b>	<b>\$ 3,522,744</b>	<b>\$ 3,451,695</b>	<b>\$ 3,881,404</b>	<b>\$ 3,803,767</b>	<b>\$ 4,156,938</b>

### KEY PROGRAM GOALS

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**COMMUNITY SERVICES**

Dept: 4501 Police Services

**EXPENDITURE DETAIL**

		HIDE COLUMN						
		ACTUAL 2013-14	ACTUAL 2014-15	Original 2014-15	Amended 2014-15	Original 2015-16	Amended 2015-16	Adopted 2016-17
<b>PERSONNEL</b>								
<u>ACCT.</u>		-	-	-	-	-	-	-
5100	Public Safety & Services Manager	-	-	-	-	65,511	-	-
5120	Retirement	-	-	-	-	5,467	-	-
5121	PARS Retirement	-	-	-	-	-	-	-
5125	Medicare Tax	-	-	-	-	950	-	-
5130	Medical Insurance	-	-	-	-	4,690	-	-
5133	Dental Insurance	-	-	-	-	386	-	-
5134	Disability Insurance	-	-	-	-	331	-	-
5136	Vacation Buy Back	-	-	-	-	-	-	-
5137	Vision Insurance	-	-	-	-	93	-	-
5138	Life Insurance	-	-	-	-	209	-	-
<b>Total:</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 77,637</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING EXPENSES</b>								
<u>ACCT.</u>								
6390	Telephone	13,609	-	-	-	-	-	-
6763	Police Services	3,509,135	3,451,695	3,587,147	3,587,147	3,803,767	3,803,767	4,156,938
<b>Total:</b>		<b>\$ 3,522,744</b>	<b>\$ 3,451,695</b>	<b>\$ 3,587,147</b>	<b>\$ 3,587,147</b>	<b>\$ 3,803,767</b>	<b>\$ 3,803,767</b>	<b>\$ 4,156,938</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4501</b>	<b>POLICE SERVICES</b>
	<b>SALARIES AND BENEFITS</b>	
5100	Public Safety & Services Manager (20% General Fund )	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6763	<b>Police Services</b>	4,040,938
	9/56 Hour Service Units	
	1 Growth Deputy - Neighborhood Watch	
	1 Service Area Sergeant	
	<b>Police Services - Supplemental</b>	
	Asset Seizure (Grant Funded)	16,000
	COPS (Grant Funded)	100,000
	<b>TOTAL</b>	<b>4,156,938</b>

\*Telephone costs are included under *Facilities Operations*

## COMMUNITY SERVICES

Dept. 4230: Community Preservation

### STATEMENT OF PURPOSE

Community Preservation investigates complaints about Municipal Code violations relating to health, safety, business license, nuisances, housing, and zoning.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.08
Community Preservation Officer	1.00	1.00	1.00	1.00	1.00
Part-Time Positions	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.08</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	27,703	68,020	-	113,201	81,017
Operating Expenses	-	15,377	-	30,310	75,232
<b>Total:</b>	<b>\$ 27,703</b>	<b>\$ 83,397</b>	<b>\$ -</b>	<b>\$ 143,511</b>	<b>\$ 156,249</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	-	-	-	63,052	21,263
Gas Tax	-	-	-	5,459	20,918
CDBG	27,703	83,397	175,000	75,000	114,068
<b>Total:</b>	<b>\$ 27,703</b>	<b>\$ 83,397</b>	<b>\$ 175,000</b>	<b>\$ 143,511</b>	<b>\$ 156,249</b>

### KEY PROGRAM GOALS

1. Expand the use of administrative citations for the enforcement of various ordinances set forth in the Municipal Code.
2. Use targeted enforcement to pro-actively address code compliance problems within specific neighborhoods.
3. Investigate complaints about Municipal Code violations relating to health, safety, nuisances, housing, and zoning.
4. Work with the business license division to enforce commercial business occupancy (CBO) requirements.
5. Continue the use of FASE to pro-actively enforce both residential and commercial maintenance requirement.

### KEY WORKLOAD MEASURES

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2016-17</b>
1. Implement Code Enforcement case tracking software.	100%
2. Administrative penalty & municipal bail schedule amendments.	100%
3. Increase CPO performance/productivity (field inspections).	100%
4. Business license enforcement revisions, commercial business occupancy (CBO) requirements.	100%
5. Increase compliance through outreach and resident education (handouts, articles).	100%
6. Implement inspection upon resale and residential rental ordinance.	100%

**COMMUNITY SERVICES**

Dept: 4230 Community Preservation

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
5110 Community Development Manager	-	-	-	-	-
5110 Public Safety & Services Manager	-	-	-	-	-
5100 Community Preservation Officer	19,217	47,140	-	30,774	54,579
5105 Overtime	535	198	-	37	-
5115 Part Time	-	-	-	-	-
5120 Retirement	5,358	7,174	-	9,857	7,072
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	285	733	-	444	791
5130 Medical Insurance	2,010	8,684	-	7,928	16,968
5133 Dental Insurance	64	498	-	839	1,003
5134 Disability Insurance	102	243	-	102	186
5136 Vacation Buy Back	-	3,081	-	-	-
5137 Vision Insurance	39	95	-	27	283
5138 Life Insurance	93	174	-	66	135
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 27,703</b>	<b>\$ 68,020</b>	<b>\$ -</b>	<b>\$ 50,074</b>	<b>\$ 81,017</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
6040 Gasoline	-	52	-	-	-
6080 Office Supplies	-	140	-	-	900
6250 Uniforms	-	467	-	191	500
6386 Professional Membership	-	-	-	85	750
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting	-	-	-	-	-
6392 Training and Education	-	1,455	-	1,078	2,302
6394 Vehicle Maintenance	-	341	-	-	1,000
6755 Legal Services	-	12,922	-	28,956	69,780
<b>Total:</b>	<b>\$ -</b>	<b>\$ 15,377</b>	<b>\$ -</b>	<b>\$ 30,310</b>	<b>\$ 75,232</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
	<b>DEPT. 4230</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Public Safety & Services Manager (9months @ 10%)	-
5100	Community Preservation Officer	54,579
5120	Retirement	7,072
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	791
5130	Medical Insurance	16,968
5133	Dental Insurance	1,003
5134	Disability Insurance	186
5137	Vision Insurance	283
5138	Life Insurance	135
	<b>TOTAL</b>	<b>81,017</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	Compliance notices and citation forms	-
	Miscellaneous code enforcement equipment	-
	<i>Additional supplies (pepper spray, envelopes, etc.)</i>	400 CDBG Budget
	<i>Printer Toner</i>	500 CDBG Budget
	Code Enforcement Software (33% Share Cost)	
	<b>TOTAL</b>	<b>900</b>
6250	<b>Uniforms</b>	
		CDBG Budget
	<b>TOTAL</b>	<b>500</b>
6386	<b>Professional Membership</b>	
	California Association of Code Enforcement Officers (Staff & Director)	CDBG Budget
	<b>TOTAL</b>	<b>750</b>
6392	<b>Training and Education</b>	
	Training for community preservation personnel (workshops, seminars and conferences)	CDBG Budget
	<b>TOTAL</b>	<b>2,302</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DEPT. 4230	DESCRIPTION	COMMUNITY PRESERVATION
6394		<b>Vehicle Maintenance</b> Fuel and scheduled preventive maintenance (Unit #32, #36)	CDBG Budget
		<b>TOTAL</b>	<b>1,000</b>
6755		<b>Legal Services</b> City Prosecutor Prosecution <i>Muni Code Update</i>	44,780 CDBG Budget 25,000 CDBG Budget
		<b>TOTAL</b>	<b>69,780</b>

**COMMUNITY SERVICES**

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Dept. 4520: Crossing Guards

**STATEMENT OF PURPOSE**

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Program provides the technical resources necessary to perform special vehicular traffic impact analysis studies for community development projects, and ensures compliance with State mandated Congestion Management Plan (CMP) requirements.

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<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
Personnel Costs	-	-	-	-	-
Operating Expenses	31,226	36,773	36,200	36,200	36,200
<b>Total:</b>	<b>\$ 31,226</b>	<b>\$ 36,773</b>	<b>\$ 36,200</b>	<b>\$ 36,200</b>	<b>\$ 36,200</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
General Fund	\$ 31,226	36,773	36,200	36,200	-
C.O.P.S.	-	-	-	-	36,200
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,200</b>

**KEY PROGRAM GOALS**

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1. Provide crossing guard services during morning drop-off and afternoon pick-up hours

**KEY WORKLOAD MEASURES**

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Number of Crossguard locations

4

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**COMMUNITY SERVICES**

Dept: 4520 Crossing Guards

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**EXPENDITURE DETAIL**

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	<b>HIDE COLUMN</b>						
	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2014-15</i>	<i>Amended 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>OPERATING EXPENSES</b>							
<u>ACCT.</u>							
6730	\$ 31,226	\$ 36,773	\$ 36,200	\$ 36,200	\$ 36,200	\$ 36,200	\$ 36,200

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**ACCOUNT MODIFICATIONS**

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**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION
DEPT. 4520	CROSSING GUARDS
	MAINTENANCE AND OPERATIONS
6730	<b>Crossing Guards Services</b> Seeking alternative funding from eligible providers
	<b>TOTAL 36,200</b>

**COMMUNITY SERVICES**

Dept. 4510: Animal Regulation

**STATEMENT OF PURPOSE**

To provide the resources necessary to ensure community public health and safety through education and pro-active enforcement of State, County, and City animal regulations.

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	-	-	-
Operating Expenses	65,206	52,148	30,000	30,000	60,000
<b>Total:</b>	<b>\$ 65,206</b>	<b>\$ 52,148</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2014-15</i>	<i>Original 2015-16</i>	<i>Amended 2015-16</i>	<i>Adopted 2016-17</i>
<b>FUNDING SOURCES</b>					
General Fund	65,206	52,148	30,000	30,000	60,000
<b>Total:</b>	<b>\$ 65,206</b>	<b>\$ 52,148</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ 60,000</b>

**KEY PROGRAM GOALS**

1. Adopt Title 10 (Animals) of the Los Angeles County Code (LACC) by reference.
2. Develop a plan to proactively locate dogs within the City that do not have a current license.

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted 2016-17</i>
Number of animal licenses issued.	-
Number of live animals impounded.	-
Number of deceased animals removed.	-

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**COMMUNITY SERVICES**

Dept: 4510 Animal Regulation

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**EXPENDITURE DETAIL**

		<i>ACTUAL</i> 2013-14	<i>ACTUAL</i> 2014-15	<i>Original</i> 2015-16	<i>Amended</i> 2015-16	<i>Adopted</i> 2016-17
<b>OPERATING EXPENSES</b>						
<u>ACCT.</u>						
6703	Total:	\$ 65,206	\$ 52,148	\$ 30,000	\$ 30,000	\$ 60,000

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**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4510</b>	<b>ANIMAL REGULATION</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6703	<b>Animal Control</b>	
	Los Angeles County Animal Control Services	80,000
	Less Fees Collected	(20,000)
	<b>TOTAL</b>	<b>60,000</b>

## COMMUNITY SERVICES

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Dept. 4530: Municipal Enforcement

### STATEMENT OF PURPOSE

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To provide the necessary resources to manage vehicle parking enforcement operations, including parking permit processing data processing, and penalty assessment collection.

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<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	0.00	0.00	4.00	4.00	2.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>	<b>2.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	92,403	82,232	68,095	68,095	59,868
Operating Expenses	24,200	18,431	21,100	21,370	9,515
<b>Total:</b>	<b>\$ 116,603</b>	<b>\$ 100,663</b>	<b>\$ 89,195</b>	<b>\$ 89,465</b>	<b>\$ 69,383</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	116,603	100,663	89,195	\$ 89,465	69,383
<b>Total:</b>	<b>\$ 116,603</b>	<b>\$ 100,663</b>	<b>\$ 89,195</b>	<b>\$ 89,465</b>	<b>\$ 69,383</b>

### KEY PROGRAM GOALS

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1. To enhance customer service and relocate staff time to assist with other projects.
  2. To create overnight parking policy and fee structure
-

**COMMUNITY SERVICES**

Dept: 4530 Municipal Enforcement

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>	
<b>ACCT.</b>						
5130 Medical Insurance	106	-	-	-	-	
5100 Full Time	155	-	-	-	-	
5110 Salaries, Hourly	84,450	75,489	58,230	58,230	55,536	
5120 Retirement	44	-	-	-	-	
5121 PARS/APPLE Retirement	6,406	5,662	8,266	8,266	3,124	
5125 Medicare Tax	1,242	1,081	1,599	1,599	1,208	
<b>Total:</b>	<b>\$ 92,403</b>	<b>\$ 82,232</b>	<b>\$ 68,095</b>	<b>\$ 68,095</b>	<b>\$ 59,868</b>	
<b>OPERATING EXPENSES</b>						
<b>ACCT.</b>						
6040 Gasoline	13,281	11,706	10,000	10,000	2,500	2,500
6080 Office Supplies	327	82	500	500	250	250
6250 Uniforms	1,519	1,662	2,000	2,000	1,500	500
6320 Employee Physical	-	-	-	-	-	
6378 Radio Equipment Maintenance	559	-	-	-	-	
6390 Telephone	1,987	203	-	-	-	
6391 Travel and Meetings	-	-	-	-	-	
6392 Training and Education	-	-	1,000	1,270	1,000	500
6394 Vehicle Maintenance	4,827	4,628	4,000	4,000	1,000	1,000
6715 Commissioner - See Hourly					3,265	
6764 Professional Services	-	-	-	-	-	
6972 Photography Equipment	393	-	-	-	-	
6990 Vehicle	-	-	-	-	-	
6993 Other Equipment	1,307	150	3,600	3,600	-	
<b>Total:</b>	<b>\$ 24,200</b>	<b>\$ 18,431</b>	<b>\$ 21,100</b>	<b>\$ 21,370</b>	<b>\$ 9,515</b>	

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	MUNICIPAL ENFORCEMENT
	<b>DEPT. 4530</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Public Safety & Services Manager (25%)	-
5105	Overtime	-
5110	Hourly	55,536
	Municipal Officers (80 hours a week)	55,536
5120	Retirement	-
5121	PARS/APPLE Retirement	3,124
5125	Medicare Tax	1,208
	<b>TOTAL</b>	<b>59,868</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6040	<b>Gasoline</b>	
	<b>TOTAL</b>	<b>2,500</b>
6080	<b>Office Supplies</b>	
	Business Cards, Flash Lights, Clipboards, Batteries	
	<b>TOTAL</b>	<b>250</b>
6250	<b>Uniforms</b>	
	<b>TOTAL</b>	<b>1,500</b>
6392	<b>Training and Education</b>	
	Training classes and seminars for commissioners/staff	
	<b>TOTAL</b>	<b>1,000</b>
6394	<b>Vehicle Maintenance</b>	
	<b>TOTAL</b>	<b>1,000</b>
6715	<b>Commissioner</b>	
	Public Safety Commission	3,265
	(1 Chairperson @\$60 and 4 Commissioners @\$50)	
	<b>TOTAL</b>	<b>3,265</b>
6993	<b>Other Equipment</b>	
	Vehicle lease and MDC Software	-
	<b>TOTAL</b>	<b>-</b>

# Public Works

## Department 4425: Street Maintenance

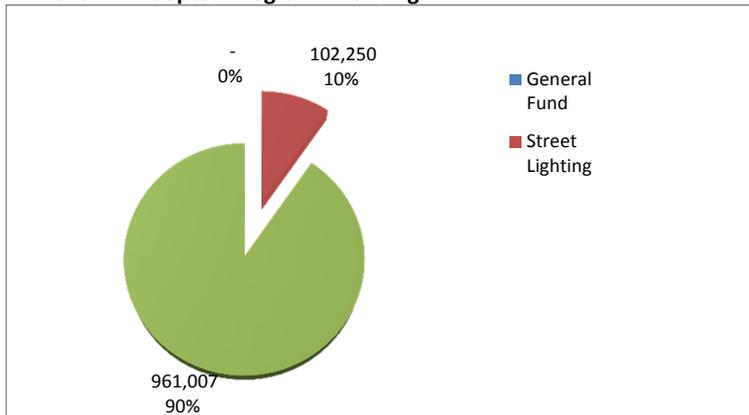
Maintain and replace signs and street marking.

## Department 4430: Street Lighting

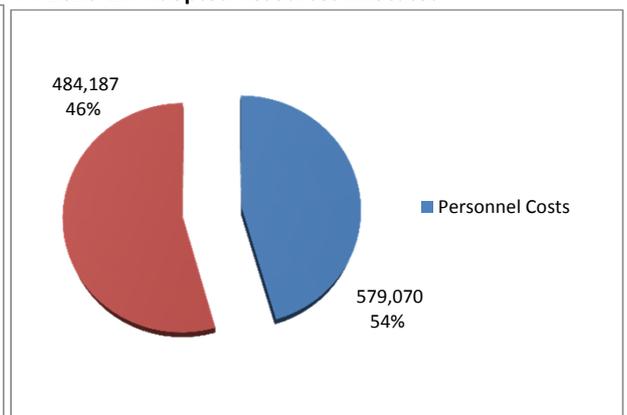
Maintain and replace street lighting

### DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16	Adopted 2016-17
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	251,514	311,056	506,024	506,024	484,187
Operating Expenses	282,622	267,468	579,070	566,570	579,070
<b>Total:</b>	<b>\$ 534,136</b>	<b>\$ 578,524</b>	<b>\$ 1,085,094</b>	<b>\$ 1,072,594</b>	<b>\$ 1,063,257</b>
<b>PROGRAM FINANCING</b>					
General Fund	-	-	-	-	-
Street Lighting	100,376	105,648	102,250	102,250	102,250
Gas Tax	433,760	472,876	982,844	970,344	961,007
<b>Total:</b>	<b>\$ 534,136</b>	<b>\$ 578,524</b>	<b>\$ 1,085,094</b>	<b>\$ 1,072,594</b>	<b>\$ 1,063,257</b>
<b>PERSONNEL (FTE)</b>					
	2.50	2.50	7.50	0.00	6.38
<b>Total:</b>	<b>2.50</b>	<b>2.50</b>	<b>7.50</b>	<b>0.00</b>	<b>6.38</b>

## COMMUNITY SERVICES

Dept. 4425: Street Maintenance  
All from Gas Tax Fund

### STATEMENT OF PURPOSE

Program provides the resources required to perform routine and emergency maintenance, the repairing & replacement of traffic signs, and scheduled repainting of street markings.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	0.88
Maintenance Leader	0.00	1.00	1.00	1.00	1.75
Maintenance Worker	2.00	6.00	6.00	6.00	3.75
<b>Total:</b>	<b>2.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>6.38</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	311,056	375,181	506,024	506,024	484,187
Operating Expenses	161,820	171,175	476,820	464,320	476,820
<b>Total:</b>	<b>\$ 472,876</b>	<b>\$ 546,356</b>	<b>\$ 982,844</b>	<b>970,344</b>	<b>\$ 961,007</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>
Gas Tax	472,876	546,356	982,844	970,344	961,007
<b>Total:</b>	<b>\$ 472,876</b>	<b>\$ 546,356</b>	<b>\$ 982,844</b>	<b>\$ 970,344</b>	<b>\$ 961,007</b>

### KEY PROGRAM GOALS

1. Conduct scheduled street sign and striping maintenance inspections.
2. Repaint all stop sign/bar-stop pavement markings.
3. Repaint all school zone pavement markings.
4. Repaint all pavement markings on primary thoroughfares and secondary collector streets, including crosswalks.
5. Repaint stop bars and pavement markings in areas with new asphalt or slurry seal.

### KEY WORKLOAD MEASURES

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2016-17</b>
Replace traffic signs with retro-reflectivity compliant signs.	100%
Repaint stop sign/bar pavement markings.	100%
Repaint school zone pavement markings.	
Repair potholes	
Repair sidewalks	
Remove graffiti in public right-of-way	100%

**COMMUNITY SERVICES**

Dept: 4425 Street Maintenance

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
5100 On Call Hours	174,948	240,531	21,837	21,837	-
5100 Community Services Manager	-	-	-	-	-
5100 Maintenance Superintendent	-	-	55,718	55,718	55,718
5100 Maintenance Worker	-	-	86,856	86,856	86,856
5100 Maintenance Worker	-	-	35,724	35,724	35,724
5100 Maintenance Worker	-	-	35,724	35,724	35,724
5100 Maintenance Worker	-	-	35,724	35,724	35,724
5100 Maintenance Worker	-	-	35,724	35,724	35,724
5100 Maintenance Worker	-	880	35,724	35,724	35,724
5105 Overtime	206	545	-	-	-
5110 Salaries, Hourly	1,325	26,220	-	-	-
5115 Part-Time	22,809	-	-	-	-
5120 Retirement	47,436	50,098	51,059	51,059	51,059
5121 PARS/APPLE Retirement	1,726	1,897	-	-	-
5125 Medicare Tax	2,932	3,829	4,457	4,457	4,457
5130 Medical Insurance	44,937	45,368	92,170	92,170	92,170
5133 Dental Insurance	2,342	2,448	9,614	9,614	9,614
5134 Disability Insurance	953	1,257	1,731	1,731	1,731
5136 Vacation Buy Back	9,763	-	-	-	-
5137 Vision Insurance	834	861	2,043	2,043	2,043
5138 Life Insurance	845	1,247	1,919	1,919	1,919
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 311,056</b>	<b>\$ 375,181</b>	<b>\$ 506,024</b>	<b>\$ 506,024</b>	<b>\$ 484,187</b>

<b>OPERATING COSTS</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
6040 Gasoline	9,685	7,146	10,000	10,000	10,000
6150 Street Maintenance Supplies	8,520	10,218	52,500	40,000	52,500
6250 Uniforms	-	664	-	-	-
6387 Signs	1,481	5,069	20,500	20,500	20,500
6390 Telephone	2,503	796	-	-	-
6392 Training and Education	217	-	-	-	-
6394 Vehicle Maintenance	4,185	9,237	-	-	-
6395 Water	4,352	4,563	5,660	5,660	5,660
6545 Recycling	3,722	25	-	-	-
6710 Audit	775	5,037	-	-	-
6720 Contractual	-	7,392	-	-	-
6735 Dig Alert Services	392	608	-	-	-
6750 Graffiti Removal	4,120	3,215	-	-	-
6770 Street Maintenance	847	5,616	243,160	243,160	243,160
6778 Street Sweeping	108,546	109,414	120,000	120,000	120,000
6785 Tree Trimming	12,475	2,175	25,000	25,000	25,000
6990 Vehicle	-	-	-	-	-
<b>Total:</b>	<b>\$ 161,820</b>	<b>\$ 171,175</b>	<b>\$ 476,820</b>	<b>\$ 464,320</b>	<b>\$ 476,820</b>

**ACCOUNT MODIFICATIONS**

Cost from this department are covered all by the Gas Tax Fund

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	<b>DEPT. 4425</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Services Director (25%)	-
5100	Community Services Manager	-
5100	Maintenance Superintendent (100%)	55,718
5100	Maintenance Leader (2) [1-12 Months; 1-9 Months]	86,856
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5100	Maintenance Worker (New Position - Proposed)	35,724
5105	Overtime	-
5120	Retirement	51,059
5121	PARS/ APPLE Retirement	-
5125	Medicare Tax	4,457
5130	Medical Insurance	92,170
5133	Dental Insurance	9,614
5134	Disability Insurance	1,731
5136	Vacation Buy Back	-
5137	Vision Insurance	2,043
5138	Life Insurance	1,919
	<b>TOTAL</b>	<b>484,187</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6040	<b>Gasoline</b>	
	<b>TOTAL</b>	<b>10,000</b>
6150	<b>Street Maintenance Supplies</b>	
	PIONJAR	6,200
	Striping Machine	6,200
	Other Materials	40,100
	<b>TOTAL</b>	<b>52,500</b>
6387	<b>Signs</b>	
	City routine sign maintenance, replacement & repair (estimated)	
	Federal Mandate 6" Street Signs	15,000
	Street Decorations (Flags, banners, storage)	5,500
	<b>TOTAL</b>	<b>20,500</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	<b>DEPT. 4425</b>	
6395	<b>Water</b>	
		<b>TOTAL 5,660</b>
6770	<b>Street Maintenance</b>	
	Striping/Pavement (Premark Street Marking) <i>Schedule striping and pavement marking including select system school zones, curb painting, new pavement, and pavement reflector replacement (estimated)</i>	8,000 20,000
	Curb Addressing <i>Aeron perform every 2 years (last performed in 2014)</i>	
	Bus Shelter Maintenance <i>Clean and Repair Bus Shelters Structure repair, painting, etc. Atlantic Trash Cans (30 GAL. Metal Trash Cans Model - MF3051)</i>	25,160
	Graffiti Removal <i>Skid Pressure Washer</i>	25,000 10,000
	Street Maintenance <i>Pot Hole Repair</i>	30,000
	Median Maintenance <i>Re-Landscape Atlantic Blvd. Median 2 New Trucks w/ Arrow Board</i>	35,000 90,000
		<b>TOTAL 243,160</b>
6778	<b>Street Sweeping (2 times per week)</b> Nationwide Environmental Services - Street sweeping contract services Street sweeping (2 times per week)	
		<b>TOTAL 120,000</b>
6785	<b>Tree Trimming</b> Scheduled Citywide tree maintenance - 2 year trim cycle TLC Contract- Total 50,000 (50% share cost with Park Maintenance)	
		<b>TOTAL 25,000</b>

## COMMUNITY SERVICES

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Dept. 4430: Street Lighting

### STATEMENT OF PURPOSE

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Program provides comprehensive maintenance services and electrical power required to operate the City's street lighting system. The cost for a portion of the safety lighting maintenance and repair is shared with other bordering jurisdictions.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
Personnel Costs	-	-	-	-	-
Operating Expenses	100,376	105,648	102,250	102,250	102,250
<b>Total:</b>	<b>\$ 100,376</b>	<b>\$ 105,648</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
General Fund	-	-	-	-	-
Street Lighting	100,376	105,648	102,250	102,250	102,250
<b>Total:</b>	<b>\$ 100,376</b>	<b>\$ 105,648</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

### KEY PROGRAM GOALS

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1. Conduct scheduled street lighting system inspections, and identify maintenance deficiencies.
  2. Update the City's lighting and maintenance assessment district engineer's report in accordance with the 1972 State Lighting and Landscape Act.
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<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2016-17</b>
Updated street light master plan.	100%
Upgrade street lights with the latest energy efficiency technology.	100%

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**COMMUNITY SERVICES**

Dept: 4430 Street Lighting

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**EXPENDITURE DETAIL**

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	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>OPERATING COSTS</b>					
<b>ACCT.</b>					
6318 Electricity	77,082	82,428	77,250	77,250	77,250
6389 Special Projects	-	-	-	-	-
6775 Street Lighting Maintenance Service	23,294	23,220	25,000	25,000	25,000
<b>Total:</b>	<b>\$ 100,376</b>	<b>\$ 105,648</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

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**ACCOUNT MODIFICATIONS**

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**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

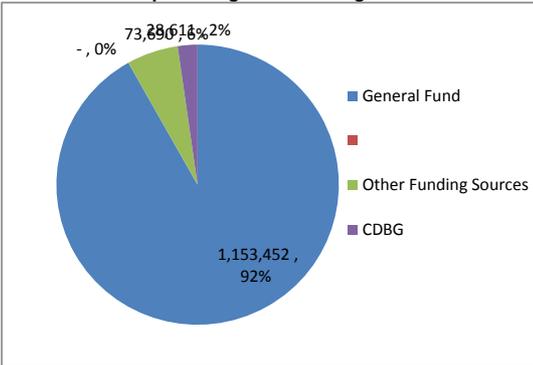
ACCT. NO.	DESCRIPTION	STREET LIGHTING
	<b>DEPT. 4430</b>	
	<b>MAINTENANCE AND OPERATIONS</b>	
6318	<b>Electricity</b> Street Lighting	<b>TOTAL 77,250</b>
6775	<b>Street Lighting Maintenance Service</b> Contract Maintenance Service	<b>TOTAL 25,000</b>

# FACILITIES OPERATIONS

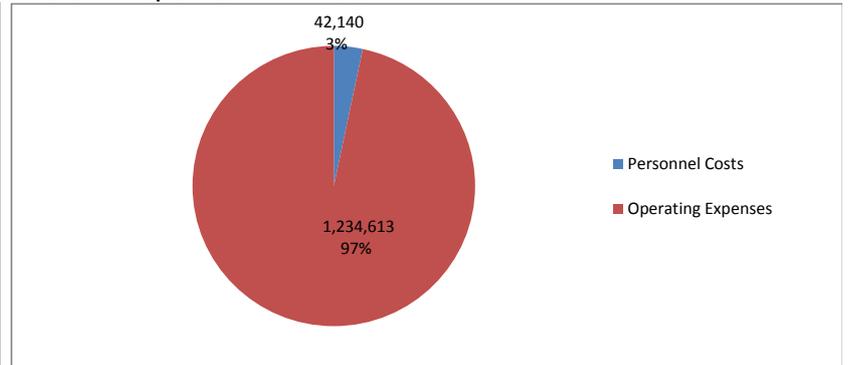
Department 4020: City Hall Operations  
Operate and maintain City buildings.

## DEPARTMENT SUMMARY

FY 2016-17: Adopted Program Financing



FY 2016-17: Adopted Resources Allocated



	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	32,636	38,383	22,497	20,697
Operating Expenses	381,669	1,009,658	984,416	1,093,884
<b>Total:</b>	<b>\$ 414,305</b>	<b>\$ 1,048,041</b>	<b>\$ 1,006,913</b>	<b>\$ 1,114,581</b>

Adopted 2016-17
42,140
1,234,613
<b>\$ 1,276,753</b>

	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16
<b>PROGRAM FINANCING</b>				
General Fund	409,305	1,043,041	979,309	1,070,165
Gas Tax	-	-	-	-
Other Funding Sources	5,000	5,000	-	-
CDBG	-	-	27,604	44,416
<b>Total:</b>	<b>\$ 414,305</b>	<b>\$ 1,048,041</b>	<b>\$ 1,006,913</b>	<b>\$ 1,114,581</b>

Adopted 2016-17
1,153,452
21,000
73,690
28,611
<b>\$ 1,276,753</b>

PERSONNEL (FTE)	ACTUAL 2013-14	ACTUAL 2014-15	Original 2015-16	Amended 2015-16
<b>Total:</b>				

Adopted 2016-17
0.50
0.50

## FACILITIES OPERATIONS

Dept. 4020: City Hall Operations

### STATEMENT OF PURPOSE

Program provides the resources required to operate and maintain City Hall, Bedwell Hall, Lugo Park, Clara Street Park Facilities and the Emergency Operations Center, which includes comprehensive mechanical services, general facility maintenance, and utility systems.

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Part-Time	0.00	0.00	3.00	3.00	2.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	32,636	38,383	22,497	20,697	42,140
Operating Expenses	381,669	1,009,658	984,416	1,093,884	1,234,613
<b>Total:</b>	<b>\$ 414,305</b>	<b>#####</b>	<b>\$1,006,913</b>	<b>\$ 1,114,581</b>	<b>\$ 1,276,753</b>

	<i>ACTUAL</i> <b>2013-14</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Original</i> <b>2015-16</b>	<i>Amended</i> <b>2015-16</b>	<i>Adopted</i> <b>2016-17</b>
<b>FUNDING SOURCES</b>					
General Fund	409,305	1,043,041	979,309	1,070,165	1,153,452
Other Funding (Prop A,C, COPS, Used Oil)	5,000	5,000	-	-	73,690
Gas Tax					21,000
CDBG	-	-	27,604	44,416	28,611
<b>Total:</b>	<b>\$ 414,305</b>	<b>#####</b>	<b>\$1,006,913</b>	<b>\$ 1,114,581</b>	<b>\$ 1,276,753</b>

### KEY PROGRAM GOALS

1. Provide comprehensive maintenance services for general government buildings and appurtenant facilities.
2. Perform scheduled facility inspections, prepare maintenance deficiency reports and coordinate appropriate corrective action.
3. Develop a Facilities Master Plan to address improved maintenance, utility, and replacement cost savings.

### KEY WORKLOAD MEASURES

	<i>Adopted</i> <b>2016-17</b>
Remodel City Council Chambers.	100%
Paint City Hall, Bedwell Hall, Lugo Park, Clara Park.	100%
Develop a Facilities Master Plan.	-
Upgrade HVAC and Lighting/Controls in City facilities.	100%
Administer and monitor performance of Janitorial contract.	100%

**FACILITIES OPERATIONS**

Dept: 4020 City Hall Operations

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
5105 Overtime	743	107	-	-	-
5110 Salaries, Hourly	-	-	-	-	-
5115 Part Time	28,813	35,887	20,649	20,649	40,040
5121 PARS/APPLE Retirement	2,668	2,002	1,549	-	1,500
5125 Medicare Tax	412	387	299	48	600
<b>Total:</b>	<b>\$ 32,636</b>	<b>\$ 38,383</b>	<b>\$ 22,497</b>	<b>\$ 20,697</b>	<b>\$ 42,140</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2014-15</b>	<b>Original 2015-16</b>	<b>Amended 2015-16</b>	<b>Adopted 2016-17</b>
<b>ACCT.</b>					
6010 Buiding Materials	-	26,647	-	10,489	-
6012 Computer Supplies	140	-	-	-	-
6014 Copier Supplies	800	6,217	9,922	58,502	79,980
6017 Bad debt expense	-	241,434	-	-	-
6040 Gasoline	424	243	-	-	-
6060 Kitchen Supplies	902	5,102	15,000	15,000	20,000
6080 Office Supplies	8,234	16,883	8,000	24,288	15,500
6312 City Membership	13,809	13,475	20,081	20,081	50,081
6318 Electricity	49,407	137,951	135,900	135,900	135,900
6323 Equipment Lease	4,074	82	-	-	-
6370 Office Equipment Maintenance	2,846	4,039	17,060	10,060	12,060
6375 Miscellaneous Expense	3,475	697	-	889	-
6376 Taxes and License	431	267	500	500	500
6380 Natural Gas	452	1,995	2,120	2,120	2,120
6385 Postage	6,663	8,036	7,000	9,000	7,000
6388 Subscription	-	104	-	-	-
6389 Special Projects	53,247	20,932	-	20,000	-
6390 Telephone	22,026	43,841	45,500	45,500	45,500
6395 Water	315	44,649	46,448	46,448	46,450
6396 Internet	7,685	5,556	4,500	4,500	5,700
6420 Liability Insurance	57,286	134,022	230,410	230,410	264,845
6490 Workers Compensation Insurance	71,794	90,039	218,507	197,335	222,198
6515 Food Distribution	-	24,794	55,500	30,500	38,611
6720 Contractual	10,748	115,356	111,324	180,218	253,324
6725 Construction	-	41,192	-	-	-
6742 Emergency Preparedness	1,445	6,196	3,360	3,360	3,360
6745 Engineering Services	-	-	-	-	-
6764 Professional Services	-	-	-	-	-
6810 Bank Charges	11,271	9,828	12,000	12,000	12,000
6910 Computers	28,684	-	33,300	33,300	6,500
6950 Heating and Air Conditioning	8,540	3,193	5,000	500	10,000
6970 Office Equipment	16,971	6,888	2,984	2,984	2,984
<b>Total:</b>	<b>\$ 381,669</b>	<b>\$ 1,009,658</b>	<b>\$ 984,416</b>	<b>\$ 1,093,884</b>	<b>\$ 1,234,613</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DEPT. 4020	DESCRIPTION	FACILITY OPERATIONS
<b>SALARIES AND BENEFITS</b>			
5110		Salaries, Hourly	-
5115		Part Time	40,040
		Receptionist (\$15.40per hour x 25 hrs per week each)	40,040
5121		PARS Retirement	1,500
5125		Medicare Tax	600
<b>TOTAL</b>			<b>42,140</b>
<b>MAINTENANCE AND OPERATIONS</b>			
6010		<b>Building Materials</b>	
		Carpet in Council Chambers & Bedwell Office	-
		New tile at Lugo Teen Center (Porcelain)	-
		Bedwell Hall, Kitchen & Lobby Floor	-
		Clara Park Restroom Tile Floor	-
		Clara Park Lobby Floor (Porcelain)	-
		Clara Park Hall Floor (Vinyl/Porcelain)	-
		Clara Park Hall Floor (Porcelain)	-
<b>TOTAL</b>			<b>-</b>
6014		<b>Copier Supplies</b>	
		Copier Supplies Servicing (Contract Konika)	3,090
		Copier Lease (Contract Ricoh \$3,403 x 12 months)	41,212 <b>Other Funds</b>
		Copier Supplies Servicing (Contract Ricoh \$6,050 x 4 quarters)	24,956 <b>Other Funds</b>
		Paper	8,222 <b>Other Funds</b>
		Ink	2,500 <b>Other Funds</b>
<b>TOTAL</b>			<b>79,980</b>
<i>\$73,690 will be non-General Fund sources</i>			
6060		<b>Kitchen</b>	
		Clara Park Kitchen Hood (Not in Compliance)	15,000
		Servicing of kitchens in all facilities	5,000
<b>TOTAL</b>			<b>20,000</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DEPT. 4020	DESCRIPTION	FACILITY OPERATIONS
6080	<b>Office Supplies</b>		
		Lights, water, and misc. supplies.	2,500
		Cleaning, sanitary supplies, trash liners, and paper goods	12,000
		Flags (Replace once per year)	1,000
		<b>TOTAL</b>	<b>15,500</b>
6312	<b>City Memberships</b>		
		California Cities for Self-Reliance JPA	30,000
		Southern California Association of Governments	2,320
		California Contract Cities	2,600
		League of California Cities	7,940
		League of California Cities - Los Angeles Division	931
		Area E Disaster Management	1,200
		Gateway Water Management Authority	5,000
		Sams Club Membership	90
		<b>TOTAL</b>	<b>50,081</b>
6318	<b>Electricity</b>		
		City Hall (Including Library)	50,000
		Other Facilities (Lugo Park, Clara Street Park, Bedwell Hall)	85,000
		Lighting (Atlantic/Patata Intersection)	900
		<b>TOTAL</b>	<b>135,900</b>
6370	<b>Office Equipment Maintenance</b>		
		Generator at Lugo Park (Bi-annual Service)	3,000
		General building repairs and facility maintenance (Estimated)	3,000
		Annual Fire Extinguisher Service	600
		Fire Sprinkler Supression System (Inspection Included)	4,000
		Locksmith	1,460
		Annual Audits (Playgrounds, Skate Park and Gym) (Included in MCE contract)	-
		<b>TOTAL</b>	<b>12,060</b>
6376	<b>Tax and License</b>		
		Health Department Fees	
		<b>TOTAL</b>	<b>500</b>
6380	<b>Natural Gas</b>		
		City Hall	450
		Clara Street Park	1,155
		Lugo Park	515
		<b>TOTAL</b>	<b>2,120</b>
6385	<b>Postage</b>		
		Postage Machine Lease, postage, etc.	7,000
		<b>TOTAL</b>	<b>7,000</b>
6389	<b>Special Projects</b>		
		AV System @ Clara Park (Turner Hall)	-
		New Podiums	-
		Chairs and Tables (Replace Broken Ones)	-
		Turner Hall and Lugo Teencenter Reception Area	

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	<b>DEPT. 4020</b>	
	Chairs (Replace Broken Ones)	-
	Teen Center Sofa (Replace)	-
	<b>TOTAL</b>	<b>-</b>
6390	<b>Telephone</b>	
	Ring Central	9,400
	AT&T Landline, alarm, cell phone	36,100
	<b>TOTAL</b>	<b>45,500</b>
6395	<b>Water</b>	
	City Hall / Library	450
	Other Facilities (Lugo Park, Clara Street Park)	46,000
	<b>TOTAL</b>	<b>46,450</b>
6396	<b>Internet</b>	
	Time Warner Business Class Internet	5,700
	<b>TOTAL</b>	<b>5,700</b>
6420	<b>Liability Insurance</b>	
	General Liability (Including property) - MIC	154,689
	Insurance Management Fees (Liability and Workers Compensation)	25,054
	Crime Insurance	2,834
	Cyber Liability	5,268
	Expected self-insurance loss	40,000
	CJPIA Retro (\$214,300)	37,000
	<b>TOTAL</b>	<b>264,845</b>
6490	<b>Workers Compensation Insurance</b>	
	Workers Compensation - MIC	91,844
	Insurance management fees	25,054
	Expected self-insurance loss	75,000
	CJPIA retro Installment due 7/1/2015. Additional amounts due 7/1/16/17/18 of \$51,071	30,300
	<b>TOTAL</b>	<b>222,198</b>
6515	<b>Food Distribution</b>	
	Food Distribution Program	38,611
	CDBG Funded	28,611
	General Fund Share of Costs	10,000
	<b>TOTAL</b>	<b>38,611</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2016-2017**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	<b>DEPT. 4020</b>	
6720	<b>Contractual</b> AAA Alarm Services 5,974 Information Technology - IT Systemhouse (\$3,200 x 12 months) 38,400 Grant writing services - Facility Cleaning Contract 97,500 Translation Services (Hilda Estrada) 30,000 CBRE - Feasibility Studay (\$50,000 alternative funding being sought) 50,000 State Mandated Cost Recovery 3,500 Pest Control (American City Pest and Termite) 6,000 Flag Poles, lights, etc. (Downey Sign and Lighting) 21,950	<b>TOTAL 253,324</b>
6742	<b>Emergency Preparedness</b> LA County Satellite Network 3,360	<b>TOTAL 3,360</b>
6810	<b>Bank Charges</b> Wells Fargo (General Fees)	<b>TOTAL 12,000</b>
6910	<b>Computers</b> Back Up Service - Dell DR4100 Disk Based 9TB Back Device and Symantec Backup Exec 2014 - Eset Antivirus (See Richard for P.O.) 5,000 Laptop for Recreation Department (Dell Latitude) - 2 Color Laser Printers - Web domain registration and service fees 1,000 Website SSL Certificates and other hosting Costs 500 Reception Area Cash Receipt Printer (Compatible with current OS) - Audio/Video Recording for Council Chamber - Network Switches (Netgear ProSAFE GS748Tv5 48-Port) -	<b>TOTAL 6,500</b>
6950	<b>Heating and Air Conditioning</b> A/C Servicing 10,000	<b>TOTAL 10,000</b>
6970	<b>Office Equipment</b> Business Cards (JV Printing) 2,000 Storage Bin (Haul-Away) 984	<b>TOTAL 2,984</b>