

# CITY OF CUDAHY

# City Budget

Fiscal Year 2017-18



**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

Chris Garcia  
\_\_\_\_\_  
Mayor

Christian Hernandez  
\_\_\_\_\_  
Vice Mayor

Jack M. Guerrero  
\_\_\_\_\_  
Council Member

Cristian Markovich  
\_\_\_\_\_  
Council Member

Baru A. Sanchez  
\_\_\_\_\_  
Council Member

Jose E. Pulido  
\_\_\_\_\_  
City Manager

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017 - 2018**

# **REVENUE SECTION**

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2014-15	ACTUAL 2015-16	Original Budget	Amended 2016-17	Adopted 2017-18
<b><u>GENERAL FUND</u></b>					
<b>TAXES</b>					
Sales Tax	\$1,306,630.39	1,202,949	1,249,000	1,249,000	1,270,000
001-0000-4110.000		-			
AB 1186 Revenue	157	99	1,000	1,000	100
001-0000-4112.000		-			
Property Transfer Tax	21,822	12,036	10,000	10,000	25,000
001-0000-4115.000		-			
Subsidy for No Property Tax Cities	460,931	303,873	240,000	240,000	240,000
001-0000-4118.000		4			30
001-0000-4133.000		9,717			7,500
001-0000-4139.000		5,904			4,600
001-0000-4140.000		-			-
001-0000-4141.000		26,846			19,800
001-0000-4142.000		(42,471)			
Transient Occupancy Tax	54,031	57,230	60,000	60,000	60,000
001-0000-4120.000		-			
Utility Users tax	1,347,876	1,015,357	1,005,000	1,005,000	1,005,000
001-0000-4175.000					
	<u>3,191,448</u>	<u>2,591,544</u>	<u>2,565,000</u>	<u>2,565,000</u>	<u>2,632,030</u>
<b>FRANCHISE FEES</b>	<u>308,789</u>	<u>308,368</u>	<u>214,200</u>	<u>214,200</u>	<u>214,200</u>
001-0000-4170.000					
<b>INTERGOVERNMENTAL REVENUES:</b>					
Motor-Vehicle in-Lieu	2,349,738	2,472,939	2,480,000	2,539,000	2,539,000
001-0000-4610.000		-			
Prop A Exchange	225,000	-	-	-	600,000
001-0000-4690.000		-			
State Mandated Cost Reimbursement	5,564	10,537	7,000	7,000	7,000
001-0000-4922.000					
	<u>2,580,302</u>	<u>2,483,476</u>	<u>2,487,000</u>	<u>2,546,000</u>	<u>3,146,000</u>
<b>FINES &amp; FORFEITURES:</b>					
Court Fines General	14,323	11,515	15,000	15,000	15,000
001-0000-4210.000		-			
On Street Parking Fines	123,020	179,440	300,000	200,000	200,000
001-0000-4225.000		-			
Vehicle Impound Fees	5,200	15,000	14,000	14,000	14,000
001-0000-4250.000					
	<u>142,543</u>	<u>205,955</u>	<u>329,000</u>	<u>229,000</u>	<u>229,000</u>
<b>BUILDING &amp; SAFETY:</b>					
Building Permits	57,900	54,135	90,000	90,000	90,000
001-0000-4180.000		-			
Electrical Permits	14,507	10,811	10,000	10,000	10,000
001-0000-4185.000		-			
Temporary Use Permit	1,410	1,800	3,000	3,000	3,000
001-0000-4186.000		-			
Plumbing Permits	12,211	6,608	7,000	7,000	7,000
001-0000-4187.000		-			
Heating Permits	9,299	4,375	5,000	5,000	5,000
001-0000-4188.000		-			
Street Excavation Permits	19,890	100,104	80,000	80,000	80,000
001-0000-4190.000		-			
Pre-sale Inspection Fee	6,823	10,608	10,000	10,000	10,000
001-0000-4191.000					
Other License and Permits	2,935	2,317	-	-	-
001-0000-4192.000		-			
Occupancy Transfer Fee	-	-	-	-	-
001-0000-4193.000					
	<u>124,975</u>	<u>190,758</u>	<u>205,000</u>	<u>205,000</u>	<u>205,000</u>
<b>USE OF MONEY/PROPERTY:</b>					
Facility Rental	22,481	21,790	25,000	25,000	25,000

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2014-15	ACTUAL 2015-16	Original Budget	Amended 2016-17	Adopted 2017-18
001-0000-4903.000	-	-			
Interest Income	8,154	8,515	6,000	6,000	6,000
001-0000-4908.000	-	-			
Property Rental Income	33,135	30,746	35,000	35,000	35,000
001-0000-4960.000	-	-			
Rent-Cable Rent	76,905	78,760	75,000	75,000	75,000
001-0000-4965.000	-	-			
Sale of Vehicle	-	2,575	-	-	-
001-0000-4973.000	-	-			
Sale of Property	-	-	700,000	700,000	-
001-0000-4974.000	-	-			
Yard Sales	3,970	3,371	3,500	3,500	3,500
001-0000-4975.000	-	-			
	<u>144,644</u>	<u>145,757</u>	<u>844,500</u>	<u>844,500</u>	<u>144,500</u>
<b>CHGS FOR SVCS-PLANNING/ENGINEER</b>					
CUP/ Variance Fee	11,340	11,540	10,000	10,000	10,000
001-0000-4812.000	-	-			
Development Review	3,325	9,975	7,000	7,000	7,000
001-0000-4814.000	-	-			
Sign Review Fee	1,540	755	1,000	1,000	1,000
001-0000-4815.000	-	-			
Enviromental Review Fee	-	-	-	-	-
001-0000-4818.000	-	-			
Preliminary Project Review	-	2,520	3,000	3,000	3,000
001-0000-4819.000	-	-			
Subdivision / Tentative Map	390	4,400	-	-	-
001-0000-4820.000	-	-			
Variance / Zoning Appeal Fees	-	3,290	-	-	-
001-0000-4828.000	-	-			
Plan Check	27,963	52,183	50,000	55,000	50,000
001-0000-4830.000	-	-			
	<u>44,558</u>	<u>84,663</u>	<u>71,000</u>	<u>76,000</u>	<u>71,000</u>
<b>CHARGES FOR SERVICES (MISC)</b>					
Swap Meet Permits	132,848	105,032	120,000	62,000	62,000
001-0000-4904.000	-	-			
Field Rental	-	14,085	-	40,000	50,000
001-0000-4153.000	-	-			
Fitness Membership Fee	14,896	14,377	15,000	15,000	15,000
001-0000-4940.000	-	-			
Youth Sports Registration	23,957	3,975	20,000	3,830	-
001-0000-4990.000	-	-			
Adult Recreation Classes	6,061	8,316	5,000	5,000	2,500
001-0000-4995.000	-	-			
	<u>177,762</u>	<u>145,785</u>	<u>160,000</u>	<u>125,830</u>	<u>129,500</u>
<b>LICENSES &amp; PERMITS</b>					
Business Licenses	356,965	248,409	250,000	250,000	250,000
001-0000-4151.000	-	-			
Business Licenses - Cell Towers - Delinquent	-	-	-	-	-
001-0000-4151.001	-	-			
Adult Boxing	6,655	5,340	6,500	-	-
001-0000-4152.000	-	-			
Rental Property License/Permit	100,066	78,042	82,000	82,000	82,000
001-0000-4155.000	-	-			
Rental Property License/Permit - Delinquent	-	-	50,000	50,000	25,000
01-860-37-3704	-	-			
	<u>463,687</u>	<u>331,791</u>	<u>388,500</u>	<u>382,000</u>	<u>357,000</u>
<b>OTHER</b>					
Excursion Fees	1,628	505	500	500	500
001-0000-4901.000	-	-			
Miscellaneous	382,541	54,962	4,000	4,000	4,000
001-0000-4910.000	-	-			
Parking Permits	-	-	36,000	120,000	120,000

**CITY OF CUDAHY  
ADOPTED BUDGET  
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**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2014-15	ACTUAL 2015-16	Original Budget	Amended 2016-17	Adopted 2017-18
001-0000-4912.000 Industrial Waste Fee	6,026	5,039	5,000	5,000	5,000
001-0000-4918.000 Election Filing Fee	-	202	-	-	-
001-0000-4919.000 Reimbursed Expenses	80,341	88,528	80,000	80,000	7,000
001-0000-4920.000		1,045			
001-0000-4442.000		914			
001-0000-4970.000		1,267			
001-0000-4999.000		(3,226)			
Reimbursed Dial-A-ride	-	140	-	-	-
001-0000-4920.010 Contributions	-	-	24,000	19,500	19,500
001-0000-4916.000 Litigation	26,000	24,000	-	24,000	6,000
001-0000-4980.000					
	<u>496,536</u>	<u>173,376</u>	<u>149,500</u>	<u>253,000</u>	<u>162,000</u>
<b>TOTAL GENERAL FUND REVENUE</b>	<b><u>7,675,244</u></b>	<b><u>6,661,473</u></b>	<b><u>7,413,700</u></b>	<b><u>7,440,530</u></b>	<b><u>7,290,230</u></b>
<b><u>SPECIAL REVENUE FUNDS</u></b>					
Fund: 201 - Gas Tax Fund					
Gas Tax 2105	140,989	101,274	135,000	135,000	142,990
201-0000-4310.000		-			
Gas Tax 2106	87,769	63,049	80,000	80,000	91,160
201-0000-4311.000		-			
Gas Tax 2107	180,440	129,401	160,000	160,000	184,730
201-0000-4312.000		-			
Gas Tax 2107.5	6,000	5,000	5,000	5,000	6,000
201-0000-4313.000		-			
Gas Tax 2103	240,956	98,381	150,000	150,000	98,500
201-0000-4314.000		-			
State Loan repayment					28,150
201-0000-xxxx.000 Raod Maint. and Rehab Account (RMRA)					141,875
201-0000-xxxx.000 Interest Income	2,461	2,619	2,000	2,000	2,000
201-0000-4908.000 SUB-TOTAL	<u>658,615</u>	<u>399,724</u>	<u>532,000</u>	<u>532,000</u>	<u>695,405</u>
Fund: 235 - Other Grants					
State Reimbursement HSIP	-	1,337	673,200	673,200	1,039,700
235-0000-4456.000		-			
State Reimbursement ATP	-	-	1,218,100	1,218,100	507,000
235-0000-4457.000		-			
State Reimbursement SPG	-	34,335	60,500	60,500	60,500
235-0000-4458.000					
Mobile Source Air Polution Reduction	-		73,500	73,500	73,500
235-0000-4xxx.000					
So. Cal. Association of Governments	-		73,500	73,500	73,500
235-0000-4xxx.000					
Call for Projects	-	-	11,225	11,225	252,141
235-0000-4462.000					
Regional Park Grant	-	-	-	257,500	262,770
235-0000-4452.000 SUB-TOTAL	<u>-</u>	<u>35,672</u>	<u>2,110,025</u>	<u>2,367,525</u>	<u>2,269,111</u>
Fund: 240 - Prop 1B Local St. Improvements					
Prop 1B Local St & Road F	-	-	-	-	0
240-0000-4580.000					
Interest Income	972	394	750	750	750
240-0000-4908.000 SUB-TOTAL	<u>972</u>	<u>394</u>	<u>750</u>	<u>750</u>	<u>750</u>
Fund: 251 - Proposition C					
Sales Tax	353,728	297,301	350,000	350,000	435,498
251-0000-4110.000		-			
Interest Income	461	681	350	350	350

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	ACTUAL 2014-15	ACTUAL 2015-16	Original Budget	Amended 2016-17	Adopted 2017-18
251-0000-4908.000		-			
Bus Fare Revenues	30,467	24,555	30,000	30,000	30,000
251-0000-4915.000					
SUB-TOTAL	<u>384,656</u>	<u>322,536</u>	<u>380,350</u>	<u>380,350</u>	<u>465,848</u>
Fund: 252 - Proposition A					
Sales Tax	424,677	356,785	430,000	430,000	435,938
252-0000-4110.000	-	-			
Interest Income	1,329	1,709	1,000	1,000	1,000
252-0000-4908.000	-	-			
Incentive Program	-	23,615	20,000	20,000	20,000
252-0000-4911.000	-	-			
Sale of Vehicle	-	-	-	-	-
252-0000-4973.000					
SUB-TOTAL	<u>426,006</u>	<u>382,109</u>	<u>451,000</u>	<u>451,000</u>	<u>456,938</u>
Fund: 253 - Measure R					
MEASURE R	264,254	222,125	270,000	270,000	271,209
253-0000-4370.000	-	-			
Interest Income	1,137	1,682	1,000	1,000	1,000
253-0000-4908.000					
SUB-TOTAL	<u>265,391</u>	<u>223,807</u>	<u>271,000</u>	<u>271,000</u>	<u>272,209</u>
Fund: 255 - TDA-Transportation Development					
TDA Allocation	21,297	12,557	69,252	-	69,252
255-0000-4380.000					
Interest Income	-	-	-	-	-
255-0000-4908.000					
SUB-TOTAL	<u>21,297</u>	<u>12,557</u>	<u>69,252</u>	<u>-</u>	<u>69,252</u>
Fund: 257 - A.Q.M.D.					
AQMD AB2766 Allocation	37,630	8,234	28,000	28,000	28,000
257-0000-4350.000		-			
Interest Income	67	100	100	100	100
257-0000-4908.000					
SUB-TOTAL	<u>37,697</u>	<u>8,334</u>	<u>28,100</u>	<u>28,100</u>	<u>28,100</u>
Fund: 260 - Used Oil Grant					
Used Oil Grant	-	(6,927)	-	-	-
260-0000-4390.000		-			
Interest Income	33	25	-	-	-
260-0000-4908.000					
SUB-TOTAL	<u>33</u>	<u>(6,902)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund: 261/262 - Recycling Beverage Container					
California Beverage Container	-	-	6,466	-	-
261-0000-4392.000		-			
Interest Income	14	-	10	-	-
260-0000-4908.000					
SUB-TOTAL	<u>14</u>	<u>-</u>	<u>6,476</u>	<u>-</u>	<u>-</u>
Fund: 270 - C.O.P.S					
COPS Grant	106,230	114,618	100,000	100,000	100,000
270-0000-4460.000		-			
Interest Income	332	309	-	-	-
270-0000-4908.000					
SUB-TOTAL	<u>106,562</u>	<u>114,927</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
Fund: 280 - County Park Bond					
County Proposition A - Lugo Park	-	-	-	-	-
County Proposition A - Cudahy Baseball Grant	-	-	-	-	-
Other	-	-	80,000	80,000	-
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>80,000</u>	<u>80,000</u>	<u>-</u>
Fund: 390 - Quimby Act Fund					
Quimby Act Fee	-	-	60,000	60,000	60,000
390-0000-4840.000					
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**ESTIMATED REVENUE FUNDS - BY SOURCE**

	ACTUAL 2014-15	ACTUAL 2015-16	Original Budget	Amended 2016-17	Adopted 2017-18
Fund: 300 - Cal Home					
CDBG - Program Income	-	-	-	-	-
300-0000-4550.000	-	-	-	-	-
Cal Home Rehab Loan Repa	-	5,000	-	-	-
300-0000-4551.000	-	-	-	-	-
Interest Income	171	192	-	-	-
300-0000-4908.000	-	-	-	-	-
SUB-TOTAL	<u>171</u>	<u>5,192</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund: 350 - Street Lighting Fund					
Street Lighting Assessment	-	-	75,244	-	75,244
350-0000-4955.000	-	-	-	-	-
Interest Income	-	-	80	-	80
350-0000-4908.000	-	-	-	-	-
SUB-TOTAL	<u>-</u>	<u>-</u>	<u>75,324</u>	<u>-</u>	<u>75,324</u>
Fund: 510 - Community Dev. Block Grant					
CDBG - Code Enforcement	84,352	65,680	121,123	121,123	121,123
510-0000-4512.000	-	-	-	-	-
Housing Rehabilitation -S	102,860	17,638	132,456	132,456	132,456
510-0000-4515.000	-	-	-	-	-
Multi-family Rehab	-	-	-	-	-
510-0000-4516.000	-	-	-	-	-
Food Distribution Program	32,841	33,414	28,611	28,611	28,611
510-0000-4518.000	-	-	-	-	-
Business Assistance	23,334	7,917	23,403	23,403	23,403
510-0000-4524.000	-	-	-	-	-
Seniors or Youth Services	18,284	-	20,268	20,268	20,268
510-0000-4525.000	-	-	-	-	-
Family & Individual Counseling	18,284	-	-	-	-
510-0000-4525.000	-	-	-	-	-
ADA Upgrades	-	-	-	-	-
510-0000-4xxx.000	-	-	-	-	-
Lugo Park Restroom	7,048	17,838	-	-	-
510-0000-4526.000	-	-	-	-	-
Lugo Park Renovation	23,019	79,759	-	-	-
510-0000-4530.000	-	-	-	-	-
SUB-TOTAL	<u>310,022</u>	<u>222,246</u>	<u>325,861</u>	<u>325,861</u>	<u>325,861</u>
Fund: 515 - Federal STPL					
Federal STPL	357,903	123,129	420,264	420,264	-
280-0000-4450.000	-	-	-	-	-
SUB-TOTAL	<u>357,903</u>	<u>123,129</u>	<u>420,264</u>	<u>420,264</u>	<u>-</u>
<b>TOTAL SPECIAL REVENUE</b>	<u><b>\$ 2,569,324</b></u>	<u><b>1,843,726</b></u>	<u><b>4,910,402</b></u>	<u><b>5,016,850</b></u>	<u><b>4,818,798</b></u>
<b>TOTAL ALL FUNDS</b>	<u><b>\$ 10,244,568</b></u>	<u><b>8,505,199</b></u>	<u><b>12,324,102</b></u>	<u><b>12,457,380</b></u>	<u><b>12,109,028</b></u>

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**REVENUE FUNDS - USES AND SOURCES**

There are basically two types of revenue funds maintained by the City - restricted and unrestricted. The restricted funds, such as Gas Tax and Traffic Safety, are derived from special revenues and may only be expended for specific purposes. The unrestricted General Fund may be used for any State or local purpose. Therefore, the overall financial well-being is reflected largely by the General Fund balance. It is in the interest of the City to spend restricted money when possible rather than unrestricted, thus leaving as much of the surplus as possible in the General Fund.

GENERAL FUND

The General Fund is the largest of all sources of revenue available to the City. The General Fund is composed of revenue derived from a number of areas, the major sources being Sales and Use Taxes, Property Taxes, In-Lieu Taxes, and interest on investments. Enabling legislation was passed in 1969 wherein the revenue received from the In-Lieu Tax, which was semi-restricted, is now considered a General Fund revenue source and may be used for any State or local purpose.

Sales and Use Tax

Estimated 2017-2018 - \$1,270,000

The Bradley-Burnes Uniform Local Sales and Use Tax Law of 1950 has provided one of the largest revenue sources available to local government. On all retail sales, the City receives one cent for every dollar spent in the City.

SPECIAL REVENUE FUNDS

These funds account for the proceeds of specific revenue sources that are legally restricted to expenditures for limited purposes.

PROP A TRANSPORTATION FUND

Estimated 2017-2018 - \$456,938

Proposition A, effective July 1, 1982, increased the County Sales Tax by one-half cent to provide funds exclusively to benefit public transit. Twenty-five percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years to which to expend the funds. Any unused funds may be exchanged for other cities' General Fund. Expenditures related to fixed route and paratransit services, Transportation Demand Management, Transportation Systems Management and fare subsidy programs that exclusively benefit transit are all eligible uses of Proposition A Local Return funds.

PROP C TRANSPORTATION FUND

Estimated 2017-2018 - \$465,848

Proposition C, effective November 6, 1990, increased the County Sales Tax by one-half cent to provide funds to benefit public transit. Twenty percent of these funds are allocated to municipalities based on population. Cities have the year of receipt plus three additional years in which to expend the funds. Proposition C funds also provides an expended list of eligible project expenditures including Congestion Management Programs (CMP), bikeways and bike lanes, street improvements supporting public transit service, and Pavement Management System projects. Proposition C funds cannot be exchanged for other funds.

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

STATE GAS TAX FUNDS

Estimated 2017-2018 - \$695,405

Section 2105 of the Streets and Highways Code provides that each City in the State shall be apportioned a sum equal to the net revenue derived from 11.5% of the Highway Users Tax in excess of \$.09 per gallon, based on population. In FY 1991-92, the eligibility for Section 2105 funds, required the City to maintain expenditure levels for roads from the General Fund at the average of those expenditures made during the 1987-88, 1988-89 and 1989-90 fiscal years. This requirement has since been eliminated. (This revenue category here also included any revenue for the Traffic Congestion Relief/Gas Tax Swap from the State.)

Section 2106 (a) of the Streets and Highways Code provides that each City in the State shall receive a fixed monthly apportionment of \$400 (\$4,800 yr.). In addition, under Section 2106 (b), payment to City of Cudahy is estimated on a per capita basis.

Section 2107 funds are allocated by the State to cities on a population basis. These monies are used for street improvements. Payment is estimated on a per capita basis.

CDBG FUND

Estimated 2017-2018 - \$325,861

Community Development Block Grant Funds are received from the US Housing and Urban Development. These funds are distributed to the City of Cudahy by the Los Angeles County Community Development Commission. CDBG funds for the FY 2015-2016 have been earmarked for housing rehabilitation, food distribution, facilities rehabilitation, lead based paint abatement, asbestos testing & removal programs, and related administrative costs.

CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018

# EXPENDITURE SECTION

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**ARTICLE XIII-B OF THE CALIFORNIA CONSTITUTION (GANN INITIATIVE)**

Effective July 1, 1980, Proposition 4 (Gann) put a limit on the City's expenditures from tax revenues based on 1978-79 appropriations that is adjusted each succeeding year by Consumer Price Index and population changes. Non-Proceeds of Taxes (Fines and Forfeitures and User Fees) were not subject to this limit.

In 1989-90, Proposition 111 was passed, which changed the base year to 1986-87, and allows cities to adjust their limit annually by either the change in the California per capita income or the percentage change in growth in total assessed valuation due to non residential construction. For population changes, cities now have the option of using either the percentage increase of the City or the percentage increase of the entire county. The law also allows for the exclusion from the limit of "qualified capital outlay" which includes any appropriation for fixed assets costing over \$100,000

The 2017-2018 budget expenditures are well within the statutory limit.

It should be noted that future revenues exceeding the limitation require a return of the excess to the taxpayers or a substantial portion of such excess will be forfeited for State uses.

**COMPUTATION OF APPROPRIATION LIMIT**

2017-2018 APPROPRIATIONS LIMIT

2016-17 limit	\$28,348,983
Per Capita Income and County population change factor applied to 2017-18 appropriations limit	<u>1.0428</u>
2017-2018 appropriations limit	<u><u>\$ 29,562,612</u></u>

APPROPRIATIONS SUBJECT TO LIMIT AND APPROPRIATIONS MARGIN

Proceeds of Taxes	\$ 5,686,507
Less Exclusions:	
Qualified Capital Outlay	<u>-</u>
Appropriations Subject to Limit	<u><u>\$ 5,686,507</u></u>
Appropriations Margin	\$ 23,876,105

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE

PROGRAM	ACTUAL 2014-15	ACTUAL 2015-16	ORIGINAL 2016-17	AMENDED 2016-17	ADOPTED 2017-18
<b><u>GENERAL FUND</u></b>					
Accounting	\$ 162,615	139,410	148,412	155,850	133,210
Animal Regulation	52,148	74,636	60,000	60,000	60,000
Building Regulation	172,933	176,706	140,349	140,349	76,000
Business License	78,775	65,851	57,730	57,730	42,051
City Attorney	355,570	409,995	250,000	333,000	185,000
City Clerk	115,640	71,002	87,940	91,553	129,581
City Council	139,326	159,063	141,961	141,961	150,166
City Manager	253,329	345,471	140,860	140,860	80,849
City Treasurer	-	-	-	-	-
Community Development Dept.	2,048	1,447	70,414	70,414	78,853
Community Preservation	83,397	83,560	21,263	21,263	59,830
Crossing Guards (moved to special funds)	36,773	37,872	-	-	-
Elections	67,587	-	68,000	18,000	20,000
Engineering	189,937	244,863	242,150	242,150	227,843
Facilities Operations	1,048,041	918,587	1,153,452	1,160,452	1,028,820
Finance Administration	186,590	144,225	157,038	157,038	172,193
Housing Rehab SFD	-	-	-	-	-
Municipal Enforcement	100,663	68,726	69,383	40,960	41,473
Parks Maintenance	265,308	249,320	302,015	302,015	224,783
Personnel	321,622	470,688	433,154	433,154	456,779
Planning	53,417	214,445	341,350	341,350	296,980
Police Services	3,451,695	3,673,570	4,040,938	4,040,938	3,288,781
Purchasing	30,106	33,161	-	10,460	-
Recreation	412,373	670,157	402,898	407,598	479,902
Volunteers On Patrol	1,899	-	-	-	-
<b>Total General Fund Expenditures</b>	<b><u>\$ 7,581,792</u></b>	<b><u>8,252,755</u></b>	<b><u>8,329,306</u></b>	<b><u>8,367,095</u></b>	<b><u>7,233,094</u></b>
<b><u>PROP A TRANSPORTATION</u></b>					
City Manager	\$ -	-	11,169	11,169	8,283
Finance Administration	-	6,842	8,517	8,517	4,611
Accounting	3,836	5,395	4,302	4,302	8,433
Purchasing	2,010	1,439	-	-	-
Engineering	-	-	13,500	13,500	13,500
Prop A Exchange	300,000	300,000	-	-	800,000
Excursions	3,895	4,386	10,000	10,000	10,000

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE

PROGRAM	ACTUAL 2014-15	ACTUAL 2015-16	ORIGINAL 2016-17	AMENDED 2016-17	ADOPTED 2017-18
Orange Line Rail Transit	4,460	7,543	9,000	9,000	9,000
Transportation Marketing			30,000	30,000	30,000
Dial-A-Ride	37,784	42,775	40,000	40,000	40,000
ADA Improvements along fixed route			150,000	150,000	150,000
Citywide Bus Stop Improvement Project	-		100,000	100,000	100,000
	<u>351,984</u>	<u>368,380</u>	<u>376,488</u>	<u>376,488</u>	<u>1,173,827</u>
<b><u>PROP C</u></b>					
City Manager	-	11,169	11,169	11,169	16,567
Finance Administration	-	1,496	1,496	1,496	5,610
Accounting	3,836	5,395	4,302	4,302	11,515
Purchasing	2,010	1,439	-	-	-
Engineering	-	-	17,500	17,500	17,500
Bus Passes	39,918	53,800	55,000	55,000	55,000
City Membership	-	10,671	14,000	14,000	14,000
Freeway 710 Study	10,000	10,000	11,000	11,000	11,000
Transportation Marketing	-	-	30,000	30,000	30,000
Atlantic Improvement Phase II	-	16,188	160,000	160,000	160,000
Excursions	-	-	5,000	5,000	5,000
PCAM	167,111	166,555	178,000	178,000	178,000
Patata Street Improvement Project	<u>167,111</u>	<u>-</u>	<u>185,000</u>	<u>185,000</u>	<u>-</u>
	389,985	276,713	672,467	672,467	504,192
<b><u>SUCCESSOR AGENCY</u></b>					
City Manager	-	-	47,447	47,447	47,333
Finance Administration	43,737	29,783	61,681	61,681	60,109
Accounting	<u>15,343</u>	<u>21,580</u>	<u>21,509</u>	<u>21,509</u>	<u>21,515</u>
	59,080	51,364	130,637	130,637	128,957
<b><u>HOUSING SUCCESSOR AGENCY</u></b>					
City Manager	-	-	11,861	11,861	-
Contractual	-	2,500	50,000	50,000	50,000
Land Purchase	<u>-</u>	<u>-</u>	<u>800,000</u>	<u>800,000</u>	<u>-</u>
	-	2,500	861,861	861,861	50,000
<b><u>GAS TAX FUNDS</u></b>					
City Manager	-	-	51,419	51,419	59,166
Personnel	-	-	-	-	-
Finance Administration	12,496	8,510	26,596	26,596	25,829
Accounting	15,343	21,580	31,589	31,589	32,477
Purchasing	8,038	5,757	-	-	-
Crossing Guards	-	-	-	-	38,000
Community Development	-	-	26,226	26,226	-
Planning	-	-	-	-	-
Building Regulation	-	-	-	-	-
Community Preservation	-	-	20,918	20,918	20,918
Facility Operations	-	-	21,000	21,000	21,000
Engineering	-	-	25,640	25,640	28,640

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

**EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE**

PROGRAM	ACTUAL 2014-15	ACTUAL 2015-16	ORIGINAL 2016-17	AMENDED 2016-17	ADOPTED 2017-18
Parks Maintenance					10,000
Street Maintenance (see Dept 4425)	472,876	585,701	961,007	961,007	694,790
City-wide striping	-	-	80,000	80,000	-
City-wide street repair and maintenance	-	-	100,000	100,000	-
Traffic Sign Study	-	-	50,000	50,000	-
City-wide Traffic Signs	-	-	50,000	50,000	250,000
	<u>508,754</u>	<u>621,548</u>	<u>1,444,395</u>	<u>1,444,395</u>	<u>1,180,820</u>
<b><u>CDBG</u></b>					
Business Assistance (Personnel)	8,116	6,636	-	-	-
Business Assistance (Business License)	15,218	16,767	23,403	23,403	42,403
Housing Rehab SFD	102,860	41,644	132,456	132,456	105,120
Community Preservation	84,352	75,000	121,123	121,123	150,000
Food Distribution	32,841	42,105	28,611	28,611	28,000
Clara Street Park Senior Activities	-	-	20,268	20,268	20,886
JADE	18,284	-	-	-	-
Lugo Park Restroom Rehabilitation	7,048	118,423	-	-	-
Lugo Park Soccer Field	23,019	712,398	-	-	-
Bedwell Hall Re-Roofing Program	-	-	-	-	-
ADA Upgrades	-	-	-	-	-
	<u>291,738</u>	<u>1,012,973</u>	<u>325,861</u>	<u>325,861</u>	<u>346,409</u>
<b><u>DRUG ASSET SEIZURE FUND</u></b>	<u>-</u>	<u>11,409</u>	<u>16,000</u>	<u>16,000</u>	<u>-</u>
<b><u>OTHER GRANTS</u></b>					
Federal Reimbursement HSIP 6	-	-	643,200	643,200	643,200
Federal Reimbursement HSIP 7	-	-	30,000	30,000	360,180
State Reimbursement ATP 1	-	-	1,271,000	1,271,000	250,000
Federal/State Reimbursement ATP 2	-	-	11,000	11,000	143,000
State Reimbursement SPG	-	-	60,500	60,500	60,500
MSRC	-	-	73,500	73,500	73,500
SCAG	-	-	73,500	73,500	73,500
Other / Call For projects 2015	-	-	11,225	11,225	163,892
Federal Reimbursement ATP 3	-	-	-	-	114,000
Regional Park Grant	-	3,546	-	257,500	262,770
	<u>-</u>	<u>3,546</u>	<u>2,173,925</u>	<u>2,431,425</u>	<u>2,144,542</u>
<b><u>PROP 1B LOCAL ST. IMPROVEMENTS</u></b>					
Fostoria/River/Cecelia/Crafton	-	51,376	-	-	-
	-	51,376	-	-	-
<b><u>Federal, State, Local STPL</u></b>					
Citywide Street Improvement Project (Various Str)	-	-	-	-	177,000
Clara Bridge Improvement Project - Phase I	-	-	250,000	250,000	-
Clara Bridge Improvement Project - Phase II	-	-	107,629	107,629	-
	-	-	357,629	357,629	177,000

**CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018**

EXPENDITURE APPROPRIATIONS  
BY FUNDING SOURCE

PROGRAM	ACTUAL 2014-15	ACTUAL 2015-16	ORIGINAL 2016-17	AMENDED 2016-17	ADOPTED 2017-18
<b>MEASURE R</b>					
City Manager					11,833
Finance Administration					8,228
Accounting					5,001
Engineering	124,923	95,757	14,357	14,357	14,357
Transportation Marketing	-	-	30,000	30,000	30,000
Atlantic Improvement Phase III	-	-	200,000	200,000	-
Hartle Ave Street Improvement	-	-	300,000	300,000	-
HSIP 6 Matching Fund	-	-	65,000	65,000	65,000
2015 Call For Projects Matching Fund	-	-	-	-	88,249
HSIP 7 Matching Fund	-	-	180,000	180,000	36,320
	<u>124,923</u>	<u>95,757</u>	<u>789,357</u>	<u>789,357</u>	<u>258,988</u>
<u>TDA-Transportation Development</u>	<u>-</u>	<u>21,297</u>	<u>69,252</u>	<u>-</u>	<u>-</u>
<u>A.Q.M.D</u>	<u>19,934</u>	<u>16,619</u>	<u>25,900</u>	<u>25,900</u>	<u>25,900</u>
<u>Used Old Grant</u>	<u>-</u>	<u>-</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
<u>Recycling Beverage Container</u>	<u>-</u>	<u>-</u>	<u>19,133</u>	<u>19,133</u>	<u>19,133</u>
<u>C.O.P.S</u>	<u>-</u>	<u>106,030</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
<b>COUNTY PARK BOND</b>					
Clara Street Park	-	1,920,186	-	-	-
Clara Street Park Phase III	2,000	-	-	-	-
Playground	-	-	80,000	80,000	-
Lugo Park Renovation	-	-	-	-	-
	<u>2,000</u>	<u>1,920,186</u>	<u>80,000</u>	<u>80,000</u>	<u>-</u>
<b>STREET LIGHTING</b>					
Street Lighting	<u>100,376</u>	<u>105,648</u>	<u>102,250</u>	<u>102,250</u>	<u>102,250</u>
<b>SB821</b>					
<b>LPDM GRANT</b>					
Facility Operations	<u>5,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Special Revenue Expenditure	<u>\$ 1,853,775</u>	<u>\$ 4,665,347</u>	<u>7,526,022</u>	<u>7,737,403</u>	<u>6,216,019</u>
<b>TOTAL PROGRAM EXPENDITURES</b>	<u>\$ 9,310,644</u>	<u>12,918,102</u>	<u>13,941,229</u>	<u>14,236,518</u>	<u>13,449,113</u>

CITY OF CUDAHY  
ADOPTED BUDGET  
FY 2017-2018

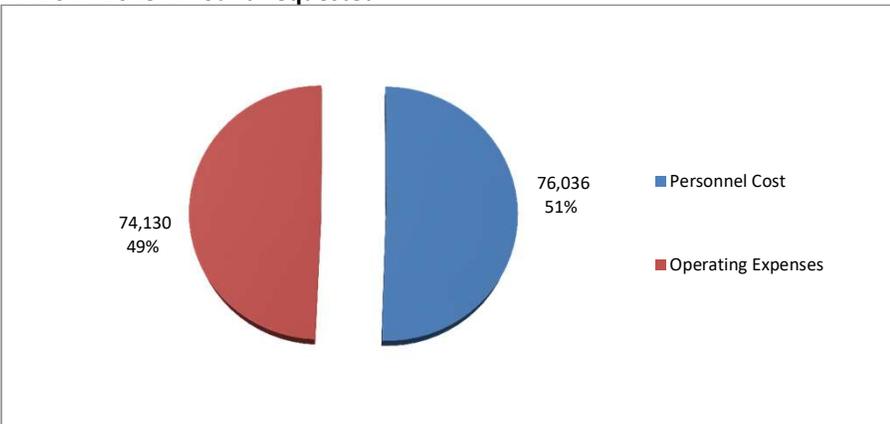
# **DEPARTMENTAL PROGRAMS**

# CITY COUNCIL

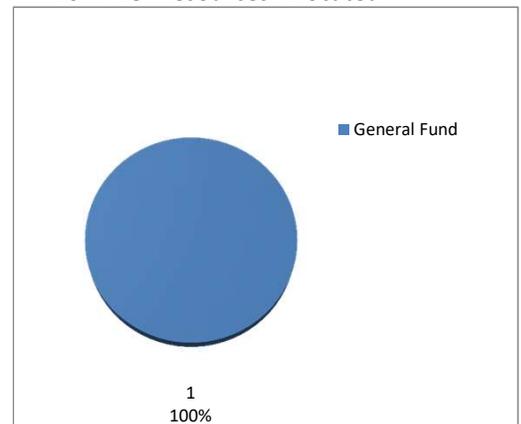
Department 4001: City Council  
Establishes City policy

## DEPARTMENT SUMMARY

FY 2017-2018 Amount Requested



FY 2017-18: Resources Allocated



	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17	Adopted 2017-18
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	90,135	77,929	68,738	68,738	76,036
Operating Expenses	77,426	81,134	73,223	73,223	74,130
<b>Total:</b>	<b>\$ 167,561</b>	<b>\$ 159,063</b>	<b>\$ 141,961</b>	<b>\$ 141,961</b>	<b>\$ 150,166</b>

	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17	Adopted 2017-18
<b>PROGRAM FINANCING</b>					
General Fund	167,561	159,063	141,961	141,961	150,166
<b>Total:</b>	<b>\$ 167,561</b>	<b>\$ 159,063</b>	<b>\$ 141,961</b>	<b>\$ 141,961</b>	<b>\$ 150,166</b>

## CITY COUNCIL

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Dept. 4001: City Council

### STATEMENT OF PURPOSE

---

To establish policy and determine the most effective use of limited resources that meet community and organizational needs.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	90,135	77,929	68,738	68,738	76,036
Operating Expenses	77,426	81,134	73,223	73,223	74,130
<b>Total:</b>	<b>\$ 167,561</b>	<b>\$ 159,063</b>	<b>\$ 141,961</b>	<b>\$ 141,961</b>	<b>\$ 150,166</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund	167,561	159,063	141,961	141,961	150,166
<b>Total:</b>	<b>\$ 167,561</b>	<b>\$ 159,063</b>	<b>\$ 141,961</b>	<b>\$ 141,961</b>	<b>\$ 150,166</b>

### KEY PROGRAM GOALS

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1. Evaluate and adopt City expenditures that strengthen an already strong fiscal position.
  2. Establish City priorities for implementation and accountability.
  3. Support civic engagement opportunities that foster community and neighborhood vitality.
  4. Represent City interests skillfully on regional issues.
  5. Meet all requirements of the Brown Act and adopted City Council protocols.
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### KEY WORKLOAD MEASURES

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Meetings held.  
Budgets prepared and adopted.

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FOOTNOTES:

**CITY COUNCIL**

Dept: 4001 City Council

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL COSTS</b>					
<u>ACCT.</u>					
5100 Council Members	28,235	30,132	29,016	29,016	29,016
5120 Retirement	299	1,994	1,863	1,863	1,970
5125 Medicare Tax	741	783	421	421	420
5130 Medical Insurance	30,412	42,462	34,848	34,848	41,985
5133 Dental Insurance	1,737	2,517	1,950	1,950	2,005
5134 Disability Insurance	-	-	-	-	-
5137 Vision Insurance	476	41	640	640	640
5138 Life Insurance	-	-	-	-	-
<b>Total:</b>	<b>\$ 90,135</b>	<b>\$ 77,929</b>	<b>\$ 68,738</b>	<b>\$ 68,738</b>	<b>\$ 76,036</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
5118 Auto Allowance	22,875	22,500	22,500	22,500	22,500
6080 Office Supplies	120	52	-	-	-
6085 Plaques and Badges	105	479	2,040	2,040	1,695
6312 Memberships	6,401	8,830	9,683	9,683	19,935
6391 Travel and Meeting Expense	21,028	18,273	5,000	5,000	10,000
6392 Training and Education	550	-	-	-	-
6720 Contractual	26,347	3,000	10,000	10,000	20,000
6753 Legislative Advocate	-	28,000	24,000	24,000	-
<b>Total:</b>	<b>\$ 77,426</b>	<b>\$ 81,134</b>	<b>\$ 73,223</b>	<b>\$ 73,223</b>	<b>\$ 74,130</b>

**ACCOUNT MODIFICATIONS**

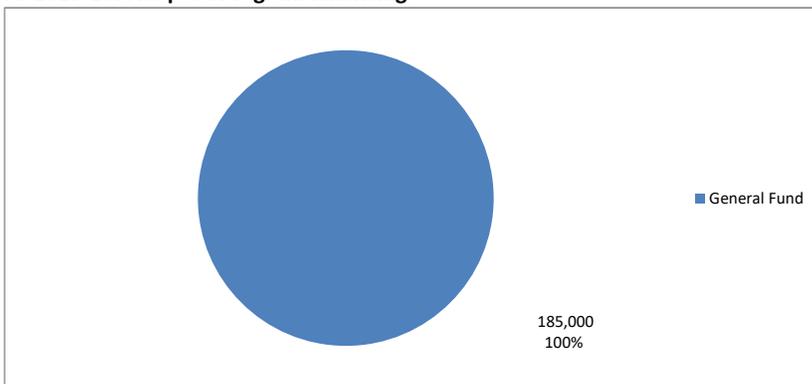
CITY OF CUDAHY BUDGET WORKSHEET FY 2017-2018		
ACCT. NO.	DESCRIPTION	
	DEPT. 4001	CITY COUNCIL
	<b>SALARIES AND BENEFITS</b>	
5100	City Council (\$483.60/mo. x 5 members x 12 mos.)	29,016
5120	Retirement	1,970
5125	Medicare Tax	420
5130	Medical Insurance	41,985
5133	Dental Insurance	2,005
5137	Vision Insurance	640
	<b>TOTAL</b>	<b>76,036</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
5118	<b>Auto Allowance</b> \$375 per Council Member each month	22,500
	<b>TOTAL</b>	<b>22,500</b>
6085	<b>Plaques and Badges</b>	
	Badges (\$20 each x 5 Council Members)	100
	Plaques (\$19 each x 5 Council Members)	95
	Names Plates and Holders	200
	Photos/Frames	200
	Additional Supplies	100
	City Lapel Pins (The Pin Center)	-
	Business Cards	1,000
	<b>TOTAL</b>	<b>1,695</b>
6312	<b>Memberships</b>	
	Council Memberships	
	NALEO (\$100 Each x 5 Council Members)	500
	Contract Cities	3,150
	League of Cities	8,400
	League of Cities - Local Division	951
	Southern California Association of Governments	2,434
	BIZ-FED	4,500
	<b>TOTAL</b>	<b>19,935</b>
6391	<b>Travel and Meeting</b>	
	5 Council Members receive up to \$2,000 each for conferences.	10,000
	<b>Subtotal:</b>	<b>10,000</b>
	<b>TOTAL</b>	<b>10,000</b>
6720	<b>Consultants</b>	
	Public Relations	20,000
	<b>TOTAL</b>	<b>20,000</b>
6753	<b>Legislative Advocate</b>	
	City and Successor Agency Issues	-
	<b>Subtotal:</b>	<b>-</b>
	<b>TOTAL</b>	<b>-</b>

# CITY ATTORNEY

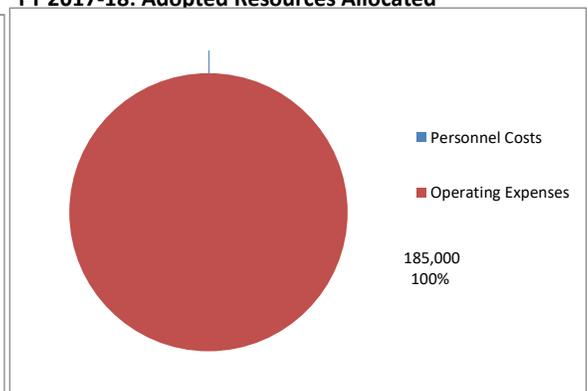
Department 4005: City Attorney  
Advises on legal matters.

## DEPARTMENT SUMMARY

FY 2017-18: Adopted Program Financing



FY 2017-18: Adopted Resources Allocated



	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	-	-	-	-
Operating Expenses	355,570	409,995	250,000	333,000
<b>Total:</b>	<b>\$ 355,570</b>	<b>\$ 409,995</b>	<b>\$ 250,000</b>	<b>\$ 333,000</b>

Adopted 2017-18
-
185,000
<b>\$ 185,000</b>

	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>PROGRAM FINANCING</b>				
General Fund	355,570	409,995	250,000	333,000
<b>Total:</b>	<b>\$ 355,570</b>	<b>\$ 409,995</b>	<b>\$ 250,000</b>	<b>\$ 333,000</b>

Adopted 2017-18
185,000
<b>\$ 185,000</b>

## CITY ATTORNEY

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Dept. 4005: City Attorney

## STATEMENT OF PURPOSE

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To advise the City Council and the City Manager in all legal matters pertaining to City operations; to represent the City before courts of law and administrative agencies; and to negotiate on behalf of the City where required by the City Council.

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	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	-	-	-
Operating Expenses	355,570	409,995	250,000	333,000	185,000
<b>Total:</b>	<b>\$ 355,570</b>	<b>\$ 409,995</b>	<b>\$ 250,000</b>	<b>\$ 333,000</b>	<b>\$ 185,000</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	355,570	409,995	250,000	333,000	185,000
<b>Total:</b>	<b>\$ 355,570</b>	<b>\$ 409,995</b>	<b>\$ 250,000</b>	<b>\$ 333,000</b>	<b>\$ 185,000</b>

## KEY PROGRAM GOALS

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1. Provide general legal advice to the City Council and City Manager.
  2. Represent the City in litigation matters not covered by the Joint Powers Insurance Authority (JPIA).
  3. Prepare and review resolutions, ordinances, contracts and other legal documents.
  4. Provide legal advice to City Manager regarding personnel issues.
  5. Conduct legal trainings and other educational programs to meet statutory requirements and reduce risk of liability.
-

**CITY ATTORNEY**

Dept: 4005 City Attorney

**EXPENDITURE DETAIL**

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>PERSONNEL COSTS</b>					
<b>Total:</b>	\$ -	\$ -	\$ -	\$ -	\$ -

	<i>ACTUAL 2013-14</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6720 Contractual	355,570	409,995	250,000	333,000	185,000
<b>Total:</b>	\$ 355,570	\$ 409,995	\$ 250,000	\$ 333,000	\$ 185,000

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

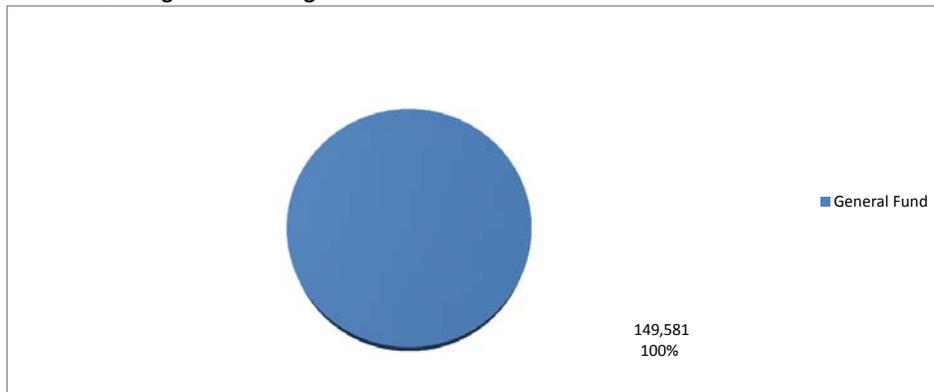
ACCT. NO.	DESCRIPTION
DEPT. 4005	CITY ATTORNEY
	<b>MAINTENANCE AND OPERATIONS</b>
6720	<b>Contractual</b> Contracted legal services
	<b>TOTAL</b> <b>185,000</b>

# CITY CLERK

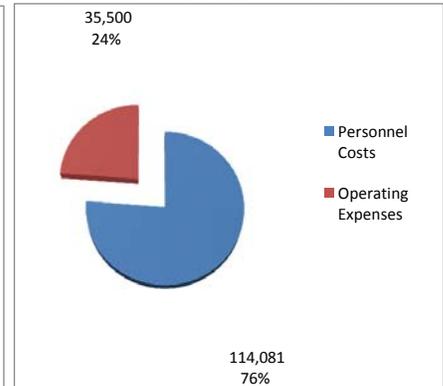
Department 4008: City Clerk  
Provides records management.

## DEPARTMENT SUMMARY

### FY 2017-18: Program Financing



### FY 2017-18: Resources Allocated



	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	27,397	28,350	-	12,552
Operating Expenses	88,243	49,166	62,500	86,500
<b>Total:</b>	<b>\$ 115,640</b>	<b>\$ 77,516</b>	<b>\$ 62,500</b>	<b>\$ 99,052</b>
<b>PROGRAM FINANCING</b>				
General Fund	115,640	77,516	62,500	99,052
<b>Total:</b>	<b>\$ 115,640</b>	<b>\$ 77,516</b>	<b>\$ 62,500</b>	<b>\$ 99,052</b>
<b>PERSONNEL (FTE)</b>	0.50	0.50	0.50	0.50
<b>Total:</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>

Adopted 2017-18
114,081
35,500
<b>\$ 149,581</b>
149,581
<b>\$ 149,581</b>
1.75
<b>1.75</b>

## CITY CLERK

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Dept. 4008 City Clerk

### STATEMENT OF PURPOSE

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To record the official actions of the City Council, execute and maintain all official City documents and legislative history, and respond to internal and external records and information requests.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
City Clerk	0.00	0.00	0.00	0.00	0.00
Deputy City Clerk	0.50	0.50	0.50	0.50	1.00
Part Time Position	0.00	0.00	0.00	0.00	0.75
<b>Total:</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>1.75</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	27,397	49,592	72,440	70,053	114,081
Operating Expenses	88,243	21,410	15,500	21,500	15,500
<b>Total:</b>	<b>\$ 115,640</b>	<b>\$ 71,002</b>	<b>\$ 87,940</b>	<b>\$ 91,553</b>	<b>\$ 129,581</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	115,640	71,002	87,940	91,553	129,581
<b>Total:</b>	<b>\$ 115,640</b>	<b>\$ 71,002</b>	<b>\$ 87,940</b>	<b>\$ 91,553</b>	<b>\$ 129,581</b>

### KEY PROGRAM GOALS

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1. Prepare, record and archive accurate legislative actions of all City Council proceedings.
2. Prepare, publish and post all legal notices as required.
3. Oversee local requirements established by the Fair Political Practices Commission.
4. Initiate an efficient and accessible records database.
5. Respond within time constraints to all subpoenas and requests for public records.

FOOTNOTES:

**EXPENDITURE DETAIL**

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
		<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
<b>PERSONNEL COSTS</b>						
<u>ACCT.</u>						
5100	Full-Time			-	-	-
5100	City Clerk	-		-	-	-
5100	Deputy City Clerk	-	881	52,500	42,785	52,500
5105	Overtime	6,125	1,612	7,875	7,875	7,500
5110	Salaries, Hourly	19,021	46,039	-	8,917	32,894
5116	Auto Allowance	-	-	-	-	-
5120	Retirement	-	-	3,766	3,186	3,940
5121	PARS/APPLE Retirement	1,886	382	-	602	1,230
5125	Medicare Tax	365	678	875	889	1,350
5130	Medical Insurance	-	-	6,526	4,966	13,773
5133	Dental Insurance	-	-	471	446	380
5134	Disability Insurance	-	-	182	157	182
5136	Vacation Buy Back	-	-	-	-	-
5137	Vision Insurance	-	-	110	110	197
5138	Life Insurance	-	-	135	120	135
5139	Bilingual Pay	-	-	-	-	-
<b>Total:</b>		<b>\$ 27,397</b>	<b>\$ 49,592</b>	<b>\$ 72,440</b>	<b>\$ 70,053</b>	<b>\$ 114,081</b>

		<i>ACTUAL</i>	<i>ACTUAL</i>	<i>Original</i>	<i>Amended</i>	<i>Adopted</i>
		<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2016-17</b>	<b>2017-18</b>
<b>OPERATING EXPENSES</b>						
<u>ACCT.</u>						
6020	Election Supplies	-	-	-	-	-
6080	Office Supplies	659	404	2,500	2,500	2,500
6310	Advertising	29,261	20,320	12,000	18,000	12,000
6386	Professional Membership	-	130	520	520	520
6388	Subscription	-	-	-	-	-
6390	Telephone	-	556	-	-	-
6391	Travel and Meeting Expense	-	-	480	480	480
6392	Training and Education	-	-	-	-	-
6720	Contractual	58,246	-	-	-	-
6910	Computers	-	-	-	-	-
6970	Office Equipment	77	-	-	-	-
<b>Total:</b>		<b>\$ 88,243</b>	<b>\$ 21,410</b>	<b>\$ 15,500</b>	<b>\$ 21,500</b>	<b>\$ 15,500</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY BUDGET WORKSHEET FY 2017-2018		
ACCT. NO.	DESCRIPTION	CITY CLERK
	<b>DEPT.4008</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	City Clerk (CC)	-
5100	Deputy City Clerk	52,500
5105	Over time	7,500
5110	Salaries, Hourly	32,894
	Administrative Aide (39 hrs. per week at \$16.22/hr)	-
5116	Auto Allowance	-
5120	Retirement	3,940
5121	PARS/APPLE Retirement	1,230
5125	Medicare Tax	1,350
5130	Medical Insurance	13,773
5133	Dental Insurance	380
5134	Disability Insurance	182
5136	Vacation Buy Back	-
5137	Vision Insurance	197
5138	Life Insurance	135
	<b>TOTAL</b>	<b>114,081</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6386	<b>Professional Membership</b>	
	City Clerks Association of California	130
	International Institute of Municipal Clerks (2 year Membership @ \$195 per year)	390
	<i>*2 year membership required to pursue Certified Municipal Clerk certification</i>	
	<b>TOTAL</b>	<b>520</b>
6391	<b>Travel &amp; Meetings</b>	
	City Clerk Association Monthly Meetings (\$40 x 12 Months)	480
	City Clerk's Association of California Annual Conference <i>Registration, Hotel, Meals and Transportation</i>	-
	<b>TOTAL</b>	<b>480</b>
6720	<b>Contractual</b>	
	City Clerk Services (Minutes)	-
	<b>TOTAL</b>	<b>-</b>
6310	<b>Advertising</b>	
	<i>Cost per published Ordinance is \$1,000</i>	
	<b>TOTAL</b>	<b>12,000</b>
6080	<b>Office Equipment and Supplies</b>	
	<b>TOTAL</b>	<b>2,500</b>

## CITY CLERK

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Dept. 4008: City Clerk  
Account: 6740: Election Services

### STATEMENT OF PURPOSE

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To conduct all City general municipal and special elections in accordance with the City Charter and California Elections Code, and serve as Filing Officer for required disclosure statements.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	-	-	-	-
Operating Expenses		67,587	68,000	20,000
<b>Total:</b>	<b>\$ -</b>	<b>\$ 67,587</b>	<b>\$ 68,000</b>	<b>\$ 20,000</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2012-13</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>Adopted</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund	-	67,587	68,000	20,000
<b>Total:</b>	<b>\$ -</b>	<b>\$ 67,587</b>	<b>\$ 68,000</b>	<b>\$ 20,000</b>

### KEY PROGRAM GOALS

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1. Plan, supervise and conduct the City's general municipal and special elections.
  2. Offer informational support to City Council candidates.
  3. Comply with all regulations and timelines established by the California Elections Code.
  4. Provide voter registration, voter outreach and verification services to residents.
-

Dept. 4008: City Clerk  
 Account: 6740: Election Services

**EXPENDITURE DETAIL**

	<i>Budget</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ADOPTED</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL COSTS</b>					
<u>ACCT.</u>					
5115 Part-Time	-	-	-	-	-
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<i>Budget</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ADOPTED</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6740 Election Services	105,445	67,587	68,000	18,000	20,000
<b>Total:</b>	<b>#####</b>	<b>#####</b>	<b>#####</b>	<b>\$ 18,000</b>	<b>\$ 20,000</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	ELECTION SERVICES
	<b>DEPT. 4008-6740</b>	
	<b>MAINTENANCE AND OPERATIONS</b>	
6740	<b>Election Services</b> Los Angeles County Registrar-Recorder/County Clerk (One-Time Cost) - Candidate Statements - Advertising/Public Posting 20,000	
	Cost is related to complying with Senate Bill (SB) 415 by consolidating elections with County of Los Angeles.	
	<b>TOTAL</b>	<b>20,000</b>

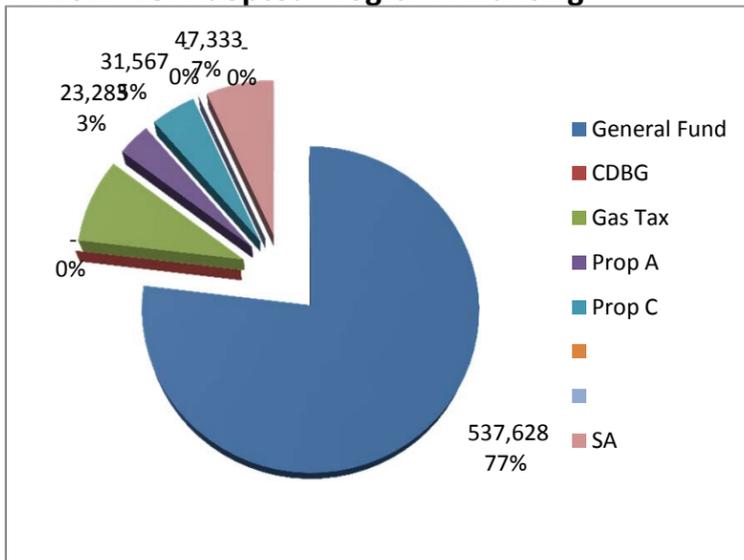
# CITY MANAGER'S OFFICE

**Department 4011: City Manager**  
Implements City policy

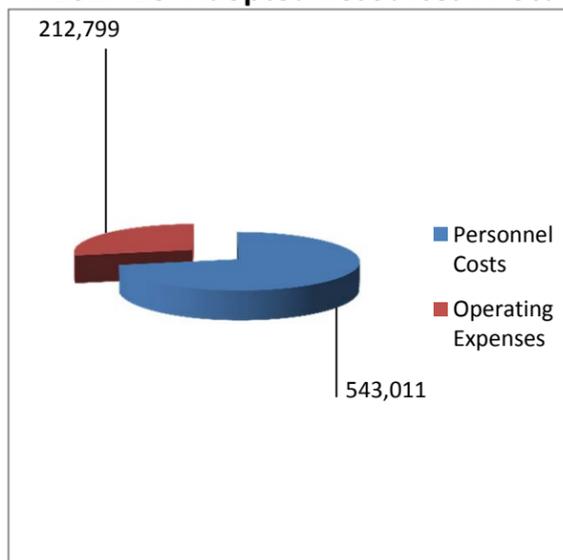
**Department 4015: Human Resources**  
Personnel, benefits

## DEPARTMENT SUMMARY

**FY 2017-18: Adopted Program Financing**



**FY 2017-18: Adopted Resources Allocated**



	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	308,055	442,117	553,279	553,279	543,011
Operating Expenses	266,896	374,042	228,800	228,800	212,799
<b>Total:</b>	<b>\$ 574,951</b>	<b>\$ 816,159</b>	<b>\$ 782,079</b>	<b>\$ 782,079</b>	<b>\$ 755,810</b>
<b>PROGRAM FINANCING</b>					
General Fund	540,473	740,214	567,378	567,378	537,628
CDBG	34,478	75,945	6,636	6,636	-
Gas Tax	-	-	51,419	51,419	59,166
Proposition A	-	-	26,169	26,169	23,283
Proposition C	-	-	26,169	26,169	31,567
Measure R	-	-	15,000	15,000	26,833
COPS	-	-	30,000	30,000	30,000
Successor Agency (SA)	-	-	59,308	59,308	47,333
<b>Total:</b>	<b>\$ 574,951</b>	<b>\$ 816,159</b>	<b>\$ 782,079</b>	<b>\$ 782,079</b>	<b>\$ 755,810</b>
<b>PERSONNEL (FTE)</b>	4.00	3.00	4.00	4.00	2.00
<b>Total:</b>	<b>4.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>	<b>2.00</b>

## CITY MANAGER'S OFFICE

Dept. 4011: City Manager

### STATEMENT OF PURPOSE

To implement Council policy and priorities, advise the Council on reliable methods of responding to community needs, ensure organizational and fiscal management, and promote the philosophy of continuous improvement.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
City Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	1.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>1.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	193,127	188,966	268,025	268,025	239,132
Operating Expenses	60,202	156,505	80,900	80,900	59,900
<b>Total:</b>	<b>\$ 253,329</b>	<b>\$ 345,471</b>	<b>\$ 348,925</b>	<b>\$ 348,925</b>	<b>\$ 299,032</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund	253,329	345,471	140,860	140,860	80,849
Gas Tax	-	-	51,419	51,419	59,166
Proposition A	-	-	26,169	26,169	23,283
Proposition C	-	-	26,169	26,169	31,567
Measure R	-	-	15,000	15,000	26,833
COPS	-	-	30,000	30,000	30,000
Successor Agencies	-	-	59,308	59,308	47,333
<b>Total:</b>	<b>\$ 253,329</b>	<b>\$ 345,471</b>	<b>\$ 348,925</b>	<b>\$ 348,925</b>	<b>\$ 299,032</b>

### KEY PROGRAM GOALS

Recommended

1. Implement Council policy in an expeditious manner and within the resources available.
2. Submit an annual budget reflecting Council priorities and community needs.
3. Coordinate Council meeting activities and municipal functions.

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2017-18</b>
Agenda reports reviewed and approved.	100%
Departments supervised.	4
Community inquiries resolved or referred.	100%

**CITY MANAGER'S OFFICE**

Dept: 4011 City Manager

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL COSTS</b>					
<b>ACCT.</b>					
5100 City Manager	130,960	148,953	195,000	195,000	195,000
5100 Senior Administrative Analyst			24,628	24,628	-
5105 Over time	4,026	319	-	-	-
5110 Hourly	18,051	-	-	-	-
5115 Part-Time		-	-	-	-
5120 Retirement	11,341	7,339	15,618	15,618	14,902
5121 PARS/APPLE Retirement	1,597	-	-	-	-
5125 Medicare Tax	2,100	2,258	3,163	3,163	2,830
5130 Medical Insurance	20,359	23,359	25,876	25,876	21,090
5133 Dental Insurance	1,637	2,356	2,002	2,002	1,470
5134 Disability Insurance	687	600	758	758	660
5136 Vacation Buy-Back	431	3,115			
5137 Vision Insurance	257	40	419	419	285
5138 Life Insurance	1,681	627	561	561	2,895
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 193,127</b>	<b>\$ 188,966</b>	<b>\$ 268,025</b>	<b>\$ 268,025</b>	<b>\$ 239,132</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Recommended</i> <b>2017-18</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
5116 Auto Allowance	2,640	4,800	4,800	4,800	4,800
6080 Office Supplies	426	523	500	500	500
6312 Professional Membership	-	235	475	475	475
6389 Special Projects	-	-	-	-	-
6386 Professional Membership	75	-	-	-	-
6390 Telephone	659	-	-	-	-
6391 Travel and Meeting Expense	1,555	929	125	125	2,125
6392 Training and Education	2,786	2,732	-	-	-
6394 Vehicle Maintenance	-	-	-	-	-
6720 Contractual	51,112	147,286	75,000	75,000	52,000
6910 Computers	-	-	-	-	-
6970 Office Equipment	949	-	-	-	-
<b>Total:</b>	<b>\$ 60,202</b>	<b>\$ 156,505</b>	<b>\$ 80,900</b>	<b>\$ 80,900</b>	<b>\$ 59,900</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY BUDGET WORKSHEET FY 2017-2018		
ACCT. NO.	DESCRIPTION	
	DEPT. 4011	CITY MANAGER
	<b>SALARIES AND BENEFITS</b>	
5100	City Manager (CM)	195,000
5100	Senior Administrative Analyst (SAA)	-
5100	Administrative Assistant	-
5120	Retirement	14,902
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	2,830
5130	Medical Insurance	21,090
5133	Dental Insurance	1,470
5134	Disability Insurance	660
5137	Vision Insurance	285
5138	Life Insurance	2,895
	The City Manager Salaries and Benefits are charged to multiple funding sources. Of the Salaries and Benefits, only \$96,000 is charged to the General Fund.	
	<b>TOTAL</b>	<b>239,132</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
5116	<b>Auto Allowance</b>	
	Contractual Auto Allowance	
	CM (\$400/mo. x 12 mos.)	4,800
	<b>Subtotal:</b>	<b>4,800</b>
	<b>TOTAL</b>	<b>4,800</b>
6080	<b>Office Supplies</b>	
	Books and Office Supplies	500
	<b>Subtotal:</b>	<b>500</b>
	<b>TOTAL</b>	<b>500</b>
6312	<b>Professional Memberships</b>	
	Municipal Management Association of Southern California	
	Membership	75
	Conference	300
	Gateway Cities Council of Government (City Manager)	-
	Misc. Subscriptions	100
	<b>Subtotal:</b>	<b>475</b>
	<b>TOTAL</b>	<b>475</b>
6391	<b>Travel and Meeting Expense</b>	
	Annual City Manager Council	2,000
	Staff meetings, seminars and workshops	125
	<b>TOTAL</b>	<b>2,125</b>
6392	<b>Training and Education</b>	
	Allotment for training, hotel, meals and transportation	-
	<b>TOTAL</b>	<b>-</b>
6720	<b>Contractual</b>	
	City Quarterly Magazine	52,000
	Fuel Creative - \$11,000 per quarter	
	Writer - Roger - \$1,500 per quarter	
	Editor - Wendy - \$500 per quarter	
	Emergency Preparedness Plan and Training	-
	Economic Development	
	Economic Development Strategy	-
	<b>TOTAL</b>	<b>52,000</b>

**CITY MANAGER'S OFFICE**

Dept. 4015: Personnel

**STATEMENT OF PURPOSE**

Program includes all personnel and employee relations and functions: recruitment, selection, training, evaluation, affirmative action, administration of the classification and pay plan.

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Human Resources Specialist	0.00	0.00	1.00	1.00	1.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	114,928	253,151	285,254	285,254	303,880
Operating Expenses	206,694	217,537	147,900	147,900	152,899
<b>Total:</b>	<b>\$ 321,622</b>	<b>\$ 470,688</b>	<b>\$ 433,154</b>	<b>\$ 433,154</b>	<b>\$ 456,779</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>FUNDING SOURCES<sup>1</sup></b>					
General Fund	287,144	394,743	426,518	426,518	456,779
Gas Tax	-	-	-	-	-
CDBG	34,478	75,945	6,636	6,636	-
<b>Total:</b>	<b>\$ 321,622</b>	<b>\$ 470,688</b>	<b>\$ 433,154</b>	<b>\$ 433,154</b>	<b>\$ 456,779</b>

**KEY PROGRAM GOALS**

1. Continue establishing best practices for Human Resources.
2. Ensure good relations are established with the City of Cudahy's Employees' Association.
3. Provide a framework for succession planning.
4. Set-up training/classes for employees for personalized development.
5. Monitor progress based on each individual Employee Development Plan.

	Recommended <i>Adopted 2017-18</i>
<b>KEY WORKLOAD MEASURES</b>	
Maintain personnel records for all full and part-time employees.	100%
Review and process annual employee evaluations and employee development plans.	100%

**FOOTNOTES:**

1. Human Resources Specialist is paid from three funding sources: 10% from Gas Tax Fund (\$12,848), 30% from CDBG (\$38,543) and 60% from General Fund (\$300,013)

CITY MANAGER'S OFFICE

Dept: 4015 Personnel

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
5100 Human Resources Specialist	65,922	82,561	78,636	78,636	81,624
5120 Retirement	20,673	14,998	14,908	14,908	9,496
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	995	1,228	1,141	1,141	1,184
5127 EDD Unemployment Benefits	9,140	5,863	12,000	12,000	12,000
5130 Medical Insurance	14,727	15,438	17,484	17,484	17,905
5133 Dental Insurance	1,400	1,654	1,003	1,003	990
5134 Disability Insurance	352	323	263	263	262
5136 Vacation Buy Back	1,318	2,223	2,500	2,500	2,500
5137 Vision Insurance	152	15	284	284	283
5138 Life Insurance	249	147	135	135	135
5141 Unfunded Retirement Liability	-	128,701	146,900	146,900	165,000
5109 Merit Pay	-	-	10,000	10,000	12,500
<b>Total:</b>	<b>\$ 114,928</b>	<b>\$ 253,151</b>	<b>\$ 285,254</b>	<b>\$ 285,254</b>	<b>\$ 303,880</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
5116 Auto Allowance	-	-	-	-	4,200
6080 Office Supplies	424	522	500	500	500
6310 Advertising	-	1,395	500	500	500
6312 Professional Membership	-	3,310	3,100	3,100	3,100
6320 Employee Physical	2,811	1,449	1,000	1,000	1,000
6322 Employee Recognition	-	456	-	-	10,500
6391 Travel and Meeting Expense	474	-	-	-	-
6392 Training and Education	4,548	6,776	5,000	5,000	26,299
6450 Retirees Insurance	104,451	109,578	110,800	110,800	106,800
6480 Unemployment Insurance	10,064	-	-	-	-
6720 Contractual	83,922	94,051	27,000	27,000	-
6764 Professional Services	-	-	-	-	-
6910 Computers	-	-	-	-	-
<b>Total:</b>	<b>\$ 206,694</b>	<b>\$ 217,537</b>	<b>\$ 147,900</b>	<b>\$ 147,900</b>	<b>\$ 152,899</b>

**ACCOUNT MODIFICATIONS**

**ACCT.**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	Personnel
	<b>Dept. 4015</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Human Resources Specialist	81,624
5120	Retirement	9,496
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	1,184
5127	EDD Unemployment Benefits	12,000
5130	Medical Insurance	17,905
5133	Dental Insurance	990
5134	Disability Insurance	262
5136	Vacation Buy Back	2,500
5137	Vision Insurance	283
5138	Life Insurance	135
5141	Unfunded Retirement Liability	165,000
5109	Merit Pay (5% bonus pay for FT) employees who exceed expectations	12,500
	Unfunded Retirement Liability is General Fund Portion Only	
	<b>TOTAL</b>	<b>303,880</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
5116	<b>Auto Allowance</b>	
	Contractual Auto Allowance	
	CM (\$350/mo. x 12 mos.)	4,200
	<i>Subtotal:</i>	<b>4,200</b>
	<b>TOTAL</b>	<b>4,200</b>
6080	<b>Office Supplies</b>	
	General Supplies	500
	Secure Filing cabinet	-
	<b>TOTAL</b>	<b>500</b>
6310	<b>Advertising</b>	
	MMASC, The Wave, JobTrak, LA Times, Jobs Available, ICMA, Wester City, etc.	
	<b>TOTAL</b>	<b>500</b>
6312	<b>Professional Membership</b>	
	Gateway Public Employment Consortium (Liebert Cassidy Whitmore)	
	Cost is offset by savings in City Attorney Fees	
	<b>TOTAL</b>	<b>3,100</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	Personnel
	<b>Dept. 4015</b>	
6320	<b>Employee Physical</b> Physical Exams, fingerprinting, etc. (Live Scan included)	
	<b>TOTAL</b>	<b>1,000</b>
6322	<b>Employee Recognition</b> City Council/Commissioner/Employee Recognition Dinner Employee Quarterly Luncheons	10,000 500
	<b>TOTAL</b>	<b>10,500</b>
6391	<b>Travel and Meeting</b> IPMA - HR International Training Conference and Expo	-
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b> City-wide Employee Training (GLP Costumer Service Phase II & III) Education/Tuition Reimbursement Program IPMA - HR-Public Sector HR Essential Program & CP Exam	- 25,000 1,299
	<b>TOTAL</b>	<b>26,299</b>
6450	<b>Retirees Insurance</b> Insurance for former Elected Official and City Employees who have retired from the City.	
	<b>TOTAL</b>	<b>106,800</b>
6720	<b>Contractual</b> Human Resources Consulting Service (HR Dynamics and Performance Management) NeoGov Annual License Fee Government Jobs.com (Annual Subscription)	- - -
	<b>TOTAL</b>	<b>-</b>

# FINANCE

**Department 4151: Finance Administration**  
Supports workforce needs.

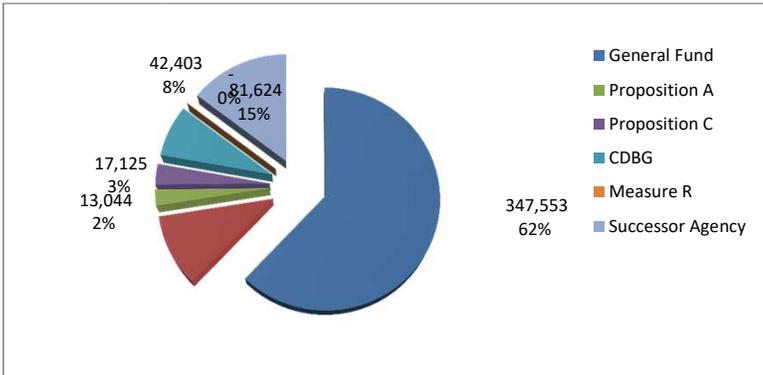
**Department 4155: Accounting**  
Tracks City financials.

**Department 4160: Business License**  
Issues and monitors business licenses

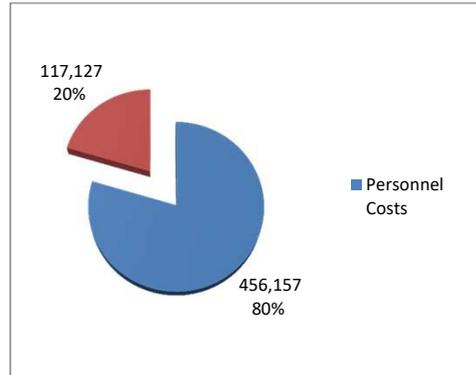
**Department 4018: Purchasing**  
Acquires supplies and services.

## DEPARTMENT SUMMARY

**FY 2017-18: Program Financing**



**FY 2017-18: Resources Allocated**



	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	467,232	304,474	450,278	468,176	456,157
Operating Expenses	239,526	78,173	96,297	96,297	117,127
<b>Total:</b>	<b>\$ 706,758</b>	<b>\$ 382,647</b>	<b>\$ 546,575</b>	<b>\$ 564,473</b>	<b>\$ 573,284</b>
<b>PROGRAM FINANCING</b>					
General Fund	310,108	213,990	363,180	381,078	347,553
Gas Tax	49,401	34,244	58,185	58,185	58,306
Proposition A	7,405	6,839	12,819	12,819	13,044
Proposition C	7,405	6,839	8,108	5,798	17,125
CDBG	15,755	-	23,403	23,403	42,403
Measure R					13,229
Successor Agency	90,819	45,403	83,190	83,190	81,624
<b>Total:</b>	<b>\$ 480,893</b>	<b>\$ 307,314</b>	<b>\$ 548,885</b>	<b>\$ 564,473</b>	<b>\$ 573,284</b>
<b>PERSONNEL (FTE)</b>					
	4.00	5.00	5.00	5.00	4.00
<b>Total:</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>

## FINANCE

Dept. 4151: Finance Administration

### STATEMENT OF PURPOSE

To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> <i>2014-15</i>	<i>ACTUAL</i> <i>2015-16</i>	<i>Original</i> <i>2016-17</i>	<i>Amended</i> <i>2016-17</i>	<i>Adopted</i> <i>2017-18</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Finance Director	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	85,095	68,892	159,031	159,031	159,453
Operating Expenses	101,495	75,333	96,297	96,297	117,127
<b>Total:</b>	<b>\$ 186,590</b>	<b>\$ 144,225</b>	<b>\$ 255,328</b>	<b>\$ 255,328</b>	<b>\$ 276,580</b>
<b>FUNDING SOURCES</b>					
General Fund	46,802	37,891	157,038	157,038	172,193
Gas Tax	8,510	6,889	26,596	26,596	25,829
Proposition A			8,517	8,517	4,611
Proposition C			1,496	1,496	5,610
Measure R					8,228
Successor Agency	29,783	24,112	61,681	61,681	60,109
<b>Total:</b>	<b>\$ 186,590</b>	<b>\$ 144,225</b>	<b>\$ 255,328</b>	<b>\$ 255,328</b>	<b>\$ 276,580</b>

### KEY PROGRAM GOALS

1. Complete monthly and annually financial accounting records and reports.
2. Process bi-weekly payroll records and checks.
3. Process semi-monthly vendor records (warrant registers) and checks.
4. Process daily cash receipts and wire transfers from State, government agencies, and utility agencies
5. Receive and reconcile monthly bank and treasury statements.
6. Review the preparation of the State Controller's Report and the Street Report.
7. Plan and coordinate the external audits for the City.
8. Coordinate and ensure proposed and adopted budgets are prepared by July 1 of each fiscal year.
9. Implementation of recommendations from State Controller's Office, Los Angeles County Grand Jury, and External Auditors

### KEY WORKLOAD MEASURES

Agendas and staff reports prepared for City.1/  
 Gather data, prepare and produce a Financial Report. 2/  
 Distribute mandatory tax forms (W2 & 1099M) to employees and vendors annually.  
 Audits conducted annually. 3/  
 Coordinate, review, print and distribute proposed & adopted budget books annually.

**FINANCE**

Dept: 4151 Finance Administration

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
5100 Finance Director	62,052	54,594	125,004	125,004	125,004
5105 Overtime	-	-	-	-	-
5110 Salaries, Hourly	2,584	-	-	-	-
5115 Part Time	-	-	-	-	-
5116 Auto Allowance	4,200	4,200	4,200	4,200	4,200
5120 Retirement	4,079	1,738	7,797	7,797	8,194
5121 PARS/APPLE Retirement	698	-	-	-	-
5125 Medicare Tax	1,142	814	1,813	1,813	1,813
5130 Medical Insurance	9,449	7,081	18,878	18,878	18,878
5133 Dental Insurance	250	313	490	490	515
5134 Disability Insurance	331	68	431	431	431
5137 Vision Insurance	162	18	283	283	283
5138 Life Insurance	148	66	135	135	135
<b>Total:</b>	<b>\$ 85,095</b>	<b>\$ 68,892</b>	<b>\$ 159,031</b>	<b>\$ 159,031</b>	<b>\$ 159,453</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	12	967	500	500	500
6376 Taxes and License	-	162	-	-	200
6386 Professional Membership	1,069	1,079	259	259	759
6388 Subscription	566	-	-	-	-
6390 Telephone	68	-	-	-	-
6391 Travel and Meeting Expense	1,085	530	-	-	645
6392 Training and Education	1,128	1,578	-	-	2,235
6710 Audit	75,804	49,933	67,538	67,538	72,538
6720 Contractual	21,763	21,084	28,000	28,000	40,250
6764 Professional Services	-	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
<b>Total:</b>	<b>\$ 101,495</b>	<b>\$ 75,333</b>	<b>\$ 96,297</b>	<b>\$ 96,297</b>	<b>\$ 117,127</b>

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	<b>DEPT. 4151</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Finance Director (FD)	125,004
5116	Auto Allowance ((\$350 times 12 months)	4,200
5120	Retirement	8,194
5125	Medicare Tax	1,813
5130	Medical Insurance	18,878
5133	Dental Insurance	515
5134	Disability Insurance	431
5137	Vision Insurance	283
5138	Life Insurance	135
	<b>TOTAL</b>	<b>159,453</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b> General Supplies	500
	<b>TOTAL</b>	<b>500</b>
6376	<b>Taxes and License (FD)</b> Certified Public Accountant	200
	<b>TOTAL</b>	<b>200</b>
6386	<b>Professional Membership(FD)</b> California Society of Municipal Finance Officers (CSMFO) Government Finance Officers Association (GFOA) American Institute of Certified Public Accountants California Society of Certified Public Accountants	110 - 149 500
	<b>TOTAL</b>	<b>759</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	FINANCE ADMINISTRATION
	<b>DEPT. 4151</b>	
6391	<b>Travel and Meeting</b>	
	Government and Tax Update (2 x \$295) (FD & Senior Accountant [SA])	590
	GASB Update (2 x \$55) (FD & SA)	-
	Mileage for PERS Training (SA & Accountant Technician [AT])	55
	CSMFO Bi-Monthly Lunches (6 x \$40) (FD, SA, AT)	-
	<b>TOTAL</b>	<b>645</b>
6392	<b>Training and Education</b>	
	CSMFO Fall Series (FD)	385
	Seminars/workshops for CSMFO (FD), Payroll Certification (AT) and other trainings for (FD, SA, AT)	1,850
	<b>TOTAL</b>	<b>2,235</b>
6710	<b>Audit</b>	
	Annual Audit/Financial Statements (\$50,000 General Fund)	61,505
	Other Post Employment Benefits Actuarial (OPEB) Report	5,000
	State Reports Financial Transaction Report and Streets Report	5,233
	Enrolled Agent - Quarterly and Annual Report representation	800
	State Controller Adopted review of leave and other pay	-
	State Controller Adopted review of credit card charges	-
	<b>TOTAL</b>	<b>72,538</b>
6720	<b>Contractual</b>	
	Sales Tax Service (HdL)	4,200
	Sales Audit Tax Service (HdL) [15% of recovered amounts. Revenue equals]	12,000
	Property Tax (HdL)	5,000
	Pension reports (Prepared by Public Employees Retirement System)	1,950
	Tyler Technologies - Accounting Software Maintenance Contract	9,100
	Master Fee Study	8,000
	<b>TOTAL</b>	<b>40,250</b>

\*Telephone expenses have been included collectively under Facilities Operations

## FINANCE

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Dept. 4155: Accounting

### STATEMENT OF PURPOSE

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To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Senior Accountant	0.00	1.00	1.00	1.00	1.00
Accountant Technician	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	161,845	139,410	210,114	217,552	212,251
Operating Expenses	770	-	-	-	-
<b>Total:</b>	<b>\$ 162,615</b>	<b>\$ 139,410</b>	<b>\$ 210,114</b>	<b>\$ 217,552</b>	<b>\$ 212,251</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund	108,664	86,184	148,412	155,850	133,310
Gas Tax	21,580	21,291	31,589	31,589	32,477
Proposition A	5,395	5,323	4,302	4,302	8,433
Proposition C	5,395	5,323	4,302	4,302	11,515
Measure R					5,001
Successor Agency	21,580	21,291	21,509	21,509	21,515
<b>Total:</b>	<b>\$ 162,615</b>	<b>\$ 139,410</b>	<b>\$ 210,114</b>	<b>\$ 217,552</b>	<b>\$ 212,251</b>

### KEY PROGRAM GOALS

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Key Program Goals have been included under Finance Administration section

### KEY WORKLOAD MEASURES

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Key Workload Measures have been included under Finance Administration section

**FINANCE**

Dept: 4155 Finance

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>April</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>						
<u>ACCT.</u>						
5100 Senior Accountant	107,902	106,453	91,044	91,044	71,533	89,532
5100 Accountant Technician			65,460	65,460		67,072
5115 Part Time	-	-	-	-	-	-
5120 Retirement	25,857	11,954	14,551	14,551	8,212	14,167
5121 PARS/APPLE Retirement	-	-	-	-	-	-
5125 Medicare Tax	1,591	1,497	2,270	2,270	971	2,332
5130 Medical Insurance	21,743	15,951	33,936	33,936	15,864	35,810
5133 Dental Insurance	1,577	2,029	1,493	1,493	1,109	1,981
5134 Disability Insurance	561	401	524	524	228	520
5136 Vacation Buy Back	692	692	-	7,438	-	-
5137 Vision Insurance	307	55	566	566	-	566
5138 Life Insurance	431	170	270	270	123	270
5139 Bilingual Pay	-	-	-	-	-	-
<b>Total:</b>	<b>\$ 161,845</b>	<b>\$ 139,410</b>	<b>\$ 210,114</b>	<b>\$ 217,552</b>	<b>\$ 98,040</b>	<b>\$ 212,251</b>
<b>OPERATING EXPENSES</b>						
<u>ACCT.</u>						
6080 Office Supplies	229	-	-	-	-	-
6312 Professional Membership	-	-	-	-	-	-
6391 Travel and Meeting Expense	41	-	-	-	-	-
6392 Training and Education	500	-	-	-	-	-
6720 Contractual	-	-	-	-	-	-
<b>Total:</b>	<b>\$ 770</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**ACCOUNT MODIFICATIONS**

*Operating Costs have been included under Finance Administration section*

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	ACCOUNTING
	<b>DEPT. 4155</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Senior Accountant (SA)	89,532
5100	Accountant Technician (AT)	67,072
5105	Overtime	-
5115	Part Time	-
5120	Retirement	14,167
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	2,332
5130	Medical Insurance	35,810
5133	Dental Insurance	1,981
5134	Disability Insurance	520
5136	Vacation Buy Back	-
5137	Vision Insurance	566
5138	Life Insurance	270
<b>TOTAL</b>		<b>212,251</b>

*\*Operating Costs have been included under Finance Administration section*

## FINANCE

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Dept. 4160: Business License

### STATEMENT OF PURPOSE

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Ensure that individual and organization conducting business or performing a service within the City boundaries are issued a license.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Account Clerk	1.00	1.00	1.00	1.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	78,775	65,851	81,133	81,133	84,454
Operating Expenses	94	-	-	-	-
<b>Total:</b>	<b>\$ 78,869</b>	<b>\$ 65,851</b>	<b>\$ 81,133</b>	<b>\$ 81,133</b>	<b>\$ 84,454</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	63,020	65,851	57,730	57,730	42,051
CDBG	15,755	-	23,403	23,403	42,403
<b>Total:</b>	<b>\$ 78,775</b>	<b>\$ 65,851</b>	<b>\$ 81,133</b>	<b>\$ 81,133</b>	<b>\$ 84,454</b>

### KEY PROGRAM GOALS

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1. Receive and process new business licenses and business license renewals
2. Promote positive community relations through excellence in customer service
3. Coordinate with City Departments to ensure continued consistency in business licensing

### KEY WORKLOAD MEASURES

Increase compliance through outreach and resident education (renewal notices, handouts, articles)

**FINANCE**

Dept: 4160 Business License

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Account Clerk	50,163	47,482	58,488	58,488	61,452
5105 Overtime	-	-	-	-	-
5120 Retirement	15,479	6,911	7,579	7,579	7,149
5125 Medicare Tax	726	677	848	848	890
5130 Medical Insurance	10,852	9,536	13,052	13,052	13,773
5133 Dental Insurance	881	921	641	641	665
5134 Disability Insurance	263	188	192	192	192
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	156	14	198	198	198
5138 Life Insurance	255	122	135	135	135
<b>Total:</b>	<b>\$ 78,775</b>	<b>\$ 65,851</b>	<b>\$ 81,133</b>	<b>\$ 81,133</b>	<b>\$ 84,454</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6080 Office Supplies	94	-	-	-	-
<b>Total:</b>	<b>\$ 94</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	BUSINESS LICENSE
	<b>DEPT. 4160</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Account Clerk	61,452
5120	Retirement	7,149
5125	Medicare Tax	890
5130	Medical Insurance	13,773
5133	Dental Insurance	665
5134	Disability Insurance	192
5137	Vision Insurance	198
5138	Life Insurance	135
	<b>TOTAL</b>	<b>84,454</b>

*\*Operating Costs have been included under Finance Administration section*

## FINANCE

Dept. 4018: Purchasing

### STATEMENT OF PURPOSE

Responsible for planning, directing and controlling the purchasing, duplicating, printing and mail service for the City.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Purchasing Agent	0.00	0.00	0.00	0.00	0.00
Part-Time	1.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	28,787	30,321	-	10,460	-
Operating Expenses	1,319	2,840	-	-	-
<b>Total:</b>	<b>\$ 30,106</b>	<b>\$ 33,161</b>	<b>\$ -</b>	<b>\$ 10,460</b>	<b>\$ -</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	29,621	24,065	-	10,460	-
Gas Tax	8,038	6,064	-	-	-
Prop A	2,010	1,516	-	-	-
Prop C	2,010	1,516	-	-	-
<b>Total:</b>	<b>\$ 41,678</b>	<b>\$ 33,161</b>	<b>\$ -</b>	<b>\$ 10,460</b>	<b>\$ -</b>

### KEY PROGRAM GOALS

1. Ensure that all City Ordinances and Municipal Codes are adhered to concerning the purchasing activity.
2. Continue to order and stock all needed office supplies for City departments.
3. Identify, tag and maintain all fixed assets.
4. Manage copiers lease and service maintenance agreements.
5. Replace office and special equipment at end of useful life.

### KEY WORKLOAD MEASURES

Copiers maintained. 1/  
 Fixed assets inventory & depreciation. 2/  
 Orders placed for replenishing water, toner, paper, office, & misc supplies.

#### FOOTNOTES:

- 1/ Copiers located at City Hall and Bedwell Hall
- 2/ Fixed assets are tagged (labeled) when purchased. Inventory for additions and deletions are performed annually in preparation for depreciation.

**FINANCE**

Dept: 4018 Purchasing

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Purchasing Agent	-	170	-	8,710	-
5110 Hourly	24,599	26,142	-	1,005	-
5105 Overtime	1,824	2,220	-	-	-
5120 Retirement	-	-	-	540	-
5121 PARS/APPLE Retirement	1,982	1,370	-	40	-
5125 Medicare Tax	382	419	-	115	-
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	25	-
5134 Disability Insurance	-	-	-	25	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
<b>Total:</b>	<b>\$ 28,787</b>	<b>\$ 30,321</b>	<b>\$ -</b>	<b>\$ 10,460</b>	<b>\$ -</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6080 Office Supplies	250	449	-	-	-
6386 Professional Membership	199	45	-	-	-
6390 Telephone	643	-	-	-	-
6392 Training and Education	227	2,346	-	-	-
<b>Total:</b>	<b>\$ 1,319</b>	<b>\$ 2,840</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DESCRIPTION	PURCHASING
	<b>DEPT. 4018</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Purchasing Agent	-
5110	Hourly	-
	Purchasing Agent (32 hrs. / week)	-
5120	Retirement	-
5121	Hourly Retirement (3.75% City Share)	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	Deputy City Clerk provides a level of review in the purchasing process.	
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	-
	<b>TOTAL</b>	-
6386	<b>Professional Membership</b>	
	American Purchasing Society	-
	Institute for Supply Management (ISM)	-
	<b>TOTAL</b>	-
6392	<b>Training and Education</b>	
	Excel Courses	-
	ISM Seminar	-
	<i>Registration</i>	-
	<i>Hotel</i>	-
	<i>Flight</i>	-
	<b>TOTAL</b>	-

\*Telephone expenses have been included collectively under Facilities Operations

# COMMUNITY DEVELOPMENT

Dept: 4210 Community Development Administration

**Department 4215: Planning**  
Guide physical & economic development

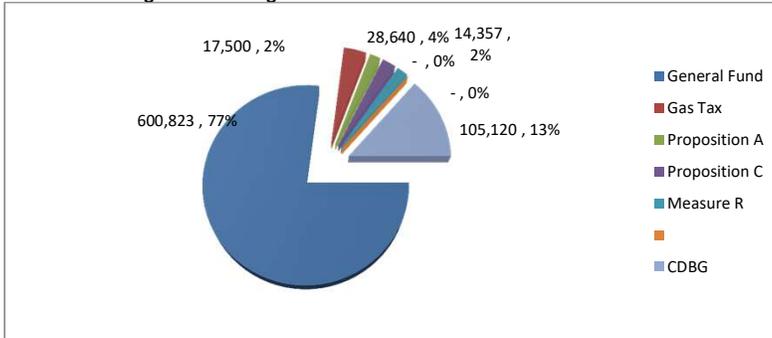
**Department 4216: Engineering**  
Maintain City infrastructure

**Department 4212: Building Regulation**  
Building permitting and inspection

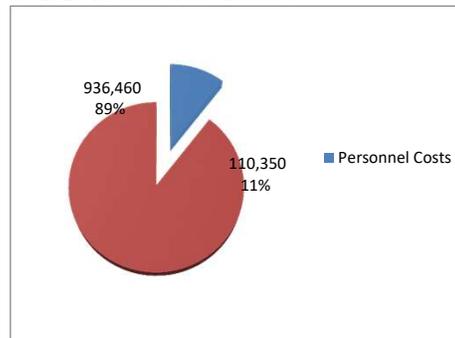
**Department 4620: Housing and Community Development**  
Preserve and improve housing and activities within the community

## DEPARTMENT SUMMARY

FY 2017-18: Program Financing



FY 2017-18: Resources Allocated



	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	259,545	242,213	216,117	216,117
Operating Expenses	147,085	393,801	616,030	909,030
<b>Total:</b>	<b>\$ 406,630</b>	<b>\$ 636,014</b>	<b>\$ 832,147</b>	<b>\$ 1,125,147</b>
<b>PROGRAM FINANCING</b>				
General Fund	311,030	636,014	723,849	731,094
Gas Tax	-	-	25,640	25,640
Proposition A			13,500	13,500
Proposition C			17,500	17,500
Measure R			14,357	14,357
A.Q.M.D.			12,000	12,000
CDBG	95,600	-	25,301	25,301
<b>Total:</b>	<b>\$ 406,630</b>	<b>\$ 636,014</b>	<b>\$ 832,147</b>	<b>\$ 839,392</b>
<b>PERSONNEL (FTE)</b>	5.75	6.75	5.25	5.25
<b>Total:</b>	<b>5.75</b>	<b>6.75</b>	<b>5.25</b>	<b>5.25</b>

Adopted 2017-18
110,350
936,460
<b>\$ 1,046,810</b>
600,823
28,640
13,500
17,500
14,357
4,100
105,120
<b>\$ 784,040</b>
<b>1.75</b>
<b>1.75</b>

# COMMUNITY DEVELOPMENT ADMINISTRATION

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Dept: 4210 Community Development Administration

## STATEMENT OF PURPOSE

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To plan, organize, coordinate and administer the accounting and auditing function in accordance with GAAP.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Manager	1.00	0.00	1.00	1.00	0.75
<b>Total:</b>	<b>1.00</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.75</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	2,048	1,447	121,680	121,680	78,853
Operating Expenses	-	-	600	600	-
<b>Total:</b>	<b>\$ 2,048</b>	<b>\$ 1,447</b>	<b>\$ 122,280</b>	<b>\$ 122,280</b>	<b>\$ 78,853</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	2,048	1,447	70,414	70,414	78,853
Gas Tax	-	-	51,866	51,866	-
Other funds	-	-	-	-	-
<b>Total:</b>	<b>\$ 2,048</b>	<b>\$ 1,447</b>	<b>\$ 122,280</b>	<b>\$ 122,280</b>	<b>\$ 78,853</b>

## KEY PROGRAM GOALS

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## KEY WORKLOAD MEASURES

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**COMMUNITY DEVELOPMENT ADMINISTRATION**

Dept: 4210 Community Developmnet Dept.

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
5100 Community Development Manager	840	273	101,340	101,340	58,918
5105 Overtime	-	-	-	-	-
5110 Salaries, Hourly	-	-	-	-	-
5115 Part Time	890	-	-	-	-
5116 Auto Allowance	-	1,050	4,200	4,200	3,150
5120 Retirement	71	-	7,260	7,260	4,578
5121 PARS/APPLE Retirement	67	-	-	-	-
5125 Medicare Tax	25	20	1,470	1,470	927
5130 Medical Insurance	130	92	6,530	6,530	10,330
5133 Dental Insurance	11	6	325	325	499
5134 Disability Insurance	5	4	310	310	202
5137 Vision Insurance	3	-	110	110	148
5138 Life Insurance	6	2	135	135	101
<b>Total:</b>	<b>\$ 2,048</b>	<b>\$ 1,447</b>	<b>\$ 121,680</b>	<b>\$ 121,680</b>	<b>\$ 78,853</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
6012 Computer Supplies	-	-	-	-	-
6080 Office Supplies	-	-	-	-	-
6376 Taxes and License	-	-	-	-	-
6386 Professional Membership	-	-	600	600	-
6388 Subscription	-	-	-	-	-
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting Expense	-	-	-	-	-
6392 Training and Education	-	-	-	-	-
6710 Audit	-	-	-	-	-
6720 Contractual	-	-	-	-	-
6764 Professional Services	-	-	-	-	-
6899 Transfer Out	-	-	-	-	-
6970 Office Equipment	-	-	-	-	-
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600</b>	<b>\$ 600</b>	<b>\$ -</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4210</b>	<b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Manager (9 months)	58,918
5116	Auto Allowance (\$350 times 9 months)	3,150
5120	Retirement	4,578
5125	Medicare Tax	927
5130	Medical Insurance	10,330
5133	Dental Insurance	499
5134	Disability Insurance	202
5137	Vision Insurance	148
5138	Life Insurance	101
	Position will be filled by Oct 1, 2017	
	<b>TOTAL</b>	<b>78,853</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b> General Supplies	-
	<b>TOTAL</b>	<b>-</b>
6386	<b>Professional Membership(CDM)</b> Annual Membership in the American Planning Association (APA)	-
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION		
	<b>DEPT. 4210</b>		<b>COMMUNITY DEVELOPMENT ADMINISTRATION</b>
6391	<b>Travel and Meeting</b> League of Cities and APA Conferences	-	
			<b>TOTAL</b> -
6392	<b>Training and Education</b> League of Cities and APA Conferences	-	
			<b>TOTAL</b> -
6720	<b>Contractual</b> Project managaement	-	
		-	
			<b>TOTAL</b> -

*\*Telephone expenses have been included collectively under Facilities Operations*

## COMMUNITY DEVELOPMENT

Dept. 4215: Planning

### STATEMENT OF PURPOSE

The Planning program ensures development is consistent with the adopted General Plan, encourages commercial revitalization and ensures a high quality of life for the community.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Director	1.00	1.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.25	0.25	0.00
Assistant Planner	0.00	0.00	1.00	1.00	0.00
Part-Time	1.75	1.75	0.00	0.00	0.00
Associate Planner	1.00	1.00	0.00	0.00	0.00
Secretary - Community Development	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>3.75</b>	<b>3.75</b>	<b>1.25</b>	<b>1.25</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	47,874	29,219	-	-	-
Operating Expenses	5,543	185,226	353,350	646,350	563,850
<b>Total:</b>	<b>\$ 53,417</b>	<b>\$ 214,445</b>	<b>\$ 353,350</b>	<b>\$ 646,350</b>	<b>\$ 563,850</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	53,417	214,445	341,350	341,350	296,980
AQMD	-	-	12,000	12,000	4,100
Other Grants - RPG	-	-	-	293,000	262,770
<b>Total:</b>	<b>\$ 53,417</b>	<b>\$ 214,445</b>	<b>\$ 353,350</b>	<b>\$ 646,350</b>	<b>\$ 563,850</b>

### KEY PROGRAM GOALS

1. General Plan Update.
2. Implement Housing Program and other CDBG funded programs or projects.
3. Administer administrative and discretionary applications for development.

	<i>Adopted</i> <b>2017-18</b>
<b>KEY WORKLOAD MEASURES</b>	
Planning related inquiries resolved at public counter or via telephone/e-mail.	1500
Field inspections (follow up, business license, etc.)	312
Zoning Clearances	60
Planning Commission cases processed (CUPs, ZVs, subdivisions, etc.).	12
Site Plan Reviews processed.	15
Administrative approvals (over the counter)	168

**COMMUNITY DEVELOPMENT**

Dept: 4215 Planning

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
5100 Community Dev Director	-	-			-
5100 Community Dev Manager	-	-			-
5100 Assistant Planner	-	-			-
5100 Associate Planner	13,764	131	-	-	-
5100 Comm. Dev. Secretary (33%)					-
5105 Overtime	261	1,425	-	-	-
5115 Part Time	28,252	25,924	-	-	-
5120 Retirement	1,150	-	-	-	-
5121 PARS/APPLE Retirement	2,138	1,351	-	-	-
5125 Medicare Tax	682	388	-	-	-
5130 Medical Insurance	976	-	-	-	-
5133 Dental Insurance	78	-	-	-	-
5134 Disability Insurance	72	-	-	-	-
5136 Vacation Buy Back	441	-	-	-	-
5137 Vision Insurance	18	-	-	-	-
5138 Life Insurance	42	-	-	-	-
<b>Total:</b>	<b>\$ 47,874</b>	<b>\$ 29,219</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>ACCT.</b>					
6065 Maps	261	-	250	250	250
6080 Office Supplies	1,433	1,380	1,500	1,500	1,500
6315 Division Expense	-	-	-	-	-
6386 Professional Membership	186	1,675	-	-	-
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting Expense	-	936	-	-	-
6392 Training and Education	2,354	2,659	-	-	-
6715 Commissioner	813	-	3,600	3,600	3,600
6720 Contractual	-	178,576	348,000	641,000	558,500
6745 Engineering Services	496	-	-	-	-
6764 Professional Services	-	-	-	-	-
<b>Total:</b>	<b>\$ 5,543</b>	<b>\$ 185,226</b>	<b>\$ 353,350</b>	<b>\$ 646,350</b>	<b>\$ 563,850</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DESCRIPTION	PLANNING
<b>DEPT. 4215</b>		
<b>SALARIES AND BENEFITS</b>		
5100	Community Development Manager	-
5100	Planning Assistant	-
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5115	Hourly	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
<b>TOTAL</b>		<b>-</b>
<b>MAINTENANCE AND OPERATIONS</b>		
6065	<b>Maps</b> Zoning Maps	
<b>TOTAL</b>		<b>250</b>
6080	<b>Office Supplies</b> Property Data Profiles (First American Data Tree) @\$100 / month Printing Costs	 1,200 300
<b>TOTAL</b>		<b>1,500</b>
6386	<b>Professional Membership</b> <b>Annual Membership in the American Planning Association (APA)</b> Planning Commissioners Assistant Planner	 - -
<b>TOTAL</b>		<b>-</b>
6391	<b>Travel and Meetings</b> League of Cities and APA Conferences	-
<b>TOTAL</b>		<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	PLANNING
	<b>DEPT. 4215</b>	
6392	<p><b>Training and Education</b></p> <p>Planning Commissioners to attend conferences as approved by the Community Development Manager (up to 3 - rotating) -</p> <p>Assistant Planner attendance of League of Cities and APA Conferences -</p> <p>Other relevant training -</p> <p><i>Typical conferences include the Cal. Chapter of the American Planning Association in September or October, the League of Cal. Cities Planner's Institute in March, National American Planning Association Conference in April, The California Preservation Conference in May, and the League of California Cities Conference in September.</i></p>	
	<b>TOTAL</b>	-
6715	<p><b>Commissioner</b></p> <p>Planning Commission 3,600</p> <p>(1 Chairperson @\$65 and 4 Commissioners @\$55 plus medicare tax and retirement)</p>	
	<b>TOTAL</b>	<b>3,600</b>
6720	<p><b>Contractual</b></p> <p>Willdan Planning Services (until Community Development Manager is hired, approx 3 months) 45,000</p> <p>General Plan Update (\$257,000 spent in FY 15/16) 513,500</p> <p>General Plan Update (\$304,000 for FY 15/16) &amp; FY 16/17 145,730</p> <p>Developmental Code 105,000</p> <p>Water Infrastructure/Parks Plan 262,770</p>	
	<b>TOTAL</b>	<b>558,500</b>
	<b>\$267,000 - Other Grants and AQMD</b>	

## COMMUNITY DEVELOPMENT

Dept. 4216: Engineering

### STATEMENT OF PURPOSE

The Administration & Engineering program provides the personnel and technical resources to maintain and improve the City's physical infrastructure.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Community Dev Secretary	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	95,241	89,259	104,657	104,657	110,350
Operating Expenses	11,068	155,604	208,490	208,490	191,490
<b>Total:</b>	<b>\$ 106,309</b>	<b>\$ 244,863</b>	<b>\$ 313,147</b>	<b>\$ 313,147</b>	<b>\$ 301,840</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Gas Tax			25,640	25,640	28,640
Proposition A			13,500	13,500	13,500
Proposition C			17,500	17,500	17,500
Measure R			14,357	14,357	14,357
General Fund	106,309	244,863	242,150	242,150	227,843
<b>Total:</b>	<b>\$ 106,309</b>	<b>\$ 244,863</b>	<b>\$ 313,147</b>	<b>\$ 313,147</b>	<b>\$ 301,840</b>

### KEY PROGRAM GOALS

1. Administer all infrastructure engineering and maintenance services including the Capital Improvement Program.
2. Continue to administer and implement NPDES (National Pollutant Discharge Elimination System) program.
3. Continue to monitor and reduce TMDLs (Total Maximum Daily Loads) of storm drain pollutants.

### KEY WORKLOAD MEASURES

	<i>Adopted</i> <b>2017-18</b>
Administer MS4 Permit	<b>100%</b>
City Monument Signs	<b>100%</b>
Lugo Park Renovation Project	<b>100%</b>
Capital Improvement Project Development/Implementation	<b>100%</b>

## COMMUNITY DEVELOPMENT

Dept: 4216 Engineering

### EXPENDITURE DETAIL

PERSONNEL	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>ACCT.</b>					
5100 Community Development Director			-	-	-
5100 Community Development Manager			-	-	-
5100 Assistant Engineer	76,069	77,755	89,398	89,398	93,924
5100 Community Dev Secretary	-		-	-	-
5105 Overtime	2,222	2,084	-	-	-
5110 Hourly	2,237	-	-	-	-
5120 Retirement	6,846	3,614	6,379	6,379	7,149
5125 Medicare Tax	1,215	1,215	1,296	1,296	1,360
5130 Medical Insurance	5,006	3,714	6,214	6,214	6,867
5133 Dental Insurance	460	451	515	515	332
5134 Disability Insurance	388	309	452	452	473
5136 Vacation Buy Back	441	-	-	-	-
5137 Vision Insurance	107	2	124	124	110
5138 Life Insurance	250	115	279	279	135
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 95,241</b>	<b>\$ 89,259</b>	<b>\$ 104,657</b>	<b>\$ 104,657</b>	<b>110,350</b>

OPERATING COSTS	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>ACCT.</b>					
6080 Office supplies	99	499	500	500	3,500
6386 Professional Memberships	-	450	490	490	490
6391 Travel and Meetings	-	16	-	-	-
6392 Training and Education	-	240	-	-	-
6720 Contractual	10,965	29,695	22,500	22,500	22,500
6745 Engineering Services	4	124,704	185,000	185,000	165,000
<b>Total:</b>	<b>\$ 11,068</b>	<b>\$ 155,604</b>	<b>\$ 208,490</b>	<b>\$ 208,490</b>	<b>191,490</b>

### ACCOUNT MODIFICATIONS

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	ENGINEERING
	<b>DEPT. 4216</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Assistant Engineer	93,924
5100	Community Development Secretary (33%)	-
5120	Retirement	7,149
5125	Medicare Tax	1,360
5130	Medical Insurance	6,867
5133	Dental Insurance	332
5134	Disability Insurance	473
5136	Vacation Buy Back	-
5137	Vision Insurance	110
5138	Life Insurance	135
	<b>TOTAL</b>	<b>110,350</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	General office supplies	3,500
	(BNI Public Works Green Book, Cost Book, Standard Plans, Engineering Codes, MUTCD, Traffic Manual)	
	General office supplies (Drafting table, lamp, wire bin, roll fire, Blue Print Stand, Desk Chair.)	
	Other funding used for \$3,000 of supplies	
	<b>TOTAL</b>	<b>3,500</b>
6386	<b>Professional Membership</b>	
	American Society of Civil Engineers	285
	American Public Works Association	170
	City and County Engineers Association	35
	<b>TOTAL</b>	<b>490</b>
6391	<b>Travel and Meetings</b>	
	Public Works Training/Conference for Engineer	-
	Annual Public Works Conference (International Public Works Congress & Expo)	
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b>	
	American Society of Civil Engineers Conference	-
	<b>TOTAL</b>	<b>-</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	ENGINEERING
	<b>DEPT. 4216</b>	
6720	<p><b>Contractual</b></p> <p>LA County Public Works</p> <p>Annual catch basin cleaning, industrial waste inspection services, and special project assistance performed by the County, City portion of LAFCO costs</p> <p style="text-align: right;">17,500</p> <p>Sewer System Management Plan Recertification and 2018 Plan Audits</p> <p style="text-align: right;">5,000</p>	
	<b>TOTAL</b>	<b>22,500</b>
6745	<p><b>Engineering Services</b></p> <p>PUBLIC WORKS - Professional engineering services, inspection services, engineering services, and special project assistance for city projects (Wildan Engineering Services up to \$75,000 (Transtech as needed)</p> <p style="text-align: right;">55,000</p> <p style="text-align: right;">-</p> <p>NPDES/MS4 Compliance (Mandated) (WMP Implementation)</p> <p>National Pollutant Discharge Elimination System (Environmental Engineering Services for NPDES Program Development and Implementation)</p> <p>NPDES Storm Drain Filming For Illegal Connections</p> <p>Administer TMDL (Total Maximum Daily Loads) mandated by California Regional Water Quality Control Board annual waste discharge (SRWCB)</p> <p>Increase Catch Basin Maintenance per MS4 Permit</p> <p>Municipal Separate Storm Sewer System (MS4) Development and Implementation</p> <p>MS4 Front Software License</p> <p style="text-align: right;">105,000</p> <p>Signal Hill - Gateway Water Management Authority annual membership</p> <p style="text-align: right;">5,000</p> <p><i>The City applied for and received a 50% reduction in the annual membership.</i></p>	
	<b>TOTAL</b>	<b>165,000</b>

## COMMUNITY DEVELOPMENT

Dept. 4212 Building Regulation

### STATEMENT OF PURPOSE

The Building program administers Building Plan Checks, Building Permit issuance and performs Building I

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Development Director	0.00	0.00	0.00	0.00	0.00
Building Inspector	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions 1/	0.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	91,793	123,735	86,159	86,159	-
Operating Expenses	59,511	52,971	54,190	54,190	76,000
<b>Total:</b>	<b>\$ 151,304</b>	<b>\$ 176,706</b>	<b>\$ 140,349</b>	<b>\$ 140,349</b>	<b>\$ 76,000</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	151,304	176,706	140,349	140,349	76,000
Gas Tax	-	-	-	-	-
<b>Total:</b>	<b>\$ 151,304</b>	<b>\$ 176,706</b>	<b>\$ 140,349</b>	<b>\$ 140,349</b>	<b>\$ 76,000</b>

### KEY PROGRAM GOALS

1. Cost savings and faster reviews through private outsourcing of plan check services.
2. Cross training of staff to provide more complete counter and permit services.
3. Building Permit Transition to building permit software.
4. Improve overall coordination with Community Preservation and Planning.

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2017-18</b>
Permits issued	300
Inspections conducted	900
Building related inquiries resolved at public counter or via telephone/e-mail	1,500

#### FOOTNOTES:

1/ Building Inspector is a Part-Time Employee

**COMMUNITY DEVELOPMENT**

Dept: 4212 Building Regulation

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5100 Full Time			-	-	-
5100 Community Dev Director			-	-	-
5100 Community Dev Manager	23,066	28,308	-	-	-
5100 Building Inspector			-	-	-
5100 Comm. Dev. Secretary (33%)			-	-	-
5105 Overtime	-	-	-	-	-
5110 Hourly	78,604	81,518	81,900	81,900	-
5120 Retirement	1,935	2,248	-	-	-
5121 PARS/APPLE Retirement	5,895	3,872	3,071	3,071	-
5125 Medicare Tax	1,522	1,610	1,188	1,188	-
5130 Medical Insurance	1,610	1,960	-	-	-
5133 Dental Insurance	130	168	-	-	-
5134 Disability Insurance	119	119	-	-	-
5136 Vacation Buy Back	441	3,875	-	-	-
5137 Vision Insurance	30	7	-	-	-
5138 Life Insurance	70	50	-	-	-
<b>Total:</b>	<b>\$ 91,793</b>	<b>\$ 123,735</b>	<b>\$ 86,159</b>	<b>\$ 86,159</b>	<b>\$ -</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6080 Office Supplies	-	-	200	200	200
6310 Advertising	-	-	-	-	-
6315 Division Expense	-	-	-	-	-
6386 Professional Membership	-	-	90	90	-
6392 Education and Training	88	-	600	600	-
6720 Contractual	52,478	52,521	52,500	52,500	75,000
6745 Engineering Services	-	-	-	-	-
6749 Fees and Licenses	-	-	-	-	-
6752 Industrial Waste	6,072	-	-	-	-
6760 Project Consulting/Admin Serv	-	-	-	-	-
6779 Strong Motion Fees	873	450	800	800	800
6795 Water Discharge Fees	-	-	-	-	-
<b>Total:</b>	<b>\$ 59,511</b>	<b>\$ 52,971</b>	<b>\$ 54,190</b>	<b>\$ 54,190</b>	<b>\$ 76,000</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	BUILDING REGULATION
	<b>DEPT. 4212</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Development Director	-
5100	Community Development Manager (25%)	-
5100	Building Inspector	-
5100	Comm. Dev. Secretary (33%)	-
5105	Overtime	-
5110	Hourly	-
	1 Building Inspector (\$45/hr x 35hrs/week)	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	Permitting Software (33%)	-
	LA County Code Update	200
	General Supplies	-
	<b>TOTAL</b>	<b>200</b>
6386	<b>Professional Membership</b>	
	California Building Inspector	-
	<b>TOTAL</b>	-
6392	<b>Education and Training</b>	
	Certified Building Inspector	-
	Certified Plumbing Inspector	-
	Certified Electrical Inspector	-
	<b>TOTAL</b>	-

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DEPT. 4212	DESCRIPTION	BUILDING REGULATION
6720	<b>Contractual</b>		
	Building Official Services		60,000
	Plan Check Services		15,000
		<b>TOTAL</b>	<b>75,000</b>
6752	<b>Industrial Waste</b>		
	<i>This category covers the cost of industrial waste licensing inspections.</i>		-
	<i>Mandatory County Fee (Not every year)</i>		
		<b>TOTAL</b>	<b>-</b>
6779	<b>Strong Motion Fee</b>		
	<i>(\$200/quarter)</i>		800
		<b>TOTAL</b>	<b>800</b>

## COMMUNITY DEVELOPMENT

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Dept. 4620: Housing Rehab

### STATEMENT OF PURPOSE

The Housing program implements programs to preserve and improve the City's affordable Housing stock, and also implements programs to provide energy improvements to the general housing stock citywide.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Part-Time	1.00	1.00	1.00	1.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	24,637	-	25,301	25,301	-
Operating Expenses	70,963	-	-	-	105,120
<b>Total:</b>	<b>\$ 95,600</b>	<b>\$ -</b>	<b>\$ 25,301</b>	<b>\$ 25,301</b>	<b>\$ 105,120</b>
<b>FUNDING SOURCES</b>					
General Fund	-	-	-	-	-
CDBG	95,600	-	25,301	25,301	105,120
<b>Total:</b>	<b>\$ 95,600</b>	<b>\$ -</b>	<b>\$ 25,301</b>	<b>\$ 25,301</b>	<b>\$ 105,120</b>

### KEY PROGRAM GOALS

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1. Administer CDBG Housing Re-Hab program.
2. Administer CDBG Project Management.

### KEY WORKLOAD MEASURES

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Housing Rehabilitation Loan Program projects administered

7

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**COMMUNITY DEVELOPMENT**

Dept: 4620 Housing Rehab SFD

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>					
<u>ACCT.</u>					
5110 Hourly	22,613	-	24,050	24,050	-
5121 PARS/APPLE Retirement	1,696	-	902	902	-
5125 Medicare Tax	328	-	349	349	-
<b>Total:</b>	<b>\$ 24,637</b>	<b>\$ -</b>	<b>\$ 25,301</b>	<b>\$ 25,301</b>	<b>\$ -</b>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6350 Home Improvement Program	-	-	-	-	79,819
6760 Project Consulting/Admin Serv	-	-	-	-	-
6767 Housing Rehabilitation Consultant	70,963	-	-	-	25,301
<b>Total:</b>	<b>\$ 70,963</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 105,120</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	HOUSING REHAB SFD
	<b>DEPT. 4620</b>	
	<b>SALARIES AND BENEFITS</b>	
5110	Hourly	
	Housing Rehabilitation Specialist	
5121	PARS/APPLE Retirement	
5125	Medicare Tax	
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6350	<b>Home Improvement Programs</b>	
		79,819
		-
	<b>TOTAL</b>	<b>79,819</b>
6767	<b>Housing Rehabilitation Consultant</b>	
	Avant Garde	25,301
	General Supplies	-
	<b>TOTAL</b>	<b>25,301</b>

# COMMUNITY SERVICES

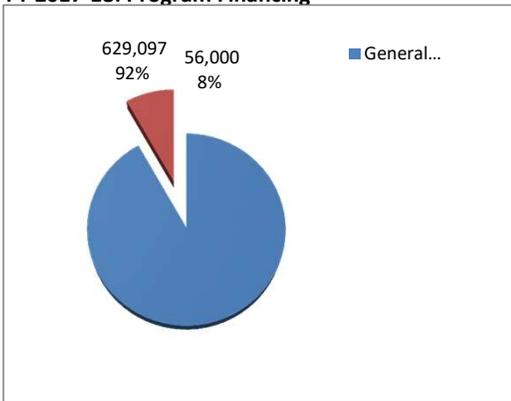
## Parks and Recreation

**Department 4350: Recreation**  
Coordinates recreation programs

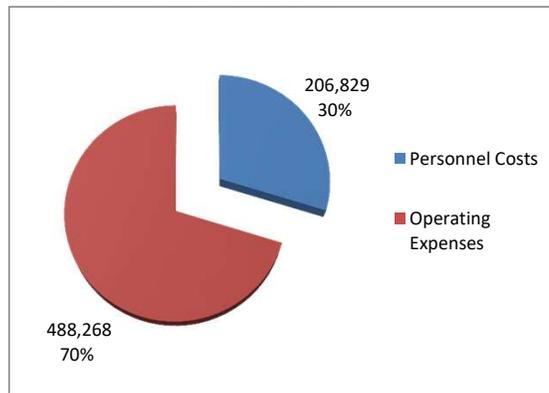
**Department 4410: Park Maintenance**  
Operate & maintain park facilities.

### DEPARTMENT SUMMARY

**FY 2017-18: Program Financing**



**FY 2017-18: Resources Allocated**



	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	501,571	442,045	185,841	185,841	206,829
Operating Expenses	176,110	477,432	519,072	523,772	488,268
<b>Total:</b>	<b>\$ 677,681</b>	<b>\$ 919,477</b>	<b>\$ 704,913</b>	<b>\$ 709,613</b>	<b>\$ 695,097</b>
<b>PROGRAM FINANCING</b>					
General Fund	677,681	919,477	704,913	709,613	685,097
Gas Tax	-	-	-	-	10,000
Proposition C	-	-	5,000	5,000	-
Proposition A	-	-	10,000	10,000	-
County Park Bond	-	-	-	-	-
<b>Total:</b>	<b>\$ 677,681</b>	<b>\$ 919,477</b>	<b>\$ 719,913</b>	<b>\$ 724,613</b>	<b>\$ 695,097</b>
<b>PERSONNEL (FTE)</b>					
Total:	22.50	18.50	28.50	28.50	10.50
<b>Total:</b>	<b>22.50</b>	<b>18.50</b>	<b>28.50</b>	<b>28.50</b>	<b>10.50</b>

## COMMUNITY SERVICES

Dept. 4350: Recreation

### STATEMENT OF PURPOSE

To offer quality recreation and human services programs ranging from children to senior citizen support.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Services Director	1.00	0.00	0.00	0.00	0.00
Community Services Manager	0.00	0.00	0.00	0.00	0.00
Recreation Supervisor	0.00	0.00	0.00	0.00	1.00
Recreation Coordinator	0.00	0.00	0.00	0.00	1.00
Part Time	21.00	18.00	18.00	18.00	8.50
<b>Total:</b>	<b>22.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>10.50</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	318,967	275,429	175,971	175,971	206,829
Operating Expenses	93,406	394,728	226,927	231,627	273,073
<b>Total:</b>	<b>\$ 412,373</b>	<b>\$ 670,157</b>	<b>\$ 402,898</b>	<b>\$ 407,598</b>	<b>\$ 479,902</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
Proposition C			5,000	5,000	5,000
Proposition A			10,000	10,000	10,000
General Fund	412,373	670,157	402,898	407,598	479,902
<b>Total:</b>	<b>\$ 412,373</b>	<b>\$ 670,157</b>	<b>\$ 402,898</b>	<b>\$ 407,598</b>	<b>\$ 479,902</b>

### KEY PROGRAM GOALS

1. Run youth sports leagues
2. Provide community events and activities
3. Operate teen programs and senior center

### KEY WORKLOAD MEASURES

Youth sports leagues	3
Special Events	10
Monthly participation in events/activities (youth/seniors)	300

FOOTNOTES:

COMMUNITY SERVICES

Dept: 4350 Recreation

EXPENDITURE DETAIL

	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>PERSONNEL</b>					
<b>ACCT.</b>					
5100 Full-Time	1,225	8,564	-	-	-
5100 Recreation Supervisor	-	-	-	-	48,744
5100 Recreation Coordinator	-	-	-	-	44,232
5105 Overtime	8,798	8,721	-	-	-
5110 Hourly	282,791	235,606	167,273	167,273	75,618
5120 Retirement	-	6,468	-	-	7,095
5121 PARS/APPLE Retirement	21,962	12,487	6,273	6,273	6,300
5125 Medicare Tax	4,191	3,583	2,425	2,425	3,800
5130 Medical Insurance	-	-	-	-	17,905
5133 Dental Insurance	-	-	-	-	1,980
5134 Disability Insurance	-	-	-	-	318
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	567
5138 Life Insurance	-	-	-	-	270
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 318,967</b>	<b>\$ 275,429</b>	<b>\$ 175,971</b>	<b>\$ 175,971</b>	<b>\$ 206,829</b>

	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6080 Office Supplies	919	2,480	250	250	250
6085 Plaques and Badges	-	-	-	-	-
6210 Recreation Supplies	13,698	6,945	-	600	-
6230 Sports Equipment	23,675	-	-	4,100	-
6240 Trophies and Awards	-	-	-	-	-
6250 Uniforms	19,545	7,076	-	-	-
6270 Youth Sports Shirts	-	-	-	-	-
6315 Divisional Expense	-	-	-	-	-
6370 Office Equipment Maintenance	210	-	-	-	-
6386 Professional Membership	40	40	-	-	60
6390 Telephone	1,012	-	-	-	-
6391 Travel and Meetings	-	-	-	-	-
6392 Training and Education	1,383	-	-	-	-
6470 Sports Event Entry Fees	-	-	-	-	-
6510 Excursions	1,586	120	-	-	15,000
6580 Senior Program Trips	-	3,581	36,882	36,882	36,882
6585 Special Events	29,815	30,681	53,254	53,254	84,340
6590 Umpires	(126)	-	-	-	-
6715 Commissioner	124	-	5,340	5,340	5,340
6720 Contractual Services	124	43,713	131,201	131,201	131,201
6725 Construction	-	300,092	-	-	-
6772 Sports Equipment Maintenance	-	-	-	-	-
6993 Other Equipment	1,401	-	-	-	-
<b>Total:</b>	<b>\$ 93,406</b>	<b>\$ 394,728</b>	<b>\$ 226,927</b>	<b>\$ 231,627</b>	<b>\$ 273,073</b>

ACCOUNT MODIFICATIONS

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Recreation Supervisor	48,744
5100	Recreation Coordinator	44,232
5110	Hourly - 14,450 Hours	75,618
	Administrative Assistant	-
	Sr. Recreation Leader	-
	Recreation Leaders (\$11-11.50 hr for 4,800 hours)	53,590
	Recreation Aides (\$10.75 hr for 10,700 hours)	22,028
5120	Retirement	7,095
5121	PARS/APPLE Retirement	6,300
5125	Medicare Tax	3,800
5130	Medical Insurance	17,905
5133	Dental Insurance	1,980
5134	Disability Insurance	318
5136	Vacation Buy Back	-
5137	Vision Insurance	567
5138	Life Insurance	270
	<b>TOTAL</b>	<b>206,829</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6080	<b>Office Supplies</b>	
	Printing (Youth Sports, Seniors, Administration)	-
	Special Supplies (Youth Sports, Seniors, Administration)	250
	<b>TOTAL</b>	<b>250</b>
6210	<b>Recreation Supplies</b>	
	Teens (Arts & Crafts, Foosball Table and Board Games)	-
	Classes (In-House Runned Classes)	-
	<b>Contract</b>	
	Classes	-
	<b>TOTAL</b>	<b>-</b>
	<i>Expense is covered by class fees</i>	

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
6386	<b>Professional Membership</b> SCMAF	60
	<b>TOTAL</b>	<b>60</b>
6391	<b>Travel and Meetings</b> Trainings (Two Trainings) Staff, Parks and Recreation Commissioners, and Senior Commissioners	- -
	<b>TOTAL</b>	<b>-</b>
6510	<b>Excursions</b>	
	<b>Funded by Proposiont C and Proposition A</b>	<b>TOTAL 15,000</b>
6580	<b>Senior Programs</b> Annual Events <i>July</i> <i>August</i> <i>September</i> <i>October</i> <i>November</i> <i>December</i> <i>January</i> <i>February</i> <i>March</i> <i>April</i> <i>May</i> <i>June</i> <i>St Barnabas - Case Manger for Seniors - General Fund share</i>	7,150 300 700 900 250 300 1,500 700 250 250 600 1,000 400 29,732
	<b>TOTAL</b>	<b>36,882</b>
		-

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
6585	<b>Special Events</b>	
	<u>Easter</u>	3,200
	DJ	350
	Decorations	300
	Entertainment	700
	Candy	600
	Easter Baskets	500
	Easter Eggs	350
	Insurance	400
	<u>4th of July</u>	23,800
	Fireworks	13,500
	Flyers	- In-House Printing
	Port-a-Potties	800
	Insurance	1,000
	Entertainment	3,000
	Rental of Generators/Stage	2,000
	Rental of Carnival	3,500
	<u>Halloween Dance</u>	1,150
	DJ	350
	Decorations	100
	Door Prizes	300
	Flyers	- In-House Printing
	Insurance	400
	<u>Halloween Carnival</u>	8,400
	Entertainment	4,000
	Candy	1,000
	Prizes	1,000
	Game Booths	2,000
	Insurance	400
	Flyers	- In-House Printing
	<u>Holiday Event</u>	45,936
	Parade/Street Closures	12,000
	Carnival	15,000
	Holiday Event at Park	15,000
	Insurance	400
	Flyers	- In-House Printing
	Decorations	1,000
	5K Run	2,536

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DEPT. 4350	DESCRIPTION	RECREATION
		<i>Outdoor Movie Night</i>	1,854
		Anticipated contributions and donation for 25% to 30% of cost of events	
		<b>TOTAL</b>	<b>84,340</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	RECREATION
	<b>DEPT. 4350</b>	
6715	<b>Commissioner</b> Parks and Recreation Commission (1 Chairperson @\$55 and 4 Commissioners @\$45) Aging and Senior Citizen Commission (1 Chairperson @\$40 and 4 Commissioners @\$35)	2,970  2,370
	<i>Includes medicare taxes and retirement</i>	<b>TOTAL 5,340</b>
6720	<b>Contractual Services</b> Sports / Recreation Programs Woodcraft Rangers	131,201
	<i>Subject to cost neutral proposal from YMCA</i>	<b>TOTAL 131,201</b>

## COMMUNITY SERVICES

Dept. 4410: Parks Maintenance

### STATEMENT OF PURPOSE

To provide the resources necessary to maintain the City's public parks and facilities.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	0.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	0.00
Maintenance Leader	0.00	0.00	1.00	1.00	0.00
Part-Time Maintenance Workers 1/	0.00	0.00	3.00	3.00	0.00
Part-Time Maintenance Aides 2/	0.00	0.00	6.00	6.00	0.00
<b>Total:</b>	<b>0.50</b>	<b>0.50</b>	<b>10.50</b>	<b>10.50</b>	<b>0.00</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	182,604	166,616	9,870	9,870	-
Operating Expenses	82,704	82,704	292,145	292,145	215,195
<b>Total:</b>	<b>\$ 265,308</b>	<b>\$ 249,320</b>	<b>\$ 302,015</b>	<b>\$ 302,015</b>	<b>\$ 215,195</b>
<b>FUNDING SOURCES</b>					
General Fund	265,308	249,320	302,015	302,015	205,195
Gas Tax					10,000
County Park Bond			-	-	-
<b>Total:</b>	<b>\$ 265,308</b>	<b>\$ 249,320</b>	<b>\$ 302,015</b>	<b>\$ 302,015</b>	<b>\$ 215,195</b>

### KEY PROGRAM GOALS

1. Provide comprehensive tree maintenance services including inspection, trimming, removal, and planting.
2. Coordinate landscape maintenance services for street medians.
3. Coordinate landscape maintenance services for parks facilities.
4. Evaluate and respond to citizen tree/park maintenance service requests.

### KEY WORKLOAD MEASURES

Daily morning clean up consisting of bathroom clean up, blowing off hard surfaces, trash pick up, checking/emptying/replacing trash bags

Monthly food distribution program

Weekly mowing, weeding, edging and general landscaping of Atlantic Median, Clara Park, Clara Expansion Park, Lugo Park, Cudahy Park, Triangle Park, Pocket Park, and River Bed.

FOOTNOTES:

**COMMUNITY SERVICES**

Dept: 4410 Parks Maintenance

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
5100 Full-Time	27,654	47,083			
5100 Community Services Director					
5100 Community Services Manager					
5100 Maintenance Superintendent					
5100 Maintenance Leader			2,134	2,134	-
5105 Overtime	8,096	24,220	-	-	-
5110 Salaries, Hourly	81,447	74,685	7,248	7,248	-
5120 Retirement	7,531	-	-	-	-
5121 PARS/APPLE Retirement	6,628	4,896	352	352	-
5125 Medicare Tax	1,781	2,167	136	136	-
5130 Medical Insurance	41,940	6,694	-	-	-
5133 Dental Insurance	529	727	-	-	-
5134 Disability Insurance	183	115	-	-	-
5136 Vacation Buy Back	6,453	5,923	-	-	-
5137 Vision Insurance	190	29	-	-	-
5138 Life Insurance	172	77	-	-	-
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 182,604</b>	<b>\$ 166,616</b>	<b>\$ 9,870</b>	<b>\$ 9,870</b>	<b>\$ -</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
6040 Gasoline	8,637	8,637	-	-	-
6080 Office Supplies	549	549	-	-	-
6110 Chemicals	150	150	-	-	-
6140 Park Maintenance and Supplies	12,197	12,197	11,000	11,000	-
6250 Uniforms	1,352	1,352	-	-	-
6318 Electricity	-	-	-	-	-
6375 Miscellaneous Expense	-	-	-	-	-
6380 Natural Gas	448	448	-	-	-
6387 Signs	-	-	-	-	-
6389 Special Projects	22,006	22,006	79,125	79,125	54,125
6390 Telephone	428	428	-	-	-
6392 Training and Education	264	264	1,000	1,000	50
6394 Vehicle Maintenance	5,534	5,534	-	-	-
6395 Water	14,558	14,558	-	-	-
6712 Backflow Testing	885	885	-	-	-
6720 Contractual	-	-	200,900	200,900	150,900
6750 Graffiti Removal	-	-	-	-	-
6761 Plumbing	-	-	-	-	-
6765 Property Maintenance	-	-	-	-	-
6770 Service Equipment Maintenance	13,086	13,086	120	120	120
6785 Tree Trimming	2,610	2,610	-	-	10,000
<b>Total:</b>	<b>\$ 82,704</b>	<b>\$ 82,704</b>	<b>\$ 292,145</b>	<b>\$ 292,145</b>	<b>\$ 215,195</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Services Director	-
5100	Community Services Manager	-
5100	Maintenance Superintendent	-
5100	Maintenance Leader	-
5105	Overtime	-
5110	Hourly	-
	Maintenance Worker	-
	Maintenance Aide	-
5120	Retirement	-
5121	PARS/APLPE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	Dept. 4425 budget reflects a General Fund share of \$20,000.	
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
6389	<b>Special Projects</b>	
	<i>Park Repairs</i>	25,000
	Maintenance	4,125
	<i>Water irrigation system maintenance, repair, and expansion pump</i>	1,000
	<i>General Plumbing and electrical repairs with purchase of snake</i>	1,125
	<i>Landscape materials - Plants and Trees</i>	1,200
	<i>General Repairs</i>	800
	<i>ADA Accessibility Improvements</i>	25,000
	<b>TOTAL</b>	<b>54,125</b>
6392	<b>Training and Education</b>	
	Training workshops, seminars, conferences and related reference materials	50
	Training for Class B Driver's License	-
	<b>TOTAL</b>	<b>50</b>
6720	<b>Contractual</b>	
	Yearly expense covers the administration costs of the Land Use Covenant/Agreement with the State of California	900
	Contract Landscape Maintenance	150,000
	<b>TOTAL</b>	<b>150,900</b>
6770	<b>Service Equipment Maintenance</b>	
	Annual AQMD permit fee required for brush chipper operation	120
	Maintenance and Repairs to Lawnmowers, edgers, and other power material	-
	Riding Mower	-
	<b>TOTAL</b>	<b>120</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-18**

ACCT. NO.	DESCRIPTION	PARKS MAINTENANCE
	<b>DEPT. 4410</b>	
6785	<b>Tree Trimming</b> Scheduled Citywide tree maintenance - 3 year trim cycle (Shared cost with Street Maintenance)	10,000
	Tree Removal (Remove dead trees or hazardous trees)	-
	<b>TOTAL</b>	<b>10,000</b>

# COMMUNITY SERVICES

## Public Safety

**Department 4501: Law Enforcement**  
General law and traffic enforcement.

**Dept: 4230 Community Preservation**  
Code enforcement and compliance services

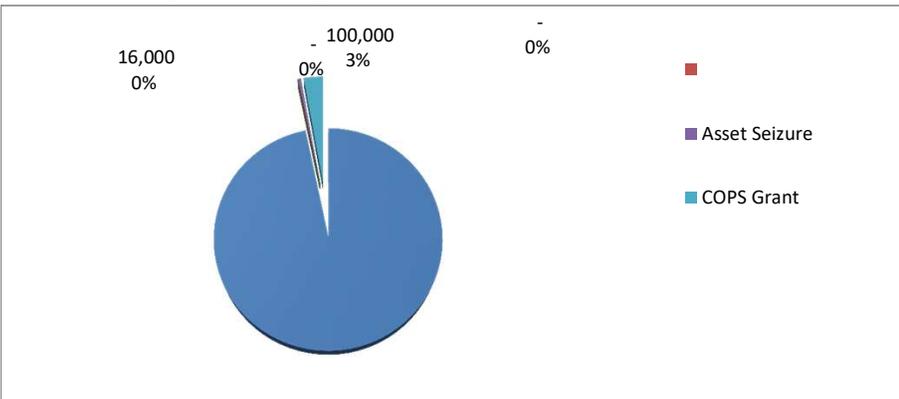
**Department 4510: Animal Regulation**  
Animal regulation, licensing, and enforcement.

**Dept: 4520 Crossing Guards**  
Crosswalk monitoring in school zones

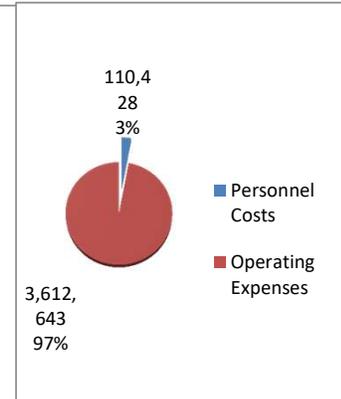
**Department 4530: Municipal Enforcement**  
Parking permits and enforcement.

### DEPARTMENT SUMMARY

**FY 2017-18: Program Financing**



**FY 2017-18: Resources Allocated**



	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<b>Adopted 2017-18</b>
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	150,259	176,688	140,885	112,722	110,428
Operating Expenses	3,651,456	3,838,445	4,223,107	4,222,575	3,612,643
<b>Total:</b>	<b>\$ 3,801,715</b>	<b>\$ 4,015,133</b>	<b>\$ 4,363,992</b>	<b>\$ 4,335,297</b>	<b>\$ 3,723,071</b>
<b>PROGRAM FINANCING</b>					
General Fund	3,681,545	3,902,259	4,166,274	4,201,311	3,450,085
Gas Tax	-	-	54,346	-	20,918
Community Preservation	-	-	54,346	-	114,068
Asset Seizure	-	-	16,000	16,000	16,000
COPS Grant	-	-	100,000	100,000	100,000
<b>Total:</b>	<b>\$ 3,681,545</b>	<b>\$ 3,902,259</b>	<b>\$ 4,166,274</b>	<b>\$ 4,201,311</b>	<b>\$ 3,701,071</b>
<b>PERSONNEL (FTE)</b>					
	1.00	1.00	6.00	6.00	1.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>6.00</b>	<b>6.00</b>	<b>1.00</b>

## COMMUNITY SERVICES

Dept. 4501: Police Services

### STATEMENT OF PURPOSE

To provide comprehensive general law and traffic enforcement services through a contract with the Los Angeles County Sheriff's Department.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	-	-	-
Operating Expenses	3,522,744	3,673,570	4,156,938	4,156,938	3,388,781
<b>Total:</b>	<b>\$ 3,522,744</b>	<b>\$ 3,673,570</b>	<b>\$ 4,156,938</b>	<b>\$ 4,156,938</b>	<b>\$ 3,388,781</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	3,522,744	3,673,570	3,978,828	4,040,938	3,288,781
Gas Tax	-	-	54,346	-	-
Community Preservation	-	-	7,764	-	-
Asset Seizure	-	-	16,000	16,000	-
COPS Grant	-	-	100,000	100,000	100,000
<b>Total:</b>	<b>\$ 3,522,744</b>	<b>\$ 3,673,570</b>	<b>\$ 4,156,938</b>	<b>\$ 4,156,938</b>	<b>\$ 3,388,781</b>

### KEY PROGRAM GOALS

**COMMUNITY SERVICES**

Dept: 4501 Police Services

**EXPENDITURE DETAIL**

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>PERSONNEL</b>					
<b>ACCT.</b>	-	-	-	-	-
5100 Public Safety & Services Manager	-	-	-	-	-
5120 Retirement	-	-	-	-	-
5121 PARS Retirement	-	-	-	-	-
5125 Medicare Tax	-	-	-	-	-
5130 Medical Insurance	-	-	-	-	-
5133 Dental Insurance	-	-	-	-	-
5134 Disability Insurance	-	-	-	-	-
5136 Vacation Buy Back	-	-	-	-	-
5137 Vision Insurance	-	-	-	-	-
5138 Life Insurance	-	-	-	-	-
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6390 Telephone	13,609	-	-	-	-
6763 Police Services	3,509,135	3,673,570	4,156,938	4,156,938	3,388,781
<b>Total:</b>	<b>\$ 3,522,744</b>	<b>\$ 3,673,570</b>	<b>\$ 4,156,938</b>	<b>\$ 4,156,938</b>	<b>\$ 3,388,781</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4501</b>	<b>POLICE SERVICES</b>
	<b>SALARIES AND BENEFITS</b>	
5100	Public Safety & Services Manager	-
5120	Retirement	-
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	-
5130	Medical Insurance	-
5133	Dental Insurance	-
5134	Disability Insurance	-
5136	Vacation Buy Back	-
5137	Vision Insurance	-
5138	Life Insurance	-
	<b>TOTAL</b>	-
	<b>MAINTENANCE AND OPERATIONS</b>	
6763	<b>Police Services</b>	3,288,781
	6/56 Hour Service Units	
	Dedicated Officer - Neighborhood Watch	-
	1 Service Area Sergeant	
	<b>Police Services - Supplemental</b>	
	COPS (Grant Funded)	100,000
	<b>TOTAL</b>	<b>3,388,781</b>

\*Telephone costs are included under *Facilities Operations*

## COMMUNITY SERVICES

Dept. 4230: Community Preservation

### STATEMENT OF PURPOSE

Community Preservation investigates complaints about Municipal Code violations relating to health, safety, business license, nuisances, housing, and zoning.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Community Development Director	0.00	0.00	0.00	0.00	0.00
Community Development Manager	0.00	0.00	1.00	1.00	0.00
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Community Preservation Officer	1.00	1.00	1.00	1.00	1.00
Part-Time Positions	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>1.00</b>	<b>1.00</b>	<b>2.00</b>	<b>2.00</b>	<b>1.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	68,020	118,092	81,017	81,017	81,220
Operating Expenses	15,377	40,470	75,232	75,232	113,596
<b>Total:</b>	<b>\$ 83,397</b>	<b>\$ 158,562</b>	<b>\$ 156,249</b>	<b>\$ 156,249</b>	<b>\$ 194,816</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund	-	83,560	21,263	21,263	59,830
Gas Tax	-	-	20,918	20,918	20,918
CDBG	83,397	75,002	114,068	114,068	114,068
<b>Total:</b>	<b>\$ 83,397</b>	<b>\$ 158,562</b>	<b>\$ 156,249</b>	<b>\$ 156,249</b>	<b>\$ 194,816</b>

### KEY PROGRAM GOALS

1. Expand the use of administrative citations for the enforcement of various ordinances set forth in the Municipal Code.
2. Use targeted enforcement to pro-actively address code compliance problems within specific neighborhoods.
3. Investigate complaints about Municipal Code violations relating to health, safety, nuisances, housing, and zoning.
4. Work with the business license division to enforce commercial business occupancy (CBO) requirements.
5. Continue the use of FASE to pro-actively enforce both residential and commercial maintenance requirement.

### KEY WORKLOAD MEASURES

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2017-18</b>
1. Implement Code Enforcement case tracking software.	100%
2. Administrative penalty & municipal bail schedule amendments.	100%
3. Increase CPO performance/productivity (field inspections).	100%
4. Business license enforcement revisions, commercial business occupancy (CBO) requirements.	100%
5. Increase compliance through outreach and resident education (handouts, articles).	100%
6. Implement inspection upon resale and residential rental ordinance.	100%

**COMMUNITY SERVICES**

Dept: 4230 Community Preservation

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>ACCT.</b>					
5110 Community Development Manager	-	-	-	-	-
5110 Public Safety & Services Manager	-	-	-	-	-
5100 Community Preservation Officer	47,140	82,140	54,579	54,579	54,579
5105 Overtime	198	5,297	-	-	-
5115 Part Time	-	-	-	-	-
5120 Retirement	7,174	9,925	7,072	7,072	6,350
5121 PARS/APPLE Retirement	-	-	-	-	-
5125 Medicare Tax	733	1,289	791	791	791
5130 Medical Insurance	8,684	14,472	16,968	16,968	17,906
5133 Dental Insurance	498	1,697	1,003	1,003	990
5134 Disability Insurance	243	316	186	186	186
5136 Vacation Buy Back	3,081	2,738	-	-	-
5137 Vision Insurance	95	40	283	283	283
5138 Life Insurance	174	178	135	135	135
5139 Bilingual Pay	-	-	-	-	-
<b>Total:</b>	<b>\$ 68,020</b>	<b>\$ 118,092</b>	<b>\$ 81,017</b>	<b>\$ 81,017</b>	<b>\$ 81,220</b>

<b>OPERATING EXPENSES</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>ACCT.</b>					
6040 Gasoline	52	47	-	-	-
6080 Office Supplies	140	695	900	900	19,264
6250 Uniforms	467	191	500	500	500
6386 Professional Membership	-	85	750	750	750
6390 Telephone	-	-	-	-	-
6391 Travel and Meeting	-	-	-	-	-
6392 Training and Education	1,455	1,078	2,302	2,302	2,302
6394 Vehicle Maintenance	341	184	1,000	1,000	1,000
6755 Legal Services	12,922	38,190	69,780	69,780	89,780
<b>Total:</b>	<b>\$ 15,377</b>	<b>\$ 40,470</b>	<b>\$ 75,232</b>	<b>\$ 75,232</b>	<b>\$ 113,596</b>

**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
<b>DEPT. 4230</b>		
<b>SALARIES AND BENEFITS</b>		
5100	Public Safety & Services Manager	-
5100	Community Preservation Officer	54,579
5120	Retirement	6,350
5121	PARS/APPLE Retirement	-
5125	Medicare Tax	791
5130	Medical Insurance	17,906
5133	Dental Insurance	990
5134	Disability Insurance	186
5137	Vision Insurance	283
5138	Life Insurance	135
<b>Public Safety &amp; Services Manager not funded by General Fund</b>		<b>TOTAL 81,220</b>
<b>MAINTENANCE AND OPERATIONS</b>		
6080	<b>Office Supplies</b>	
	Compliance notices and citation forms	-
	City-wide radios and FCC License	18,364 <b>General Fund</b>
	<i>Additional supplies (pepper spray, envelopes, etc.)</i>	400 <b>CDBG Budget</b>
	<i>Printer Toner</i>	500 <b>CDBG Budget</b>
	Code Enforcement Software (33% Share Cost)	
<b>TOTAL</b>		<b>19,264</b>
6250	<b>Uniforms</b>	
		<b>CDBG Budget</b>
<b>TOTAL</b>		<b>500</b>
6386	<b>Professional Membership</b>	
	California Association of Code Enforcement Officers (Staff & Director)	<b>CDBG Budget</b>
<b>TOTAL</b>		<b>750</b>
6392	<b>Training and Education</b>	
	Training for community preservation personnel (workshops, seminars and conferences)	<b>CDBG Budget</b>
<b>TOTAL</b>		<b>2,302</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	COMMUNITY PRESERVATION
	<b>DEPT. 4230</b>	
6394	<b>Vehicle Maintenance</b> Fuel and scheduled preventive maintenance (Unit #32, #36)	<i>CDBG Budget</i>
	<b>TOTAL</b>	<b>1,000</b>
6755	<b>Legal Services</b> City Prosecutor Prosecution <i>Muni Code Update</i> <i>Omnibus Muni Code</i>	44,780 <i>CDBG Budget</i> 25,000 <i>CDBG Budget</i> 20,000 <i>General Fund</i>
	<b>TOTAL</b>	<b>89,780</b>

**COMMUNITY SERVICES**

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Dept. 4520: Crossing Guards

**STATEMENT OF PURPOSE**

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Program provides the technical resources necessary to perform special vehicular traffic impact analysis studies for community development projects, and ensures compliance with State mandated Congestion Management Plan (CMP) requirements.

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	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>STAFFING SUMMARY (FTEs)</b>					
	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	-	-	-
Operating Expenses	36,773	37,872	36,200	36,200	38,000
<b>Total:</b>	<b>\$ 36,773</b>	<b>\$ 37,872</b>	<b>\$ 36,200</b>	<b>\$ 36,200</b>	<b>\$ 38,000</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>FUNDING SOURCES</b>					
General Fund	\$ 36,773	37,872	-	-	-
Gas Tax	-	-	-	-	38,000
C.O.P.S.	-	-	36,200	36,200	-
<b>Total:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,200</b>	<b>\$ 36,200</b>	<b>\$ 38,000</b>

**KEY PROGRAM GOALS**

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1. Provide crossing guard services during morning drop-off and afternoon pick-up hours
2. Staff will reassess Crossing Guard needs before fall semester and allocate monies on or beginning of semester.

**KEY WORKLOAD MEASURES**

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Number of Crossguard locations 4

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**COMMUNITY SERVICES**

Dept: 4520 Crossing Guards

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**EXPENDITURE DETAIL**

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	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6730	\$ 36,773	\$ 37,872	\$ 36,200	\$ 36,200	\$ 38,000

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**ACCOUNT MODIFICATIONS**

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**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION
DEPT. 4520	CROSSING GUARDS
	MAINTENANCE AND OPERATIONS
6730	<b>Crossing Guards Services</b> Funded by Gas Tax Fund
	<b>TOTAL 38,000</b>

**COMMUNITY SERVICES**

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Dept. 4510: Animal Regulation

**STATEMENT OF PURPOSE**

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To provide the resources necessary to ensure community public health and safety through education and pro-active enforcement of State, County, and City animal regulations.

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	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>STAFFING SUMMARY (FTEs)</b>					
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>BUDGET SUMMARY</b>					
Personnel Costs	-	-	-	-	-
Operating Expenses	52,148	74,636	60,000	60,000	60,000
<b>Total:</b>	<b>\$ 52,148</b>	<b>\$ 74,636</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>FUNDING SOURCES</b>					
General Fund	52,148	74,636	60,000	60,000	60,000
<b>Total:</b>	<b>\$ 52,148</b>	<b>\$ 74,636</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

**KEY PROGRAM GOALS**

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1. Adopt Title 10 (Animals) of the Los Angeles County Code (LACC) by reference.
  2. Develop a plan to proactively locate dogs within the City that do not have a current license.
- 

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted 2017-18</i>
Number of animal licenses issued.	-
Number of live animals impounded.	-
Number of deceased animals removed.	-

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**COMMUNITY SERVICES**

Dept: 4510 Animal Regulation

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**EXPENDITURE DETAIL**

	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
<b>OPERATING EXPENSES</b>					
<u>ACCT.</u>					
6703					
<b>Total:</b>	<b>\$ 52,148</b>	<b>\$ 74,636</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

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**ACCOUNT MODIFICATIONS**

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	
	<b>DEPT. 4510</b>	<b>ANIMAL REGULATION</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6703	<b>Animal Control</b>	
	Los Angeles County Animal Control Services	80,000
	Less Fees Collected	(20,000)
	<b>TOTAL</b>	<b>60,000</b>

## COMMUNITY SERVICES

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Dept. 4530: Municipal Enforcement

### STATEMENT OF PURPOSE

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To provide the necessary resources to manage vehicle parking enforcement operations, including parking permit processing data processing, and penalty assessment collection.

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<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
Public Safety & Services Manager	0.00	0.00	0.00	0.00	0.00
Part-Time Positions	0.00	0.00	4.00	4.00	2.00
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>	<b>2.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
Personnel Costs	82,232	58,589	59,868	30,445	29,208
Operating Expenses	18,431	10,137	9,515	10,515	12,265
<b>Total:</b>	<b>\$ 100,663</b>	<b>\$ 68,726</b>	<b>\$ 69,383</b>	<b>\$ 40,960</b>	<b>\$ 41,473</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL 2012-13</i>	<i>ACTUAL 2013-14</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
General Fund	100,663	68,726	69,383	\$ 40,960	41,473
<b>Total:</b>	<b>\$ 100,663</b>	<b>\$ 68,726</b>	<b>\$ 69,383</b>	<b>\$ 40,960</b>	<b>\$ 41,473</b>

### KEY PROGRAM GOALS

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1. To enhance customer service and relocate staff time to assist with other projects.
  2. To create overnight parking policy and fee structure
-

**COMMUNITY SERVICES**

Dept: 4530 Municipal Enforcement

**EXPENDITURE DETAIL**

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>PERSONNEL</b>					
<b>ACCT.</b>					
5130 Medical Insurance	-	-	-	-	-
5100 Full Time	-	-	-	-	-
5110 Salaries, Hourly	75,489	55,217	55,536	28,313	27,768
5120 Retirement	-	-	-	-	-
5121 PARS/APPLE Retirement	5,662	2,600	3,124	1,524	1,040
5125 Medicare Tax	1,081	772	1,208	608	400
<b>Total:</b>	<b>\$ 82,232</b>	<b>\$ 58,589</b>	<b>\$ 59,868</b>	<b>\$ 30,445</b>	<b>\$ 29,208</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>OPERATING EXPENSES</b>					
<b>ACCT.</b>					
6040 Gasoline	11,706	5,730	2,500	2,500	2,500
6080 Office Supplies	82	62	250	250	5,250
6250 Uniforms	1,662	663	1,500	500	-
6390 Telephone	203	-	-	-	-
6391 Travel and Meetings	-	186	-	-	-
6392 Training and Education	-	1,270	1,000	1,000	250
6394 Vehicle Maintenance	4,628	2,226	1,000	3,000	1,000
6715 Commissioner - See Hourly	-	-	3,265	3,265	3,265
6764 Professional Services	-	-	-	-	-
6972 Photography Equipment	-	-	-	-	-
6990 Vehicle	-	-	-	-	-
6993 Other Equipment	150	-	-	-	-
<b>Total:</b>	<b>\$ 18,431</b>	<b>\$ 10,137</b>	<b>\$ 9,515</b>	<b>\$ 10,515</b>	<b>\$ 12,265</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DESCRIPTION	MUNICIPAL ENFORCEMENT
	<b>DEPT. 4530</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Public Safety & Services Manager (25%)	-
5105	Overtime	-
5110	Hourly Municipal Officers (40 hours a week)	27,768 27,768
5120	Retirement	-
5121	PARS/APPLE Retirement	1,040
5125	Medicare Tax	400
	<b>TOTAL</b>	<b>29,208</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6040	<b>Gasoline</b>	
	<b>TOTAL</b>	<b>2,500</b>
6080	<b>Office Supplies</b>	
	Parking permit supplies	5,000
	Business Cards, Flash Lights, Clipboards, Batteries	250
	<b>TOTAL</b>	<b>5,250</b>
6250	<b>Uniforms</b>	
	<b>TOTAL</b>	<b>-</b>
6392	<b>Training and Education</b>	
	Training classes and seminars for commissioners/staff	
	<b>TOTAL</b>	<b>250</b>
6394	<b>Vehicle Maintenance</b>	
	<b>TOTAL</b>	<b>1,000</b>
6715	<b>Commissioner</b>	
	Public Safety Commission (1 Chairperson @\$60 and 4 Commissioners @\$50)	3,265
	<b>TOTAL</b>	<b>3,265</b>
6993	<b>Other Equipment</b>	
	Vehicle lease and MDC Software	-
	<b>TOTAL</b>	<b>-</b>

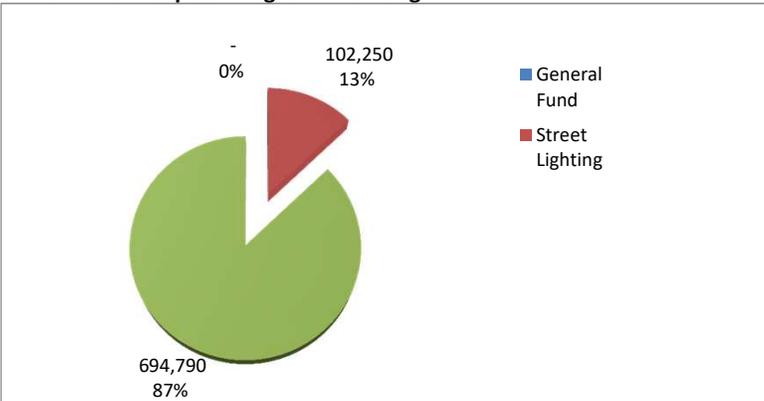
# Public Works

**Department 4425: Street Maintenance**  
Maintain and replace signs and street marking.

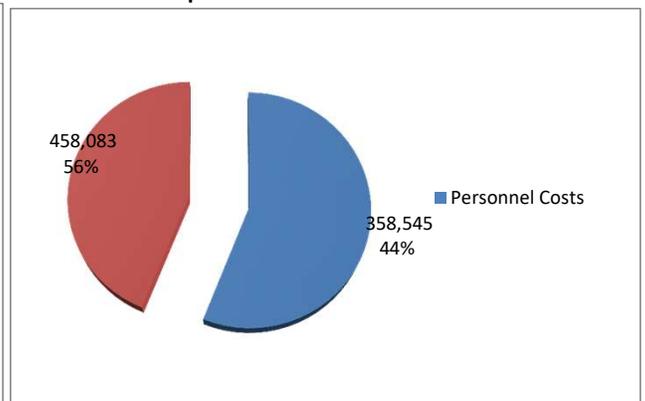
**Department 4430: Street Lighting**  
Maintain and replace street lighting

## DEPARTMENT SUMMARY

**FY 2017-18: Adopted Program Financing**



**FY 2017-18: Adopted Resources Allocated**



	<i>ACTUAL</i> 2014-15	<i>ACTUAL</i> 2015-16	<i>Original</i> 2016-17	<i>Amended</i> 2016-17	<i>Adopted</i> 2017-18
<b>RESOURCES ALLOCATED</b>					
Personnel Costs	251,514	375,181	484,187	484,187	458,083
Operating Expenses	287,894	283,622	579,070	579,070	358,545
<b>Total:</b>	<b>\$ 539,408</b>	<b>\$ 658,803</b>	<b>\$ 1,063,257</b>	<b>\$ 1,063,257</b>	<b>\$ 816,628</b>
<b>PROGRAM FINANCING</b>					
General Fund	-	-	-	-	-
Street Lighting	105,648	112,447	102,250	102,250	102,250
Gas Tax	433,760	546,356	961,007	961,007	694,790
<b>Total:</b>	<b>\$ 539,408</b>	<b>\$ 658,803</b>	<b>\$ 1,063,257</b>	<b>\$ 1,063,257</b>	<b>\$ 797,040</b>
<b>PERSONNEL (FTE)</b>	2.50	2.50	7.50	0.00	6.00
<b>Total:</b>	<b>2.50</b>	<b>2.50</b>	<b>7.50</b>	<b>0.00</b>	<b>6.00</b>

## COMMUNITY SERVICES

Dept. 4425: Street Maintenance  
All from Gas Tax Fund

### STATEMENT OF PURPOSE

Program provides the resources required to perform routine and emergency maintenance, the repairing & replacement of traffic signs, and scheduled repainting of street markings.

<b>STAFFING SUMMARY (FTEs)</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Community Service Director	0.00	0.00	0.00	0.00	0.00
Community Service Manager	0.00	0.00	0.00	0.00	1.00
Maintenance Superintendent	0.50	0.50	0.50	0.50	1.00
Maintenance Leader	0.00	1.00	1.00	1.00	0.00
Maintenance Worker	2.00	6.00	6.00	6.00	4.00
<b>Total:</b>	<b>2.50</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>	<b>6.00</b>

<b>BUDGET SUMMARY</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
Personnel Costs	375,181	504,980	484,187	484,187	458,083
Operating Expenses	171,175	169,395	476,820	476,820	256,295
<b>Total:</b>	<b>\$ 546,356</b>	<b>\$ 674,375</b>	<b>\$ 961,007</b>	<b>961,007</b>	<b>\$ 714,378</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
General Fund - Parks Maintenance					19,588
Gas Tax	546,356	674,375	961,007	961,007	694,790
<b>Total:</b>	<b>\$ 546,356</b>	<b>\$ 674,375</b>	<b>\$ 961,007</b>	<b>\$ 961,007</b>	<b>\$ 714,378</b>

### KEY PROGRAM GOALS

1. Conduct scheduled street sign and striping maintenance inspections.
2. Repaint all stop sign/bar-stop pavement markings.
3. Repaint all school zone pavement markings.
4. Repaint all pavement markings on primary thoroughfares and secondary collector streets, including crosswalks.
5. Repaint stop bars and pavement markings in areas with new asphalt or slurry seal.

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted</i> <b>2017-18</b>
Replace traffic signs with retro-reflectivity compliant signs.	100%
Repaint stop sign/bar pavement markings.	100%
Repaint school zone pavement markings.	
Repair potholes	
Repair sidewalks	
Remove graffiti in public right-of-way	100%

**COMMUNITY SERVICES**

Dept: 4425 Street Maintenance

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>ACTUAL 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
5100 Full-Time	240,531	289,685			
5100 Community Services Manager			-	-	106,452
5100 Maintenance Superintendent			55,718	55,718	66,900
5100 Maintenance Worker			86,856	86,856	60,912
5100 Maintenance Worker	880		178,620	178,620	80,424
5105 Overtime	545	5,676	-	-	-
5110 Salaries, Hourly	26,220	32,039	-	-	18,777
5115 Part-Time		5,561	-	-	-
5120 Retirement	50,098	46,457	51,059	51,059	27,381
5141 PERS Unfunded Liability		54,169			
5121 PARS/APPLE Retirement	1,897	1,674	-	-	704
5125 Medicare Tax	3,829	4,719	4,457	4,457	4,835
5130 Medical Insurance	45,368	58,514	92,170	92,170	83,773
5133 Dental Insurance	2,448	4,688	9,614	9,614	4,846
5134 Disability Insurance	1,257	1,108	1,731	1,731	988
5136 Vacation Buy Back		-	-	-	-
5137 Vision Insurance	861	60	2,043	2,043	1,416
5138 Life Insurance	1,247	630	1,919	1,919	675
5139 Bilingual Pay		-	-	-	-
<b>Total:</b>	<b>\$ 375,181</b>	<b>\$ 504,980</b>	<b>\$ 484,187</b>	<b>\$ 484,187</b>	<b>\$ 458,083</b>

<b>OPERATING COSTS</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>ACTUAL 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
6040 Gasoline	7,146	8,218	10,000	10,000	10,000
6150 Street Maintenance Supplies	10,218	30,164	52,500	52,500	20,000
6250 Uniforms	664	-	-	-	-
6387 Signs	5,069	7,676	20,500	20,500	5,000
6390 Telephone	796	824	-	-	-
6392 Training and Education		-	-	-	-
6394 Vehicle Maintenance	9,237	4,782	-	-	-
6395 Water	4,563	1,807	5,660	5,660	5,660
6545 Recycling	25	-	-	-	-
6710 Audit	5,037	5,946	-	-	-
6720 Contractual	7,392	-	-	-	-
6725 Construction		45,000			
6735 Dig Alert Services	608	357	-	-	-
6745 Engineering Services		15,268			
6750 Graffiti Removal	3,215	496	-	-	-
6770 Street Maintenance	5,616	2,132	243,160	243,160	73,435
6778 Street Sweeping	109,414	43,051	120,000	120,000	127,200
6785 Tree Trimming	2,175	3,674	25,000	25,000	15,000
6990 Vehicle		-	-	-	-
<b>Total:</b>	<b>\$ 171,175</b>	<b>\$ 169,395</b>	<b>\$ 476,820</b>	<b>\$ 476,820</b>	<b>\$ 256,295</b>

**ACCOUNT MODIFICATIONS**

Cost from this department are covered all by the Gas Tax Fund

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	<b>DEPT. 4425</b>	
	<b>SALARIES AND BENEFITS</b>	
5100	Community Services Director (25%)	-
5100	Public Safety & Services Manager	106,452
5100	Maintenance Superintendent	66,900
5100	Maintenance Leader	60,912
5100	Maintenance Workers (New Position - Proposed)	80,424
5105	Overtime	-
5110	Salaries, Hourly	18,777
5120	Retirement	27,381
5121	PARS/ APPLE Retirement	704
5125	Medicare Tax	4,835
5130	Medical Insurance	83,773
5133	Dental Insurance	4,846
5134	Disability Insurance	988
5136	Vacation Buy Back	-
5137	Vision Insurance	1,416
5138	Life Insurance	675
	<b>Public Safety &amp; Services Manager not funded by General Fund</b>	<b>TOTAL 458,083</b>
	<b>MAINTENANCE AND OPERATIONS</b>	
6040	<b>Gasoline</b>	
		<b>TOTAL 10,000</b>
6150	<b>Street Maintenance Supplies</b>	
	Other Materials	20,000
	(Silica Sand, trees for replanting tools grinding teeth for grinder, other replacement parts)	
		<b>TOTAL 20,000</b>
6387	<b>Signs</b>	
	Regulatory Signs	-
	Street Decorations (Flags, banners, storage)	5,000
		<b>TOTAL 5,000</b>

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DESCRIPTION	STREET MAINTENANCE
	DEPT. 4425	
6395	Water	
		<b>TOTAL 5,660</b>
6770	<b>Street Maintenance</b>	
	Striping/Pavement (Premark Street Marking) <i>Schedule striping and pavement marking including select system school zones, curb painting, new pavement, and pavement reflector replacement (estimated)</i>	10,000
	Curb Addressing <i>Aeron perform every 2 years (last performed in 2014)</i>	
	Bus Shelter Maintenance <i>Clean and Repair Bus Shelters Structure repair, painting, etc. Atlantic Trash Cans (30 GAL. Metal Trash Cans Model - MF3051)</i>	5,000
	Graffiti Removal Street Maintenance <i>Pot Hole Repair</i>	24,435
	Median Maintenance <i>Re-Landscape Atlantic Blvd. Median</i>	-
	2 road full traffic street message boards	34,000
		<b>TOTAL 73,435</b>
6778	<b>Street Sweeping (2 times per week)</b> Nationwide Environmental Services - Street sweeping contract services Street sweeping (2 times per week)	
		<b>TOTAL 127,200</b>
6785	<b>Tree Trimming</b> Scheduled Citywide tree maintenance - 2 year trim cycle WCA Contract- Total 50,000 (50% share cost with Park Maintenance)	
		<b>TOTAL 15,000</b>

## COMMUNITY SERVICES

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Dept. 4430: Street Lighting

### STATEMENT OF PURPOSE

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Program provides comprehensive maintenance services and electrical power required to operate the City's street lighting system. The cost for a portion of the safety lighting maintenance and repair is shared with other bordering jurisdictions.

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<b>BUDGET SUMMARY</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
Personnel Costs	-	-	-	-	-
Operating Expenses	105,648	112,447	102,250	102,250	102,250
<b>Total:</b>	<b>\$ 105,648</b>	<b>\$ 112,447</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

<b>FUNDING SOURCES</b>	<i>ACTUAL 2014-15</i>	<i>ACTUAL 2015-16</i>	<i>Original 2016-17</i>	<i>Amended 2016-17</i>	<i>Adopted 2017-18</i>
General Fund	-	-	-	-	-
Street Lighting	105,648	112,447	102,250	102,250	102,250
<b>Total:</b>	<b>\$ 105,648</b>	<b>\$ 112,447</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

### KEY PROGRAM GOALS

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1. Conduct scheduled street lighting system inspections, and identify maintenance deficiencies.
  2. Update the City's lighting and maintenance assessment district engineer's report in accordance with the 1972 State Lighting and Landscape Act.
- 

<b>KEY WORKLOAD MEASURES</b>	<i>Adopted 2017-18</i>
Updated street light master plan.	100%
Upgrade street lights with the latest energy efficiency technology.	100%

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**COMMUNITY SERVICES**

Dept: 4430 Street Lighting

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**EXPENDITURE DETAIL**

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	<i>ACTUAL</i> <i>2014-15</i>	<i>ACTUAL</i> <i>2015-16</i>	<i>Original</i> <i>2016-17</i>	<i>Amended</i> <i>2016-17</i>	<i>Adopted</i> <i>2017-18</i>
<b>OPERATING COSTS</b>					
<b>ACCT.</b>					
6318 Electricity	82,428	78,707	77,250	77,250	77,250
6389 Special Projects	-	-	-	-	-
6775 Street Lighting Maintenance Service	23,220	33,740	25,000	25,000	25,000
<b>Total:</b>	<b>\$ 105,648</b>	<b>\$ 112,447</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>	<b>\$ 102,250</b>

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**ACCOUNT MODIFICATIONS**

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**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

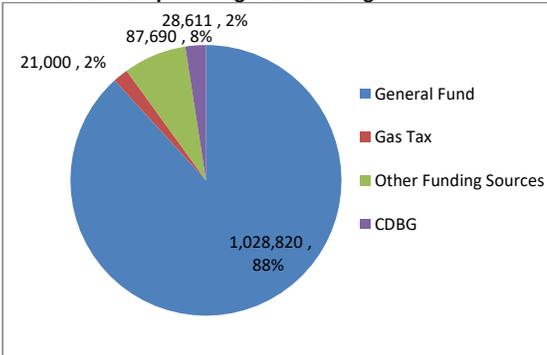
ACCT. NO.	DESCRIPTION	STREET LIGHTING
	<b>DEPT. 4430</b>	
	<b>MAINTENANCE AND OPERATIONS</b>	
6318	<b>Electricity</b> Street Lighting	<b>TOTAL 77,250</b>
6775	<b>Street Lighting Maintenance Service</b> Contract Maintenance Service	<b>TOTAL 25,000</b>

# FACILITIES OPERATIONS

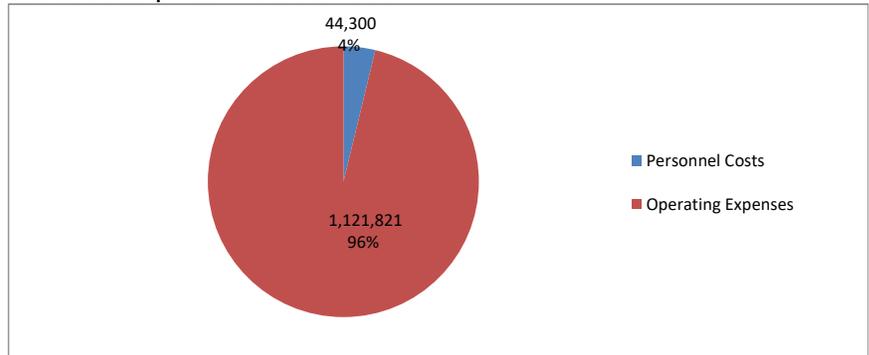
Department 4020: City Hall Operations  
Operate and maintain City buildings.

## DEPARTMENT SUMMARY

FY 2017-18: Adopted Program Financing



FY 2017-18: Adopted Resources Allocated



	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>RESOURCES ALLOCATED</b>				
Personnel Costs	38,383	22,640	42,140	42,140
Operating Expenses	1,009,658	895,947	1,234,613	1,241,613
<b>Total:</b>	<b>\$ 1,048,041</b>	<b>\$ 918,587</b>	<b>\$ 1,276,753</b>	<b>\$ 1,283,753</b>

Adopted 2017-18
44,300
1,121,821
<b>\$ 1,166,121</b>

	ACTUAL 2014-15	ACTUAL 2015-16	Original 2016-17	Amended 2016-17
<b>PROGRAM FINANCING</b>				
General Fund	1,043,041	918,587	1,153,452	1,160,452
Gas Tax	-	-	21,000	21,000
Other Funding Sources	5,000	-	73,690	73,690
CDBG	-	-	28,611	28,611
<b>Total:</b>	<b>\$ 1,048,041</b>	<b>\$ 918,587</b>	<b>\$ 1,276,753</b>	<b>\$ 1,283,753</b>

1,028,820
21,000
87,690
28,611
<b>\$ 1,166,121</b>

PERSONNEL (FTE)				
<b>Total:</b>				

1.25
1.25

## FACILITIES OPERATIONS

Dept. 4020: City Hall Operations

### STATEMENT OF PURPOSE

Program provides the resources required to operate and maintain City Hall, Bedwell Hall, Lugo Park, Clara Street Park Facilities and the Emergency Operations Center, which includes comprehensive mechanical services, general facility maintenance, and utility systems.

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>STAFFING SUMMARY (FTEs)</b>					
Part-Time	0.00	0.00	3.00	3.00	1.25
<b>Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>3.00</b>	<b>3.00</b>	<b>1.25</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>BUDGET SUMMARY</b>					
Personnel Costs	38,383	22,640	42,140	42,140	44,300
Operating Expenses	1,009,658	895,947	1,234,613	1,241,613	1,121,821
<b>Total:</b>	<b>\$ 1,048,041</b>	<b>\$ 918,587</b>	<b>\$ 1,276,753</b>	<b>\$ 1,283,753</b>	<b>\$ 1,166,121</b>

	<i>ACTUAL</i> <b>2014-15</b>	<i>ACTUAL</i> <b>2015-16</b>	<i>Original</i> <b>2016-17</b>	<i>Amended</i> <b>2016-17</b>	<i>Adopted</i> <b>2017-18</b>
<b>FUNDING SOURCES</b>					
General Fund	1,043,041	918,587	1,153,452	1,160,452	1,028,820
Other Funding (Prop A,C, COPS, Used Oil)	5,000	-	73,690	73,690	73,690
Porposition C					14,000
Gas Tax			21,000	21,000	21,000
CDBG	-	-	28,611	28,611	28,611
<b>Total:</b>	<b>\$ 1,048,041</b>	<b>\$ 918,587</b>	<b>\$ 1,276,753</b>	<b>\$ 1,283,753</b>	<b>\$ 1,166,121</b>

### KEY PROGRAM GOALS

1. Provide comprehensive maintenance services for general government buildings and appurtenant facilities.
2. Perform scheduled facility inspections, prepare maintenance deficiency reports and coordinate appropriate corrective action.
3. Develop a Facilities Master Plan to address improved maintenance, utility, and replacement cost savings.

### KEY WORKLOAD MEASURES

	<i>Adopted</i> <b>2017-18</b>
Remodel City Council Chambers.	100%
Paint City Hall, Bedwell Hall, Lugo Park, Clara Park.	100%
Develop a Facilities Master Plan.	-
Upgrade HVAC and Lighting/Controls in City facilities.	100%
Administer and monitor performance of Janitorial contract.	100%

**FACILITIES OPERATIONS**

Dept: 4020 City Hall Operations

**EXPENDITURE DETAIL**

<b>PERSONNEL</b>	<b>ACTUAL 2014-15</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
5105 Overtime	107	364	-	-	-
5110 Salaries, Hourly	35,887	20,927	40,040	40,040	42,120
5121 PARS/APPLE Retirement	2,002	1,048	1,500	1,500	1,580
5125 Medicare Tax	387	301	600	600	600
<b>Total:</b>	<b>\$ 38,383</b>	<b>\$ 22,640</b>	<b>\$ 42,140</b>	<b>\$ 42,140</b>	<b>\$ 44,300</b>

<b>OPERATING EXPENSES</b>	<b>ACTUAL 2013-14</b>	<b>ACTUAL 2015-16</b>	<b>Original 2016-17</b>	<b>Amended 2016-17</b>	<b>Adopted 2017-18</b>
<b>ACCT.</b>					
6010 Buiding Materials	26,647	12,499	-	-	-
6012 Computer Supplies	-	-	-	-	-
6014 Copier Supplies	6,217	51,005	79,980	79,980	79,640
6017 Bad debt expense	241,434	-	-	-	-
6040 Gasoline	243	-	-	-	-
6060 Kitchen Supplies	5,102	3,000	20,000	20,000	5,000
6080 Office Supplies	16,883	28,098	15,500	15,500	16,000
6312 City Membership	13,475	9,414	50,081	50,081	31,320
6318 Electricity	137,951	119,658	135,900	135,900	135,900
6323 Equipment Lease	82	-	-	-	-
6370 Equipment Maintenance	4,039	14,196	12,060	16,360	26,060
6375 Miscellaneous Expense	697	2,332	-	-	-
6376 Taxes and License	267	47	500	500	500
6380 Natural Gas	1,995	2,179	2,120	2,120	2,120
6385 Postage	8,036	5,339	7,000	7,000	5,600
6388 Subscription	104	-	-	-	-
6389 Special Projects	20,932	14,300	-	-	-
6390 Telephone	43,841	52,272	45,500	45,500	30,000
6395 Water	44,649	55,893	46,450	46,450	46,450
6396 Internet	5,556	3,830	5,700	5,700	5,700
6420 Liability Insurance	134,022	192,910	264,845	264,845	264,210
6490 Workers Compensation Insurance	90,039	122,921	222,198	222,198	214,602
6515 Food Distribution	24,794	1,433	38,611	44,611	38,611
6720 Contractual	115,356	165,144	253,324	257,024	153,324
6725 Construction	41,192	-	-	-	-
6742 Emergency Preparedness	6,196	4,606	3,360	3,360	-
6745 Engineering Services	-	-	-	-	-
6764 Professional Services	-	-	-	-	-
6810 Bank Charges	9,828	11,980	12,000	12,000	12,000
6910 Computers	-	17,780	6,500	9,500	41,800
6950 Heating and Air Conditioning	3,193	829	10,000	-	10,000
6970 Office Equipment	6,888	4,282	2,984	2,984	2,984
<b>Total:</b>	<b>\$ 1,009,658</b>	<b>\$ 895,947</b>	<b>\$ 1,234,613</b>	<b>\$ 1,241,613</b>	<b>\$ 1,121,821</b>

**ACCOUNT MODIFICATIONS**

CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018

ACCT. NO.	DEPT. 4020	DESCRIPTION	FACILITY OPERATIONS
<b>SALARIES AND BENEFITS</b>			
5110		Salaries, Hourly	42,120
			42,120
5121		Apple Retirement	1,580
5125		Medicare Tax	600
			<b>TOTAL 44,300</b>
<b>MAINTENANCE AND OPERATIONS</b>			
6010		<b>Building Materials</b>	
		Carpet in Council Chambers & Bedwell Office	-
		New tile at Lugo Teen Center (Porcelain)	-
		Bedwell Hall, Kitchen & Lobby Floor	-
		Clara Park Restroom Tile Floor	-
		Clara Park Lobby Floor (Porcelain)	-
		Clara Park Hall Floor (Vinyl/Porcelain)	-
		Clara Park Hall Floor (Porcelain)	-
			<b>TOTAL -</b>
6014		<b>Copier Supplies</b>	
		Copier Supplies Servicing (Contract Konika)	2,750
		Copier Lease (Contract Ricoh \$3,403 x 12 months)	41,212 Other Funds
		Copier Supplies Servicing (Contract Ricoh \$6,050 x 4 quarters)	24,956 Other Funds
		Paper	8,222 Other Funds
		Ink	2,500 Other Funds
			<b>TOTAL 79,640</b>
			<i>\$73,690 will be non-General Fund sources</i>
6060		<b>Kitchen</b>	
		Servicing of kitchens in all facilities	5,000
			<b>TOTAL 5,000</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	<b>DEPT. 4020</b>	
6080	<b>Office Supplies</b>	
	Cleaning, sanitary supplies, trash liners, and paper goods	15,000
	Flags (Replace once per year)	1,000
	<b>TOTAL</b>	<b>16,000</b>
6312	<b>City Memberships</b>	
	California Cities for Self-Reliance JPA	30,000
	Area E Disaster Management	1,230
	Sams Club Membership	90
	<b>TOTAL</b>	<b>31,320</b>
6318	<b>Electricity</b>	
	City Hall (Including Library)	50,000
	Other Facilities (Lugo Park, Clara Street Park, Bedwell Hall)	85,000
	Lighting (Atlantic/Patata Intersection)	900
	<b>TOTAL</b>	<b>135,900</b>
6370	<b>Equipment Maintenance</b>	
	Generator at Lugo Park (Bi-annual Service)	3,000
	General building repairs and facility maintenance (Estimated)	3,000
	Fitness Center	10,000
	Annual Fire Extinguisher Service	600
	Fire Sprinkler Supression System (Inspection Included)	5,000
	Locksmith	4,460
	Annual Audits (Playgrounds, Skate Park and Gym) (Included in MCE contract)	-
	<b>TOTAL</b>	<b>26,060</b>
6376	<b>Tax and License</b>	
	Health Department Fees	
	<b>TOTAL</b>	<b>500</b>
6380	<b>Natural Gas</b>	
	City Hall	450
	Clara Street Park	1,155
	Lugo Park	515
	<b>TOTAL</b>	<b>2,120</b>
6385	<b>Postage</b>	
	Postage Machine Lease, postage, etc.	5,600
	<b>TOTAL</b>	<b>5,600</b>

**TOTAL** -

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DEPT. 4020	DESCRIPTION	FACILITY OPERATIONS
6390	<b>Telephone</b>		
		Ring Central	11,000
		AT&T Landline and cell phone	19,000
		<b>TOTAL</b>	<b>30,000</b>
6395	<b>Water</b>		
		City Hall / Library	450
		Other Facilities (Lugo Park, Clara Street Park)	46,000
		<b>TOTAL</b>	<b>46,450</b>
6396	<b>Internet</b>		
		Time Warner Business Class Internet	5,700
		<b>TOTAL</b>	<b>5,700</b>
6420	<b>Liability Insurance</b>		
		General Liability (Including property) - MIC	146,680
		Insurance Management Fees (Liability and Workers Compensation)	29,750
		Crime Insurance	6,038
		Cyber Liability	4,742
		Expected self-insurance loss	40,000
		CJPIA Retro (\$214,300)	37,000
		<b>TOTAL</b>	<b>264,210</b>
6490	<b>Workers Compensation Insurance</b>		
		Workers Compensation - MIC	79,552
		Insurance management fees	29,750
		Expected self-insurance loss	75,000
		CJPIA retro Installment due 7/1/2015. Additional amounts due 7/1/16/17/18 of \$51,071	30,300
		<b>TOTAL</b>	<b>214,602</b>
		<b>Gas Tax Fund \$21,000</b>	
6515	<b>Food Distribution</b>		
		Food Distribution Program	38,611
		CDBG Funded	28,611
		General Fund Share of Costs	10,000
		<b>TOTAL</b>	<b>38,611</b>

**CITY OF CUDAHY  
BUDGET WORKSHEET  
FY 2017-2018**

ACCT. NO.	DESCRIPTION	FACILITY OPERATIONS
	<b>DEPT. 4020</b>	
6720	<b>Contractual</b>	
	AAA Alarm Services	5,974
	Information Technology - IT Systemhouse (\$3,200 x 12 months)	38,400
	Grant writing services	-
	Facility Cleaning Contract	47,500
	Translation Services (Hilda Estrada)	30,000
	AB2 Redevelopment	-
	State Mandated Cost Recovery	3,500
	Pest Control (American City Pest and Termite)	6,000
	Flag Poles, lights, etc. (Downey Sign and Lighting)	21,950
	<b>TOTAL</b>	<b>153,324</b>
6742	<b>Emergency Preparedness</b>	
	LA County Satellite Network	-
	<b>TOTAL</b>	<b>-</b>
6810	<b>Bank Charges</b>	
	Wells Fargo (General Fees)	
	<b>TOTAL</b>	<b>12,000</b>
6910	<b>Computers</b>	
	Back Up Service	10,300
	Replacement Server / Workstations	25,000
	Eset Antivirus	5,000
	Laptop for Recreation Department (Dell Latitude)	-
	2 Color Laser Printers	-
	Web domain registration and service fees	1,000
	Website SSL Certificates and other hosting Costs	500
	Audio/Video Recording for Council Chamber	-
	<b>TOTAL</b>	<b>41,800</b>
6950	<b>Heating and Air Conditioning</b>	
	A/C Servicing	10,000
	<b>TOTAL</b>	<b>10,000</b>
6970	<b>Office Equipment</b>	
	Business Cards (JV Printing)	2,000
	Storage Bin (Haul-Away)	984
	<b>TOTAL</b>	<b>2,984</b>