



CITY MANAGER'S REPORT

September 5 - 18, 2014

Date: September 5, 2014
To: Honorable Mayor & City Council Members
From: Jose E. Pulido, City Manager

What's Coming Up: A Two Week Forecast

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| September 5 | <u>Aquarium of the Pacific Senior Trip, Clara Park 9:00 a.m.</u> |
| September 8 | <u>Senior Commission Meeting, Clara Park 2:00 p.m.</u>
<u>Oversight Board Meeting, Council Chambers 4:00 p.m.</u> |
| September 9 | <u>Public Safety Meeting, Council Chambers 5:00 p.m.</u> |
| September 15 | <u>Planning Commission Meeting, Council Chambers 6:00 p.m.</u> |
| September 16 | <u>City Council Meeting, Council Chambers 6:30 p.m.</u> <ul style="list-style-type: none">• Introduction of an Ordinance - Adopting the Los Angeles Building and Fire Codes• Demands and Payroll Report - Approval requested of the July 2014 – City Demands and Payroll, the Local Agency Investment Fund Report, and the Cash and Investment by Fund Report.• Adoption of Ordinance No. 638, REGARDING MEETING TIME OF REGULAR CITY COUNCIL AND SUCCESSOR AGENCY MEETINGS• ROPS 14/15B - Consideration and approval of the Recognized Obligations Payment Schedule (ROPS) for the period of January 1, 2015 to June 30, 2015 for submission to the Cudahy Oversight Board.• Accounting Services - FTR (City and PFA) (if ovr \$5,000) |

City Manager's Office

Inaugural City Manager's Report

In an age where transparency is essential for a government agency to have, this City Manager's Report serves as a important communication tool between the City Council, staff, and the community. This report provides Council Members and especially the community with an inside look at City Hall twice a month. Another objective of this report is for Council members and the public to: be informed about what staff is working on; receive updates on various vital City projects and their expected completion dates; and know what is in the works for the near future.

Fiscal Year (FY) 2014-15 City Budget

Staff is diligently working to complete the revised Fiscal Year (FY) 2014-15 City Budget. Our goal is to transform the current non-user friendly City Budget format into a transparent and comprehensive budget that can be easily understood by the public. The changes in this year's City Budget in comparison to the previous years, is to make it comprehensive for readers that are not familiar with accounting terminology and to be more transparent by being more descriptive and give explanations on revenues and expenditures. Over the next week, staff will work with the City Council to schedule a Special meeting to review the revised FY 2014-15 City Budget in a workshop setting. After that workshop, the City Council will consider adoption of the FY 2014-15 City Budget at its October 21st City Council meeting.

Meeting with Los Angeles County Sheriff's Team

The City Manager had an introductory meeting with Captain Biagini, Sergeant Bearse and Lieutenant Arellano, in order to become acquainted with each other and to discuss mutually beneficial opportunities to improve public safety services in City. During this meeting it became apparent to the City Manager that the Sheriff's current contractual services with the City are at the bare minimum from a staffing perspective. Meaning that if the City wants to establish a strong quarterly "Neighborhood Watch Program" in Cudahy, it will need to consider providing additional funding in the FY 2014-15 City Budget to cover the services of a dedicated Deputy to effectively manage the "Neighborhood Watch Program" and the ensuing follow-up work from these meetings. A follow-up meeting has been scheduled for Monday, September 8, 2014 to review the Sheriff's FY 2014-15 proposed service expenditures and to explore grant opportunities for these additional services.

Meeting with Refuse Company

The City Manager met with Elizabeth Martinez who is the Municipal Relationship Manager for Republic Service Inc. (i.e., City's trash hauler) to learn about the services this company provides to

the community and to discuss the establishment of a quarterly "Neighborhood Clean-up Day" in Cudahy. Ms. Martinez agreed to schedule another with her management team to discuss this exciting opportunity. In an interesting twist of faith, being a City of Temple City resident Ms. Martinez understood the importance and value of having an educational City quarterly magazine because she was very familiar with the Temple City's award winning Connect magazine.

City Manager's Expectations

The City Manager is in the process of meeting with with all staff members to discuss his expectations of all employees. In an effort to improve the efficiency of the City's internal operations, the City Manager already met with Department Directors and explained to them his nine expectations which are the follows:

1. Provide Outstanding Customer Service;
2. Take Ownership in Your Duties and Your Work Product;
3. Perform Work Competently;
4. Ensure Proper Education, Knowledge and Training to Successfully Perform Duties;
5. Set and Meet Realistic But Challenging Goals;
6. Maintain an Appropriate Work Pace and Work With a Sense of Urgency;
7. Be Proactive, Not Reactive;
8. Keep Personal Disruptions during City Hall Hours to a Minimum; and
9. Follow Workplace Rules and Ordinances, Resolutions, Policies and Rules of City Departments and of the City.

(The next City Manager's Report will elaborate more on each of the expectations.)

City Website

For the last few months, staff has worked with the City's information technology consultants, IT Systemhouse, in brainstorming and gathering ideas to make the website user-friendly and transparent. After so much brainstorming, we are in the process of revamping the City's current website to make it more modern, interactive, and easy to navigate. Subsequently, IT Systemhouse has begun to create a frame work to present to staff at the end of September. Designing, developing, and managing the new website will follow soon after. These efforts take time and it is not certain when this project will be completed, but we expect the website to go live in the next few months.

PERSONNEL

Class/Comp Study

The Human Resources Department is preparing to conduct a Classification/Compensation Study. Classification/Compensation studies are conducted to re-examine the responsibilities, salary and work performed by various positions. The study's purposes are to: develop new job descriptions; classify the positions according to a uniform factor point analysis standard; survey the market of comparable communities to determine representative rates of compensation; and to develop and recommend a pay plan. Current City employee classifications no longer reflect the actual duties and responsibilities carried out by City staff. This study will update all classifications to provide a better understanding of the responsibilities being carried out by all personnel. We anticipate completing this process and presenting a report to City Council in the Spring of 2015.

FY 2014-15 City Budget Development

The Human Resources Department has been gathering data to establish anticipated fiscal impacts from salaries and benefits for all City Personnel and Elected/Appointed Officials. It is important to incorporate fiscal impacts from salaries and benefits into the budget in an effort to have an effective and accurate budget. The next phase will include departmental goals and the determination of how staff time is broken down and managed. We anticipate that the FY 2014-2015 City Budget will be presented to the City Council for approval on October 21, 2014, during a regularly scheduled City Council Meeting.

Salary Scale Reconciliations

On August 8, 2014, the Human Resources Department began a review of all existing salary scales for Hourly, Full-Time, and Management Employees. This review is being performed alongside Human Resources Consultant, Rhonda Strout of HR Dynamic & Management Strategies. The purpose of this review is to rectify findings made during a monitoring conducted by the California Public Employee's Retirement System (CalPERS) in the Spring of 2014. The correction of personnel rate changes made improperly to the established pay scales will allow the CalPERS to properly assess employee retirement stipends. We anticipate the completion of this reconciliation near the end of October 2014. Additionally, we plan to present a report containing fiscal impacts and needed resolution updates to the Council for approval on November 18, 2014.

CalPERS 1,000 Hour Threshold Study

In the Spring of 2014 the California Public Employee's Retirement System (CalPERS) conducted a review of our 2012 Personnel Records. Upon review of those records CalPERS expressed concerns

about hourly employees working in excess of 1,000 hours per year. Although the existing CalPERS contract does not prohibit the City from allowing hourly employees to work over 1,000 hours per year, it is important to establish organizational impacts for allowing hourly employees to work the excess hours and identify possible CalPERS requirements that may be imposed. The Human Resources Department, with the assistance of Rhonda Strout of HR Dynamic & Management Strategies, is currently in the process of compiling a report to present to the City Council in the late months of 2015.

Affordable Care Act Impact Study

The Patient Protection and Affordable Care Act (PPACA), commonly called the Affordable Care Act (ACA) or "Obamacare" is a United States federal statute signed into law by President Barack Obama on March 23, 2010. After having attended seminars covering this new law, it was determined necessary for City staff to establish organizational and fiscal impacts concerning the new Affordable Care Act. Additionally, it was deemed necessary to allow hourly employees to work an excess of 35 hours per week. It is the department's goal to develop an effective work plan for the designated "look back" period and compile a comprehensive report to be presented to the City Council detailing impacts to City Operations and the Fiscal Budget. This report is being compiled with the assistance of Rhonda Strout of HR Dynamic & Management Strategies. This process is expected to be completed in the late months of 2015.

City Clerk/Deputy City Clerk/City Treasurer Recruitment Study

The Human Resources Department is conducting a recruitment study and salary surveys for the City Clerk and City Treasurer vacancies. The objective of this study is to establish which recruitment process best meets the needs of the City, while making the compensation package competitive enough to draw the attention of qualified and experienced professionals in these fields. Moreover, staff determined it necessary to conduct a needs assessment for the City Clerk's Office to establish if there is need for supporting staff to properly fulfill the duties of the Department. Primarily for bringing a back-log of City Council Meeting Minutes up to date. The recruitment of a City Treasurer would aid in the elimination of deficient internal controls found by the State Controller. This study will be completed with the assistance of Rhonda Strout of HR Dynamic & Management Strategies, and presented to the City Council for review in November of 2014.

2015 Open Enrollment Period CalPERS

On August 21, 2014 the Human Resources Department received notice that Open Enrollment period for City employees eligible for California Public Employee's Retirement System (CalPERS) medical coverage is scheduled to commence on September 15, 2014 and conclude on October 10, 2014.

Eligible employees interested in making changes to their existing coverage may do so during this designated time frame. Otherwise, they must wait until the 2016 Open Enrollment Period, or until they have a "qualifying event". Electronic correspondence will be going out to eligible City Staff and Elected/Appointed officials on September 8, 2014 to advise them of the opportunity. Technical Assistance will be offered to those who require additional information before making any changes to their existing coverage.

Finance Department

Grand Jury Report

The City is working on the implementation of 6 remaining recommendations that were received by the Los Angeles County Civil Grand Jury. These implementations will allow the City to be in compliance with the "Fiscal Health, Governance, Financial Management and Compensation Investigative Report". The City expects that within the next 3-6 months, the remaining 6 recommendations will be implemented.

Community Development and Services Department

CITY GRANTS

Clara Park Sports Complex Expansion Project Phase II (Prop A, \$2.7 million)

Funded through the Los Angeles County Parks and Open Space District, Proposition A - Safe Neighborhood Parks Act paid for the acquisition and development of the first phase of Clara Park Expansion Project. Completed in 2005, the project close out has been pending the submittal of project certification and final payments. Project completion forms and a final payment request were submitted to the Los Angeles County Regional Parks and Open Space District August 7, 2014. Project closeout and final reimbursement is pending approval, expected by the end of September.

LA River Access Grant (Prop A, \$363,000)

Funded through the Los Angeles County Parks and Open Space District, Proposition A - Safe Neighborhood Parks Act paid for the acquisition and development of two bike trail rest areas. Completed in May 2014, the Community Development Department has submitted all necessary closeout documents to the Los Angeles County Parks and Open Space District. As of May 19, 2014 the project has been successfully closed out and the City has been fully reimbursed.

Cudahy Park Baseball Field Grant (Prop A, \$26,427)

Funded through the Los Angeles County Parks and Open Space District, Proposition A - Safe Neighborhood Parks Act has provided funding for improvements to the baseball field at Cudahy City Park. Project spending has been put on hold, however will continue with the purchase of new bleachers for one baseball field at Cudahy Park pending final close out of the Clara Park Sports Complex Expansion Project.

Clara Park Sports Complex Expansion Project Phase III (Prop A, \$1.7 million)

Funded through the Los Angeles County Parks and Open Space District, Proposition A - Safe Neighborhood Parks Act has provided funding for the acquisition and development of the final phase of Clara Park Expansion Project. This includes the acquisition of approximately 0.45 acres, and development of passive open space with a walking path, BBQ and picnic areas, landscaping, and exercise stations. At the August 19, 2014 City Council meeting, a Professional Services Agreement (PSA) was awarded to Hirsch & Associates, Inc., for the project design and project management of the expansion project. Subsequently, at the September 2, 2014 City Council meeting, a PSA was awarded to Paragon Partners, Ltd. for relocation services.

As of August 29, 2014, the project Negative Declaration and Environmental Study has been published and noticed. The Negative Declaration and Environmental Study is available for public review and comments from August 29, 2014 to September 28, 2014, which will then be scheduled for City Council approval at the October 7, 2014 City Council meeting. Currently the project is scheduled to be completed by March 2015.

Sustainable Communities Planning Grant (Strategic Growth Council, \$105,913)

In June of 2014, the City was awarded \$105,913 from the California Strategic Growth Council to fund a team of researchers and planners, including a team from the University of California, Los Angeles, Lewis Center, who will create a new regulatory structure for land use development in the City. The study will identify needed projects in the areas of transportation, parks, open space, and a nexus study of future developments fair share contribution to such projects. Additionally a nexus study for water and sewer systems will be provided.

The City has began kick off meetings with project staff and will be entering into a contract agreement with the California Strategic Growth Council for the implementation of the grant, as well as the team from University of California, Los Angeles.

Safe Routes to School Program (LA County Department of Public Health, \$100,000)

With a partnership and funding through the Los Angeles County Department of Public Health, this months Safe Routes to School workshops took place at Ellen Ochoa, Teresa Hughes, Elizabeth Learning Center, Park Avenue Elementary, and Jamie Escalante with parents, students, teachers, and administrators to identify safety concerns of the Cudahy community. A draft Safe Routes to School Plan has been developed and subsequently strategies will be incorporated based on the feedback from the workshops focused on increasing the safety of pedestrians and bicyclists and encouraging more to walk or bike to school and around the community. Programs and improvements will be focused on increasing the safety of pedestrians, bicyclists, and drivers throughout the City. The Safe Routes to School Program and Plan will assist the City in seeking grant funds for programs and infrastructure improvements throughout the City. In the coming months, there will be additional workshops for training. Additionally, the plan will be presented for adoption to the Public Safety Commission and City Council.

Highway Safety Improvement Project (CalTrans, \$688,000)

In November 2013 the City was awarded \$688,000 through the California Department of Transportation, Highway Safety Improvement Project (HSIP) Grant. Project funding is dedicated towards various pedestrian and vehicle safety measures along Atlantic Avenue including pedestrian countdown heads, and protected left-turn phasing. The funding has been programed for the 2015-2016 Fiscal Years. Currently staff is awaiting acceptance of the City's Single Audit Report to the State, funding allocation will then be approved by the California Department of Transportation. Once approved, the City will begin necessary preparation of certifications, plans, designs and specifications for the project implementation in fiscal year 2015-2016.

Active Transportation Program (CalTrans, \$1.2 million)

The newly developed Active Transportation Program (ATP) consolidates existing federal and state transportation programs, including the Transportation Alternatives Program, Bicycle Transportation Account, and State Safe Routes to School, into a single program with a focus to make California a national leader in active transportation. The ATP is administered by the Division of Local Assistance, Office of Active Transportation and Special Programs of the California Department of Transportation.

On August 20, 2014 the California Transportation Commission announced the adoption of 2014 ATP awards. In the first cycle of ATP funding, the City of Cudahy was among 771 applications throughout the State, and one of only 224 that were awarded. The City has been awarded \$1.2

million for pedestrian safety enhancements to crosswalks and sidewalks throughout the City and programed for the 2014-2015 and 2015-2016 Fiscal Years.

Currently staff is awaiting acceptance of the City's Single Audit Report to the State, funding allocation will then be approved by the California Department of Transportation. Once approved, the City will begin necessary preparation of certifications, plans, designs and specifications for the project implementation in fiscal year 2014-2015.

Lugo Park Renovation Project (Prop A/CDBG, +\$700,000)

In July 2014, the Community Development Department submitted a request in response to Supervisor Gloria Molina's Excess Funds Grant Program for improvements to the City of Cudahy Lugo Park to include a synthetic soccer field, baseball field, protective netting along the northern property boundary, and a .25 mile all weather walking/jogging path. As a result, the project was selected by the Board of Supervisors as a potential project to be funded by the Los Angeles County Regional Parks and Open Space District. Subsequently in August 2014, the Community Development Department submitted project application forms to the Los Angeles County Regional Parks and Open Space District. There has not been a date set for the approval of excess funds through Supervisor Gloria Molina's office or the Los Angeles County Regional Parks and Open Space District. Additionally, available funding pending program approval from Community Development Block Grant (CDBG) is expected this fall, delays in the approval stem from labor compliance reviews necessary for any CDBG funded construction project. Labor standards must be established for these types of projects to ensure that all pertinent HUD imposed labor laws are adhered to during the course of the project.

PLANNING

Administrative Reviews

- Pre-Sale Report(s):
 - 4858-4860 ½ Clara Street (4 units)
 - 4255 Clara Street #4
 - 4802 Santa Ana Street #C

- Permanent Banner/Sign/Fence Permit(s):
 - 7248 Atlantic Avenue; 24hr Lavanderia modification of monument sign (approved) pending plan check.

- 7210 Atlantic Avenue; Auto Zone. New wrap around dome awning (approved) pending 3rd plan check.
- 7617 Atlantic Avenue; Club Caribe (approved) temporary fence.

- Zoning Clearances:
 - 7801 Otis Ave; Smog Test Station
 - 7232 S. Atlantic Avenue; Insurance

- Other Reviews:
 - 4723 Clara Street; existing storage to be demolished, legalize patio enclosure and permit (3) existing laundry areas (pending plan check submittal).
 - 8333 Atlantic Avenue; Church. Revisions to ADA ramp (approved) pending plan check.
 - Proposed fire damage repair at 5116 ½ & 5116 ¾ (approved) pending plan check.
 - 8050 Atlantic Avenue; Jim's Burgers #2 (approved) T.I. Improvement pending plan check.
 - 4352 Clara Street – 4343 Elizabeth Street Las Brisas zoning verification Letter.
 - 3929 Live Oak St; T.I. Improvement (approved) retrofit existing windows/doors and installation of electrical panel.
 - 7727 Wilcox Ave; Retrofit Bolting (approved) pending plan check.
 - 5259 ½ Fostoria Street
 - 7520-7529 Atlantic Avenue; Anderson Mobile Home Park
 - 5116 Cecilia Street
 - Package/Submit Negative Declaration to State Clearing House per Clara Expansion Park project Phase III

- Business License Inspections:
 - 8050 Santa Ana Street; Jim's Burgers
 - 7333 Atlantic Avenue #E; Bionicos
 - 7801 Otis Avenue #C; A's Smog

- Planning Commission Meeting:
 - CUP No. 38.344 Sagrado Corazon Extension of CUP (approved)

- SRTS Workshops:
 - Workshop at Teresa Hughes Elementary
 - Workshop at Jaime Escalante Elementary

- Upcoming Entitlement Applications/Projects:

- Planning Commission Landscaping Requirements Sub-committee was established and will be reviewing existing and potential changes to Cudahy's landscaping requirements.
- Planning Commission Impact Fee's Sub-committee was established and will be reviewing existing and potential changes to Cudahy's development impact fees.
- Zoning Text Amendment to include Commercial Manufacturing Zone
- CUP No. 38.350 for 8111 Atlantic Avenue; existing gas station going through a change of ownership and transfer of Alcoholic Beverage License.
- CUP No. 38.343 for 4311 Santa Ana Street; Cabinet Shop

ENGINEERING

Atlantic Avenue Road Maintenance Project – Crack Seal Repair Project (Prop C)

The Engineering Department has completed an assessment report and will solicit proposals for this type of work in the following weeks. Although it is important to repair streets throughout the City, Atlantic Avenue is one of the busiest streets in the City of Cudahy and thus the assessment found it necessary to repair urgently. Project is tentatively scheduled to be completed in 2014.

Street Improvement Projects – 1) Ferndale Ave/ Fostoria St/ River Rd/ Cecelia St and Crafton Ave Loop 2) Alamo St and 3) Walker Ave (Prop 1B)

The City has completed and will be issuing a Request For Proposal (RFP) for Engineering Design Services to its shortlisted engineering firms by September 12, 2014 and due by September 30, 2014. After which the City Council will be asked to award a contract for the design phase at the October 21, 2014 City council Meeting. Following this process, the project will go to the design phase and is expected that construction documents will be completed in 2014.

Clara Bridge Street Lighting Improvement Project (STP-L)

The project is currently in the funding phase and the exchange agreement between the City of Cudahy and the regulatory agency (Metro) is being prepared by Metro. After the agreement is fully executed by both agencies the project will go to the bid phase. Tentatively it is expected that the funding phase can be completed in 2014.

Metro Rapid Bus Shelters Improvement Project (Metro Grant)

The project is currently in the administrative phase and the agreement between the City of Cudahy and the regulatory agency (Metro) is being executed. Per project schedule the bus shelters installation is expected to be completed in the Fall of 2014.

City Monument Sign Project

The Engineering Department has developed more typical city monument design options and is currently working on a few more alternate designs for Council Members and the general public to view. The City Monument Signs are intended to help identify the City's boundaries, make the City more appealing, and give a welcome feeling to residents and visitors. Staff anticipates that this item will be presented at the September 24, 2014 Town Hall meeting, and presented to the City Council for approval at the October 7, 2014 City Council meeting. Subsequently, the Community Development Department will publish an RFP for design services by December 2014. Once complete, a project time line and construction bids will be released.

Other Engineering Activities

- **Traffic Signal Projects Within City Boundaries (Coordination with outside agencies)**
 - Traffic signal modification project at Atlantic Ave & Patata St (South Gate Project)
 - Florence avenue traffic signal synchronization project (LA County Project)

- **Metro Forms for FY 14/15**
 - Prepare Metro forms for Prop A, Prop C and Measure R Programs for FY 14/15

- **City of Cudahy Safe Routes To Schools Program (SRTS)**
 - Attend SRTS Workshops at Ellen Ochoa Learning Center, Elizabeth Learning Center and Park Avenue Elementary School
 - Attend SRTS TAC Meeting
 - Review SRTS Master Plan (First Draft)

- **Street Lighting Assessment Report for FY 14/15**
 - Coordinate assessment report submittal to LA County (DAWeb System)

- **City Contracts Administration**
 - Street Lighting and Traffic Signal Maintenance monitoring (SIEMENS)
 - Prepare monthly street lighting report for SIEMENS and SCE (Street light repairs)

- **Low Impact Development Policy (LID)**
 - Complete initial study checklist for LID Negative Declaration

• **Workshops/ Events**

- Attend Complete Streets Policy Workshop at Metro
- Coordinate Community Groundwater Storage Regional Workshop in Cudahy with Central Basin Water & Gateway Water Management Authority
- Participate in National Night Out (Community Development Department Booth)
- Attend Western Pacific Signal Presentation on Traffic Signal Equipment for SRTS

Upcoming Projects/ Activities

Bicycle and Pedestrian Count Plan Project (PLACE Program)

- In the month of September the City of Cudahy in coordination with County of Los Angeles Department of Public Health will install bicycle and pedestrian counters throughout the City to collect data of bicycle and pedestrian activity in Cudahy. The collected data will be a useful tool to implement the City of Cudahy Safe Routes To Schools Program and other capital projects. In addition, this updated data will be used to prepare pedestrian and bicycle related Grant Applications.

BUILDING & SAFETY

Department Activity	May	June	July	Aug
Pre-Sale Inspections	5	12	5	3
Building Inspections	53	63	90	101
Public Works Inspections	21	13	9	8
Business License Inspections	8	1	3	3
Building Permits Issued	10	47	22	23
Plan Checks Processed	5	5	5	6
Public Works Permits Issued	9	8	8	4
Public Works Plan Checks Processed	9	4	4	2
Projects Final	30	15	34	26

Ongoing Construction

Six New SFD's at 5244 Live Oak Street Grading & Building

Circle K at 5001 Clara Street tenant Improvement.

Ongoing Construction

- 7503 #F Tennant Improvement Office/Exterior ADA Upgrade.
- 7503 #'s H, I, & J tenant Improvement. Demo & Drywall inspection on 7/8/14
- 5019 Cecilia Street 2600 sq. ft. addition.
- 5317 Live Oak Street repair fire damage.
- 8134 Wilcox Avenue room addition and compliance.
- 7501 Atlantic Avenue #A (2) illuminated signs.
- 7248 Atlantic Avenue addition to monument sign. Permit issue on 8/20/14
- 8017 Atlantic Avenue electrical upgrade. Permit issued on 8/25/14
- 8050 Atlantic Avenue tenant improvement. Permit issued on 8/27/14

CODE ENFORCEMENT (CDBG) & MUNICIPAL ENFORCEMENT

	March	April	May	June	July	Aug
Cases Initiated	1	2	0	4	2	1
Ongoing Cases	10	10	11	12	14	15
Closed Case Investigations	4	3	0	4	0	0
Parking Citations Issued	192	194	268	537	560	413
Administrative Citations Issued	11	3	1	4	6	4
Administrative Citations Closed	5	1	1	3	2	2
Counter Costumers	10	16	9	18	33	37

* August tally pending month's end closeout submittals

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Housing Rehab

Single Family Rehab	May	June	July	August
Projects Completed		0	0	1
Projects Pending		0	0	0

Mobile Home Rehab	May	June	July	August
Projects in Bidding Stage	1	0	5	5

Mobile Home Rehab	May	June	July	August
Applications under Review	3	3	6	8
Clients Pending Application Submittal	3	3	7	5
Projects on Waiting List	31	31	20	17

BUSINESS ASSISTANCE

	May	June	July	August	Total
New Business Licenses	23	27	18	15	129

Business Name	Location	License Type
Chris Maintenance	4845 Santa Ana St.	Home
Utility Tree Service Inc.	601 S. Miliken Ave., Unit #L, Ontario, CA 91767	Contractor
Turbo Sign Inc.	2726 W. Pico Blvd., Los Angeles, CA 90006	Contractor
Enedina Perez	4835 Clara Street	Outside
Ivette Vazquez	4835 Clara Street	Outside
Aniux Boutique	7333 Atlantic Blvd. #E	Inside
YP Western Directory, LLC	2247 Northlake Parkway, Tucker, GA 30084	Outside
Bionicos La Tropicana	7333 Atlantic Blvd. #B	Inside
Dieter F. Schneider	4906 Elizabeth Street	Rental
Mar Y Sol Restaurant Pupuseria	7940 Atlantic Ave. #B	Inside
Wec Delta Group LLC	4335 Santa Ana Street	Rental
ANR Roofing	5018 Eagle Rock Blvd. Los Angeles, CA 90041	Contractor
Academy Awning Inc.	2510 S. Malt Ave. Los Angeles, CA 90040	Contractor
Ruben Mendez	4835 Clara Street	Outside
JR Leal Brothers Inc.	5259 1/2 Clara Street	Contractor

OTHER PROJECTS

Parenting Classes - Project Jade

Parenting classes are held at Elizabeth Learning Center on Tuesday’s from 8:30 AM- 9:45 AM. In August a total of 35 parents participated. New classes are being held at the offices of JADE Family Services on Tuesdays and Wednesdays from 6:00 PM to 8:00 PM.

For more information please contact JADE Family Services, Daniel Trigueros at 323-683-3503, or visit him at 10324 California Avenue, South Gate, CA 90280.

Clara Street Park Food Distribution

The food distribution program provides a monthly food distribution for Cudahy residents. Once a month, households can receive one bag of various staple food products. The food, distributed at Clara Street Park services approximately 3000 clients each year.

The Clara Street Park Food Distribution Program was held on August 28, 2014 from 8:00 am – 10:30 am. A total of 260 families/homes were provided a bag of food containing rice, beans, fruit, bread, and potatoes. The next food distribution event will be held September 25, 2014 at Clara Park at 8:30 AM.

PARKS AND RECREATION

Facility Hours	Monday - Friday	Saturday - Sunday
Teen Center	3:00 p.m. - 8:00 .p.m.	12:00 p.m. - 5:00 p.m..
Fitness Center	7:00 a.m. - 9:00 p.m.	7:00 a.m. - 1:30 p.m.
Clara Gym	11:00 a.m. - 8:00 p.m.	Closed

Park Hours	Monday - Sunday
Cudahy Park	7:00 a.m. - 9:00 p.m.
Lugo Park	7:00 a.m. - 9:00 p.m.
Expansion Park	7:00 a.m. - 9:00 p.m.
Clara Park	7:00 a.m. - 9:00 p.m.

Facility Rental Recap for August

Lugo Park	Expansion Park	Turner Hall	Bedwell Hall
08/03/14	08/30/14	08/02/14	08/30/14
08/10/14		08/09/14	
08/16/14		08/30/14	
08/24/14			
08/30/14			

Special Events Recap for August

- Murals Under the Stars by Gregorio Luke
- Concerts in the Parks Featuring Domingosiete
- Senior Casino Trip to San Manuel
- Senior Dance Featuring Sonora Santanera
- Youth Soccer Awards Day

Youth/Adult Sports Recap for August

- 24 Youth Basketball Games
- 21 Youth Soccer Games
- 18 Adult softball games

Summer Classes

Last day of summer classes was Friday, August 29, 2014. The classes being held were Ballet, Jiu-Jitsu, and Zumba with over 220 total participants.

MAINTENANCE

Streets Maintenance (Graffiti Crew, Atlantic Avenue Crew, Special Ops)

Streets maintenance includes the maintenance and repair of streets, sidewalks, sewers, and road shoulders. Street Maintenance is responsible for street sweeping and striping, traffic legend painting and sign installation, and administration of graffiti removal. This division performs special projects such as weed abatement and sewer repair, signage repair, and on-call facility repairs. The Graffiti crew focuses all their efforts towards abating graffiti in the public right of way, or on public property, and maintains the City's bus shelters.

Parks Maintenance (Landscaping Crew, Riverbed Crew)

Parks maintenance includes the maintenance all City parks and City-owned landscaping through staff personnel. This division's weekly duties include weeding, mowing, edging, facility prep and repairs, playground equipment installation, graffiti removal, repairing irrigation systems, and responds to citizen complaints for Cudahy Park, Clara Park, Clara Expansion Park, Lugo Park, River Rd. Pocket Park, the Triangle green-space at Elizabeth Street and Otis Avenue, River Bed Bike Path, and the Clara Street North and South medians.