



CITY MANAGER'S REPORT

December 19, 2014 - January 1, 2015

Date: December 19, 2014

To: Honorable Mayor & Council Members

From: Jose E. Pulido, City Manager

What's Coming Up: A Two Week Forecast

December 20	Cudahy Swap Meet, Clark Street Park, 7:00 a.m. - 3:00 p.m.
December 21	Children's Holiday Party & Pancake Breakfast with Santa Clara Street Park, 8:00 a.m. - 12:00 p.m.
December 24	CITY HALL CLOSED
December 25	CITY HALL CLOSED
December 26	City Hall Resumes Operations CANCELLED Parks & Recreation Commission Meeting, Bedwell Hall, 6:00 p.m.
December 27	Cudahy Swap Meet, Clark Street Park, 7:00 a.m. - 3:00 p.m.
January 1	CITY HALL CLOSED
January 2	City Hall Resumes Operations

City Manager's Office

City Hall Holiday Closures

Due to the upcoming holidays, City Hall will be closed on December 24, December 25, and January 1. City Hall will be open December 26 and 31, 2014. The closure dates were determined by the holiday dates approved in the Employees Memorandum of Understanding (MOU) by the City Council.

Potential Child Care Center

In an effort to enhance the educational opportunities for our children, the City Manager and staff met with representatives from Public Council Law Center (i.e., Christina Giorgio, Staff Attorney) and the California Children's Academy (i.e., Andrea Joseph, Vice President of Education) to revisit the possibility of placing a child care center at Lugo Park. In light of the upcoming improvements to Lugo Park which include the new soccer field, the City Manager recommended to Ms. Howell and Ms. Joseph to consider using Bedwell Hall as a potential location. They both agreed to take this information back to respective staff and assess if this location can accommodate the interior and exterior requirements for a child care center – we expect a site plan submitted to the City within the next month or two.

Holiday Safety Tips

- Lock It: Lock your vehicle every time you leave it unattended and always lock your valuables in the trunk.
- Hide It: If you don't have a trunk, hide valuables under the seats, in the glove box, or other compartments within the vehicle.
- Keep It: Personal responsibility is the best prevention to safeguard personal property and to prevent becoming a victim.

Christmas and New Year Message from City Manager

As 2014 comes to an end, we have seen a great amount of progress thanks to the hard work from the City Council, staff, and members of the community. This year we have seen many changes in City Hall such as a City Manager's Report; an efficient City Council Agenda and Agenda packet process; a comprehensive and transparent City Budget; a Budget-In-Brief that was also translated in Spanish; and allocation of funds for new parks and other city-wide improvements. Looking ahead to 2015, at the 2015 General Municipal Elections, I want to encourage all the residents to come out and vote. We have had a incredible community presence at some Council meetings but it is time to motivate the rest of the community to get involved, and what better way to start than with voting in the upcoming election. We are also excited to begin the construction of Clara Street Expansion Park, Lugo Park, Bedwell Hall, and street improvements as well as updating the City's outdated General Plan. There still remains a great amount of work to be done and we look forward to the challenges that 2015 will bring us. Lastly, I want to wish everyone a Merry Christmas and a Happy New Year!

Finance Department

Audit Firm Update

The City's audit consultant, Vasquez & Company, has started the City audit for Fiscal Year (FY) 2013-14. When the former Cudahy Community Development Commission / Cudahy Redevelopment Agency (CDC) was dissolved, the housing assets were transferred to the City in an effort to oversee the administration of the housing assets and the functions of the Commission. Loans were made to developers for three projects which helped to increase and improve low-income housing. Consequently, the loans were recorded as receivables in the LMIHAF. Vasquez & Company will complete an independent financial audit and the Low and Moderate Income Housing Asset Fund (LMIHAF) where the receivables are recorded by December 31, 2014.

Dissolution Update

On December 17, 2014, it was recommended to the County of Los Angeles Board of Supervisors Code Review Panel, to approve the Resolutions submitted by the City of Bell and City of Cudahy to dissolve the Bell-Cudahy Telecommunications Authority, where the City received a one-time amount of \$192,979 in back payments. In the future all franchise fees (e.g. Public Educational and Governmental Fees) relating to cable television subscriptions will be sent directly to the City of Cudahy.

Community Development and Services Department

Food Distribution

During the most recent Clara Street Park Food Distribution, special items were provided in celebration of the December holidays. Over 500 families received goods such as canned hams, dinner rolls, potatoes, rice and beans.



The upcoming Food Distribution Program is scheduled to take place on January 22, 2014 at 8:30 AM. Goods are provided on a first come, first serve basis and quantities are limited. As always, please be sure to bring proper proof of Cudahy residency as it is needed to participate in this federally funded and paperwork intensive program.

Overnight Parking Pilot Program

In the November 25, 2014 Council meeting, the City Council approved a six-month overnight parking pilot program. In order to address insufficient parking due to compacted and dense multi-family properties city-wide, the overnight parking program is intended to accommodate the increased demand for on-street parking throughout the City.

The Overnight Parking Permit Pilot Program will be in effect between January 1, 2015 and June 30, 2015. City residents may request that a permit for overnight vehicle parking, in accordance with the pilot program, be issued for a specific vehicle and dwelling unit subject to the following conditions:

- When a multi-family apartment or dwelling unit has two (2) registered vehicles, and only one parking space is provided;

- When a single-family home has four (4) registered vehicles;
- When a condominium has three (3) registered vehicles;
- Dwelling units with a two-car garage and at least one additional designated parking space must have at least five (5) registered vehicles to qualify.

One (1) additional semi-annual parking permit shall be issued per dwelling unit when the following conditions apply:

- When a single-family home has six (6) registered vehicles and five (5) licensed drivers;
- When a condominium has four (4) registered vehicles and (3) licensed drivers;
- Dwelling units with a two-car garage and at least one additional designated parking space must have at least seven (7) registered vehicles and six (6) licensed drivers.

The City will be implementing an online registration/application process, however it is expected to be ready mid to late January. In the interim, applications can be picked up and submitted at City Hall, Monday through Thursday 7:00 AM - 6:00 PM, and Fridays 7:00 AM - 4:00 PM. The fee for an overnight parking permit totals \$129.00 (\$1/day excluding holidays and street sweeping). Permits sold after January 1, 2015 will be prorated for the remainder of the time left in the pilot program.

Clara Park Expansion Park

As discussed in the October 17, 2014 City Manager's Report, the projects tenant relocation plan was approved at the October 21, 2014 Council Meeting. Additionally, as of December 10, 2014 the City successfully closed escrow and is moving forward with tenant relocation. Although relocation efforts can take up to 90 days, City staff is working to expedite this process in order to begin construction in February 2015. Construction bid documents will be published December 22, 2014, with the bid opening scheduled for January 9, 2015. The lowest, responsive bid will be brought to the January 20, 2014 City Council meeting for consideration.

Bedwell Hall Re-roofing Project

The Bedwell Hall Re-Roofing Project is on the verge of commencing the construction phase. Labor Compliance consultant, Avante Garde Inc., has completed the Community Development Block Grant (CDBG) compliance evaluation for five (5) bid proposals submitted by contractors. A bid

award recommendation has been submitted to City staff and will be presented to the Council at the upcoming Council meeting on January 6, 2014, at 6:30 PM.

Lugo Park

As mentioned in the October 3, 2014 City Manager's Report, staff has begun to compile the necessary documentation needed to proceed with the design and construction phase of the Lugo Park Renovation Project. Pending reviews by the Community Development Block Grant's (CDBG) Labor Compliance Department, staff anticipates posting Request for Proposals (RFP's) for both Labor Compliance and Project Management in January 2015.

Safe Routes to School (SRTS) Update

As stated in the previous City Manager Report, the Los Angeles County Department of Public Health (LADPH) along with consultant Ryan Snyder, partnered with the City of Cudahy to develop a city-wide SRTS Plan and Program. The purpose of this program is to encourage more active transportation in the form of walking and bicycling to and from school.

The Draft Cudahy Citywide SRTS Plan and the associated Environmental Document (Negative Declaration) are available for public view on the City's website and City Hall.

We invite your feedback on the Plan. Please provide written comments via email to Didier Murillo at plan@cityofcudahyca.gov by January 1, 2015. We will incorporate the comments and then take the document to appropriate City bodies for review and adoption on the following dates:

- 1/12/2015 – Planning Commission at 6 PM at Bedwell Hall, 5220 Santa Ana Street
- 1/13/2015 – Public Safety Commission at 5 PM at Bedwell Hall, 5220 Santa Ana Street
- 1/20/2015 – City Council at 6:30 PM at Bedwell Hall, 5220 Santa Ana Street

If you are available to attend any of these meetings and would like to voice your support for the Plan, we encourage your attendance and participation.

PLANNING

Pre-Sale Report(s)

- Pre-sale inspection & Report for 3939 Live Oak Street.

Business License Inspections

- None.

Zoning Clearance

- None.

Banner/Sign/Fence Permits:

- 5001 Clara Street, Circle K (Temporary Banner).

Counter Reviews

- 5220 Santa Ana (Cudahy Park); upgrade to existing cell site. (Approved for plan check).
- 7907 Walker Avenue; Roof Solar Panel (8) system. (Approved for plan check).
- 3929 Live Oak Street; 6' side yard fence.
- 4212 Live Oak Street; permit third bedroom, convert existing enclosed patio to family room. (Approved for 2nd plan check).
- 4351 Walnut Street; roof solar panel (22) system. (Approved for plan check).
- 4840 Clara; Clara Expansion Park Project. (Approved for plan check).
- 4665 Clara; Preliminary review for proposed Centro Evangelico church expansion.

Upcoming Entitlement Applications/Projects

- Safe Routes to School (SRTS) Plan and Program and associated environmental document (Negative Declaration), tentatively schedule for public hearing at the January Planning Commission meeting.
- CUP No. 38.352 7955 Atlantic Avenue; Charter School, tentatively scheduled for public hearing at the January Planning Commission meeting.
- CUP 38.343 4311 Santa Ana Street. Cabinet manufacturing shop, tentatively scheduled for public hearing at the January Planning Commission meeting.

- CUP No. 38.351 4550 Cecelia Street; Auto Body Shop, public hearing TBD for Planning Commission meeting.
- DRP No. 41.500 7200 Atlantic Ave; Vapor extraction remediation system upgrade, pending RFP for Environmental Study.

BUILDING & SAFETY

Citywide Projects - Ongoing Construction

Four new SFD's at 4442 at Santa Ana Street Demo & Grading. Demo inspection passed on 8/6/14. Building Plan approved on 9/8/14 ready for permits

Six new SFD's at 5244 Live Oak Street Grading & Building. Rebar & Foundation inspection on 9/2/14 (Units passed)

7503 #F Tennant Improvement Office/Exterior ADA Upgrade. Drywall inspections 7/2/14. Project put on hold (Possible Revision)

7503 #'s H, I, & J tenant improvement. Demo & Drywall inspection on 7/8/14

7501 Atlantic Avenue #A (2) illuminated signs.

3803 – 3805 Flower Street (10 Units) (Retro Windows). Permits issued on 10/16/14.

4343 Elizabeth Street (100 Units & Office) (Re-Roof/TenantImprovement/Mechanical). Plan approved on 10/20/14.

4322 Live Oak Street (Solar Panel). Permits issued on 11/5/14

7303 Clarkson Avenue PC #200. Submitted plans for Solar System on 11/17/14.

4620 Cecilia Street PC # 189. Permits issued for Commercial Solar System on 11/20/14.

4254 Live OakStreet PC #194. Plans approved for Residential Solar System on 12/2/14.

4435 Clara Street PC #183. Plans approved to rebuild an Apartment Carport (Fire Damaged) on 12/4/14.

5220 SantaAna Street PC #205. Structural submittal for Antenna Upgrade. Plans submitted on 12/8/14.

Citywide Projects - Ongoing Construction

7703 Atlantic Avenue PC#206. Building submittal for ADA Exterior Upgrade. Plans submitted on 12/8/14

8415 Atlantic Avenue. Building submitted for Sign. Plans approved on 12/5/14. Permit issued on 12/8/14

5001 Clara Street #'s B & C. Building submittal for T.I./Exterior/ADA upgrades. Plans submitted on 12/1/14

4212 Live Oak Street PC #196. Structural submittal for Permitting of a 3rd Bedroom and 400 square foot addition. Plans resubmitted on 12/12/14

8368 SaltLake Avenue PC #192. Structural submittal for Antenna Upgrade. Plans submitted on 10/30/14.

Electrical submittal for Photovoltaic /Solar System 7303 Clarkson avenue PC #208. Resubmitted on 12/9/14

Department Activity	June	July	Aug	Sept	Oct	Nov	Dec
Pre-Sale Inspections	12	5	3	4	2	3	1
Building Inspections	63	90	101	62	79	84	42
Public Works Inspections	13	9	8	0	6	6	2
Business License Inspections	1	3	3	6	3	0	2
Building Permits Issued	47	22	23	20	21	76	47
Plan Checks Processed	5	5	6	5	9	12	11
Public Works Permits Issued	8	8	4	3	6	8	3
Public Works Plan Checks Processed	4	4	2	2	2	8	8
Projects Final	15	34	26	26	17	39	16

COMMUNITY PRESERVATION (CDBG) & MUNICIPAL ENFORCEMENT

Closed Case

The Community Preservation Department is proud to announce that another case has been closed. After several years and major remodeling, both inside and out, the commercial property owner located at 5001 Clara Street, Cudahy, CA 90201 brought their property maintenance violations to full compliance. This property exemplifies the Community Preservation Department's coordination with property owners to improve the look of their business and community. With the guidance and assistance of the City's Building and Safety Department, Circle K passed all inspections from Southern California Edison, the Los Angeles County Health Department, the Los Angeles County Fire Department, and the City's Planning and Business License Departments. We look forward to continue working with the community to make more improvements throughout the City.



	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Cases Initiated	2	0	4	2	1	0	0	0	0
Ongoing Cases	10	11	12	14	15	14	14	14	13
Closed Case Investigations*	3	0	4	0	0	1	0	0	1
Parking Citations Issued	194	268	537	560	436	512	501	407	316
Administrative Citations Issued	3	1	4	6	4	2	16	7	2
Administrative Citations Closed	1	1	3	2	2	1	4	2	2
Counter Costumers	16	9	18	33	37	14	45	36	23

*Cases closed are a result of voluntary compliance by residents, property owners, or business owners. In 2014, the City has maintained 100% voluntary compliance, avoiding court orders and additional administrative proceedings through the City's Prosecutor.

BUSINESS ASSISTANCE

	May	June	July	Aug	Sept	Oct	Nov	Dec	Year Total
New Business Licenses	23	27	18	15	18	12	7	14	134

PARKS AND RECREATION

Youth Basketball Registration

City of Cudahy Presents

2015 BOYS & GIRLS BASKETBALL SIGN-UPS

Sign up at Cudahy Park (City Hall) | 5220 Santa Ana St. | MON - THUR Hours 7 am- 6pm

For More Information call at (323) 773-5143 | Visit us at www.cityofcudahy.com



Early Registration Begins Monday, November 17, 2014

Cost is **\$40.00** for Cudahy Residents

\$55.00 for Non Cudahy Residents

Early Registration Ends Monday, December 15, 2014



Registration will continue on Tuesday, December 16, 2014

Cost will increase to **\$55.00** for Cudahy Residents

\$65.00 for Non Cudahy Residents

Registration will end Monday, January 19, 2015



League Notes



- *Sign ups for Ages 4-14
- *Practices will begin in January 2015
- *No refunds will be given after Mon, Feb. 2, 2015
- *Games will be Mon -Thu at 5-9pm; Sat at 8-1pm
- *Games will be held in our Indoor Basketball GYM
- *Ages 14-18 will start in February 2015
- *Volunteered Coaches needed!!!!

Children's Holiday Party & Pancake Breakfast with Santa



Sunday, December 21, 2015

8:00 a.m. - 12:00 p.m.

Clara Street Park, 4835 Clara Street

\$5.00 per family for pancake breakfast

Gifts for children - first come first serve

Event is for Cudahy residents only.

Proof of residency is required.

MAINTENANCE

December Park Hours		
PARK NAME	OPEN	CLOSE
Cudahy Park	6:30 a.m.	8:00 p.m.
Lugo Park	6:30 a.m.	8:00 p.m.
Clara Park	6:30 a.m.	8:00 p.m.
Expansion Park	6:30 a.m.	8:00 p.m.
Riverbed Pocket Park	6:30 a.m.	8:00 p.m.

CITY SERVICES

Animals- County of Animal Care and Control Department

Downey Animal Care Center 562-940-6898
Spay and Neuter Division 562-345-0321

Building and Development 323-773-5143, ext. 222

Permits and inspections for repairing, remodeling or adding to your home or business - Counter Hours: 8 a.m. to 10 a.m.

Business Assistance 323-773-5143, ext. 235

Business license for new or expanding businesses

Community Preservation 323-773-5143, ext. 247

Making Cudahy an All-America* City One Property at a Time

Employment 323-773-5143, ext. 223

Facility Rentals 323-773-5143, ext. 232

Reserve a facility for a private event or sports activity.

Housing 323-773-5143, ext. 234

Rehabilitation programs and landlord/tenant rights

Parking 323-773-5143, ext. 221

Residential Parking Permits

Parking Tickets 800-989-2058

Citation Processing Center - www.ticketwizard5000.com

Planning and Zoning 323-773-5143, ext. 255

Counter Hours: 8 a.m. to 10 a.m.

Public Records 323-773-5143, ext. 227

Recreation and Parks 323-773-5143, ext. 232

Transportation 323-773-5143, ext. 221

Cudahy Area Rapid Transit (C.A.R.T.), Fiesta Taxi - Dial-A-Ride, MTA Bus Pass, Blue Card MTA Bus Pass

Seniors 323-773-5143, ext. 236

COMMUNITY CONTACTS

Library

County of Los Angeles - Cudahy Library
323-771-1345

Post Office

United States Postal Service
4619 Elizabeth Street
323-562-3062

Schools

Teresa Hughes Elementary School
323-560-4422

Park Avenue Elementary School
323-832-1860

Elizabeth Learning Center
323-271-3600

Ellen Ochoa Learning Center
323-869-1300

Bell High School (City of Bell)
323-832-4700

Jaime Escalante Elementary School
323-890-2340

State Representatives

Lucille Roybal-Allard, U.S. Congressional
(40th District) 213-628-9230

Ron Calderon, California State Senate
(30th District) 323-890-2790

Ricardo Lara, State Senate
(33rd District) 562-495-4766

Anthony Rendon, State Assembly
(63rd District) 562-529-3250

Gloria Molina, Los Angeles County
Supervisor (1st District) 213-974-4111

QUICK CONTACTS

Emergency Services

Emergency
911

LA County Fire Department
323-881-7068

LA County Sheriff's Department
323-264-4151

LA Crime Stoppers
800-222-TIPS (8477)

Utilities

Trash
Consolidated
800-299-4898

Bulky Item Pick Up
800-299-4898

Electricity

Southern California Edison
800-655-4555

Gas

Southern California Gas Company
800-427-2200

Water

Tract 180 Water Co.
(East of Atlantic Ave.)
323-771-6682

Tract 349 Water Co.
(West of Atlantic Ave.)
323-560-1601

Mayor and Council

Schedule a meeting or let them know what you think.

Mayor, Mr. Garcia,
323-773-5143, ext. 301

Vice-Mayor, Mr. Markovich,
323-773-5143, ext. 302

Council Member, Mr. Guererro,
323-773-5143, ext. 300 or 323-821-2670

Council Member, Ms. Oliva,
323-773-5143, ext. 304 or 323-989-4192

Council Member, Mr. Sanchez,
323-201-7192