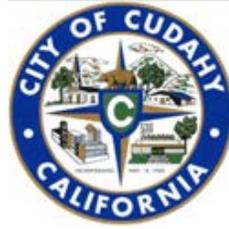


Baru Sanchez, Mayor
Christian Hernandez, Vice Mayor
Chris Garcia, Council Member
Jack Guerrero, Council Member
Cristian Markovich, Council Member



CLARA STREET PARK
TURNER HALL
4835 Clara Street
Cudahy, CA 90201
Phone: (323) 773-5143
Fax: (323) 771-2072

REMOTE TELECONFERENCE
LOCATION:

CLARA STREET PARK
Chamber of Commerce Room
4835 Clara Street
Cudahy, CA 90201

AGENDA

A REGULAR MEETING
OF THE CUDAHY CITY COUNCIL
and JOINT MEETING of the
CITY OF CUDAHY AS SUCCESSOR AGENCY and HOUSING SUCCESSOR AGENCY
TO THE CUDAHY DEVELOPMENT COMMISSION
Monday, May 9, 2016 – 6:30 P.M.

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection *immediately upon distribution in the City Clerk's Office at City Hall located at 5220 Santa Ana Street, Cudahy, CA 90201.*

In compliance with the Americans with Disabilities Act (ADA) if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at (323) 773-5143 at least 72 hours in advance of the meeting.

Rules of Decorum

*"Members of the Public are advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers." If you need to have a discussion with someone in the audience, kindly step out into the lobby.*

Under the Government Code, the City Council may regulate disruptive behavior that impedes the City Council Meeting.

Disruptive conduct may include, but is not limited to:

- Screaming or yelling during another audience member's public comments period;
- Profane language directed at individuals in the meeting room;
- Throwing objects at other individuals in the meeting room;
- Physical or verbal altercations with other individuals in the meeting room; and
- Going beyond the allotted two-minute public comment period granted.

When a person's or group's conduct disrupts the meeting, the Mayor or presiding officer will request that the person or group stop the disruptive behavior, and WARN the person or group that they will be asked to leave the meeting room if the behavior continues.

If the person or group refuses to stop the disruptive behavior, the Mayor or presiding officer may order the person or group to leave the meeting room, and may request that those persons be escorted from the meeting room.

It should also be noted that any person who WILLFULLY disturbs or breaks up the City Council meeting may be arrested for a misdemeanor offense. (*Penal Code § 403.*)

1. CALL TO ORDER

2. ROLL CALL

Council / Agency Member Guerrero
Council / Agency Member Garcia
Council / Agency Member Markovich
Vice Mayor / Vice Chair Hernandez
Mayor / Chair Sanchez

3. PLEDGE OF ALLEGIANCE

4. PRESENTATIONS

- A. Proclamation recognizing the retirement of Captain Biagini, County of Los Angeles Sheriff's Department
- B. Recognition of County of Los Angeles Sheriff's Department Community Academy Participants
- C. CalFresh Awareness Month Proclamation
- D. Bone Marrow Awareness Proclamation

5. PUBLIC COMMENTS

(Each member of the public may submit one comment card if he or she wishes to address the City Council. Only speakers that submit a comment card within the first 20 minutes of the meeting will be permitted to speak for two (2) minutes concerning items under the City Council's jurisdiction, including items on the agenda and closed session items.)

(Every person who, without authority of law, willfully disturbs or breaks up a City Council meeting is guilty of a misdemeanor. [See, Cal. Penal Code § 403.]

6. CITY COUNCIL COMMENTS / REQUESTS FOR AGENDA ITEMS (Each Council Member is limited to two minutes.)

(This is the time for the City Council / Agency to comment on any topics related to "City Business," including announcements, reflections on city / regional events, response to public comments, suggested discussion topics for future council meetings, general concerns about particular city matters, questions to the staff, and directives to the staff (subject to approval / consent of the City Council majority members present, regarding staff directives). Each Council / Agency Member will be allowed to speak for a period not to exceed two (2) minutes. Notwithstanding the foregoing, the

City Council Members shall not use this comment period for serial discussions or debate between members on City business matters not properly agendized. The City Attorney shall be responsible for regulating this aspect of the proceeding.)

7. CITY MANAGER REPORT (information only)

8. REPORTS REGARDING AD HOC, ADVISORY, STANDING, OR OTHER COMMITTEE MEETINGS

9. WAIVER OF FULL READING OF RESOLUTIONS AND ORDINANCES

(Consideration to waive full text reading of all Resolutions and Ordinances by single motion made at the start of each meeting, subject to the ability of the City Council / Agency to read the full text of selected resolutions and ordinances when the item is addressed by subsequent motion.)

(COUNCIL / AGENCY)

Recommendation: Approve the Waiver of Full Reading of Resolutions and Ordinances.

10. CONSENT CALENDAR

(Items under the Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Council / Agency Member so requests, in which event the item will be removed from the Consent Calendar and considered separately.)

- A. Approval of the City Demands and Payroll Including Cash and Investment Report for the Month of March 2016 (page 7)

Presented by Finance Director

Recommendation: The City Council is requested to approve the Demands and Payroll in the amount of \$1,300,994.16 including Cash and Investment Report by Fund for the month of March 2016.

- B. Approval of the Local Agency Investment Fund (LAIF) Report for the Month of March 2016 (page 29)

Presented by Finance Director

Recommendation: The City Council is requested to approve the Local Agency Investment Fund (LAIF) Report for the month of March 2016 in the amount of \$4,685,196.13.

- C. Approval of Fiscal Year (FY) 2015 National Transit Database Memorandum of Understanding (MOU) between the Los Angeles County Metropolitan Transit Authority (LACMTA) and the City of Cudahy for Report Year 2013 *(page 33)*

Presented by Finance Director

Recommendation: Approve the Memorandum of Understanding (MOU) between the Los Angeles County Metropolitan Transit Authority (LACMTA) and the City of Cudahy; and Authorize the City Manager or Mayor to execute the MOU.

11. PUBLIC HEARING - NONE

12. BUSINESS SESSION

- A. Approval of Agreement to Become a Certified Worksite to Participate in the Transitional Subsidized Employment (TSE) Program *(page 41)*

Presented by City Manager

Recommendation: The City Council is requested to approve an agreement with the South Bay Workforce Investment Board, Inc. on behalf of the City of Inglewood (SBWIB) to allow the City to become a certified worksite to participate in the Transitional Subsidized Employment (TSE) program that provides subsidized employment opportunities for program participants managed through HUB Cities Consortium.

13. COUNCIL DISCUSSION

- A. Vice Mayor Hernandez

Discussion of Quarterly Magazine Ad Hoc

- B. Council Member Guerrero

- i. Review of financial statement audit and auditor's report FY14/15
- ii. Proposed resolution to reduce fees for the boxing recreational program

RECESS TO CLOSED SESSION

This is the time at which the City Council will meet in closed session to go over items of business on the closed session agenda. It should be noted that Councilman Guerrero will be participating from the Chamber of Commerce Room at Turner Hall via teleconference.

14. CLOSED SESSION

- A. Closed Session – Pursuant to Government Code Section 54956.8 – Conference with Real Property Negotiator

Location of Properties:

- 8100 Atlantic Ave., 4720 Santa Ana St., 8110 Atlantic Ave., 4734 Santa Ana St. (APN 6224-018-068, 069, 070, 071, 008)
- 8135 Atlantic Ave., 4629 Cecilia St., 8201 S. Atlantic, 4633 Cecilia St., 8221 S. Atlantic Ave. (APN 6224-022-001, 004, 002, 003, 012)
- 4819 Patata, 8420 S. Atlantic Ave. (APN 6224-034-014, 032, 040, 041)
- 4613/4615 Clara St., 7630 Atlantic Blvd., 7660 Atlantic Blvd., 7638 Atlantic Blvd., 7644 Atlantic Blvd. (APN 6226-022-002, 019, 020, 008, 021, 022, 023, 024)
- 4610 Santa Ana St. (APN 6224-019-014)

City's Negotiator(s): City Manager Jose E. Pulido and City Attorney
Party Negotiating With: Cudahy LF, LLC

- B. Closed Session - Pursuant to Government Code Sections 54956.9(d)(2) and 54956.9(d)(3) – Conference with Legal Counsel to Discuss Matter Involving Anticipated Litigation/Significant Exposures to Litigation – [One (1) potential case]
- C. Closed Session pursuant to Government Code 54956.9(d)(1), Conference with Legal Counsel regarding pending litigation: Perez v. City of Cudahy, Los Angeles Superior Court Case No. BC 570130

RECONVENE TO OPEN SESSION

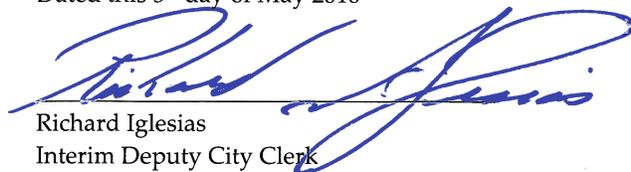
15. CLOSED SESSION ANNOUNCEMENT

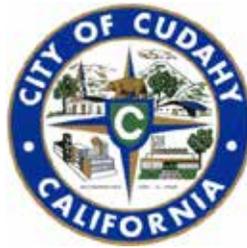
16. ADJOURNMENT

Cudahy City Council / Agency will adjourn to a Regular and Joint Meeting as Successor Agency to the Cudahy Development Commission on Monday, May 23, 2016 at 6:30 p.m.

I Richard Iglesias, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted at Cudahy City Hall, Bedwell Hall, Clara Park, Lugo Park, and the City's Website not less than 72 hours prior to the meeting. A copy of said Agenda is on file in the City Clerk's Office.

Dated this 5th day of May 2016


Richard Iglesias
Interim Deputy City Clerk



Item Number 10A

STAFF REPORT

Date: May 9, 2016
To: Honorable Mayor/Chair and City Council/Agency Members
From: Jose E. Pulido, City Manager/Executive Director
 By: Steven Dobrenen, Finance Director
Subject: **Approval of the City Demands and Payroll Including Cash and Investment Report for the Month of March 2016**

RECOMMENDATION

The City Council is requested to approve the Demands and Payroll in the amount of \$1,300,994.16 including Cash and Investment Report by Fund for the month of March 2016.

BACKGROUND

1. On December 13, 1993, Ordinance 476 was adopted and codified as Cudahy Municipal Code Section 3.04.080 indicating, "Except as otherwise provided, no warrant shall be drawn or evidence of indebtedness issued unless there shall be at the time sufficient money in the treasury legally applicable to the payment of the same."
2. On March 2016, the following demands and payroll have been audited by the Finance Department:

Demands	\$1,037,485.65 (Attachment A)
Payroll Warrants	\$ 114,634.43 (Attachment B)
	\$ 81,722.32 (Attachment B)
	\$ 67,151.76 (Attachment B)

Total: **\$1,300,994.16**

ANALYSIS

The Check Register Report (Attachment A), Payroll Warrants including payroll taxes and insurance premiums (Attachment B), Cash and Investment Report by Fund March 2016 (Attachment C) indicate that the cash and investment balance was sufficient for disbursements for the month of March 2016, (Attachment D) a summary of cash received and disbursed by month during Fiscal Year (FY) 2015-16, and (Attachment E) a summary of cash received and disbursed by month during FY 2014-15. It is a best practice with local governments for Bank Reconciliations to be completed within thirty days of month end. Accordingly, the timely completion of the bank reconciliation, and related reports, for the month ended April 30, 2016, as well as management review, will be completed by May 31, 2016.

Cudahy Municipal Code Section 3.04.070 indicates, "...Budgeted demands paid by warrant prior to audit by the council shall be presented to the council for ratification and approval..."

CONCLUSION

The Finance Director certifies to the accuracy and availability of funds for payment. A Demand/Warrant Register has been submitted to the City Council for approval in accordance with Cudahy Municipal Code Section 3.04.070.

FINANCIAL IMPACT

The Cash and Investment Report by Fund (Attachment C) indicates how the total disbursements of \$1,300,994.16 were distributed between the funds of the City.

ATTACHMENTS

- A. Check Register Report
- B. Payroll Warrants including payroll taxes and insurance premiums
- C. Cash and Investment Report by Fund March 2016
- D. Summary of Cash Receipt / Disbursement by Month FY 2016
- E. Summary of Cash Receipt / Disbursement by Month FY 2015

Check Register Report

Attachment A

Date: 04/11/2016

Time: 9:57 am

Page: 1

City of Cudahy

BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
39561	03/02/2016	7019 Printed	BUSINESS CARD CREDIT CARD JANUARY 2016	3,936.34 0.00	3,936.34

Ref#	GL Number	Gross	Discount	Amount
28327	001-4215-6392.000	1,150.00	0.00	1,150.00
28327	001-4020-6370.000	217.78	0.00	217.78
28327	001-4020-6515.000	112.00	0.00	112.00
28327	001-4020-6080.000	51.22	0.00	51.22
28327	001-4011-6392.000	150.00	0.00	150.00
28327	001-4020-6375.000	245.34	0.00	245.34
28327	001-4020-6010.000	2,010.00	0.00	2,010.00

Check Amount 3,936.34

39562	03/02/2016	10179 Printed	EMPIRE CLEANING SUPPLY JANITORIAL SUPPLIES	1,644.35 0.00	1,644.35
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Ref#	GL Number	Gross	Discount	Amount
28316	001-4020-6080.000	1,644.35	0.00	1,644.35

Check Amount 1,644.35

39563	03/02/2016	0097-3 Printed	EMPLOYMENT DEVELOPMENT DEPT. UNEMPLOYEMNT INS 4TH QTR 2015	2,193.06 0.00	2,193.06
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Ref#	GL Number	Gross	Discount	Amount
28326	001-4015-6480.000	2,193.06	0.00	2,193.06

Check Amount 2,193.06

39564	03/02/2016	2378 Printed	ITL, INC. FUEL	1,559.20 0.00	1,559.20
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Ref#	GL Number	Gross	Discount	Amount
28320	001-4530-6040.000	205.51	0.00	205.51
28320	201-4425-6040.000	76.48	0.00	76.48
28320	001-4410-6040.000	128.10	0.00	128.10
28321	001-4530-6040.000	52.01	0.00	52.01
28321	201-4425-6040.000	161.49	0.00	161.49
28321	001-4410-6040.000	262.39	0.00	262.39
28322	001-4530-6040.000	47.48	0.00	47.48
28322	201-4425-6040.000	74.12	0.00	74.12
28322	001-4410-6040.000	109.38	0.00	109.38
28323	001-4530-6040.000	144.68	0.00	144.68
28323	201-4425-6040.000	168.53	0.00	168.53
28323	001-4410-6040.000	129.03	0.00	129.03

Check Amount 1,559.20

39565	03/02/2016	10379 Printed	JOE A. GONSALVES & SON ADVOCACY SERVICE JANUARY 2016	4,000.00 0.00	4,000.00
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Ref#	GL Number	Gross	Discount	Amount
28324	001-4001-6753.000	4,000.00	0.00	4,000.00

Check Amount 4,000.00

39566	03/02/2016	0197 Printed	LA COUNTY SHERIFF'S DEPARTMENT LAW ENFORCEMENT DECEMBER	307,305.63 0.00	307,305.63
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Ref#	GL Number	Gross	Discount	Amount
28325	001-4501-6763.000	307,305.63	0.00	307,305.63

Check Amount 307,305.63

Check Register Report

Date: 04/11/2016

Time: 9:57 am

Page: 2

City of Cudahy

BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																														
39567	03/02/2016	9626 Printed	THE BANCORP BANK FORD FUSION HYBRID 2 VEH	1,154.24 0.00	1,154.24																														
				Check Amount	1,154.24																														
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Ref#	GL Number	Gross	Discount	Amount																															
28315	257-4780-6393.000	1,154.24	0.00	1,154.24																															
39568	03/02/2016	8292 Printed	URBAN FUTURES, INC. PROFESSIONAL SERVICE OCTOBER	1,033.75 0.00	1,033.75																														
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<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28318</td> <td>610-4930-6720.000</td> <td>585.00</td> <td>0.00</td> <td>585.00</td> </tr> <tr> <td>28319</td> <td>610-4930-6720.000</td> <td>448.75</td> <td>0.00</td> <td>448.75</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28318	610-4930-6720.000	585.00	0.00	585.00	28319	610-4930-6720.000	448.75	0.00	448.75															
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28319	610-4930-6720.000	448.75	0.00	448.75																															
39569	03/02/2016	5169 Printed	VASQUEZ & COMPANY PROFESSIONAL SERVICES	24,963.00 0.00	24,963.00																														
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<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28317</td> <td>252-4720-6710.000</td> <td>497.00</td> <td>0.00</td> <td>497.00</td> </tr> <tr> <td>28317</td> <td>251-4730-6710.000</td> <td>1,496.00</td> <td>0.00</td> <td>1,496.00</td> </tr> <tr> <td>28317</td> <td>201-4425-6710.000</td> <td>2,540.00</td> <td>0.00</td> <td>2,540.00</td> </tr> <tr> <td>28317</td> <td>001-4930-6710.000</td> <td>5,000.00</td> <td>0.00</td> <td>5,000.00</td> </tr> <tr> <td>28317</td> <td>001-4151-6710.000</td> <td>15,430.00</td> <td>0.00</td> <td>15,430.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28317	252-4720-6710.000	497.00	0.00	497.00	28317	251-4730-6710.000	1,496.00	0.00	1,496.00	28317	201-4425-6710.000	2,540.00	0.00	2,540.00	28317	001-4930-6710.000	5,000.00	0.00	5,000.00	28317	001-4151-6710.000	15,430.00	0.00	15,430.00
Ref#	GL Number	Gross	Discount	Amount																															
28317	252-4720-6710.000	497.00	0.00	497.00																															
28317	251-4730-6710.000	1,496.00	0.00	1,496.00																															
28317	201-4425-6710.000	2,540.00	0.00	2,540.00																															
28317	001-4930-6710.000	5,000.00	0.00	5,000.00																															
28317	001-4151-6710.000	15,430.00	0.00	15,430.00																															
39570	03/08/2016	10128 Printed	ALCALA MIKE ALONSO DJ: SENIOR'S VALENTINE EVENT	150.00 0.00	150.00																														
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<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28344</td> <td>001-4350-6580.000</td> <td>150.00</td> <td>0.00</td> <td>150.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28344	001-4350-6580.000	150.00	0.00	150.00																				
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39571	03/08/2016	1778 Printed	ALL CITY MANAGEMENT CROSSING GUARD JAN 17 - 30	3,962.90 0.00	3,962.90																														
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Ref#	GL Number	Gross	Discount	Amount																															
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28345	001-4520-6730.000	1,860.84	0.00	1,860.84																															
39572	03/08/2016	7995 Printed	AMERICAN CITY PEST CONTROL PEST CONTROL FEBRUARY 2016	484.00 0.00	484.00																														
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Ref#	GL Number	Gross	Discount	Amount																															
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28337	001-4020-6720.000	101.00	0.00	101.00																															
28338	001-4020-6720.000	117.00	0.00	117.00																															
28339	001-4020-6720.000	101.00	0.00	101.00																															
28340	001-4020-6720.000	64.00	0.00	64.00																															
39573	03/08/2016	9738 Printed	ARENT FOX LLP LEGAL SERVICES NOVEMBER 2015	1,278.20 0.00	1,278.20																														
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				Check Amount	1,278.20																														

Check Register Report

Date: 04/11/2016

Time: 9:57 am

Page: 3

City of Cudahy

BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount															
39574	03/08/2016	9966 Printed	AT & T LONG DISTANCE SERVICE LONG DISTANCE PHONE SERVICE	81.87 0.00	81.87															
				Check Amount	81.87															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28359</td> <td>001-4020-6390.000</td> <td>81.87</td> <td>0.00</td> <td>81.87</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28359	001-4020-6390.000	81.87	0.00	81.87					
Ref#	GL Number	Gross	Discount	Amount																
28359	001-4020-6390.000	81.87	0.00	81.87																
39575	03/08/2016	8021 Printed	AT & T MOBILITY CELLULAR SERVICES JAN 7-FEB 6	518.16 0.00	518.16															
				Check Amount	518.16															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28351</td> <td>201-4425-6390.000</td> <td>65.35</td> <td>0.00</td> <td>65.35</td> </tr> <tr> <td>28351</td> <td>001-4020-6390.000</td> <td>452.81</td> <td>0.00</td> <td>452.81</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28351	201-4425-6390.000	65.35	0.00	65.35	28351	001-4020-6390.000	452.81	0.00	452.81
Ref#	GL Number	Gross	Discount	Amount																
28351	201-4425-6390.000	65.35	0.00	65.35																
28351	001-4020-6390.000	452.81	0.00	452.81																
39576	03/08/2016	0057-2 Printed	AT & T PHONE SERVICE PHONE SERVICE JAN 25 - FEB 24	111.36 0.00	111.36															
				Check Amount	111.36															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28360</td> <td>001-4020-6390.000</td> <td>111.36</td> <td>0.00</td> <td>111.36</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28360	001-4020-6390.000	111.36	0.00	111.36					
Ref#	GL Number	Gross	Discount	Amount																
28360	001-4020-6390.000	111.36	0.00	111.36																
39577	03/08/2016	6047 Printed	CACEO 2016 CACEO MEMBERSHIP DUES	85.00 0.00	85.00															
				Check Amount	85.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28335</td> <td>510-4230-6386.000</td> <td>85.00</td> <td>0.00</td> <td>85.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28335	510-4230-6386.000	85.00	0.00	85.00					
Ref#	GL Number	Gross	Discount	Amount																
28335	510-4230-6386.000	85.00	0.00	85.00																
39578	03/08/2016	2289 Printed	CONSOLIDATED DISPOSAL REFUSE ASSESSMENT FEBRUARY	21,568.51 0.00	21,568.51															
				Check Amount	21,568.51															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28328</td> <td>730-0000-2007.000</td> <td>21,568.51</td> <td>0.00</td> <td>21,568.51</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28328	730-0000-2007.000	21,568.51	0.00	21,568.51					
Ref#	GL Number	Gross	Discount	Amount																
28328	730-0000-2007.000	21,568.51	0.00	21,568.51																
39579	03/08/2016	6045 Printed	CONTRERAS GARDEN SUPPLY SERVICE EQUIPMENT	220.00 0.00	220.00															
				Check Amount	220.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28350</td> <td>001-4410-6770.000</td> <td>220.00</td> <td>0.00</td> <td>220.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28350	001-4410-6770.000	220.00	0.00	220.00					
Ref#	GL Number	Gross	Discount	Amount																
28350	001-4410-6770.000	220.00	0.00	220.00																
39580	03/08/2016	0186 Printed	COUNTY OF LOS ANGELES ANIMAL CARE & CONTROL JANUARY	3,871.62 0.00	3,871.62															
				Check Amount	3,871.62															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28352</td> <td>001-4510-6703.000</td> <td>3,871.62</td> <td>0.00</td> <td>3,871.62</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28352	001-4510-6703.000	3,871.62	0.00	3,871.62					
Ref#	GL Number	Gross	Discount	Amount																
28352	001-4510-6703.000	3,871.62	0.00	3,871.62																
39581	03/08/2016	10382 Printed	ESPINOZA GODOY JESUS REFUND - ELECTRICAL PERMITS	418.20 0.00	418.20															
				Check Amount	418.20															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28393</td> <td>001-0000-4185.000</td> <td>418.20</td> <td>0.00</td> <td>418.20</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28393	001-0000-4185.000	418.20	0.00	418.20					
Ref#	GL Number	Gross	Discount	Amount																
28393	001-0000-4185.000	418.20	0.00	418.20																
39582	03/08/2016	6086 Printed	EWING GRASS SEED CUDAHY PARK	157.15 0.00	157.15															
				Check Amount	157.15															

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28341</td> <td>001-4410-6389.000</td> <td>157.15</td> <td>0.00</td> <td>157.15</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28341	001-4410-6389.000	157.15	0.00	157.15															
Ref#	GL Number	Gross	Discount	Amount																										
28341	001-4410-6389.000	157.15	0.00	157.15																										
				Check Amount	157.15																									
39583	03/08/2016	0126-1 Printed	GOLDEN STATE WATER COMPANY WATER SERVICE JAN 20 - FEB 19	1,902.73 0.00	1,902.73																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28361</td> <td>001-4020-6395.000</td> <td>1,822.94</td> <td>0.00</td> <td>1,822.94</td> </tr> <tr> <td>28362</td> <td>001-4020-6395.000</td> <td>79.79</td> <td>0.00</td> <td>79.79</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28361	001-4020-6395.000	1,822.94	0.00	1,822.94	28362	001-4020-6395.000	79.79	0.00	79.79										
Ref#	GL Number	Gross	Discount	Amount																										
28361	001-4020-6395.000	1,822.94	0.00	1,822.94																										
28362	001-4020-6395.000	79.79	0.00	79.79																										
				Check Amount	1,902.73																									
39584	03/08/2016	10053 Printed	HAULAWAY STORAGE CONTAINERS 21FT STORAGE CONTAINER	74.20 0.00	74.20																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28380</td> <td>001-4020-6970.000</td> <td>74.20</td> <td>0.00</td> <td>74.20</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28380	001-4020-6970.000	74.20	0.00	74.20															
Ref#	GL Number	Gross	Discount	Amount																										
28380	001-4020-6970.000	74.20	0.00	74.20																										
				Check Amount	74.20																									
39585	03/08/2016	2724 Printed	HOME DEPOT CREDIT SERVICES HARDWARE & SUPPLIES	1,167.31 0.00	1,167.31																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28333</td> <td>201-4425-6150.000</td> <td>27.22</td> <td>0.00</td> <td>27.22</td> </tr> <tr> <td>28333</td> <td>001-4410-6389.000</td> <td>85.53</td> <td>0.00</td> <td>85.53</td> </tr> <tr> <td>28333</td> <td>001-4020-6370.000</td> <td>767.15</td> <td>0.00</td> <td>767.15</td> </tr> <tr> <td>28333</td> <td>001-4410-6140.000</td> <td>287.41</td> <td>0.00</td> <td>287.41</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28333	201-4425-6150.000	27.22	0.00	27.22	28333	001-4410-6389.000	85.53	0.00	85.53	28333	001-4020-6370.000	767.15	0.00	767.15	28333	001-4410-6140.000	287.41	0.00	287.41
Ref#	GL Number	Gross	Discount	Amount																										
28333	201-4425-6150.000	27.22	0.00	27.22																										
28333	001-4410-6389.000	85.53	0.00	85.53																										
28333	001-4020-6370.000	767.15	0.00	767.15																										
28333	001-4410-6140.000	287.41	0.00	287.41																										
				Check Amount	1,167.31																									
39586	03/08/2016	4553 Printed	J. V. PRINTING VIOLATION NOTICES (50 BOOKS)	414.20 0.00	414.20																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28349</td> <td>001-4020-6970.000</td> <td>168.95</td> <td>0.00</td> <td>168.95</td> </tr> <tr> <td>28381</td> <td>001-4020-6080.000</td> <td>245.25</td> <td>0.00</td> <td>245.25</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28349	001-4020-6970.000	168.95	0.00	168.95	28381	001-4020-6080.000	245.25	0.00	245.25										
Ref#	GL Number	Gross	Discount	Amount																										
28349	001-4020-6970.000	168.95	0.00	168.95																										
28381	001-4020-6080.000	245.25	0.00	245.25																										
				Check Amount	414.20																									
39587	03/08/2016	1824 Printed	KNOTT'S BERRY FARM COMMUNITY EXCURSION JUN 18 '16	1,505.00 0.00	1,505.00																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28367</td> <td>252-4770-6510.000</td> <td>1,505.00</td> <td>0.00</td> <td>1,505.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28367	252-4770-6510.000	1,505.00	0.00	1,505.00															
Ref#	GL Number	Gross	Discount	Amount																										
28367	252-4770-6510.000	1,505.00	0.00	1,505.00																										
				Check Amount	1,505.00																									
39588	03/08/2016	9668 Printed	KONICA MINOLTA BUSINESS KONICA MINOLTA COPIER LEASE	236.38 0.00	236.38																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28370</td> <td>001-4020-6014.000</td> <td>236.38</td> <td>0.00</td> <td>236.38</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28370	001-4020-6014.000	236.38	0.00	236.38															
Ref#	GL Number	Gross	Discount	Amount																										
28370	001-4020-6014.000	236.38	0.00	236.38																										
				Check Amount	236.38																									
39589	03/08/2016	8133 Printed	L.A. GALAXY COMMUNITY EXCURSION MAY 22 '16	1,205.00 0.00	1,205.00																									
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28365</td> <td>251-4770-6510.000</td> <td>1,205.00</td> <td>0.00</td> <td>1,205.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28365	251-4770-6510.000	1,205.00	0.00	1,205.00															
Ref#	GL Number	Gross	Discount	Amount																										
28365	251-4770-6510.000	1,205.00	0.00	1,205.00																										
				Check Amount	1,205.00																									

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount															
39590	03/08/2016	0197 Printed	LA COUNTY SHERIFF'S DEPARTMENT SPECIAL EVENTS DECEMBER	13,270.33 0.00	13,270.33															
				Check Amount	13,270.33															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28390</td> <td>270-4501-6763.000</td> <td>13,270.33</td> <td>0.00</td> <td>13,270.33</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28390	270-4501-6763.000	13,270.33	0.00	13,270.33					
Ref#	GL Number	Gross	Discount	Amount																
28390	270-4501-6763.000	13,270.33	0.00	13,270.33																
39591	03/08/2016	5762 Printed	LANDSCAPE STRUCTURES, INC. SLIDE PARTS CUDAHY PARK	3,336.01 0.00	3,336.01															
				Check Amount	3,336.01															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28371</td> <td>001-4410-6389.000</td> <td>3,336.01</td> <td>0.00</td> <td>3,336.01</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28371	001-4410-6389.000	3,336.01	0.00	3,336.01					
Ref#	GL Number	Gross	Discount	Amount																
28371	001-4410-6389.000	3,336.01	0.00	3,336.01																
39592	03/08/2016	6038 Printed	LGP EQUIPMENT RENTALS RENTED 19FT SCISSOR LIFT	243.91 0.00	243.91															
				Check Amount	243.91															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28329</td> <td>001-4410-6140.000</td> <td>243.91</td> <td>0.00</td> <td>243.91</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28329	001-4410-6140.000	243.91	0.00	243.91					
Ref#	GL Number	Gross	Discount	Amount																
28329	001-4410-6140.000	243.91	0.00	243.91																
39593	03/08/2016	10381 Printed	LOPEZ FRANCISCO MAINTENANCE VEHICLE #9	240.00 0.00	240.00															
				Check Amount	240.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28392</td> <td>201-4425-6394.000</td> <td>240.00</td> <td>0.00</td> <td>240.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28392	201-4425-6394.000	240.00	0.00	240.00					
Ref#	GL Number	Gross	Discount	Amount																
28392	201-4425-6394.000	240.00	0.00	240.00																
39594	03/08/2016	4340 Printed	LOS ANGELES DODGERS COMMUNITY EXCURSION JUN 3 '16	1,330.00 0.00	1,330.00															
				Check Amount	1,330.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28366</td> <td>252-4770-6510.000</td> <td>1,330.00</td> <td>0.00</td> <td>1,330.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28366	252-4770-6510.000	1,330.00	0.00	1,330.00					
Ref#	GL Number	Gross	Discount	Amount																
28366	252-4770-6510.000	1,330.00	0.00	1,330.00																
39595	03/08/2016	1338-1 Printed	METROPOLITAN TRANSPORTATION TAP JANUARY 2016	4,402.00 0.00	4,402.00															
				Check Amount	4,402.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28342</td> <td>251-4760-6550.000</td> <td>4,402.00</td> <td>0.00</td> <td>4,402.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28342	251-4760-6550.000	4,402.00	0.00	4,402.00					
Ref#	GL Number	Gross	Discount	Amount																
28342	251-4760-6550.000	4,402.00	0.00	4,402.00																
39596	03/08/2016	10081 Printed	NEOFUNDS BY NEOPOST POSTAGE	58.77 0.00	58.77															
				Check Amount	58.77															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28368</td> <td>001-4020-6385.000</td> <td>58.77</td> <td>0.00</td> <td>58.77</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28368	001-4020-6385.000	58.77	0.00	58.77					
Ref#	GL Number	Gross	Discount	Amount																
28368	001-4020-6385.000	58.77	0.00	58.77																
39597	03/08/2016	1978 Printed	OFFICE DEPOT BUSINESS OFFICE SUPPLIES	282.88 0.00	282.88															
				Check Amount	282.88															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28331</td> <td>001-4020-6014.000</td> <td>58.84</td> <td>0.00</td> <td>58.84</td> </tr> <tr> <td>28332</td> <td>001-4020-6014.000</td> <td>224.04</td> <td>0.00</td> <td>224.04</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28331	001-4020-6014.000	58.84	0.00	58.84	28332	001-4020-6014.000	224.04	0.00	224.04
Ref#	GL Number	Gross	Discount	Amount																
28331	001-4020-6014.000	58.84	0.00	58.84																
28332	001-4020-6014.000	224.04	0.00	224.04																
39598	03/08/2016	10201 Printed	OLIVAREZ MADRUGA, LLP LEGAL SERVICES JANUARY 2016	101,945.60 0.00	101,945.60															
				Check Amount	101,945.60															

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
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Ref#	GL Number	Gross	Discount	Amount
28372	001-4005-6755.000	139.51	0.00	139.51
28372	001-4005-6720.000	20,000.00	0.00	20,000.00
28373	001-4005-6755.000	91.40	0.00	91.40
28373	001-4005-6720.000	20,000.00	0.00	20,000.00
28374	610-4930-6755.000	5,664.00	0.00	5,664.00
28374	001-4930-6391.000	8,998.70	0.00	8,998.70
28375	610-4930-6755.000	1,400.50	0.00	1,400.50
28375	001-4930-6391.000	6,848.16	0.00	6,848.16
28376	001-4005-6755.000	5,121.50	0.00	5,121.50
28376	001-4930-6391.000	1,085.00	0.00	1,085.00
28376	001-4930-6755.000	5,595.50	0.00	5,595.50
28377	001-4005-6755.000	15,741.33	0.00	15,741.33
28377	001-4930-6391.000	6,866.50	0.00	6,866.50
28377	001-4930-6755.000	4,393.50	0.00	4,393.50

Check Amount 101,945.60

39599	03/08/2016	9717 Printed	PCAM, LLC SHUTTLE SERVICE JANUARY	14,556.24 0.00	14,556.24
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Ref#	GL Number	Gross	Discount	Amount
28379	251-4740-6780.000	14,556.24	0.00	14,556.24

Check Amount 14,556.24

39600	03/08/2016	0069-2 Printed	SIEMENS INDUSTRY, INC. TRAFFIC SIGNAL RESPONSES DEC.	2,992.11 0.00	2,992.11
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Ref#	GL Number	Gross	Discount	Amount
28382	350-4430-6775.000	783.25	0.00	783.25
28383	350-4430-6775.000	795.83	0.00	795.83
28384	201-4420-6771.000	674.61	0.00	674.61
28385	201-4420-6771.000	738.42	0.00	738.42

Check Amount 2,992.11

39601	03/08/2016	0070 Printed	SOUTHERN CALIFORNIA EDISON ELECTRICITY BILLS	5,924.17 0.00	5,924.17
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Ref#	GL Number	Gross	Discount	Amount
28353	001-4020-6318.000	4,836.07	0.00	4,836.07
28353	350-4430-6318.000	17.17	0.00	17.17
28353	201-4420-6318.000	1,070.93	0.00	1,070.93

Check Amount 5,924.17

39602	03/08/2016	9517 Printed	TECH AUTO CLINIC VEHICLE MAINTENANCE	986.03 0.00	986.03
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Ref#	GL Number	Gross	Discount	Amount
28346	201-4425-6394.000	814.63	0.00	814.63
28347	201-4425-6394.000	59.11	0.00	59.11
28348	001-4530-6394.000	112.29	0.00	112.29

Check Amount 986.03

39603	03/08/2016	0071 Printed	THE GAS COMPANY NATURAL GAS - 7810 OTIS AVE	153.83 0.00	153.83
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Ref#	GL Number	Gross	Discount	Amount
28363	001-4020-6380.000	83.84	0.00	83.84
28364	001-4020-6380.000	69.99	0.00	69.99

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BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																														
				Check Amount	153.83																														
39604	03/08/2016	10320 Printed	THE REGENTS OF THE UNIVERSITY STRATEGIC GROWTH COUNCIL	3,358.66 0.00	3,358.66																														
				Check Amount	3,358.66																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28330</td> <td>235-4215-6720.000</td> <td>3,358.66</td> <td>0.00</td> <td>3,358.66</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28330	235-4215-6720.000	3,358.66	0.00	3,358.66																				
Ref#	GL Number	Gross	Discount	Amount																															
28330	235-4215-6720.000	3,358.66	0.00	3,358.66																															
				Check Amount	3,927.44																														
39605	03/08/2016	0079 Printed	TRACT 180 WATER COMPANY CUDAHY COMM DEV PROPERTIES	3,927.44 0.00	3,927.44																														
				Check Amount	3,927.44																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28356</td> <td>001-4020-6395.000</td> <td>3,663.17</td> <td>0.00</td> <td>3,663.17</td> </tr> <tr> <td>28356</td> <td>201-4425-6395.000</td> <td>74.88</td> <td>0.00</td> <td>74.88</td> </tr> <tr> <td>28357</td> <td>610-4930-6395.000</td> <td>189.39</td> <td>0.00</td> <td>189.39</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28356	001-4020-6395.000	3,663.17	0.00	3,663.17	28356	201-4425-6395.000	74.88	0.00	74.88	28357	610-4930-6395.000	189.39	0.00	189.39										
Ref#	GL Number	Gross	Discount	Amount																															
28356	001-4020-6395.000	3,663.17	0.00	3,663.17																															
28356	201-4425-6395.000	74.88	0.00	74.88																															
28357	610-4930-6395.000	189.39	0.00	189.39																															
				Check Amount	480.00																														
39606	03/08/2016	0078 Printed	TRACT 349 MUTUAL WATER CO WATER SERVICE DEC 15- FEB 15	480.00 0.00	480.00																														
				Check Amount	480.00																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28358</td> <td>001-4020-6395.000</td> <td>201.73</td> <td>0.00</td> <td>201.73</td> </tr> <tr> <td>28358</td> <td>201-4425-6395.000</td> <td>278.27</td> <td>0.00</td> <td>278.27</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28358	001-4020-6395.000	201.73	0.00	201.73	28358	201-4425-6395.000	278.27	0.00	278.27															
Ref#	GL Number	Gross	Discount	Amount																															
28358	001-4020-6395.000	201.73	0.00	201.73																															
28358	201-4425-6395.000	278.27	0.00	278.27																															
				Check Amount	10,622.99																														
39607	03/08/2016	9991 Printed	TRANSTECH ATP-SRTS PROJ. 0384 DECEMBER	10,622.99 0.00	10,622.99																														
				Check Amount	10,622.99																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28354</td> <td>001-4350-6725.000</td> <td>1,210.00</td> <td>0.00</td> <td>1,210.00</td> </tr> <tr> <td>28355</td> <td>001-4350-6725.000</td> <td>590.00</td> <td>0.00</td> <td>590.00</td> </tr> <tr> <td>28386</td> <td>001-4212-6720.000</td> <td>917.99</td> <td>0.00</td> <td>917.99</td> </tr> <tr> <td>28387</td> <td>235-7087-6725.000</td> <td>3,715.00</td> <td>0.00</td> <td>3,715.00</td> </tr> <tr> <td>28388</td> <td>235-7088-6725.000</td> <td>4,190.00</td> <td>0.00</td> <td>4,190.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28354	001-4350-6725.000	1,210.00	0.00	1,210.00	28355	001-4350-6725.000	590.00	0.00	590.00	28386	001-4212-6720.000	917.99	0.00	917.99	28387	235-7087-6725.000	3,715.00	0.00	3,715.00	28388	235-7088-6725.000	4,190.00	0.00	4,190.00
Ref#	GL Number	Gross	Discount	Amount																															
28354	001-4350-6725.000	1,210.00	0.00	1,210.00																															
28355	001-4350-6725.000	590.00	0.00	590.00																															
28386	001-4212-6720.000	917.99	0.00	917.99																															
28387	235-7087-6725.000	3,715.00	0.00	3,715.00																															
28388	235-7088-6725.000	4,190.00	0.00	4,190.00																															
				Check Amount	31.50																														
39608	03/08/2016	2859 Printed	UNDERGROUND SERVICE ALERT-SC DIG ALERT TICKETS	31.50 0.00	31.50																														
				Check Amount	31.50																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28369</td> <td>201-4425-6735.000</td> <td>31.50</td> <td>0.00</td> <td>31.50</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28369	201-4425-6735.000	31.50	0.00	31.50																				
Ref#	GL Number	Gross	Discount	Amount																															
28369	201-4425-6735.000	31.50	0.00	31.50																															
				Check Amount	50.00																														
39609	03/08/2016	10115 Printed	WEBWEEVIL WEB DEVELOPMENT BOOK FAIR WEBSITE SERV & MAINT	50.00 0.00	50.00																														
				Check Amount	50.00																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28378</td> <td>001-4350-6585.000</td> <td>50.00</td> <td>0.00</td> <td>50.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28378	001-4350-6585.000	50.00	0.00	50.00																				
Ref#	GL Number	Gross	Discount	Amount																															
28378	001-4350-6585.000	50.00	0.00	50.00																															
				Check Amount	217.17																														
39610	03/08/2016	5631 Printed	WELLS LOCK & KEY LOCK SMITH SERVICE	217.17 0.00	217.17																														
				Check Amount	217.17																														
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28343</td> <td>001-4020-6370.000</td> <td>77.00</td> <td>0.00</td> <td>77.00</td> </tr> <tr> <td>28343</td> <td>001-4020-6370.000</td> <td>70.00</td> <td>0.00</td> <td>70.00</td> </tr> <tr> <td>28343</td> <td>001-4020-6370.000</td> <td>70.17</td> <td>0.00</td> <td>70.17</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28343	001-4020-6370.000	77.00	0.00	77.00	28343	001-4020-6370.000	70.00	0.00	70.00	28343	001-4020-6370.000	70.17	0.00	70.17										
Ref#	GL Number	Gross	Discount	Amount																															
28343	001-4020-6370.000	77.00	0.00	77.00																															
28343	001-4020-6370.000	70.00	0.00	70.00																															
28343	001-4020-6370.000	70.17	0.00	70.17																															
				Check Amount	217.17																														

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																				
39611	03/15/2016	9966 Printed	AT & T LONG DISTANCE SERVICE LONG DISTANCE PHONE SERVICE	47.63 0.00	47.63																				
				Check Amount	47.63																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28397</td> <td>001-4020-6390.000</td> <td>47.63</td> <td>0.00</td> <td>47.63</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28397	001-4020-6390.000	47.63	0.00	47.63										
Ref#	GL Number	Gross	Discount	Amount																					
28397	001-4020-6390.000	47.63	0.00	47.63																					
39612	03/15/2016	0057-2 Printed	AT & T PHONE SERVICE LANDLINE PHONE SERVICE	2,314.32 0.00	2,314.32																				
				Check Amount	2,314.32																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28398</td> <td>001-4020-6390.000</td> <td>2,314.32</td> <td>0.00</td> <td>2,314.32</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28398	001-4020-6390.000	2,314.32	0.00	2,314.32										
Ref#	GL Number	Gross	Discount	Amount																					
28398	001-4020-6390.000	2,314.32	0.00	2,314.32																					
39613	03/15/2016	10191 Printed	MORENO DANNY BALLON ARTIST EASTER FESTIVAL	575.00 0.00	575.00																				
				Check Amount	575.00																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28395</td> <td>001-4350-6585.000</td> <td>575.00</td> <td>0.00</td> <td>575.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28395	001-4350-6585.000	575.00	0.00	575.00										
Ref#	GL Number	Gross	Discount	Amount																					
28395	001-4350-6585.000	575.00	0.00	575.00																					
39614	03/15/2016	0070 Printed	SOUTHERN CALIFORNIA EDISON ELECTRICITY BILLS	6,899.49 0.00	6,899.49																				
				Check Amount	6,899.49																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28396</td> <td>201-4420-6318.000</td> <td>84.35</td> <td>0.00</td> <td>84.35</td> </tr> <tr> <td>28396</td> <td>350-4430-6318.000</td> <td>6,641.36</td> <td>0.00</td> <td>6,641.36</td> </tr> <tr> <td>28396</td> <td>001-4020-6318.000</td> <td>173.78</td> <td>0.00</td> <td>173.78</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28396	201-4420-6318.000	84.35	0.00	84.35	28396	350-4430-6318.000	6,641.36	0.00	6,641.36	28396	001-4020-6318.000	173.78	0.00	173.78
Ref#	GL Number	Gross	Discount	Amount																					
28396	201-4420-6318.000	84.35	0.00	84.35																					
28396	350-4430-6318.000	6,641.36	0.00	6,641.36																					
28396	001-4020-6318.000	173.78	0.00	173.78																					
39615	03/15/2016	10004 Printed	TALAMANTES ROBERT DJ SERVICE - EASTER CARNIVAL	350.00 0.00	350.00																				
				Check Amount	350.00																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28394</td> <td>001-4350-6585.000</td> <td>350.00</td> <td>0.00</td> <td>350.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28394	001-4350-6585.000	350.00	0.00	350.00										
Ref#	GL Number	Gross	Discount	Amount																					
28394	001-4350-6585.000	350.00	0.00	350.00																					
39616	03/23/2016	0001 Printed	AAA BURGLAR ALARM CO, CLEARED ALARM PADS & CODES	1,383.00 0.00	1,383.00																				
				Check Amount	1,383.00																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28434</td> <td>001-4020-6720.000</td> <td>1,383.00</td> <td>0.00</td> <td>1,383.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28434	001-4020-6720.000	1,383.00	0.00	1,383.00										
Ref#	GL Number	Gross	Discount	Amount																					
28434	001-4020-6720.000	1,383.00	0.00	1,383.00																					
39617	03/23/2016	1778 Printed	ALL CITY MANAGEMENT CROSSING GUARD FEB 28 - MAR 12	2,153.75 0.00	2,153.75																				
				Check Amount	2,153.75																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28431</td> <td>001-4520-6730.000</td> <td>2,153.75</td> <td>0.00</td> <td>2,153.75</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28431	001-4520-6730.000	2,153.75	0.00	2,153.75										
Ref#	GL Number	Gross	Discount	Amount																					
28431	001-4520-6730.000	2,153.75	0.00	2,153.75																					
39618	03/23/2016	8021 Printed	AT & T MOBILITY CELLULAR SERVICE FEB 7 - MAR 6	521.16 0.00	521.16																				
				Check Amount	521.16																				
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28433</td> <td>001-4020-6390.000</td> <td>455.81</td> <td>0.00</td> <td>455.81</td> </tr> <tr> <td>28433</td> <td>201-4425-6390.000</td> <td>65.35</td> <td>0.00</td> <td>65.35</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28433	001-4020-6390.000	455.81	0.00	455.81	28433	201-4425-6390.000	65.35	0.00	65.35					
Ref#	GL Number	Gross	Discount	Amount																					
28433	001-4020-6390.000	455.81	0.00	455.81																					
28433	201-4425-6390.000	65.35	0.00	65.35																					

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount															
39619	03/23/2016	10123 Printed	B & V GROUP CORPORATION FOUR NEW TIRES MUNI VEHICLE	500.00 0.00	500.00															
				Check Amount	500.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28425</td> <td>001-4530-6394.000</td> <td>500.00</td> <td>0.00</td> <td>500.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28425	001-4530-6394.000	500.00	0.00	500.00					
Ref#	GL Number	Gross	Discount	Amount																
28425	001-4530-6394.000	500.00	0.00	500.00																
39620	03/23/2016	0136 Printed	CITY OF SOUTH GATE SIGNAL MAINTENANCE MARCH	75.00 0.00	75.00															
				Check Amount	75.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28429</td> <td>201-4420-6771.000</td> <td>75.00</td> <td>0.00</td> <td>75.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28429	201-4420-6771.000	75.00	0.00	75.00					
Ref#	GL Number	Gross	Discount	Amount																
28429	201-4420-6771.000	75.00	0.00	75.00																
39621	03/23/2016	1206-1 Printed	COUNTY OF LOS ANGELES CATCH BASIN CLEANOUT 2014-2015	622.96 0.00	622.96															
				Check Amount	622.96															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28418</td> <td>001-4216-6720.000</td> <td>622.96</td> <td>0.00</td> <td>622.96</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28418	001-4216-6720.000	622.96	0.00	622.96					
Ref#	GL Number	Gross	Discount	Amount																
28418	001-4216-6720.000	622.96	0.00	622.96																
39622	03/23/2016	1206 Printed	COUNTY OF LOS ANGELES IND WAST INSPECTION - IND WASTE SEWERS	1,248.66 0.00	1,248.66															
				Check Amount	1,248.66															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28432</td> <td>001-4216-6720.000</td> <td>307.17</td> <td>0.00</td> <td>307.17</td> </tr> <tr> <td>28437</td> <td>001-4216-6720.000</td> <td>941.49</td> <td>0.00</td> <td>941.49</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28432	001-4216-6720.000	307.17	0.00	307.17	28437	001-4216-6720.000	941.49	0.00	941.49
Ref#	GL Number	Gross	Discount	Amount																
28432	001-4216-6720.000	307.17	0.00	307.17																
28437	001-4216-6720.000	941.49	0.00	941.49																
39623	03/23/2016	10005 Printed	DAPEER, ROSENBLIT & LITVAK CITY PROSECUTION SERVICE	1,646.14 0.00	1,646.14															
				Check Amount	1,646.14															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28401</td> <td>001-4230-6755.000</td> <td>1,646.14</td> <td>0.00</td> <td>1,646.14</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28401	001-4230-6755.000	1,646.14	0.00	1,646.14					
Ref#	GL Number	Gross	Discount	Amount																
28401	001-4230-6755.000	1,646.14	0.00	1,646.14																
39624	03/23/2016	10334 Printed	DEMETRIOU DEL GUERCIO SPRINGER ATTORNEY FEES CUDAHY EDC	1,657.50 0.00	1,657.50															
				Check Amount	1,657.50															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28424</td> <td>610-4930-6755.000</td> <td>1,657.50</td> <td>0.00</td> <td>1,657.50</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28424	610-4930-6755.000	1,657.50	0.00	1,657.50					
Ref#	GL Number	Gross	Discount	Amount																
28424	610-4930-6755.000	1,657.50	0.00	1,657.50																
39625	03/23/2016	9998 Printed	DOWNEY SIGN & LIGHTING REPLACED LAMP & BALLAST @ C.H.	95.00 0.00	95.00															
				Check Amount	95.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28436</td> <td>001-4020-6720.000</td> <td>95.00</td> <td>0.00</td> <td>95.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28436	001-4020-6720.000	95.00	0.00	95.00					
Ref#	GL Number	Gross	Discount	Amount																
28436	001-4020-6720.000	95.00	0.00	95.00																
39626	03/23/2016	10018 Printed	ESTRADA HILDA INTERPRETER MAR 14, 2016	4,000.00 0.00	4,000.00															
				Check Amount	4,000.00															
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28426</td> <td>001-4020-6720.000</td> <td>3,200.00</td> <td>0.00</td> <td>3,200.00</td> </tr> <tr> <td>28427</td> <td>001-4020-6720.000</td> <td>800.00</td> <td>0.00</td> <td>800.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28426	001-4020-6720.000	3,200.00	0.00	3,200.00	28427	001-4020-6720.000	800.00	0.00	800.00
Ref#	GL Number	Gross	Discount	Amount																
28426	001-4020-6720.000	3,200.00	0.00	3,200.00																
28427	001-4020-6720.000	800.00	0.00	800.00																
				Check Amount	4,000.00															

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
39627	03/23/2016	7044 Printed	EXCEL PAVING ATLANTIC IMPROVEMENT PROJECT	53,318.75 0.00	53,318.75
				Check Amount	53,318.75
39628	03/23/2016	6087 Printed	FIRST AMERICAN DATA TREE SERVICE RENDERED FEBRUARY 2016	198.00 0.00	198.00
				Check Amount	198.00
39629	03/23/2016	10325 Printed	FROM LOT TO SPOT, INC. STRATEGIC GROWTH COUNCIL	1,100.00 0.00	1,100.00
				Check Amount	1,100.00
39630	03/23/2016	4319 Printed	GLOBAL GATE CONTROLS ONE BUTTON VISER REMOTE	74.45 0.00	74.45
				Check Amount	74.45
39631	03/23/2016	9687 Printed	HOLIDAY GOO 3000 CANDY FILLED EGGS	348.26 0.00	348.26
				Check Amount	348.26
39632	03/23/2016	9723 Printed	IT SYSTEMHOUSE, INC. IT OUTSOURCING SERV FEBRUARY	3,200.00 0.00	3,200.00
				Check Amount	3,200.00
39633	03/23/2016	10194 Printed	MAGANA GARCIA CECILIA ZUMBA INSTRUCTOR	186.00 0.00	186.00
				Check Amount	186.00
39634	03/23/2016	10337 Printed	MIG PROFESSIONAL SERV FEBRUARY	11,584.42 0.00	11,584.42
				Check Amount	11,584.42
39635	03/23/2016	9737 Printed	REGIONAL TAP SERVICE CENTER STORED VALUE REGULAR	85.00 0.00	85.00
				Check Amount	85.00

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
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Ref#	GL Number	Gross	Discount	Amount
28435	251-4760-6550.000	85.00	0.00	85.00

Check Amount 85.00

39636	03/23/2016	2802 Printed	SAM'S CLUB CREDIT CARD PAYMENT FEBRUARY	199.46 0.00	199.46
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Ref#	GL Number	Gross	Discount	Amount
28402	001-4020-6080.000	153.07	0.00	153.07
28402	001-4350-6580.000	46.39	0.00	46.39

Check Amount 199.46

39637	03/23/2016	0069-2 Printed	SIEMENS INDUSTRY, INC. TRAFFIC SIGNAL MAINT FEBRUARY	7,256.17 0.00	7,256.17
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Ref#	GL Number	Gross	Discount	Amount
28415	350-4430-6775.000	4,500.00	0.00	4,500.00
28416	350-4430-6775.000	1,974.50	0.00	1,974.50
28417	201-4420-6771.000	781.67	0.00	781.67

Check Amount 7,256.17

39638	03/23/2016	9991 Printed	TRANSTECH ATLANTIC AVE STR IMPROVEMENT	12,152.50 0.00	12,152.50
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Ref#	GL Number	Gross	Discount	Amount
28403	001-4216-6745.000	7,540.00	0.00	7,540.00
28404	001-4216-6745.000	3,445.00	0.00	3,445.00
28405	001-4216-6745.000	650.00	0.00	650.00
28406	001-4212-6720.000	285.00	0.00	285.00
28407	251-7001-6745.000	232.50	0.00	232.50

Check Amount 12,152.50

39639	03/23/2016	9951 Printed	WILLDAN BUILDING SERV JANUARY 2016	3,990.00 0.00	3,990.00
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Ref#	GL Number	Gross	Discount	Amount
28419	001-4212-6720.000	1,820.00	0.00	1,820.00
28420	001-4212-6720.000	1,120.00	0.00	1,120.00
28421	001-4212-6720.000	490.00	0.00	490.00
28422	001-4212-6720.000	560.00	0.00	560.00

Check Amount 3,990.00

39640	03/23/2016			0.00	0.00
	03/23/2016	Void	PRINTER ERROR	0.00	

Ref#	GL Number	Gross	Discount	Amount
				0.00

Check Amount 0.00

39641	03/23/2016	7995 Printed	AMERICAN CITY PEST CONTROL PEST CONTROL MARCH 2016	484.00 0.00	484.00
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Ref#	GL Number	Gross	Discount	Amount
28441	001-4020-6720.000	101.00	0.00	101.00
28442	001-4020-6720.000	101.00	0.00	101.00
28443	001-4020-6720.000	117.00	0.00	117.00
28444	001-4020-6720.000	101.00	0.00	101.00
28445	001-4020-6720.000	64.00	0.00	64.00

Check Amount 484.00

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount																																																												
39642	03/23/2016	0057-1 Printed	AT & T INTERNET SERVICES INTERNET SERVICE	97.00 0.00	97.00																																																												
				Check Amount	97.00																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28458</td> <td>001-4020-6390.000</td> <td>97.00</td> <td>0.00</td> <td>97.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28458	001-4020-6390.000	97.00	0.00	97.00																																																		
Ref#	GL Number	Gross	Discount	Amount																																																													
28458	001-4020-6390.000	97.00	0.00	97.00																																																													
39643	03/23/2016	9966 Printed	AT & T LONG DISTANCE SERVICE LONG DISTANCE PHONE SERVICE	39.83 0.00	39.83																																																												
				Check Amount	39.83																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28459</td> <td>001-4020-6390.000</td> <td>39.83</td> <td>0.00</td> <td>39.83</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28459	001-4020-6390.000	39.83	0.00	39.83																																																		
Ref#	GL Number	Gross	Discount	Amount																																																													
28459	001-4020-6390.000	39.83	0.00	39.83																																																													
39644	03/23/2016	0057-2 Printed	AT & T PHONE SERVICE LANDLIND PHONE SERVICE	700.17 0.00	700.17																																																												
				Check Amount	700.17																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28460</td> <td>001-4020-6390.000</td> <td>700.17</td> <td>0.00</td> <td>700.17</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28460	001-4020-6390.000	700.17	0.00	700.17																																																		
Ref#	GL Number	Gross	Discount	Amount																																																													
28460	001-4020-6390.000	700.17	0.00	700.17																																																													
39645	03/23/2016	7019 Printed	BUSINESS CARD CREDIT CARD PAYMENT	6,809.69 0.00	6,809.69																																																												
				Check Amount	6,809.69																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28467</td> <td>001-4020-6515.000</td> <td>99.51</td> <td>0.00</td> <td>99.51</td> </tr> <tr> <td>28467</td> <td>001-4215-6391.000</td> <td>935.92</td> <td>0.00</td> <td>935.92</td> </tr> <tr> <td>28467</td> <td>001-4020-6396.000</td> <td>375.00</td> <td>0.00</td> <td>375.00</td> </tr> <tr> <td>28467</td> <td>001-4020-6375.000</td> <td>202.21</td> <td>0.00</td> <td>202.21</td> </tr> <tr> <td>28467</td> <td>001-4001-6391.000</td> <td>962.31</td> <td>0.00</td> <td>962.31</td> </tr> <tr> <td>28467</td> <td>001-4215-6386.000</td> <td>1,115.00</td> <td>0.00</td> <td>1,115.00</td> </tr> <tr> <td>28467</td> <td>001-4020-6420.000</td> <td>852.50</td> <td>0.00</td> <td>852.50</td> </tr> <tr> <td>28467</td> <td>001-4020-6080.000</td> <td>938.58</td> <td>0.00</td> <td>938.58</td> </tr> <tr> <td>28467</td> <td>001-4011-6392.000</td> <td>525.08</td> <td>0.00</td> <td>525.08</td> </tr> <tr> <td>28467</td> <td>001-4015-6080.000</td> <td>349.19</td> <td>0.00</td> <td>349.19</td> </tr> <tr> <td>28467</td> <td>001-4350-6080.000</td> <td>454.39</td> <td>0.00</td> <td>454.39</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28467	001-4020-6515.000	99.51	0.00	99.51	28467	001-4215-6391.000	935.92	0.00	935.92	28467	001-4020-6396.000	375.00	0.00	375.00	28467	001-4020-6375.000	202.21	0.00	202.21	28467	001-4001-6391.000	962.31	0.00	962.31	28467	001-4215-6386.000	1,115.00	0.00	1,115.00	28467	001-4020-6420.000	852.50	0.00	852.50	28467	001-4020-6080.000	938.58	0.00	938.58	28467	001-4011-6392.000	525.08	0.00	525.08	28467	001-4015-6080.000	349.19	0.00	349.19	28467	001-4350-6080.000	454.39	0.00	454.39
Ref#	GL Number	Gross	Discount	Amount																																																													
28467	001-4020-6515.000	99.51	0.00	99.51																																																													
28467	001-4215-6391.000	935.92	0.00	935.92																																																													
28467	001-4020-6396.000	375.00	0.00	375.00																																																													
28467	001-4020-6375.000	202.21	0.00	202.21																																																													
28467	001-4001-6391.000	962.31	0.00	962.31																																																													
28467	001-4215-6386.000	1,115.00	0.00	1,115.00																																																													
28467	001-4020-6420.000	852.50	0.00	852.50																																																													
28467	001-4020-6080.000	938.58	0.00	938.58																																																													
28467	001-4011-6392.000	525.08	0.00	525.08																																																													
28467	001-4015-6080.000	349.19	0.00	349.19																																																													
28467	001-4350-6080.000	454.39	0.00	454.39																																																													
				Check Amount	6,809.69																																																												
39646	03/23/2016	4482-1 Printed	GALLS, LLC UNIFORM OFFICER VEGA	663.47 0.00	663.47																																																												
				Check Amount	663.47																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28440</td> <td>001-4530-6250.000</td> <td>663.47</td> <td>0.00</td> <td>663.47</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28440	001-4530-6250.000	663.47	0.00	663.47																																																		
Ref#	GL Number	Gross	Discount	Amount																																																													
28440	001-4530-6250.000	663.47	0.00	663.47																																																													
				Check Amount	663.47																																																												
39647	03/23/2016	10053 Printed	HAULAWAY STORAGE CONTAINERS 21FT STORAGE CONTAINER	74.20 0.00	74.20																																																												
				Check Amount	74.20																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28451</td> <td>001-4020-6970.000</td> <td>74.20</td> <td>0.00</td> <td>74.20</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28451	001-4020-6970.000	74.20	0.00	74.20																																																		
Ref#	GL Number	Gross	Discount	Amount																																																													
28451	001-4020-6970.000	74.20	0.00	74.20																																																													
				Check Amount	74.20																																																												
39648	03/23/2016	2378 Printed	ITL, INC. FUEL	1,117.63 0.00	1,117.63																																																												
				Check Amount	1,117.63																																																												
<table border="1"> <thead> <tr> <th>Ref#</th> <th>GL Number</th> <th>Gross</th> <th>Discount</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>28453</td> <td>001-4530-6040.000</td> <td>47.57</td> <td>0.00</td> <td>47.57</td> </tr> <tr> <td>28453</td> <td>201-4425-6040.000</td> <td>66.75</td> <td>0.00</td> <td>66.75</td> </tr> <tr> <td>28453</td> <td>001-4410-6040.000</td> <td>123.00</td> <td>0.00</td> <td>123.00</td> </tr> </tbody> </table>						Ref#	GL Number	Gross	Discount	Amount	28453	001-4530-6040.000	47.57	0.00	47.57	28453	201-4425-6040.000	66.75	0.00	66.75	28453	001-4410-6040.000	123.00	0.00	123.00																																								
Ref#	GL Number	Gross	Discount	Amount																																																													
28453	001-4530-6040.000	47.57	0.00	47.57																																																													
28453	201-4425-6040.000	66.75	0.00	66.75																																																													
28453	001-4410-6040.000	123.00	0.00	123.00																																																													

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Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount	
	28454	001-4530-6040.000		47.09	0.00	47.09
	28454	201-4425-6040.000		147.10	0.00	147.10
	28454	001-4410-6040.000		51.59	0.00	51.59
	28455	001-4530-6040.000		162.98	0.00	162.98
	28455	201-4425-6040.000		26.29	0.00	26.29
	28455	001-4410-6040.000		196.36	0.00	196.36
	28456	001-4530-6040.000		143.57	0.00	143.57
	28456	201-4425-6040.000		105.33	0.00	105.33
			Check Amount			1,117.63
39649	03/23/2016	1338-1 Printed	METROPOLITAN TRANSPORTATION TAP FEBRUARY 2016	5,203.00	0.00	5,203.00
	Ref#	GL Number	Gross	Discount	Amount	
	28452	251-4760-6550.000	5,203.00	0.00	5,203.00	
			Check Amount			5,203.00
39650	03/23/2016	0070 Printed	SOUTHERN CALIFORNIA EDISON ELECTRICITY BILLS	2,892.68	0.00	2,892.68
	Ref#	GL Number	Gross	Discount	Amount	
	28461	001-4410-6318.000	2,721.41	0.00	2,721.41	
	28461	201-4420-6318.000	171.27	0.00	171.27	
			Check Amount			2,892.68
39651	03/23/2016	0071 Printed	THE GAS COMPANY NATURAL GAS	150.19	0.00	150.19
	Ref#	GL Number	Gross	Discount	Amount	
	28457	001-4020-6380.000	150.19	0.00	150.19	
			Check Amount			150.19
39652	03/23/2016	9991 Printed	TRANSTECH PLAN CHECK SERVICES JANUARY	12,962.56	0.00	12,962.56
	Ref#	GL Number	Gross	Discount	Amount	
	28446	251-7001-6745.000	5,912.50	0.00	5,912.50	
	28447	235-7088-6725.000	4,087.50	0.00	4,087.50	
	28448	235-7088-6725.000	420.00	0.00	420.00	
	28449	235-7087-6725.000	652.50	0.00	652.50	
	28450	001-4212-6720.000	1,890.06	0.00	1,890.06	
			Check Amount			12,962.56
39653	03/23/2016	9951 Printed	WILLDAN HSIP CUCLE E 76 NOVEMBER 2015	8,925.00	0.00	8,925.00
	Ref#	GL Number	Gross	Discount	Amount	
	28462	001-4216-6745.000	1,505.00	0.00	1,505.00	
	28463	001-4216-6745.000	3,290.00	0.00	3,290.00	
	28464	001-4216-6745.000	2,030.00	0.00	2,030.00	
	28465	001-4216-6745.000	2,065.00	0.00	2,065.00	
	28466	001-4216-6745.000	35.00	0.00	35.00	
			Check Amount			8,925.00
39654	03/29/2016	10205 Printed	APPLE ONE EMPLOYMENT SERVICES EMPLOYMENT SERVICE	2,791.57	0.00	2,791.57
	Ref#	GL Number	Gross	Discount	Amount	
	28475	001-4020-6720.000	631.68	0.00	631.68	

Check Register Report

Date: 04/11/2016

Time: 9:57 am

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City of Cudahy

BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount	
	28475	001-4020-6720.000		758.35	0.00	758.35
	28475	001-4020-6720.000		611.94	0.00	611.94
	28475	001-4020-6720.000		789.60	0.00	789.60
				Check Amount		2,791.57
39655	03/29/2016	2167 Printed	DAILY BREEZE PRESS TELEGRAM CLASSIFIED ADVERTISING	961.17	0.00	961.17
	Ref#	GL Number		Gross	Discount	Amount
	28472	001-4008-6310.000		369.63	0.00	369.63
	28472	001-4008-6310.000		295.77	0.00	295.77
	28472	001-4008-6310.000		295.77	0.00	295.77
				Check Amount		961.17
39656	03/29/2016	2304 Printed	DAVE'S TROPHIES BASKETBALL AWARDS	300.14	0.00	300.14
	Ref#	GL Number		Gross	Discount	Amount
	28468	001-4350-6250.000		300.14	0.00	300.14
				Check Amount		300.14
39657	03/29/2016	10106 Printed	HR DYNAMICS & PERFORMANCE MGNT HR CONSULTING FEBRUARY 2016	10,445.86	0.00	10,445.86
	Ref#	GL Number		Gross	Discount	Amount
	28474	001-4015-6720.000		10,445.86	0.00	10,445.86
				Check Amount		10,445.86
39658	03/29/2016	0197 Printed	LA COUNTY SHERIFF'S DEPARTMENT LAW ENFORCEMENT JANUARY	307,305.63	0.00	307,305.63
	Ref#	GL Number		Gross	Discount	Amount
	28469	001-4501-6763.000		307,305.63	0.00	307,305.63
				Check Amount		307,305.63
39659	03/29/2016	10194 Printed	MAGANA GARCIA CECILIA ZUMBA INSTRUCTOR	153.75	0.00	153.75
	Ref#	GL Number		Gross	Discount	Amount
	28473	001-4350-6210.000		153.75	0.00	153.75
				Check Amount		153.75
39660	03/29/2016	10218 Printed	PACIFICA SERVICES, INC. LUGO PARK LABOR COMPLIANCE SRV	285.00	0.00	285.00
	Ref#	GL Number		Gross	Discount	Amount
	28471	001-4350-6725.000		285.00	0.00	285.00
				Check Amount		285.00
39661	03/29/2016	0172 Printed	SMART & FINAL FOOD SERVICE FOOD DISTRIBUTION FEBRUARY	1,729.49	0.00	1,729.49
	Ref#	GL Number		Gross	Discount	Amount
	28470	001-4020-6080.000		15.57	0.00	15.57
	28470	001-4020-6080.000		10.38	0.00	10.38
	28470	510-4642-6145.000		1,691.20	0.00	1,691.20
	28470	001-4015-6080.000		12.34	0.00	12.34
				Check Amount		1,729.49

Check Register Report

Date: 04/11/2016

Time: 9:57 am

Page: 15

City of Cudahy

BANK: WELLS FARGO BANK

Check Number	Check Date Void/Stop Date	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
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Total Checks:	101	Bank Total(excluding void checks):	1,037,485.65
Total Checks:	101	Grand Total(excluding void checks):	1,037,485.65

CITY OF CUDAHY
Payroll Warrants including payroll taxes and insurance premiums:

	March 3, 2016	March 17, 2016	March 31, 2016
Issued Warrants Number	20817 - 20882	20883 - 20933	20934 - 20979
Voided Warrants			
Issued Warrants Amount	\$ 10,683.86	\$ 6,135.59	\$ 4,603.17
Direct Deposits (a)	52,239.54	65,088.26	\$ 52,523.93
CalPERS Direct Deposit (b)	29,532.52		
CalPERS Direct Deposit (c)	12,283.95		
Payroll taxes (d)	9,894.56	10,498.47	10,024.66
Total Amount	<u>\$ 114,634.43</u>	<u>\$ 81,722.32</u>	<u>\$ 67,151.76</u>
Note (a) - Employess / Council Members / Commissioners			
Note (b) - Payments for CalPERS medical insurance			
Note (c) - Payments for CalPERS retirement contributions			
Note (d) - Federal and State payroll taxes			

CITY OF CUDAHY
Cash and Investment Report by Fund March 2016

	July 1, 2015	Inflow YTD	Outflow YTD	March 31, 2016	Receipts March 2016	Disbursements March 2016
001 General Fund	4,202,673.02	4,333,579.63	6,881,936.60	1,654,316.05	235,029.60	1,061,934.47
040 Drug Assets Seizure Fund	33,463.81	1,696.61	6,188.03	28,972.39	-	-
201 State Gas Tax	1,155,209.38	409,620.68	522,471.72	1,042,358.34	84,442.33	46,879.66
235 Other Grants	-	35,671.92	60,307.41	(24,635.49)	13,520.78	17,592.27
240 Prop 1 B - Local Street Improv.	426,851.03	571.73	346,204.26	81,218.50	-	-
251 Prop C	303,022.72	297,464.64	341,234.23	259,253.13	32,064.20	89,992.23
252 Prop A	528,808.59	356,127.20	62,222.03	822,713.76	35,552.88	7,447.76
253 Measure R	674,025.63	206,630.11	120,962.18	759,693.56	22,159.11	4,341.08
255 TDA	21,297.00	-	21,297.00	-	-	-
257 AQMD	39,132.03	16,119.95	10,389.16	44,862.82	6,884.29	1,154.24
260 Used Oil	13,582.26	27.62	6,927.00	6,682.88	-	-
261 California Beverage Container	6,723.30	6,651.12	391.75	12,982.67	-	-
265 Recycling Grant	14,223.41	30.92	-	14,254.33	-	-
270 C.O.P.S	183,838.19	114,936.06	204,280.27	94,493.98	-	13,270.33
280 County Park Bond	(149,084.19)	294,075.44	50,922.16	94,069.09	-	-
300 CAL Home	73,368.33	5,167.07	416.00	78,119.40	-	-
350 Street Lighting Fund	54,101.62	65,595.47	88,021.14	31,675.95	-	14,834.37
510 CDBG	(106,618.99)	290,390.31	282,826.49	(99,055.17)	55.00	12,697.63
515 Federal STPL	357,690.30	777.63	-	358,467.93	-	-
610 Successor Agency	2,376,586.79	1,555,538.54	3,141,633.27	790,492.06	130,598.01	646,538.02
710 Youth Foundation	29,230.04	11,178.96	4,372.17	36,036.83	-	1,479.59
720 Senior's Account	132.80	-	-	132.80	-	-
730 Refuse Assessment	-	239,264.00	239,264.00	-	-	21,568.51
	<u>10,238,257.07</u>	<u>8,241,115.61</u>	<u>12,392,266.87</u>	<u>6,087,105.81</u>	<u>560,306.20</u>	<u>1,939,730.16</u>
LAIF- CITY	7,170,945.82	14,250.31	2,500,000.00	4,685,196.13		
Wells Fargo	3,067,311.31	8,226,865.30	9,892,266.87	1,401,909.74	560,306.20	1,939,730.16
TOTAL	<u>10,238,257.13</u>	<u>8,241,115.61</u>	<u>12,392,266.87</u>	<u>6,087,105.87</u>	<u>560,306.20</u>	<u>1,939,730.16</u>

Total cash disbursements per March Demand and Payroll Reports

AP disbursements	1,037,485.65
Payroll - March 3, 2016	114,634.43
Payroll - March 17, 2016	81,722.32
Payroll - March 31, 2016	67,151.76
Sub-Total	<u>1,300,994.16</u>

Add: Total Bank charges in March 2016	663.53
Add: Credit card charges - CYF sales tax	1,479.59
Add: Successor Agency - Debt Service payment	636,592.88
Total Cash Disbursements per March Cash & Investment Report	<u>1,939,730.16</u>

City of Cudahy
Summary of Cash Receipt/Disbursement by Month - FY2016

Date	All Funds	
	Cash Receipts	Disbursement
July 2015	651,411.83	1,996,824.31
August 2015	525,809.71	973,057.65
September 2015	504,739.49	2,693,637.62 (a)
October 2015	599,209.59	1,187,642.72 (b)
November 2015	464,591.70	448,241.85
December 2015	883,280.28	797,438.37
January 2016	3,138,818.68 (c)	871,057.28
February 2016	492,967.94	1,065,702.72 (d)
March 2016	560,306.20	1,939,730.16 (e)
Total:	<u>7,821,135.42</u>	<u>11,973,332.68</u>

Note (a) - ROPS payment included

Note (b) - Contractual and a few months of legal fees included

Note (c) - ROPS distribution from County and bi-annual motor-vehicle-in-lieu included

Note (d) - COPS grant, parks and street projects, pass through refuse, and escrow for transferred property included

Note (e) - Debt Service payment, COPS grant, parks and street projects, and pass through refuse included

Date	General Fund	
	Cash Receipts	Disbursement
July 2015	455,232.07	1,686,307.48 (1)
August 2015	310,212.35	649,764.75
September 2015	277,503.64	225,393.34
October 2015	337,348.57	987,241.29 (2)
November 2015	294,929.56	308,263.96
December 2015	286,534.34	638,641.20
January 2016	1,625,390.61 (3)	588,632.42
February 2016	286,457.60	625,466.38
March 2016	235,029.60	1,061,934.47 (4)
Total:	<u>4,108,638.34</u>	<u>6,771,645.29</u>
Average Per Month:	<u>456,515.37</u>	<u>752,405.03</u>

Note (1) - June checks not mailed until July, 2 sheriff payments, MIC, City liab. & workers comp insurance, and PERS unfunded liab. included

Note (2) - two sheriff payments and a few months of legal fees included

Note (3) - bi-annual motor-vehicle-in-lieu included

Note (4) - two sheriff payments, two months of legal fees, and audit fees included

City of Cudahy
Summary of Cash Receipt/Disbursement by Month - FY2015

Date	All Funds	
	Cash Receipts	Disbursement
July 2014	720,490.40	923,923.80
August 2014	382,106.70	767,879.72
September 2014	1,424,972.65	3,160,792.70 (b)
October 2014	471,491.06	786,581.62
November 2014	421,325.22	691,734.37
December 2014	850,582.56	892,504.79
January 2015	3,491,089.91 (a)	1,051,651.89
February 2015	599,153.80	696,856.77
March 2015	862,605.62	2,192,685.05 (b)
April 2015	743,355.21	1,191,614.05
May 2015	2,482,941.72	1,275,339.77
June 2015	2,466,462.02 (a)	588,400.14
Total:	14,916,576.87	14,219,964.67

Note (a) - ROPS distribution from County included

Note (b) - ROPS payment included

Date	General Fund	
	Cash Receipts	Disbursement
July 2014	471,300.02	781,449.52
August 2014	260,467.68	611,378.49
September 2014	940,546.11	303,299.61
October 2014	292,356.65	626,514.92
November 2014	284,522.66	533,804.16
December 2014	357,716.42	704,427.61
January 2015	1,807,086.34 (1)	686,616.47
February 2015	361,051.74	261,378.22
March 2015	205,294.22	928,588.38
April 2015	368,848.22	619,116.39
May 2015	2,025,604.57 (2)	656,597.18
June 2015	214,465.92	284,937.60
Total:	7,589,260.55	6,998,108.55
Average Per Month:	632,438.38	583,175.71

Note (1) - bi-annual motor-vehicle-in-lieu included

Note (2) - bi-annual motor-vehicle-in-lieu and Prop A exchange included

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Item Number 10B

STAFF REPORT

Date: May 9, 2016
To: Honorable Mayor/Chair and City Council/Agency Members
From: Jose E. Pulido, City Manager/Executive Director
By: Steven Dobrenen, Finance Director
Subject: **Approval of the Local Agency Investment Fund (LAIF) Report for the Month of March 2016**

RECOMMENDATION

The City Council is requested to approve the Local Agency Investment Fund (LAIF) Report for the month of March 2016 in the amount of \$4,685,196.13.

BACKGROUND

1. In 1955, the Pooled Money Investment Account (PMIA) started. LAIF became part of the PMIA. The oversight is provided by the Pooled Money Investment Board (PMIB) and an in-house Investment Committee. The PMIB members consist of the State Treasurer, Director of Finance, and State Controller.
2. In 1977, LAIF was created as a voluntary program by Section 16429.1 et seq. of the California Government Code. The program was intended to be used as an investment alternative for California's local governments and special districts. The LAIF continues today under State Treasurer John Chiang's administration.
3. On March 1, 2016, the balance in LAIF was \$4,685,196.13 (See Attachment).
4. On March 31, 2016, the balance in LAIF was \$4,685,196.13 (See Attachment).

ANALYSIS

LAIF offers local agencies the opportunity to participate in a major portfolio, which invests hundreds of millions of dollars, using the investment expertise of the State Treasurer's Office investment staff at no additional cost to the taxpayer.

All securities are purchased under the authority of Government Code Section 16430 and 16480.4. The State Treasurer's Office takes delivery of all securities purchased on a delivery versus payment basis using a third party custodian.

Cudahy Municipal Code Section 3.04.080 indicates, "Except as otherwise provided, no warrant shall be drawn or evidence of indebtedness issued unless there shall be at the time sufficient money in the treasury legally applicable to the payment of the same."

The report in Attachment A, in conjunction with the Demands and Payroll including the Investment Report by Fund for the month of March 2016, demonstrates the sufficiency of funds available to pay demands and payroll as required by Cudahy Municipal Code Section 3.04.080.

CONCLUSION

Once the City Council approves the March 2016 LAIF, the LAIF ending balance of \$4,685,196.13 may be relied upon when determining whether or not there are sufficient funds available to pay demands and payroll as required by Cudahy Municipal Code Section 3.04.080.

FINANCIAL IMPACT

None

ATTACHMENT

Local Agency Investment Fund (LAIF) Balance

LOCAL AGENCY INVESTMENT FUND

General Account - City #98-19-225

Beginning Balance as of:	March 01, 2016	\$4,685,196.13
Ending Balance as of	March 31, 2016	\$4,685,196.13 =====

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Item Number 10C

STAFF REPORT

Date: May 9, 2016
To: Honorable Mayor / Chair and City Council / Agency Members
From: Jose E. Pulido, City Manager/Executive Director
By: Steven Dobrenen, Finance Director
Subject: **Approval of Fiscal Year (FY) 2015 National Transit Database Memorandum of Understanding (MOU) between the Los Angeles County Metropolitan Transit Authority (LACMTA) and the City of Cudahy for Report Year 2013**

RECOMMENDATION

The City Council is requested to:

1. Approve the Memorandum of Understanding (MOU) between the Los Angeles County Metropolitan Transit Authority (LACMTA) and the City of Cudahy; and
2. Authorize the City Manager or Mayor to execute the MOU.

BACKGROUND

1. On November 14, 1980, the voters of the County of Los Angeles approved by majority vote Proposition A, an ordinance establishing a one-half percent sales tax for public transit purposes.
2. On September 26, 2001, the LACMTA authorized payment of Proposition A Discretionary Incentive funds to each participating agency in an amount equal to the Federal funds generated for the region by each agency's reported data.
3. On June 18, 2014, LACMTA approved the Fiscal Year (FY) 2014-15 transit fund allocations, which included funds to make payments to all cities that voluntarily reported National Transit Database data for FY 2012-13.

ANALYSIS

A reporting system called the National Transit Database (NTD) is a consolidated report of the LACMTA that cities can participate in to generate additional monies for the LACMTA region and the City, dollar for dollar less the cost of the annual audits. The purpose of the NTD is to generate federal capital funds for the region and to use as a planning tool. For cities, the local funds received from this voluntary reporting augment the City's Proposition A and C Local Return resources.

The City uses Proposition A Transportation funds to pay for a demand response Dial-A-Ride service in Cudahy and Proposition C Transportation funds to pay for fixed route service, Cudahy Area Rapid Transit (CART), in Cudahy. The demand response transportation service and fixed route service are identified by the federal government to be eligible for payment to the City for voluntary reporting to LACMTA.

The proposed MOU with LACMTA provides the City agrees that expenditure of the Proposition A Discretionary Incentive funds will be used for projects that meet the eligibility, administrative, audit and lapsing requirements of the Proposition A and Proposition C Local Return guidelines most recently adopted by the LACMTA Board.

The City was a participant in LACMTA's Consolidated National Transit Database Reporters Random Sampling Program for FY 2012-13 and has voluntarily submitted NTD data to the LACMTA for FY 2012-13 which successfully passed independent audit without any findings.

CONCLUSION

Staff recommends the City Council authorize the City Manager or Mayor to execute the LACMTA MOU, as it is a mechanism to release the much needed transportation funds to the City.

For having collected and reported data for the National Transit Database for report year 2013, Cudahy will be the recipient of additional funding for \$27,689.

FINANCIAL IMPACT

Upon approval of the MOU by the City, the City can request to receive \$27,689 in discretionary Proposition A funding to use on future projects.

ATTACHMENTS

Proposition A Discretionary Incentive Grant Program Memorandum of Understanding for Collecting and reporting Data for the National Transit Database for Report Year 2013

**PROPOSITION A DISCRETIONARY INCENTIVE GRANT PROGRAM
MEMORANDUM OF UNDERSTANDING
FOR COLLECTING AND REPORTING DATA FOR THE
NATIONAL TRANSIT DATABASE
FOR REPORT YEAR 2013**

This Memorandum of Understanding (MOU) is entered into as of September 14, 2015 by and between Los Angeles County Metropolitan Transportation Authority (“LACMTA”) and the City of Cudahy (the “City”).

WHEREAS, on November 14, 1980, the voters of the County of Los Angeles approved by majority vote Proposition A, an ordinance establishing a one-half percent sales tax for public transit purposes; and

WHEREAS, at its September 26, 2001 meeting, the LACMTA authorized payment of Proposition A Discretionary Incentive funds to each participating agency in an amount equal to the Federal funds generated for the region by each agency’s reported data; and

WHEREAS, at its June 18, 2014 meeting, LACMTA approved the Fiscal Year FY 2014-15 transit fund allocations, which included funds to make payments to all cities that voluntarily reported NTD data for FY 2012-13; and

WHEREAS, the City has been a participant in LACMTA’s Consolidated National Transit Database (NTD) Reporters Random Sampling Program for FY 2012-13 and has voluntarily submitted NTD data to the LACMTA for FY 2012-13 which successfully passed independent audit without findings; and

WHEREAS, the City has requested funds under the Proposition A Discretionary Incentive Program for collecting and reporting data for the NTD from the FY 2012-13 Report Year (the “Project”); and

WHEREAS, on September 3, 2015, the Federal Transit Administration (FTA) published in the Federal Register the FY 2014-15 Apportionments, Allocations, and Program Information including unit values for the data reported to the NTD; and

WHEREAS, the parties desire to agree on the terms and conditions for payment for the Project.

NOW, THEREFORE, LACMTA and the City hereby agree to the following terms and procedures:

ARTICLE 1. TERM

1.0 This Memorandum of Understanding (“MOU”) will be in effect from **July 1, 2014**, through **June 30, 2016** at which time all unused funds shall lapse.

ARTICLE 2. STANDARDS

- 2.0 To receive payment for the submittal of the FY 2012-13 NTD statistics, the City warrants that it:
- A. Adhered to the Federal Guidelines for collecting and Reporting NTD statistics;
 - B. Prepared and submitted the FY 2012-13 **ANNUAL NTD REPORT** of the City's fixed-route and/or demand response transit service to the LACMTA on or before **September 30, 2013**;
 - C. Allowed the LACMTA to assign an independent auditor to review the submitted FY 2012-13 NTD statistics for conformity in all material respects with the accounting requirements of the FTA as set forth in its applicable Uniform System of Accounts.

ARTICLE 3. PAYMENT OF FUNDS TO CITY

- 3.0 LACMTA shall pay the City for collecting and reporting FY 2012-13 NTD statistics. LACMTA shall pay the City for submitting the FY 2012-13 **ANNUAL NTD REPORT** for the applicable transit services as follows:

MOTOR BUS SERVICE

For City's motor bus service, LACMTA shall pay an amount equal to the 34,098 revenue vehicle miles reported by the City multiplied by the FTA unit value of \$.4193926 per revenue vehicle mile, plus the 436,043 passenger miles reported by the City squared, divided by the \$162,701 operating cost reported by the City, multiplied by the FTA unit value of \$.0096635 less the cost of the \$1,218 in audits paid by LACMTA. See Attachment A for detail.

DEMAND RESPONSE TAXI SERVICE

For City's demand response taxi service, LACMTA shall pay an amount equal to the 8,216 revenue vehicle miles reported by the City multiplied by the FTA unit value of \$.4193926 per revenue vehicle mile, plus the 11,767 passenger miles reported by the City squared, divided by the \$40,717 operating cost reported by the City, multiplied by the FTA unit value of \$.0096635 less the cost of the \$165 in audits paid by LACMTA. See Attachment A for detail.

- 3.1 The City shall submit one invoice to LACMTA prior to **December 31, 2016** in the amount of **\$27,689** in order to receive its payment described above.

3.2 INVOICE BY CITY:

Send invoice with supporting documentation to:

Los Angeles County Metropolitan Transportation Authority
Accounts Payable
P. O. Box 512296
Los Angeles, CA 90051-0296
accountspayable@metro.net

Re: LACMTA PO # 910000000PAICUD15 M.S. Pari Ahmadi (99-24-4)

ARTICLE 4. CONDITIONS

- 4.0 The City agrees to comply with all requirements specified by the FTA guidelines for reporting NTD statistics.
- 4.1 The City understands and agrees that LACMTA shall have no liability in connection with the City's use of the funds. The City shall indemnify, defend, and hold harmless LACMTA and its officers, agents, and employees from and against any and all liability and expenses including defense costs and legal fees and claims for damages of any nature whatsoever, arising out of any act or omission of the City, its officers, agents, employees, and subcontractors in performing the services under this MOU.
- 4.2 The City is not a contractor, agent or employee of LACMTA. The City shall not represent itself as a contractor, agent or employee of LACMTA and shall have no power to bind LACMTA in contract or otherwise.
- 4.3 The City agrees that expenditure of the Proposition A Discretionary Incentive funds will be used for projects that meet the eligibility, administrative, audit and lapsing requirements of the Proposition A and Proposition C Local Return guidelines most recently adopted by the LACMTA Board.
- 4.4 These expenditures will be subject to **AUDIT** as part of LACMTA's annual Consolidated Audit.

ARTICLE 5. REMEDIES

- 5.0 LACMTA reserves the right to terminate this MOU and withhold or recoup funds if it determines that the City has not met the requirements specified by the FTA for collecting and submitting NTD statistics through LACMTA.

ARTICLE 6. MISCELLANEOUS

- 6.0 This MOU constitutes the entire understanding between the parties, with respect to the subject matter herein.
- 6.1 The MOU shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original MOU or the same level of authority.

ARTICLE 7. CONTACT INFORMATION

- 7.0 LACMTA's Address:
Los Angeles County Metropolitan Transportation Authority
One Gateway Plaza
Los Angeles, CA 90012
Attention: Pari Ahmadi (99-24-4)
- 7.1 City's Address:
Cudahy
5220 Santa Ana St.
Cudahy, CA 90201
Attn: Steven Dobrenen
sdobrenen@cityofcudahyca.gov

IN WITNESS WHEREOF, the City and LACMTA have caused this MOU to be executed by their duly authorized representatives on the date noted below:

CITY:
City of Cudahy

Los Angeles County Metropolitan
Transportation Authority

Mayor/City Manager

By: _____
Phillip A. Washington
Chief Executive Officer

Date: _____

Date: _____

APPROVED AS TO FORM:

APPROVED AS TO FORM:

MARY C. WICKHAM
Interim County Counsel

By: _____
Legal Counsel

By: _____
Deputy

Date: _____

Date: _____



Item Number 12A

STAFF REPORT

Date: May 9, 2016
To: Honorable Mayor/Chair and City Council/Agency Members
From: Jose E. Pulido, City Manager/Executive Director
By: Jessica Balandran, Senior Administrative Analyst
Subject: **Approval of Agreement to Become a Certified Worksite to Participate in the Transitional Subsidized Employment (TSE) Program**

RECOMMENDATION

The City Council is requested to approve an agreement with the South Bay Workforce Investment Board, Inc. on behalf of the City of Inglewood (SBWIB) to allow the City to become a certified worksite to participate in the Transitional Subsidized Employment (TSE) program that provides subsidized employment opportunities for program participants managed through HUB Cities Consortium.

BACKGROUND

1. In March 2016, Mayor Sanchez facilitated an informational meeting between City staff and Hub Cities Consortium representatives.
2. On March 8, 2016, City Manager and Community Development Manager met with representatives from HUB Cities Consortium (i.e., Jose Martinez, Executive Director and Ofelia Gomez, Business Services Manager) to discuss the opportunities provided to certified worksites through the TSE program.
3. On March 15, 2016, the City Manager received a draft contract from HUB Cities Consortium for the TSE program.
4. On April 5, 2016, the City Attorney reviewed the contract passed onto the City concerning the opportunity of becoming a certified worksite for the TSE program.

5. On April 28, 2016, the City's Insurance Representative assessed the potential exposures and risks to the City associated with entering into a contract to become a certified worksite of the TSE program.

ANALYSIS

For the past several years the City has participated as a worksite for youth employment programs facilitated through Hub Cities Consortium. The City usually receives at least 10 youths throughout the year who complete clerical duties within City departments. These youth workers are part of the Workforce Investment Acting Youth Employment Program (WIA YEP) and the Summer Youth Employment Program (SYEP). Both programs are federally funded through the Workforce Investment Act (WIA) in accordance with the requirements of the American Recovery and Reinvestment Act (ARRA). The programs are designed to assist eligible youth by providing work experience services that build work readiness skills along with encouragement and opportunities to build self-confidence, along with reinforcing education and career goals.

The proposed agreement is similar to the existing HUB Cities Consortium agreement but will be covered by a different funding source and will not only address youth employment. The new agreement will be with the South Bay Workforce Investment Board, Inc. on behalf of the City of Inglewood (SBWIB), who serves as the Intermediary Contractor, to become a certified worksite to participate in the Transitional Subsidized Employment (TSE) program that provides entry-level subsidized employment programs funded through Los Angeles County. These programs include: (1) California Work Opportunity and Responsibility to Kids (CalWORKs); (2) Greater Avenue for Independence (GAIN); and (3) LA County Department of Children and Family Services (DCFS).

This agreement would enable the City to host eligible participant workers, which are supplied by the SBWIB who are staffed through Hub Cities Consortium. The Hub Cities Consortium takes care of all staffing logistics, such as, recruitment, prescreening, and payroll. Each referred participant will work in the City for about eight months in various City departments in different capacities. The program goals intend to provide participants with job skills training that may lead to full-time unsubsidized employment and self-sufficiency.

CONCLUSION

Staff recommends approval of the agreement with the SBWIB to become a certified worksite to participate in the TSE program, which provides subsidized employment opportunities for program participants. Since the City has a need for staffing within various departments and facilities, the City and TSE program participants would greatly benefit from this type of temporary employment opportunity.

FINANCIAL IMPACT

There is no cost associated with the approval of this agreement. The City will provide the necessary evidence of insurance coverage and proper endorsements for general liability, auto liability, and worker's compensation insurance as required by law. There is no additional charge to the City for this endorsement. The City would not provide worker's compensation benefits under this subcontract agreement as participants are not employees of the City. In the event of an injury of a participant it would be transferred strictly to general liability in lieu of worker's compensation.

ATTACHMENT

- A. Contract Draft
- B. Contract Terms and Conditions

Contract No. 15 – WXXX
California Work Opportunity and Responsibility to Kids (CalWORKs)
Greater Avenues for Independence (GAIN)
LA County Department of Children and Family Services (DCFS)
Work Experience/Work Study/Community Service Combined Agreement

This Subcontract Agreement is entered into this 1st day of **March 2015** between the South Bay Workforce Investment Board, Inc. on behalf of the City of Inglewood, hereinafter referred to as INTERMEDIARY CONTRACTOR, and _____, hereinafter referred to as SUBCONTRACTOR.

Recitals:

This contract is a subcontract under the terms of a Prime Contract with the County of Los Angeles, hereinafter referred to as COUNTY. All representations and warranties expressed herein shall inure to the benefit of the COUNTY. The contract is non-financial.

Non-financial agreements connote that there shall be no cost to the INTERMEDIARY CONTRACTOR or the COUNTY for services provided by the SUBCONTRACTOR. All representations and warranties expressed herein shall inure to the benefit of the COUNTY.

In providing activities for the CalWORKs/GAIN/DCFS Programs hereunder, SUBCONTRACTOR shall conform to the provisions set forth in this subcontract agreement, including any and all Exhibits hereto and all current and future CalWORKs/GAIN/DCFS directives. INTERMEDIARY CONTRACTOR will notify SUBCONTRACTOR of any CalWORKs/GAIN/DCFS directives in writing upon receiving said CalWORKs/GAIN/DCFS directives from the COUNTY. This shall be done in order to maintain the various programs integrity and avoid any conflict of interest in its administration.

For this agreement, if applicable, Work Experience (WEX) shall be defined as a salaried or non-salaried work assignment with a public, private for-profit or private non-profit organization that supplies a given participant with work behavior skills and a reference for future unsubsidized employment or on-the-job enhancement of existing or recently acquired work skills.

For this agreement, if applicable, Work Study (WS) shall be defined as an academic program that enables college students to gain work experience while continuing their studies. The employment is temporary and the worksite is not expected to retain the participant beyond the work assignment.

For this agreement, if applicable, Community Service (CS) is a non-salaried activity performed by the eligible participants in the public or private non-profit sector under the close supervision of a community service provider. Community Service activities are intended to provide participants with necessary job skills that can lead to full-time unsubsidized employment and self-sufficiency.

I. GENERAL PROVISIONS

A. STATEMENT OF WORK

SUBCONTRACTOR agrees to perform the duties and activities contained in the Work Experience/Work Study Statement of Work, which is attached hereto, respectively labeled EXHIBIT 1, and is incorporated herein by reference, as if set forth in full.

B. TERM OF AGREEMENT

The term of this agreement shall be effective from the date of its execution through February 29, 2016. Both parties shall perform and complete services for those activities covered by this subcontract until this subcontract expires or is terminated in writing by either party.

C. CHANGES AND AMENDMENTS OF TERMS

This Agreement may be amended upon mutual written consent of both parties.

D. NOTICE

Any notice or notices required pursuant to this subcontract may be personally served on the other party, or may be served by certified mail, postage prepaid or return receipt request. All notices required to be given to the INTERMEDIARY CONTRACTOR shall be delivered or mailed to the parties as follows:

**Mr. Jan Vogel, Executive Director
South Bay Workforce Investment Board, Inc.
11539 Hawthorne Boulevard, 5th Floor
Hawthorne, CA 90250
310.970.7700**

All notices required to be given to the SUBCONTRACTOR shall be delivered or mailed to the address below:

**Name, Title
Organization
Street
City/Stat/Zip
Phone**

Either party may designate a new address by giving written notice to the other party.

E. SUBCONTRACTOR CONFIDENTIALITY AGREEMENT

Employees of SUBCONTRACTOR who have access to participant files and/or information must complete, sign, and adhere to the “SUBCONTRACTOR EMPLOYEE ACKNOWLEDGMENT AND CONFIDENTIALITY AGREEMENT,” attached hereto as EXHIBIT 2, which is incorporated herein by reference, as if set forth in full. Subcontractor will identify specific staff who will have access to participant files. A copy of this form must be on file prior to a worksite employee commencing any work under to this agreement.

F. SUBCONTRACTING

No part of the SUBCONTRACTOR'S service obligations may be further subcontracted to any person or entity without the express written consent of the INTERMEDIARY CONTRACTOR and the COUNTY.

G. SUBCONTRACTOR RATING

SUBCONTRACTOR shall complete and return to INTERMEDIARY CONTRACTOR, the Los Angeles County Department of Public Social Services “Agency Rating System Sheet” attached hereto as EXHIBIT 3, which is incorporated herein, as if set forth in full. Said rating system sheet will be used by INTERMEDIARY CONTRACTOR, COUNTY, and participants to evaluate the employment development services offered by SUBCONTRACTOR under this agreement.

H. INSURANCE

SUBCONTRACTOR agrees to maintain in force at all times Comprehensive General Liability Insurance that willfully protect the SUBCONTRACTOR, INTERMEDIARY CONTRACTOR AND COUNTY from claims arising out of any act or employer's liability laws. Policies shall stipulate that the INTERMEDIARY CONTRACTOR, its employees, officers and agents and COUNTY, its Special Districts, its officials, officers and employees be named as additional insured and that INTERMEDIARY

CONTRACTOR be given 30 days written notice of any modification or cancellations of insurance by the carrier. SUBCONTRACTOR, prior to the commencement of a subcontract with INTERMEDIARY CONTRACTOR, shall deliver to INTERMEDIARY CONTRACTOR a current certificate evidencing the required insurance coverages, secured through carriers reasonably satisfactory to the INTERMEDIARY CONTRACTOR. SUBCONTRACTOR shall maintain coverages and limits as follows:

1. General Liability

SUBCONTRACTOR is required to maintain a general liability insurance policy (written on ISO policy form CG 00 01 or its equivalent) with limits of not less than the following:

General Aggregate:	\$2 million
Products /Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury	\$1 million
Each Occurrence:	\$1 million

2. Automobile Liability

If a SUBCONTRACTOR, in conducting activities under this Agreement, uses motor vehicles, the SUBCONTRACTOR is required to maintain an automobile insurance policy (written on ISO policy form CA 00 01 or its equivalent) with a limit of liability of not less than \$1 million for each accident. Such insurance shall include coverage for all “owned”, “hired” and “non-owned” vehicles, or coverage for “any auto.” Should SUBCONTRACTOR and its employees not use any motor vehicles to provide the services required under this agreement, SUBCONTRACTOR shall furnish to INTERMEDIARY CONTRACTOR, on SUBCONTRACTOR’s letterhead, a letter stating “Operation of a motor vehicle will not be required to perform any of the services contemplated by the agreement between the South Bay Workforce Investment Board, Inc., the City of Inglewood and SUBCONTRACTOR. Therefore, neither company owned or operated vehicles nor participants’ vehicles will be used to perform said services.”

3. Workers Compensation and Employers’ Liability

SUBCONTRACTOR is required to maintain and provide evidence of insurance providing workers compensation benefits for subcontractor's employees, as required by the Labor Code of the State of California or by any other state, and for which sub-contractor is responsible. Such insurance also shall include Employers' Liability coverage with limits of not less than the following:

Each Accident:	\$1 million
Disease - policy limit:	\$1 million
Disease - each employee:	\$1 million

SUBCONTRACTOR shall not be responsible to provide workers compensation benefits for participants under this subcontract agreement. The parties hereto further agree and recognize that the participants assigned to Subcontractor's worksites are not employees of SUBCONTRACTOR and are not entitled to any benefits to which SUBCONTRACTOR's employees are entitled, including, but not limited to, unemployment insurance, state disability, or health insurance.

I. PUBLIC ENTITY EVIDENCE OF INSURANCE

Subject to review and approval by INTERMEDIARY CONTRACTOR'S counsel, INTERMEDIARY CONTRACTOR will accept from public entity subcontractors evidence of an on-going self-insurance program as an equivalent for such coverage as described above in Section H, parts 1, 2, and 3. (General Liability and Automobile Coverage Limits).

J. RELIGIOUS ACTIVITIES PROHIBITED

SUBCONTRACTOR agrees that no participant shall be asked or required to participate in the promotion of religious activities. Furthermore, SUBCONTRACTOR agrees that it will not perform, nor permit to be performed, any religious activities in connection with the performance of this subcontract agreement.

K. POLITICAL ACTIVITIES PROHIBITED

No participant shall be asked or required to participate in any political activity of any kind. Participants shall not be asked or required to participate in any manner in any partisan political activity, or activity for or against the election of candidates for office.

L. REPORTING WELFARE FRAUD, ELDER ABUSE AND CHILD ABUSE

SUBCONTRACTOR shall report all suspected or actual welfare fraud, elder abuse and child abuse discovered by SUBCONTRACTOR. Welfare fraud is specified in the State Operations Manual, Section 20000, elder abuse is specified in DPSS Administrative Directive 2898, and child abuse is specified in Penal Code 11166 and 11167. Reports shall be made by telephone call as required by the referenced regulations and followed up in writing to the GAIN Services Worker (GSW) or DCFS Counterpart within three (3) workdays after discovery.

II. COMPLIANCE WITH THE LAW

A. CIVIL RIGHTS

SUBCONTRACTOR shall ensure that services and benefits are provided without regard to race, color, religion, sex, age or national origin, political affiliation, marital status or disability in accordance with Title VI of the Civil Rights Act of 1964, and California Government Code, Section 11135. SUBCONTRACTOR shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, pertaining to the prohibition of discrimination against qualified disabled persons under any program or activity which receives or benefits from Federal or State financial assistance. SUBCONTRACTOR shall comply with provisions of Titles VI and VII of the Federal Civil Rights Act of 1964 as amended; Executive Order 11246, as amended; the Age Discrimination in Employment Act of 1973, as amended; Title IX of the Education Amendments Act of 1972; the Food Stamp Act of 1977, as amended; the Welfare and Institutions Code Section 1000; DPSS Operations Handbook Section 21; the Americans with Disabilities Act (ADA) of 1990; and other applicable nondiscrimination laws.

The SUBCONTRACTOR is required to complete and return the “Certificate of Non-Discrimination,” attached hereto as EXHIBIT 4, which is incorporated herein by reference, as if set forth in full. Additionally, SUBCONTRACTOR staff working with CalWORKs/GAIN/DCFS participants must

undergo Civil Rights and Cultural Awareness Training provided by DPSS at a mutually agreeable date. INTERMEDIARY CONTRACTOR shall provide SUBCONTRACTOR with a supply of PA 607 - forms for participants' use should they wish to file a Civil Rights complaint. A copy of said PA-607 form is attached hereto as EXHIBIT 5, and is incorporated herein by reference, as if set forth in full.

INTERMEDIARY CONTRACTOR is required to conduct an investigation of civil rights complaints received from GAIN/DCFS participants against SUBCONTRACTOR. SUBCONTRACTOR agrees that its staff shall be available at times agreeable to both parties to consult with INTERMEDIARY CONTRACTOR's staff as needed.

B. DISPLACEMENT GRIEVANCE

SUBCONTRACTOR shall ensure that labor unions and non-union employees are notified that GAIN/DCFS participants are working or otherwise participating at specified work locations and that employees have the right to grieve displacement by such participants. Regulations establish a three-fold grievance process for regular employees who believe they have been displaced by GAIN/DCFS participants. Employees must be notified of the following:

1. GAIN/DCFS participants have been included in the workforce at their location.
2. State law prohibits employers from using GAIN/DCFS participants in a way that will cause employees to lose their job, or have their hours reduced.
3. Employers may not place GAIN/DCFS participants in jobs that would be promotional opportunities for employees.
4. Employers may not violate any personnel rules when including a GAIN/DCFS participant in the workforce.

Grievance procedures for both the Work Experience and Work Study programs are available through the South Bay Workforce Investment Board, 11539 Hawthorne Blvd., 5th Floor, Hawthorne, CA 90250. All complaints against an employer must be in writing and contain the following information:

1. The full name, address and telephone number of the employee.
2. The full name and address of the employer.

3. A clear and brief statement of the facts, including dates, which have led to the complaint.
4. A statement that this complaint has been filed under penalty of perjury.
5. The complaint must be sent to City of South Bay Workforce Investment Board- (at above listed address).

SUBCONTRACTOR agrees that its staff shall be available at times agreeable to both parties to consult with INTERMEDIARY CONTRACTOR's staff as needed on matters related to this section.

C. DRUG FREE WORKPLACE COMPLIANCE

SUBCONTRACTOR shall comply with Government Code Section 8355, in matters related to providing a drug-free workplace as follows:

1. Publish a statement notifying employees/participants that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees/participants for violations, as required by Government Code Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355 (b), to inform employees/participants about all of the following:
 - a. The dangers of drug abuse in the workplace,
 - b. SUBCONTRACTOR'S policy of maintaining a drug-free workplace,
 - c. Any available counseling, rehabilitation and employee/participant programs,
 - d. Penalties that may be imposed upon employees/participants for drug abuse violations.

D. NON-DISCRIMINATION

SUBCONTRACTOR shall ensure that no portion of its programs shall in any way discriminate against, deny benefits to, deny employment to, or exclude from participation any person on the grounds of race, color, national origin, religion, sex, condition of disability, political affiliation or belief. Subcontractor further agrees not to employ legally-prohibited discriminatory practices of any kind and to take positive measures to assure that equal employment opportunities, including employment, training, and promotion in all job classifications are made available without regard to race, color, religion, sex, age, national origin,

physical or condition of disability, marital status, political affiliation or belief as required by Federal and State Laws and regulations.

E. COMPLIANCE WITH OTHER LAWS

SUBCONTRACTOR agrees to comply with all applicable Federal, State, and local laws, rules, regulations and ordinances, and all provisions required thereby to be included herein, and are hereby incorporated by this reference. These shall include, but are not be limited to:

1. California Welfare and Institutions Code
2. State Department of Social Services Manual of Policies and Procedures
3. Social Security Act
4. Title 24, California Administrative Code-Energy Plan
5. Occupational Safety Act of 1970, as amended.
6. Family Economic and Security Act
7. American Recovery and Investment Act
8. Fair Labor Standards Act
9. Applicable Child Labor Laws
10. California Education Code
11. Workforce Investment Act

SUBCONTRACTOR acknowledges that Los Angeles County has established a goal of ensuring that all individuals and businesses that benefit financially from the County through contracts are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

SUBCONTRACTOR warrants and certifies that to the best of its knowledge that it is now in compliance, and during the term of this Contract will maintain compliance, with Los Angeles County Code Chapter 2.206, unless Contractor qualifies for an exemption or exclusion.

F. HOLD HARMLESS

SUBCONTRACTOR shall release, indemnify, defend, and hold harmless INTERMEDIARY CONTRACTOR, the COUNTY and its agents, officers and employees from and against any and all loss,

damage or expense arising out of or relating to, or by reason of any act or omission in performance of this subcontract by SUBCONTRACTOR or any of SUBCONTRACTOR'S officers and employees. Conversely, INTERMEDIARY CONTRACTOR, shall release, indemnify, defend, and hold harmless SUBCONTRACTOR, and its agents, officers and employees from and against any and all loss, damage or expense arising out of or relating to, or by reason of any act or omission in performance of this subcontract by INTERMEDIARY CONTRACTOR, or any of INTERMEDIARY CONTRACTOR's officers, employees or participants.

III. RECORDS

A. CONFIDENTIALITY OF RECORDS

SUBCONTRACTOR agrees to comply and require employees to comply with the provisions of Section 10850 of the California Welfare and Institutions Code and Chapter 19-000 of the SDSS Manual of Policies and Procedures, Federal, State, and local laws, regulations, ordinances, and directives relating to confidentiality. SUBCONTRACTOR shall comply with the following provisions in matters relating to confidentiality:

1. All applications and records concerning an individual made or kept by any public officer or agency in connection with the administration of any provision of the Welfare and Institutions Code relating to any form of public social services for which grants-in-aid are received by this State from the Federal Government will be confidential and will not be open to examination for any purpose not directly connected with administration of such public social services.
2. No person will publish or disclose, or use or permit, or cause to be published, disclosed or used, any confidential information pertaining to an applicant or recipient. SUBCONTRACTOR agrees to inform its employees, agents, subcontractors and partners that any person who knowingly and intentionally violates the provisions of State law is guilty of a misdemeanor.
3. SUBCONTRACTOR agrees that all information and records obtained in the course of providing services to project participants shall be subject to confidentiality and disclosure provisions of applicable Federal and State statutes and regulations adopted pursuant thereto and no such information may be relayed to anyone except those employees of the Los Angeles County

Department of Public Social Services (DPSS) and Department of Children and Family Services (DCFS) so designated, GAIN/DCFS contractors, as approved by the County, and organizations approved and designated by DPSS/DCFS.

B. RECORDS RETENTION

SUBCONTRACTOR agrees to maintain all records pertaining to participant attendance for five years following the term of the subcontract agreement or until all pending Federal, State, COUNTY or INTERMEDIARY CONTRACTOR audits are completed, whichever is later. Upon request, the SUBCONTRACTOR shall make these records available to all authorized Federal, State, (including the Auditor General), COUNTY and INTERMEDIARY CONTRACTOR personnel. Such records shall be kept in the County of Los Angeles, State of California and be accessible to authorized Federal, State, COUNTY representatives, and representatives of INTERMEDIARY CONTRACTOR for the retention period specified herein.

IV. TERMINATION OF AGREEMENT

A. TERMINATION WITHOUT CAUSE

Either party may, at any time during the term of this agreement hereof, terminate it without cause by giving thirty (30) days written notice to the other party.

1. Should INTERMEDIARY CONTRACTOR give notice of termination, upon receipt, SUBCONTRACTOR shall immediately cease all work under this Subcontract, unless the notice otherwise expressly provides. In the event this Subcontract is terminated by SUBCONTRACTOR, it shall be deemed released from any liability for any work assigned but not completed as of the effective date of such termination.
2. Should SUBCONTRACTOR terminate this agreement, SUBCONTRACTOR shall defend, indemnify and hold INTERMEDIARY CONTRACTOR, its employees, officers and agents harmless from any and all claims of liability or damage against INTERMEDIARY CONTRACTOR resulting from such termination.

B. TERMINATION WITH CAUSE

INTERMEDIARY CONTRACTOR may immediately terminate this Agreement upon written notification to SUBCONTRACTOR without complying with Subsection A above for any of the following reasons:

1. If INTERMEDIARY CONTRACTOR determines that there is an immediate danger of injury to participant(s) or increased potential liability to INTERMEDIARY CONTRACTOR.
2. Violation by SUBCONTRACTOR of any term of this Subcontract.
3. Failure by SUBCONTRACTOR to accept and/or implement any additional conditions that may be required by law.

V. REQUIRED FORMS

When necessary, SUBCONTRACTOR shall complete the forms listed on EXHIBIT 6. Such forms shall be completed according to the conditions described in the Scope of Work, or as directed by INTERMEDIARY CONTRACTOR or the COUNTY. These forms shall be provided by either the INTERMEDIARY CONTRACTOR or a COUNTY Gain Service Worker/DCFS Case Worker when needed to ensure program integrity.

VI. CONTRACT OBLIGATION

The signatories hereto assure that in providing activities for the CalWORKs/Greater Avenues for Independence (GAIN) /Department of Children and Family Service (DCFS), Work Experience, Work Study and/or Community Service programs, they will comply with the terms set forth in this subcontract agreement including all Exhibits thereto, which collectively constitute the entire agreement.

VII - ENTIRE AGREEMENT

This agreement, including all Exhibits referenced, constitutes the entire agreement of the parties and supersedes any previous oral negotiations or written expressions of intent between the parties.

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IN WITNESS WHEREOF, the parties herein have executed this Agreement as of the date first above written.

SUBCONTRACTOR

Authorized Signature

Name (please print)

Title

SOUTH BAY WORKFORCE INVESTMENT BOARD, INC.

Jan Vogel, CEO

APPROVED AS TO FORM:

Jack Ballas, Attorney at Law

EXHIBIT 1

WORK EXPERIENCE/WORK STUDY/Community Service

STATEMENT OF WORK

General Description of Work Experience

Work Experience (WEX) is a GAIN/DCFS work activity in which participants receive salaried or non-salaried work assignments with public, private for-profit or private non-profit organizations.

The goal of WEX is to prepare participants for permanent unsubsidized employment and self-sufficiency.

A WEX assignment should provide work behavior skills, acquisition of new skills, enhancement of existing or recently acquired skills and employment references to use when seeking salaried employment. A successful WEX work assignment will result in helping a participant transition to salaried employment.

Participation in WEX is limited to a period no longer than twelve (12) months, but may be limited to shorter durations depending upon program goals and funding considerations.

General Description of Work Study

Work Study is a GAIN work assignment that provides part-time paid internships to CalWorks participants enrolled in Community Colleges to help offset college expenses at Public Agencies, assisting them in meeting their work requirements under Temporary Assistance for Needy Families Reauthorization (TANF) legislation. CalWorks participants earn \$9.00 per hour working at subcontracted agencies on or off campus for a period of time to be determined by the college/County. Community Colleges will fund a portion of the hourly wage with the County to fund the remaining percentage and employer taxes. Wages paid to participants will be paid by the Intermediary Contractor as Employer of Record. Worksites may be with public, private for-profit or private non-profit organizations.

General Description of Community Service

Community Service is a non-salaried work activity performed eligible CalWORKs participants in the public or private non-profit sector. While fulfilling an unmet community need, they are intended to provide participants with jobs skills training that may lead to full-time unsubsidized employment and self-sufficiency.

General Provisions

- A. SUBCONTRACTOR shall ensure that a WEX/WS/CS position will not be created as the result of, or may not result in:
1. The displacement of current employees, including overtime currently worked by these employees.
 2. The filling of established unfilled positions, unless the positions are unfunded in a public agency budget.

3. The filling of positions which would otherwise be promotional opportunities for current employees.
 4. The filling of positions, prior to compliance with applicable personnel procedures or provisions of collective bargaining agreements.
 5. The filling of a position created by termination, layoff, or reduction in workforce.
 6. The filling of a work assignment customarily performed by a worker in a job classification within a recognized collective bargaining unit in that specific work site, or the filling of a work assignment in any bargaining unit in which funded positions are vacant or in which regular employees are on layoffs.
- B. SUBCONTRACTOR shall assist and encourage qualified WEX/WS/CS participants to compete for job openings within the SUBCONTRACTOR'S organization.
- C. Public agency SUBCONTRACTORS shall ensure to the extent permitted under federal or state law, local ordinances, applicable bargaining agreements or personnel procedures, that time worked in the WEX/WS/CS position will apply toward the participant's seniority, *if applicable* in merit system employment positions.
- D. Public agency SUBCONTRACTORS, to the extent possible, shall allow GAIN/DCFS WEX/WS/CS participants to participate in:
1. Classified service examinations equivalent to the WEX/WS/CS position.
 2. All open and promotional examinations for which experience in the position or other relevant experience would qualify the person to the extent permitted under federal or state law, local ordinances, applicable collective bargaining agreements, or personnel procedures.
- E. Upon request SUBCONTRACTOR shall provide WEX/WS/CS assignments within the GAIN Priority Occupations, or the Los Angeles County growth occupations.
- F. SUBCONTRACTOR shall comply with a six month review requirement, if appropriate, consisting of a discussion with the GAIN Services Manager, participant's supervisor and participant regarding the assignment, the participant's progress in the assignment and job search activities.
- G. The California Department of Social Services (CDSS) contracts with the State Compensation Insurance Fund (SCIF) to administer the workers' compensation benefits to GAIN participants assigned to non-salaried WEX/WS/CS activities.
- H. Subcontractor shall provide a safe and healthy work environment with the same job safety and working conditions as provided to regular employees.
- I. Subcontractor shall supervise all participants at the Worksite at all times and require participant conformance with Subcontractor's standard of conduct for agency personnel. Participants are not to be considered a part of the Subcontractor's personnel. Subcontractor shall provide an orientation to each participant prior to beginning work

which includes worksite rules/conduct, procedures, participant responsibilities and reporting requirements.

- J. During the training period, Subcontractor shall expose participants to all customary and normal requirements of the job. Worksite shall provide enhanced training for participants, whenever necessary, to enable participants to master the job.
- K. Subcontractor shall provide facilities which are adequate to fulfill the requirements of this Agreement.
- L. Subcontractor shall Prepare and submit a bi-weekly evaluation and discuss the evaluation with participants.
- M. Subcontractor shall notify Intermediary Contractor immediately of any changes in designation of personnel who will be supervising participants. This includes temporary designations of more than 2 days duration. Additionally Subcontractor shall designate a qualified alternate supervisor who has received a Work Experience Program Supervisor Orientation to supervise the participant(s) if the regular supervisor is absent. The Worksite must advise Intermediary Contractor if a new supervisor is assigned to the participants.
- N. Subcontractor shall allow release time for counseling, educational training, unsubsidized job interviews and other related activities only with written authorization from Intermediary Contractor or County Representative.
- O. Subcontractor shall adhere to policies and rules as discussed in the Supervisor Handbook. The Supervisor Handbook will be provided to Subcontractor upon execution of this agreement.
- P. Subcontractor shall fully cooperate with authorized representatives of the Intermediary Contractor, County, State and Federal governments including independent auditors. In particular, cooperation is required with respect to those representatives seeking to interview any program participant or staff member of the Subcontractor, as well those representatives who evaluate, inspect and/or monitor facilities and operations of the Subcontractor that are directly involved in the implementation of programs funded through this Agreement, including program records.
- Q. Subcontractor shall provide an orientation to participants that explains the program's purpose, applicable procedures, and the right to file a grievance in accordance with County regulations.
- R. Should Subcontractor employ a participant as staff, then said participant shall cease to be a participant in the WEX/WS/CS programs.
- S. Subcontractor shall provide Worksite supervisors with appropriate written materials describing the tasks necessary for the performance of his/her duties, including a copy of this Agreement and WEX/WS/CS regulations and policies.
- T. Subcontractor shall assist the Worksite supervisor in resolving any problems concerning the participant's performance on the job.

- U. **In the event of injury or death of a GAIN participant** in a WEX/WS/CS assignment, the SUBCONTRACTOR shall immediately contact: South Bay Workforce Investment board – GAIN Unit, at (310) 970-7796 within 24 hours of occurrence or knowledge of occurrence.

SUBCONTRACTOR shall also:

- Provide the injured participant with State Compensation Insurance Form (SCIF) 3301.
- Complete SCIF Form 3367.
- Obtain completed SCIF Form 3301 from participant and submit Forms 3301 and to, GAIN Intermediary Contractor, SBWIB/City of Inglewood, 11539 Hawthorne Blvd., 5th Floor, Hawthorne, CA. 90250.

In the event of extreme injury or death of a GAIN participant immediately contact:

**Tracey Atkins, Program Manager
South Bay Workforce Investment Board
11539 Hawthorne Blvd., Ste. 500
Hawthorne, CA 90250
(310) 970-7796**

and

**Lorraine Sinelkoff, CalWORKs/GAIN/ Program Division
Los Angeles County Department of Public Social Services
12860 Crossroads Parkway South
City of Industry, CA 91746
(562) 908-5863**

In the event of extreme injury or death of a DCFS participant immediately contact:

**Tracey Atkins, Program Manager
South Bay Workforce Investment Board
11539 Hawthorne Blvd., Ste. 500
Hawthorne, CA 90250
(310) 970-7796**

and

**Harvey Kawasaki, Division Chief
Los Angeles Department of Children and Family Services
3530 Wilshire Blvd., Ste. 400
Los Angeles, CA 90010
(213) 351-0102**

- V. During the assigned work period, the SUBCONTRACTOR shall provide each participant with:

1. Instruction as well as reasonable and proper supervision regarding duties/work activities.
2. Safety instructions and equipment necessary for protection against injury and damage, in accordance with OSHA guidelines.
3. The same working conditions as employees similarly employed, e.g., coffee breaks, lunch breaks.

Special Provisions

- A. INTERMEDIARY CONTRACTOR has contracted with the COUNTY to serve as Employer of Record for the Transitional Subsidized Employment project. SUBCONTRACTOR agrees to provide services specifically related to the Transitional Subsidized Employment program, including but not limited to the following:
1. Maintain participant Time Sheets and forward them to INTERMEDIARY CONTRACTOR or other agent on a bi weekly basis.
 2. If necessary, Distribute paychecks delivered by INTERMEDIARY CONTRACTOR to participants participating in the Transitional Subsidized Employment program.
 3. Maintain a signature log recording the distribution of paychecks to participants.
 4. Immediately inform referral agency, INTERMEDIARY CONTRACTOR and the participant's GAIN Service Worker/DCFC Case Worker should the participant ceases to attend, requires corrective measure, withdraws from, or is terminated from his/her assignment.

Tracking and Reporting

INTERMEDIARY CONTRACTOR, the COUNTY or authorized referral agent shall supply all necessary CalWORKs/GAIN/DCFS forms.

SUBCONTRACTOR shall comply with WEX/WS/CS tracking and reporting requirements and instructions for completing forms referenced in EXHIBIT 6 hereto.

- A. SUBCONTRACTOR shall schedule a WEX/WS/CS enrollment appointment for GAIN/DCFS participants by telephone when contacted by an authorized referral agent/GSW. GAIN Participants (only) will be referred by the GSW on Service Provider Referral Form GN 6006. The referral form will contain the name and telephone number of the GSW.
- B. SUBCONTRACTOR shall complete as appropriate (entering the planned completion date) the GN 6006 referral form and mail the original completed, signed and dated to the GSW within eight (8) workdays after the receipt of same.

- C. If requested, SUBCONTRACTOR shall mail a copy of the GN 6006 to the INERMEDIARY CONTRACTOR, South Bay Workforce Investment Board - GAIN, 11539 Hawthorne Blvd., 5th Fl., Hawthorne, CA 90250.
- D. Upon enrollment in a WEX/WS/CS assignment, SUBCONTRACTOR shall complete a Job Specification Sheet. A copy of this Job Specification Sheet shall be mailed to the GSW attached to the GN 6006, a copy shall be given to the participant, and a copy shall be retained in the file.
- E. SUBCONTRACTOR shall reschedule the enrollment date when requested to do so by the GAIN participant, GSW or authorized referral agent. If an enrollment date is rescheduled, confirmation of the new enrollment will be made by a telephone call to the authorized referral agent/GSW within one (1) workday. SUBCONTRACTOR shall refer back to the authorized referral agent/GSW any participant who contacts the SUBCONTRACTOR after SUBCONTRACTOR has reported the participant's failure to keep the appointment.
- F. SUBCONTRACTOR shall notify the authorized referral agent/GSW within five (5) workdays of any change in circumstances that will affect program participation on the Notification of Change from Service Provider (GN 6007B for GAIN Participants only), including, but not limited to the following:
1. Prior to the scheduled start date and time, the participant called and re-scheduled the appointment.
 2. The participant did not keep the scheduled appointment to enroll in or to start the WEX/WS/CS assignment;
 3. The WEX/WS/CS assignment is completed.
 4. The participant obtains employment; during or immediately after the WEX/WS/CS assignment.
 5. The participant refuses employment.
 6. The participant fails to attend or to satisfactorily progress in his/her WEX/WS/CS assignment.
 7. The participant needs a change in supportive services.
 8. Any other change relevant to CalWORKS, GAIN and/or DCFS case.
- G. If SUBCONTRACTOR determines that the given WEX/WS/CS work/training assignment is inappropriate for a participant, SUBCONTRACTOR's recommendation for change in assignment must be made within thirty (30) workdays from the program start date. Recommendations for change must be made via the GN 6007B form (GAIN Participant only.)
- H. SUBCONTRACTOR shall cancel or stop WEX/WS/CS as requested by County on Service Provider Cancellation/Stop Notice (GN 6011).

- I. Each and every quarterly period, or at the midpoint, if the training program is less than three months, SUBCONTRACTOR is required to complete a Progress/Attendance Report (GN6070) provided by the GAIN participant. The completed GN6070 shall be returned to the GSW by either the participant or SUBCONTRACTOR.

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EXHIBIT 2

SUBCONTRACTOR EMPLOYEE

ACKNOWLEDGMENT AND CONFIDENTIALITY AGREEMENT

GENERAL INFORMATION:

Your Community Service (CS)/Work Experience (WEX) Work Study (WS) provider, _____, has entered into an agreement with the City of Inglewood/South Bay Workforce Investment Board (hereinafter referred to as the "Intermediary Contractor") to provide various services to the Intermediary Contractor and the County of Los Angeles. As a result, your signature is required on this Subcontractor Employee Acknowledgment and Confidentiality Agreement.

PARTICIPANT ACKNOWLEDGMENT

I understand that _____ is my sole CS/WEX/WS/CS provider for purposes of this training.

I rely exclusively upon **GAIN/CalWORKs/DCFS and Intermediary Contractor** for payment of salary and any and all other benefits payable to me or on my behalf during the period of this CS/WEX/WS/CS training.

I understand and agree that I am not an employee of the CS/WEX/WS/CS provider, INTERMEDIARY CONTRACTOR or of Los Angeles County for any purposes other than the CS/WEX/WS/CS program and that I do not have and will not acquire any rights or benefits of any kind from the CS/WEX/WS/CS provider, INTERMEDIARY CONTRACTOR or the County of Los Angeles during the period of this CS/WEX/WS/CS training.

I understand and agree that I do not have nor will I acquire any rights or benefits pursuant to any agreement between my CS/WEX/WS/CS training provider, _____ and the INTERMEDIARY CONTRACTOR or the County of Los Angeles.

CONFIDENTIALITY AGREEMENT

As a CS/WEX/WS/CS participant of _____ you may be involved with work pertaining to County Services and if so, you may have access to confidential data pertaining to persons and or other entities who receive services from the County of Los Angeles. The County of Los Angeles and all of its contractors and subcontractors have a legal obligation to protect all confidential data, especially data concerning welfare recipient records. Since you may be involved with work with welfare recipients, the County must ensure that you, too, will protect the confidentiality of data. You must sign this confidentiality agreement as a condition of your work assignment to be provided to _____ for the County of Los Angeles and/or the Intermediary Contractor.

Please read the Contractor/Subcontractor Participant Acknowledgment and Confidentiality Agreement carefully and take your time to consider it before signing.

I hereby agree that I will not divulge to any unauthorized personal data obtained while assigned at this work site pursuant to the agreement between _____ and the INTERMEDIARY CONTRACTOR or the County of Los Angeles.

I agree to report any and all violations of the above by any other person and/or by myself to any immediate supervisor and I agree to ensure that said supervisor reports such violation to the County of Los Angeles Department of Public Social Services. I agree to return all confidential materials to my immediate supervisor upon termination of my CS/WEX training with _____ or completion of the presently assigned work tasks, whichever occurs first.

I acknowledge that violation of this acknowledgment and agreement may subject me to civil and/or criminal action and that the County of Los Angeles will seek all possible legal redress.

CS/WEX/WS/CS PARTICIPANT:

Signature

Date

Print-Name

EXHIBIT 3

DEPARTMENT OF PUBLIC SOCIAL SERVICES

Welfare-to-Work Division

AGENCY RATING SYSTEM

Agency Name

SERVICES OFFERED BY YOUR AGENCY	YES	NO
Job Placements within the organization that are permanent positions.		
On-Site classroom education & training to supplement working hours.		
Guidance and Counseling with direct supervision.		
Develops individualized learning plan with the participant.		
Site is easily accessible by Public Transportation.		
Assist with Job Search placements.		
Intermediate Hard Skills Training (e.g., Data Processing)		
Advance Hard Skills Training (e.g., Pharmacy Tech, Computer Programmer)		
Mentoring.		
<u>Training for a Job/Occupation with a Prevailing Wage of:</u>		
\$ 9 - \$ 9.99		
\$ 10 and above w/specialized training (specify)		
Open Saturdays / Sundays.		
Work with participants in languages other than English.		

EXHIBIT 4

CERTIFICATION OF NON-DISCRIMINATION

Subcontractor's Name

Address

Internal Revenue Service Employer Identification Number

GENERAL

In accordance with Subchapter VI and VII of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, as amended, the Age Discrimination Act of 1975, the Food Stamp Act of 1977, and the Americans with Disabilities Act of 1990, the Contractor, supplier, or proposer certifies and agrees that all persons serviced by such firm, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, color, religion, ancestry, national origin, age, condition of disability, marital status, political affiliation or sex and in compliance with all anti-discrimination laws of the United States of America and the State of California.

SUBCONTRACTOR'S CERTIFICATION

(circle one)

- | | | | |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| 1. | The Subcontractor has a written policy statement prohibiting Discrimination in providing services and benefits. | Yes | No |
| 2. | The Subcontractor periodically monitors the equal provision of services to ensure nondiscrimination. | Yes | No |
| 3. | Where problem areas are identified in equal provisions of services and benefits, the Subcontractor has a system for taking reasonable corrective action within a specified length of time. | Yes | No |

Name and Title of Signatory (please print)

Signature Date

EXHIBIT 6

GAIN REQUIRED FORMS FOR WEX/WS/CS SUBCONTRACTORS

Sample forms included in this section are to be completed or processed by SUBCONTRACTOR according to the terms and conditions hereinabove set forth or as directed by INTERMEDIARY CONTRACTOR or the COUNTY. The forms will be provided by either the INTERMEDIARY CONTRACTOR, authorized referral agent, or the COUNTY GAIN service worker.

Forms to be completed or processed by SUBCONTRACTOR include but are not limited to:

1. GN 6006-Service Provider Referral
2. GN 6007B-Notification of Change From Service Provider
3. GN 6070-Progress/Attendance Report
4. WEX/CS Job Specification Sheet
5. GN 6011, Service Provider Cancellation/Stop Notice
6. State of California Insurance Forms-SCIF 3367 and SCIF 3301
7. Worksite Information Sheet
8. Youth Report to Work Form

Transitional Subsidized Employment (TSE) program**I. Contract Terms and Conditions**

In order to participate in the TSE program and the City must adhere to the following key terms and conditions:

- The term of the agreement is one year
- City employees with access to participant files must sign a confidentiality agreement
- City must maintain the following insurance to protect the City, Intermediary Contractor and County:
 - General Liability - \$2 million
 - Products/Completed Operations Aggregate - \$1 million
 - Personal and Advertising Injury - \$1 million
 - Each Occurrence – \$1 million
 - Automobile Insurance
 - If participants will use motor vehicles to complete the work assignment:
Automobile liability - \$1 million
 - If participants will not use motor vehicles, City must execute acknowledgment letter setting forth that motor vehicle use will not be required.
 - Workers Compensation: City is not responsible for providing workers compensation benefits for participants under this agreement, and is not responsible for providing any benefits to participants, such as unemployment insurance, state disability, or health insurance; however City must provide a copy of its Certificate of Workers' Compensation Protection
- Participants cannot be asked to participate in religious or political activities
- City must complete and return a certificate of non-discrimination
- City must ensure that labor unions and non-union employees are notified that participants are working or otherwise participating at specified work locations and that employees have the right to grieve displacement by such participants
- City must defend and indemnify the Intermediary Contractor and County for any act or omission in performance of the agreement
- Either party may terminate the agreement without cause by giving thirty (30) days written notice

Transitional Subsidized Employment (TSE) program

- The agreement does not address the performance of background checks on eligible participants; however, the Independent Contractor has noted in its program materials that Live Scans & background checks can be performed upon request
- In addition, the agreement specifies numerous general provisions relating to the retention, training, supervision, of program participants, which the City must adhere to, including:
 - Ensuring that the position will not be created as the result of the displacement of current employees, filling of positions created by termination or layoff, etc.
 - Assist participants to compete for job openings
 - Comply with a six month review requirement
 - Provide orientation and instruction
 - Supervise participants at all times and designate supervisor and alternate supervisor for participants
 - Perform bi-weekly evaluation of participants
 - Inform Intermediary Contractor should participant cease to attend, require corrective measures, withdraw from or be terminated from his/her assignment